BOARD OF HEALTH ORGANIZATIONAL MEETING
At
Mid-Michigan District Health Department
Montcalm County Administrative Offices
Conference Room A, Stanton, Michigan

Wednesday, January 25, 2017
10:00 AM

AGENDA

We take action to assure the health and well being of our community and the environment by responding to public health needs and providing a broad spectrum of prevention and educational services.

Pledge of Allegiance

No Finance Committee Meeting; topics addressed at the Organizational Meeting.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

1. Note: Traditionally, the Board of Health has directed the Health Officer to open the “Organizational Meeting”, move the election of officers to the first item on the Agenda by consent, and conduct the election of the Chairperson. Then the meeting is turned over to the Chairperson.

B. CONSENT ITEMS:

1. Meeting Minutes
   a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held December 12, 2016 - Included.
   b. Mid-Michigan District Board of Health (BOH) Regular Meeting held December 21, 2016 - Included.
2. Communications

a. Letter dated December 14, 2016 to Marcus Cheatham from Mary C. Pino, Chief Assistant Prosecutor, Clinton County regarding unlicensed mobile home park, Eagle Township - Included.

b. Email message dated January 4, 2017 to Cindy Partlo from Penny Goerge, Executive Secretary, Clinton County regarding Clinton County BOH appointments - Included.

c. Letter dated January 9, 2017 to Mid-Michigan District Health Department (MMDHD) from Angie Thompson, Gratiot County Clerk regarding Gratiot County BOH appointments for 2017 - Included.

d. Letter dated January 11, 2017 to Marcus Cheatham from Bob Clingenpeel, Montcalm County Controller/Administrator, regarding Montcalm County appointments to the BOH for 2017 - Included.

C. PUBLIC COMMENTS:

D. BRANCH OFFICE EMPLOYEES:

E. COMMITTEE REPORTS:

1. Finance Committee

a. MMDHD's Expenses for December 10, 2016 through January 20, 2017 - Included.


c. New and Revised Fees - Included.


2. Personnel Committee

3. Program Committee

4. Mid-Central Coordinating Committee - Tom Lindeman, Vice Chairperson
F. MEDICAL DIRECTOR’S REPORT: Jennifer E. Morse, M.D.

1. Evidence-Based Public Health Practice - Included.

G. HEALTH OFFICER’S REPORT: Mark W. (Marcus) Cheatham, Ph.D.

1. Quarterly Service Report, First Quarter FY 16/17 (October 1, 2016 through December 31, 2016) - Included.


3. FY 16/17 Client Satisfaction Survey, First Quarter (October 1, 2016 through December 31, 2016) - Included.

4. Health Officer Trip to Virginia, January 31 - February 2, 2017

5. Section 298 Initiative Interim Report, Coordination of Physical and Behavioral Health Services (see link in extras)

H. OLD BUSINESS:

1. Clinton County Conservation District & MMDHD Well and Septic Stakeholder Committee - Included.

I. NEW BUSINESS:

1. Election of Officers for 2017

   a. Chairperson

   b. Vice Chairperson

2. Appointment of BOH Secretary (Traditionally, the position of Executive Administrative Assistant is appointed to serve as the Board Secretary and designated to post public notices for the Board.)

3. Appointment of BOH Standing Committees, Chairpersons, and Membership Assignments for 2017 - Included.
a. Finance Committee

b. Personnel Committee

c. Program Committee

4. Appointment of BOH Representatives to External Organizations and Associations - Assignments for 2017

a. Mid-Central Coordinating Committee

b. Michigan Association for Local Public Health (MALPH)

c. Well and Septic Stakeholder Committee

5. Appointment of BOH Representatives to Internal Committees for 2017

a. Quality Vision Action Team (QVAT)

6. Adoption of Proposed 2017 BOH Regular Meeting Schedule - **Included.**

7. Public Health Advisory Commission - *Bob Gouin, Director of Environmental Health*

8. Emerging Issues

J. LEGISLATIVE ACTION:

K. INFORMATIONAL ITEMS: - **Included.**

1. Mid-Michigan District BOH Action Items, December 2016

2. Staffing Report

L. RELATED NEWS ARTICLES AND LINKS:

1. MMDHD news articles available online at [http://www.mmdhd.org/?q=node/117](http://www.mmdhd.org/?q=node/117)

M. AGENCY NEWSLETTERS: