

**Mid-Michigan District Health Department
Monthly Balance Sheet, Revenue and Expenditure Report
March 2017**

Summary and Special Notes

As of the end of the March, actual revenues and expenditures should be approximately 50% of the \$6,311,514 total budget. The total revenues through March were \$2,799,088.49 and the total expenses were \$3,051,451.50. The overall actual revenues and expenditures (adjusting for in-kind space costs and Vaccines for Children) were at 46% and 51% respectively representing a deficit of \$252,363.01.

Additionally, we implemented the new Electronic Medical Record, Patagonia, in January. I am still working through the reporting from the system which may have a small impact on the reporting this month as I continue to learn the system and the reporting.

Revenues

- **Food Service Fees (Line 3)** – These fees will mainly be paid in April.
- **CHED Fees (Lines 12-16)** – We continue to monitor the fees in the Community Health and Education Division as they have been impacted by the new Electronic Medical Record (longer appointments as the new system is implemented) as well as decreased caseload for some programs.

Expenses

- **Computer Supplies (Line 13)** – There have been computer purchases made that were necessary but not budgeted. We continue to monitor this line item but many of these items are upgrades to computers and other equipment as well as additional items needed for the software upgrades that we have done. These replacements and upgrades allow increased productivity and efficiency for staff.
- **Memberships (Line 27)** – A majority of our membership fees are paid in the beginning of the year.