Summary and Special Notes

As of the end of the January, actual revenues and expenditures should be approximately 33% of the $6,311,514 total budget. The total revenues through January were $1,927,068.31 and the total expenses were $2,026,655.86. The overall actual revenues and expenditures (adjusting for in-kind space costs and Vaccines for Children) were at 32% and 33% respectively representing a deficit of $99,587.55.

As discussed at the Board of Health (BOH) meeting last month, I have created a separate line for capital expenses. Currently the Montcalm building loan payoff amount is in that line item. Without this expense, there would be a surplus of almost $53,791.35.

Additionally, this is the first reporting period that we have had since the implementation of the new Electronic Medical Record, Patagonia. I am still working through the reporting from the system which may have an impact on the reporting this month; however, I continue to work on pulling the information. This also has an impact on the fees in the Community Health and Education Division (CHED) as we have been receiving payments and making adjustments for the first quarter of the year which creates an offset to the revenue in contractual disallowances or write offs and also there were fewer clinics as we learned the new software.

Revenues

- **Hearing/Vision (Lines 10-11)** – Hearing and vision fees are based on the school year rather than the fiscal year which results in a higher than budgeted percentage.

- **Varnish Fees (Line 18 and 19)** – The Head Start clinics are conducted mainly in the fall and then some in the spring. The varnish services done in the clinics are lower than budgeted; however, and we will be further investigating the reasons behind lower than projected services.

- **Behavioral Health (Line 22)** – We are transitioning the billing aspect of this project to a third-party billing company and have not been able to obtain the revenues generated in this project currently, but will be working on this throughout the next month.

Expenses

- **Computer Supplies (Line 13)** – There have been computer purchases made that were necessary but not budgeted. We continue to monitor this line item but many of these items are upgrades to computers and other equipment as well as additional items needed for the software upgrades that we have done. These replacements and upgrades allow increased productivity and efficiency for staff.

- **Memberships (Line 27)** – A majority of our membership fees are paid in the beginning of the year.