



MID-MICHIGAN DISTRICT HEALTH DEPARTMENT
An Accredited Local Public Health Department

www.mmdhd.org

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KIMBERLY SINGH, M.A.
Health Officer

ROBERT GRAHAM, DO, MPH, FAFP
Medical Director

Board of Health
Bruce Delong
Jack A. Enderle
Teresa Hagerman
Tom Lindeman
Roland Merignac
Carl Paepke

**BOARD OF HEALTH
SPECIAL COMMITTEE MEETING**

at

Mid-Michigan District Health Department
Clinton County Branch Office
St. Johns, Michigan

Conference Room A

Thursday, August 18, 2011, 11:00 a.m.



MINUTES

*We take action to assure the health and well being of our community and the environment
by responding to public health needs and providing a broad spectrum
of prevention and educational services.*

Members Present: Jack Enderle, Chair; Tom Lindeman; Roland Merignac; B. Delong; C. Paepke

Members Absent: T. Hagerman

Staff Present: Kimberly Singh, M.A., Health Officer; Melissa Bowerman, Director of Administrative Services

J. Enderle, Chairperson called the Special Committee Meeting of the Mid-Michigan District Board of Health to order at 11:22 a.m. at the Clinton County Branch Office of the Mid-Michigan District Health Department (MMDHD), St. Johns, Michigan.

I. AGENDA NOTES, REVIEW, AND REVISIONS:

K. Singh mentioned that she would like to add Health Officer's Contract to the Agenda as item II. D.
She also distributed additional information for discussion regarding item II. C., Greenville City Council Smoke-free Parks and Trails Resolution.

Motion made by R. Merignac and seconded by C. Paepke to accept the Agenda as revised. Motion carried.

*Your Public Health Experts;
Connecting with the Community and Exceeding Expectations.*

II. A. 3.

A. Ratification of Teamsters Local 214 (T214) Contract

K. Singh provided an overview of the T214 Ratification Summary. She noted the agreement was ratified by members of the T214 on August 15, 2011.

Motion made by C. Paepke and seconded by R. Merignac to ratify the T214 Contract as presented from October 1, 2011 through September 30, 2014. Motion carried.

B. Ratification of Michigan Nurses Association (MNA) Contract

K. Singh provided an overview of the MNA Ratification Summary. She noted the agreement was ratified by members of the MNA on August 16, 2011.

Motion made by T. Lindeman and seconded by C. Paepke to ratify the MNA Contract as presented from October 1, 2011 through September 30, 2014. Motion carried.

C. Greenville City Council Smoke-free Parks and Trails Resolution

K. Singh discussed the Greenville City Council meeting that was held on August 16, 2011 where the Greenville City Council passed a Tobacco-free Recreation Areas Resolution delegating enforcement authority to the health department. She discussed the health department's enforcement role and signage for the Greenville recreation areas noting that \$12,000 was available from the Building Healthier Communities (BHC) grant to cover the costs for the signs. T. Lindeman discussed placement of the signs to discourage vandalism. J. Enderle discussed logistics related to installation of the signs and requested an evaluation of the success of the project at a future Board of Health meeting.

Motion made by T. Lindeman and seconded by R. Merignac to accept the delegation of enforcement authority related to Tobacco-free Recreation Areas in Greenville. Motion carried.

D. Health Officer's Contract

K. Singh reviewed her current employment agreement which ends September 30, 2011, noting that she is not recommending any changes, including wages. J. Enderle indicated that the Mid-Michigan District Health Department was fortunate to have an excellent leader in K. Singh.

Motion made by R. Merignac and seconded by T. Lindeman to extend the Health Officer Contract with K. Singh for two years. Motion carried.

There being no other business to come before the Special Committee, the meeting was adjourned at 12:10 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Melissa Bowerman". The signature is written in black ink and is positioned above the printed name and title.

Melissa Bowerman
Director of Administrative Services
For
Jack A. Enderle, Chairperson
Mid-Michigan District Board of Health