



# MID-MICHIGAN DISTRICT HEALTH DEPARTMENT

An Accredited Local Public Health Department

[www.mmdhd.org](http://www.mmdhd.org)

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KIMBERLY SINGH, M.A.  
*Health Officer*

ROBERT GRAHAM, DO, MPH, FAAFP  
*Medical Director*

## BOARD OF HEALTH REGULAR MEETING

at

Mid-Michigan District Health Department  
Gratiot County Branch Office  
Ithaca, Michigan

Wednesday, December 21, 2011  
10:00 a.m.



### AGENDA

*We take action to assure the health and well being of our community and the environment by responding to public health needs and providing a broad spectrum of prevention and educational services.*

Pledge of Allegiance – Carl Paepke

#### I. AGENDA NOTES, REVIEW, AND REVISIONS:

A.

#### II. CONSENT ITEMS:

##### A. Meeting Minutes

1. Michigan Association for Local Public Health (MALPH) Meeting held November 14, 2011 – Mailed.
2. Mid-Michigan Health Plan Advisory Board Meeting held November 17, 2011 – Mailed.
3. Mid-Michigan District Board of Health Regular Meeting held November 23, 2011 – Mailed.
- 4.

*Your Public Health Experts;  
Connecting with the Community and Exceeding Expectations.*

B. Communications

1. Letter dated November 23, 2011 to First Consumer National Bank from Kimberly Singh, Health Officer regarding late fees and finance charges for credit card accounts – Mailed.
2. Letter dated December 16, 2011 to Physicians (district-wide) regarding recent U.S. novel influenza A (H3N2) cases – Mailed.
- 3.

III. PUBLIC COMMENTS:

IV. BRANCH OFFICE EMPLOYEES:

V. COMMITTEE REPORTS:

A. Finance Committee – C. Paepke, Chair

1. Mid-Michigan District Health Department's Monthly Balance Sheet, Revenue and Expenditure Reports for October and November 2011 – Mailed.
2. Mid-Michigan District Health Department's Expenses for November 19, 2011 through December 16, 2011 – Available for review.
3. Staffing Recommendation – Mailed.
- 4.

B. Personnel Committee – J. Enderle, Chair

- 1.

C. Program Committee – R. Merignac, Chair

- 1.

D. Mid-Central Coordinating Committee – J. Enderle, Vice Chairperson

- 1.

VI. MEDICAL DIRECTOR'S REPORT: Robert Graham, DO, MPH, FAAFP – Mailed.

A. Influenza Activity

B. Could You Be a DD?

C.

VII. HEALTH OFFICER'S REPORT: Kimberly Singh, M.A.

A. Schedule January Board of Health Organizational Meeting – *Proposed Date: January 25, 2012.*

B. Community Health Worker – Mailed.

C.

VIII. OLD BUSINESS:

A. Fourth Quarter Client Satisfaction Survey (July 1 – September 30, 2011) – Handout.

B. Revised Environmental Health (EH) Regulations – Mailed.

C. Update on Ithaca Gasoline Leak – Handout.

D.

IX. NEW BUSINESS:

A. Community Health Assessment Presentation

B.

C. Emerging Issues

1.

X. LEGISLATIVE ACTION:

A. Senate Bill 7, Affordable Care Act

B.