

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT

Nationally Accredited by the Public Health Accreditation Board

MARK W. (MARCUS) CHEATHAM, Ph.D.
Health Officer

JENNIFER MORSE, MD
Medical Director



www.mmdhd.org

BOARD OF HEALTH
George Bailey
Bruce DeLong
Betty Kellenberger
Tom Lindeman
Ken Mitchell
Sam Smith

ADMINISTRATIVE OFFICES
615 N. State St., Ste. 2
Stanton, MI 48888-9702
(989) 831-5237

CLINTON COUNTY
Branch Office
1307 E. Townsend Rd.
Saint Johns, MI 48879-9036
(989) 224-2195

GRATIOT COUNTY
Branch Office
151 Commerce Dr.
Ithaca, MI 48847-1627
(989) 875 3681

MONTCALM COUNTY
Branch Office
615 N. State St., Ste. 1
Stanton, MI 48888-9702
(989) 831-5237

BOARD OF HEALTH REGULAR MEETING

At

Mid-Michigan District Health Department
Clinton County Branch Office
Saint Johns, Michigan, Conference Room A

Wednesday, August 24, 2016
10:00 AM

AGENDA

*We take action to assure the health and well being of our community and the environment
by responding to public health needs and providing a broad spectrum
of prevention and educational services.*

Pledge of Allegiance

- A. AGENDA NOTES, REVIEW, AND REVISIONS: 3
 - 1.
- B. CONSENT ITEMS:
 - 1. Meeting Minutes
 - a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held July 11, 2016 - **Attached.** 4
 - b. Mid-Michigan District Board of Health Regular Meeting held July 27, 2016 - **Attached.** 8
 - 2. Communications
 - a. Letter dated August 9, 2016 to Marcus Cheatham, Ph.D. and Betty Kellenberger, Commissioner from Nick Lyon, Director, Michigan Department of Health and Human Services regarding Mid-Michigan District Health Department's (MMDHD) accreditation certificate - **Attached.** 14
- C. PUBLIC COMMENTS:
- D. BRANCH OFFICE EMPLOYEES:
- E. COMMITTEE REPORTS:
 - 1. Finance Committee - Tom Lindeman, Chair

*Your Public Health Team,
Connecting with our Communities to Achieve Healthier Outcomes.*

a. Mid-Michigan District Health Department's Expenses for July 9 through August 19, 2016 - Attached.	16
b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for July 2016 - Attached.	38
c. New Primary Care Fees and Family Planning Fee Change - Attached.	46
2. Personnel Committee - Ken Mitchell, Chair	
a. Nonunion Wage Proposal - Attached.	48
b. Health Officer's Employment Agreement - Attached.	50
3. Program Committee - Sam Smith, Chair	
4. Mid-Central Coordinating Committee - Tom Lindeman, Vice Chair	
a. Physician Services Agreement - Attached.	55
F. MEDICAL DIRECTOR'S REPORT: Jennifer Morse, MD - Attached.	65
1. Swine Flu (Influenza A/H3N2v)	
2. Zika Virus Update	
G. HEALTH OFFICER'S REPORT: Mark W. (Marcus) Cheatham, Ph.D.	
1. Michigan's Premier Public Health Conference, October 11-13, 2016, Radisson Plaza Hotel, Kalamazoo, Michigan - Attached.	68
2. Health Officer Leave - September 7 through September 14, 2016	
3. Grant Update - Attached.	80
H. OLD BUSINESS:	
1. Annual Commissioner Forum, September 21, 2016, 11:30 a.m. at First Baptist Church, 10010 E. Carson City Rd. (M-57), Carson City - Attached.	81
2. Mid-Michigan Pathways (MMP) to Better Health Update	
I. NEW BUSINESS:	
1. E-Cigarettes, <i>Presentation by Rex Hoyt, Data Specialist</i> - Handout.	
2. Emerging Issues	
J. LEGISLATIVE ACTION:	
K. INFORMATIONAL ITEMS: - Attached.	
1. Board of Health Action Items, July 2016	82
2. Staffing Report	83
L. RELATED NEWS ARTICLES AND LINKS: - Attached.	
1. MMDHD News Articles Available Online at: http://mmdhd.org/?q=node/106	
M. AGENCY NEWSLETTERS: - None.	

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Board of Health Synopsis of Actions Needed

Item A. 1.	AGENDA NOTES, REVIEW, AND REVISIONS
Motion to approve the Agenda as presented.	
Item B. 1. & 2.	CONSENT ITEMS (MEETING MINUTES & COMMUNICATIONS)
Motion to accept and place on file Meeting Minutes B. 1. a. and b.	
Motion to accept and place on file Communications B. 2. a.	
Item E. 1. a.	EXPENSES FOR JULY 9 THROUGH AUGUST 19, 2016
Motion to approve payment of the Mid-Michigan District Health Department's Expenses for July 9 through August 19, 2016, totaling \$631,701.74.	
Item E. 1. b.	BALANCE SHEET, REVENUE AND EXPENDITURE REPORT FOR JULY
Motion to approve and place the Balance Sheet, Revenue and Expenditure Report for July 2016 on file.	
Item E. 1. c	NEW PRIMARY CARE FEES AND FAMILY PLANNING FEE CHANGE
Motion to approve the new primary care fees effective retroactive to May 1, 2016 and the Family Planning fee change as proposed effective immediately.	
Item E. 2. a.	NONUNION WAGE PROPOSAL
Motion to approve the wage increase for the nonunion personnel effective October 1, 2016 as proposed, consistent with the Teamsters Local 214.	
Item E. 2. b.	HEALTH OFFICER'S EMPLOYMENT AGREEMENT
Motion to approve the Health Officer's Employment Agreement through September 30, 2019 with a wage increase consistent with the Teamsters Local 214 and nonunion personnel effective October 1, 2016.	
Item E. 4. a.	PHYSICIAN SERVICES AGREEMENT
Motion to approve the Associated Agreement for Physician Services as proposed from October 1, 2016 through September 30, 2019 and authorize B. Kellenberger to sign it.	
Item F. 1.	MEDICAL DIRECTOR'S REPORT, SWINE FLU & ZIKA VIRUS UPDATE
Motion to accept and place the Medical Director's Report on file.	

**MICHIGAN ASSOCIATION FOR LOCAL PUBLIC HEALTH
(MALPH)**

Board of Directors

Meeting Minutes

July 11, 2016

I. Call to Order

The meeting was called to order at 9:01am by Marcus Cheatham, President.

II. Roll Call

A quorum was present.

Jurisdictions Represented: Allegan [Angelique Joynes], Barry-Eaton [Colette Scrimger], Benzie-Leelanau [Lisa Peacock], Berrien [Mike Mortimore], Branch-Hillsdale-St. Joseph [Rebecca Burns], Calhoun [Jim Rutherford], Central Michigan [Steve Hall], Chippewa [Lana Forrest], Delta-Menominee [Mike Snyder], Detroit [Abdul El-Sayed, Kanzoni Asabigi], Dickinson-Iron [Steve Markham], District 2 [Denise Bryan], District 10 [Kevin Hughes], Grand Traverse [Wendy Trute], Huron [Gretchen Tenbusch], Ingham [Linda Vail], Ionia [Ken Bowen], Jackson [Richard Thoune], Kalamazoo [Gillian Stoltman], Kent [Adam London], Lapeer [Stephanie Simmons], Lenawee [Martha Hall], Macomb [Bill Ridella], Marquette [Jerry Messana], Midland [Mike Krecek], Mid-Michigan [Marcus Cheatham], Monroe [Kim Comerzan], Northwest Michigan [Linda Yaroch], Oakland [Kathy Forzley], Saginaw [John McKellar], St. Clair [Annette Mercatante], Tuscola [Gretchen Tenbusch], Western UP [Kate Beer].

Others Present:

Administrative Officers Forum, [Shelley Wittaniemi], Environmental Health Forum, [Paul Makoski], Nurse Administrators Forum, [Andrea Tabor], MDHHS, [Orlando Todd], PAA, [Ed Dore], PSC, [Katie Van Dorn, Jane Powers], MI Coalition to Prevent Gun Violence, [Linda Brundage], MDEQ, [Carrie Monosmith, Matt Gamble], MAC, [Elizabeth Gorz]

Staff: Meghan Swain, Jodie Fulk

III. Approve Agenda

Motion by S. Simmons, support by M. Krecek to approve the agenda. Motion carried.

IV. Approve Meeting Minutes

Motion by C. Scrimger, support by K. Hughes to approve the June 13, 2016 minutes. Motion carried.

V. Reports of Officers/Staff/Forums
President

M. Cheatham reminded members that the nominations committee is looking for members interested in serving on the executive committee. If you are interested in serving, please contact L. Stefanovsky, L. Peacock, and M. Krecek.

The executive committee is in the process of evaluating the executive director. If you have any concerns, issues, or thoughts that you would like incorporated into the evaluation, please let any member of the executive committee know.

The medical director cross jurisdictional sharing project is going well. There is another meeting on July 15. There has been a favorable response to the survey, and members will be asked one more time if they have an interest in completing. He reminded members that if they responded a willingness to share documents, please forward those to Linda VanGills.

The executive committee reviewed MALPH's strategic plan. In the next month or two, the full board will be asked to review the strategic plan and determine if we are meeting our plan and if any changes are needed. He also shared that the Roadmap to Health is on the MALPH website. This is the previous Marketing Toolkit. The documents have been updated, and can be edited to include information regarding your health department.

At the beginning of the year, board members expressed interest in having informal conversations after the board meeting over lunch. Therefore, we will be having lunch after the August board meeting.

Secretary/Treasurer

M. Krecek reported that we did receive the second payment from the Michigan Health Endowment Fund of \$750,000. At this time, we have a substantial amount of money, and there is discussion to put the money into an interest-bearing account. All dues have been paid. Motion by C. Scrimger, support by G. Tenbusch to accept the financial statements.

Executive Director

The legislature is on break and campaigning in the district. Members were encouraged to connect with candidates to discuss public health initiatives.

The executive committee participated in leadership meetings with the state departments. Items discussed with MDHHS included SB 988 (HICA repeal), state department collaboration meetings, accreditation commission, MIHP billing, and HB 5613 (prohibits standards stricter than the EPA).

We discussed Flint, Parjana, statewide sanitary code, rTCR, mobile home parks, and water treatment requirements with MDEQ.

Legislative coordination, SB 774 (vending), morel mushroom exemption, improved water emergency notification, state department collaboration meetings, Food and Dairy Division strategic plan draft, funding transfers, and allergen course approvals were discussed with MDARD.

Consider sponsoring the Michigan Premier Public Health Conference or forward to your department's vendors or partners and ask for their support.

Lobbyist

E. Dore reported that the legislature is on break. There are very few session days between now and the end of the year. There is concern regarding lame duck session. Flint and Detroit Public Schools remain the focus, especially the Detroit Public Schools, as Detroit did not accept the legislation that was passed. It is unclear what will happen moving forward.

Forum Reports

Administrator's Forum: There is concern regarding the 2017 grant applications that are due by July 19th.

MALEHA: P. Makoski reported that in the meeting with MDARD, we wanted a positive discussion about our relationship after SB 774 and an emphasis on working together. MDEQ shared our concerns regarding Parjana and agreed that there are problems with the revised Total Coliform Rule.

Nurse Administrator's Forum: There is no report at this time other than what was provided for in the board packet.

MAPPP: There is discussion regarding mosquito studies. Dr. Eden Wells has created a template on Zika. There is interest in West Nile transmission.

VI. CJS LHD Inventory Survey

J. Powers and K. Van Dorn presented a draft template of a local health department service and supports inventory survey. Members were asked to offer additions or corrections.

VII. Michigan Coalition to Prevent Gun Violence

L. Brundage reported on the coalition's work in Michigan (and nationally). This organization works to prevent gun violence through community education and support for stronger laws. They consist of a statewide network of partners including community agencies, public officials, faith-based organization, medical professionals, and gun violence prevention advocates.

VIII. Reports from State Departments

Department of Agriculture and Rural Development (MDARD)

No report was given at this time.

Department of Environmental Quality (MDEQ)

C. Monosmith introduced Matt Gamble as the new source water chief. They are continuing to re-organize the department including retirements and new hires. It is unsure what will happen with the statewide sanitary code legislation (HB 3752-3753) since the death of Representative Plawecki. There was an audit of the drinking water program and the report should be available in October. She reported that she is planning a meeting with MALEHA members to discuss the revised Total Coliform Rule.

Department of Health and Human Services (MDHHS)

O. Todd reported that there is a short timeline for budgets/work plans. He offered preparing budgets and then making changes/amendments at a later date. Since the merger, there are new rules and timelines on contracts. Nancy Vreibel is replacing Tim Becker; she will begin July 18th. He reported that the accreditation enhancement committee met and, at this time, the tiered approach is on hold. The next Zika conference call meeting is July 20th at 10am. The next state department collaboration meeting is July 18th. He also reported that the first report is due in August for those departments that received cross jurisdictional sharing grants.

IX. Public Comment/Announcements

Elizabeth Gorz from the Michigan Association of Counties (MAC) introduced herself as the legislative director for health and human services. M. Krecek mentioned that MAC has appointed an individual to participate on the executive committee of MALPH. She will take that information back to MAC.

Members were asked if clients, coming in for immunization education, are asking to videotape/record the session. Legal counsel has been consulted and that opinion will be shared.

X. Adjournment

The meeting adjourned at 11.59am.

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BOARD OF HEALTH REGULAR MEETING

at

Mid-Michigan District Health Department
Montcalm County Administrative Offices
Stanton, Michigan

Conference Room A

Wednesday, July 27, 2016, 10:00 a.m.

MINUTES

*We take action to assure the health and well being of our community and the environment
by responding to public health needs and providing a broad spectrum
of prevention and educational services.*

Members Present: Ken Mitchell, Tom Lindeman, George Bailey (*left at 11:36 a.m.*), Sam Smith,
and Betty Kellenberger, Chairperson

Members Absent: Bruce DeLong

Staff Present: Mark W. (Marcus) Cheatham, Ph.D., Health Officer; Melissa Bowerman,
Director of Administrative Services; Cynthia M. Partlo, Board Secretary;
Jennifer E. Morse, M.D., Medical Director; Andrea Tabor, Director of
Community Health and Education

Staff Absent: Bob Gouin, Director of Environmental Health

Guests: Shelley Treynor, Oral Health Coordinator; Cameron Suarez, Intern; Ross
Pope, Quality Improvement Coordinator (*arrived at 10:42 a.m.*)

B. Kellenberger, Chairperson called the regular meeting of the Mid-Michigan District Board of Health
to order at 10:02 a.m., on Wednesday, July 27, 2016, at the Montcalm County Administrative Offices
of the Mid-Michigan District Health Department (MMDHD), Stanton, Michigan.

Pledge of Allegiance was led by B. Kellenberger.

*Your Public Health Team,
Connecting with our Communities to Achieve Healthier Outcomes.*

A. AGENDA NOTES, REVIEW, AND REVISIONS:

Motion made by G. Bailey and seconded by K. Mitchell to approve the Agenda as presented. Motion carried.

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held June 13, 2016
- b. Mid-Michigan District Board of Health Regular Meeting held June 22, 2016

Motion made by K. Mitchell to accept and place on file meeting minutes B. 1. a. and b. Motion seconded by G. Bailey. Motion carried.

2. Communications – None.

C. PUBLIC COMMENTS: S. Smith asked about the curb repair at the Main Office. M. Bowerman stated that the Montcalm County employee that agreed to do the work had health issues; therefore, progress has been delayed. G. Bailey stated that he would like to see the work done before winter arrives and if necessary, the agency should consider looking at alternatives.

D. BRANCH OFFICE EMPLOYEES: None.

E. COMMITTEE REPORTS:

1. Finance Committee – Tom Lindeman, Chair

T. Lindeman mentioned that Montcalm County is in severe financial distress. Additionally, he stated that the County received a bad audit and has 30 days to file a Deficit Elimination Plan with the State of Michigan explaining how the deficit will be rectified.

- a. Mid-Michigan District Health Department's Expenses for June 11 through July 22, 2016

Motion made by T. Lindeman to pay the Mid-Michigan District Health Department's Expenses for June 11 through July 22, 2016, totaling \$528,508.47. Motion seconded by G. Bailey. Motion carried.

- b. Mid-Michigan District Health Department's Monthly Balance Sheet, Revenue and Expenditure Report for June 2016

G. Bailey mentioned that there was an issue with a credit card where the agency went over the credit limit due to excessive travel. The Finance Committee discussed it and developed solutions to avoid the problem happening again in the future.

Motion made by T. Lindeman to approve and place on file the Mid-Michigan District Health Department's Monthly Balance Sheet, Revenue and Expenditure Report for June 2016. Motion seconded by G. Bailey. Motion carried.

- c. Michigan Municipal Risk Management Authority (MMRMA) Asset Distribution for MMDHD

T. Lindeman stated that the agency received two unexpected asset distributions from MMRMA totaling \$34,962.

- d. Consideration to Purchase Videoconferencing System

T. Lindeman explained the request for authorization to purchase a new videoconferencing system stating that the Finance Committee recommended the full Board approve the request. M. Cheatham mentioned the value of videoconferencing for staff and stated that the current videoconferencing system was broken with no upgrades available.

Motion made by T. Lindeman and seconded by G. Bailey to authorize the purchase of a new videoconferencing system and components that integrate with the communication system as proposed, not to exceed \$37,000, and authorize the agency to utilize fund balance, if needed, for the remaining balance after utilizing Ebola grant funds and any variances from other line items. Motion carried.

2. Personnel Committee – Ken Mitchell, Chair

- a. Teamsters Local 214 (T214) Contract Reopening-Wage Negotiations

K. Mitchell explained the negotiations stating that the T214 understood the financial situation of the agency. M. Bowerman stated that the wage increase was for one year only and the T214 contract expires September 30, 2017.

After discussion, motion made by K. Mitchell and seconded by S. Smith to approve the Letter of Understanding with the T214 regarding wages effective October 1, 2016 and authorize the Health Officer and Personnel Committee members to sign it. Motion carried.

3. Program Committee – Sam Smith, Chair – No report.

4. Mid-Central Coordinating Committee – Tom Lindeman, Vice Chair – No report.

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, M.D.

- 1. Dangers of Summer Heat: Excessive Heat Events

Dr. Morse provided a report on the dangers of excessive summer heat stating that heat kills more people than hurricanes, floods, tornados and lightning combined. Our Public Information Officer (PIO), Leslie Kinnee, distributed a press release on July 19th as well

as Facebook posts to publicize the dangers of heat. She explained that the State monitors emergency room activity such as sunburns, sun poisoning, dehydration, heat exhaustion, and heat stroke. Additionally, she reviewed the table describing the different types of heat-related illnesses and recommended review of the links provided for more information. She recommended that any Counties desiring to establish cooling centers refer to the links provided and work with local Emergency Managers.

Dr. Morse recommended the following be adopted as the BOH Monthly Healthy Living Recommendation for August:

a. Remember that hot weather can be deadly. Plan outdoor activities around the forecast. For more tips, see:

- *The Centers for Disease Control and Prevention (CDC) (<http://emergency.cdc.gov/disasters/extremeheat/index.asp>); and*
- *Michigan Prepares (http://www.michigan.gov/michiganprepares/0,4621,7-232-65025_65033---,00.html).*

b. Public Officials: Refer to the Excessive Heat Events Guidebook (<https://www.epa.gov/heat-islands/excessive-heat-events-guidebook>) for more information to prepare your community for excessive heat events.

Motion made by G. Bailey and seconded by T. Lindeman to adopt the monthly Board of Health recommendation for August as proposed.

Motion made by K. Mitchell and seconded by T. Lindeman to accept and place on file the Medical Director's Report. Motion carried.

G. HEALTH OFFICER'S REPORT: Mark W. (Marcus) Cheatham, Health Officer, Ph.D.

1. Third Quarter Service Report (QSR), FY 15/16 (April 1 through June 30, 2016)

A. Tabor reviewed the QSR for the third quarter of FY 15/16, reporting that clients served in the Women, Infants, and Children's (WIC) Program have decreased. She stated that her division has taken action in an effort to ensure we are reaching clients by offering a new clinic on the fourth Wednesday of every month at the Valley Farms Baptist Church in Lansing (southern Clinton County) beginning in September. Additionally, she stated that the WIC Program has been sending letters to mothers of newborns throughout the district in an outreach attempt to increase awareness and services.

She stated that the number of clients served in the CSHCS Program were up in part due to the third year of an outreach grant as well as consistent staffing. She noted that she planned to apply for the outreach grant again next fiscal year.

MIHP client visits are down due to decreased staffing and demand for services. A. Tabor also stated clients receiving blood lead testing has increased. She noted that the agency's policy has changed so that now the agency follows-up on test levels at 5 micrograms per deciliter or above rather than at 10 micrograms per deciliter or above.

M. Cheatham reviewed the QSR for Environment Health (EH) stating that food service licenses have increased slightly. Additionally, he reported septic permits were up and vacant land permits are showing strong activity.

G. Bailey asked the status of the Pine River project. M. Cheatham replied that Healthy Pine River group has been active and vocal. Additionally, he reported that he attended a recent meeting regarding PBB and the registry noting that public interest is increasing about releasing the registry to Emory University for research purposes. In Montcalm County, a Town Hall meeting was held regarding E.coli in the Flat River with Kent County seeking input for its watershed management plan. M. Cheatham also stated that Commissioners in Gratiot and Montcalm Counties have asked the health department to develop a septic ordinance.

2. FY 15/16 Client Satisfaction Survey, Third Quarter (April 1 through June 30, 2016)

R. Pope reviewed the Client Satisfaction Survey data for the third quarter of FY 15/16. He noted that the number of surveys received in the Clinton County Branch Office has increased due to a change in the process where a tablet is being given to clients to complete the survey during the checkout process rather than after the visit. He stated that this change in process had positive results and will be implemented throughout the district. He noted that the language of Question 8 regarding help with health insurance was changed which drastically impacted the response rate. Additionally, he stated that responses were beginning to come in for the Community Health Worker Program (Pathways).

H. OLD BUSINESS:

1. Commissioner Forum Save the Date

M. Cheatham asked the Board to approve the topics chosen. The Board requested to discuss the topics in depth at the next Board Meeting. Dr. Morse mentioned that she would be willing to talk about an emerging issue. After brainstorming, the Board agreed that opioids and the dangers of meth were two good emerging issue topics. K. Mitchell added that he would like to see data regarding the cost/benefit of Narcan use.

I. NEW BUSINESS:

1. Emerging Issues – None

2. Fluoride Varnish Program

Shelley Treynor, Oral Health Coordinator provided an overview of the Fluoride Varnish Program noting that services are provided to children participating in Head Start, Early Head Start, and Great Start as well as to children aged 0 to 5 years in the agency's WIC Program. She reviewed the numbers of children served through 2014: 3,886 screened, 3,216 received fluoride varnish, and 1,523 children referred for treatment. She reviewed the reimbursement rates through Delta Dental/Medicaid that the agency receives. Even with the addition of Healthy Kids Dental coverage, children without dental insurance

are still being seen. M. Bowerman added that the agency does receive some funding to provide these types of dental services.

J. LEGISLATIVE ACTION: None

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District Board of Health Action Items, June 2016
2. Staffing Report

M. Cheatham commented that a new EH Sanitarian, Seth Steenwyk, has been hired for Montcalm County.

L. RELATED NEWS ARTICLES AND LINKS:

1. MMDHD News Articles Available Online at <http://www.mmdhd.org/boh-news-2016.html>

M. AGENCY NEWSLETTERS:

1. *Inside MMDHD*, Mid-Michigan District Health Department Health Enhancement Committee (HEC), Employee Newsletter, June 2016

M. Cheatham noted that this issue of the employee newsletter was one of the best ones produced yet.

There being no further business to come before the Board, the meeting adjourned at 11:38 a.m.

Respectfully Submitted,



Cynthia M. Partlo, Board Secretary
For Betty Kellenberger, Chairperson
Mid-Michigan District Board of Health



STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

RICK SNYDER
GOVERNOR

NICK LYON
DIRECTOR

August 9, 2016

Marcus Cheatham, PhD, MA
Health Officer
Mid-Michigan District Health Department
615 North State Street, Suite 2
Stanton, MI 48888-9702

Ms. Betty Kellenberger
Commissioner
Mid-Michigan District Board of Health
615 North State Street, Suite 2
Stanton, MI 48888-9702

Dear Dr. Cheatham and Ms. Kellenberger:

On behalf of the Michigan Departments of Health and Human Services, Agriculture and Rural Development, and Environmental Quality, I would like to thank you for your participation in the Michigan Local Public Health Accreditation Program. Your participation, comments, and suggestions over the past five cycles of Accreditation have strengthened the program in assuring and enhancing the quality of local public health in Michigan by identifying and promoting the implementation of public health standards.

Based on the June 9, 2016 recommendation of the Michigan Local Public Health Accreditation Commission, we are very pleased to confer Accreditation with Commendation status on your local public health department. This designation is awarded to local health departments that fully meet the following requirements:

- Meets 95%, cumulatively, of the Essential Indicators within the Minimum Program Requirements during the on-site reviews for the Powers and Duties and seven (7) mandated services¹ sections;
- Misses not more than two (2) indicators in each of the programs cited above;
- Has zero (0) repeat missed indicators from the previous cycle in each of the included programs: and
- Meets 80% of the Minimum Program Requirements in the Quality Improvement Supplement within the Powers and Duties Section.

This designation is valid until the Michigan Departments of Health and Human Services, Agriculture and Rural Development, and Environmental Quality effect a subsequent decision pursuant to recommendations by the Accreditation Commission.

¹ The seven mandated services sections include: Food Service Sanitation, Communicable Disease, Hearing, Immunization, Sexually Transmitted Disease, Onsite Wastewater Treatment Management, and Vision.

Dr. Cheatham and Ms. Kellenberger
August 9, 2016
Page Two

We are especially pleased to acknowledge your repeated success in becoming accredited. To recognize your achievement, we will soon provide you with a Cycle Six Certificate of Accreditation. To help celebrate your success, arrangements can be made, at your discretion, for a state agency presentation of your certificate during a meeting of your choosing by contacting Orlando Todd, Director, Office of Local Health Services, at toddo@michigan.gov or (517) 284-4030.

Again, I wish to thank you for your participation in the accreditation process and commend you on your efforts in this significant accomplishment, one which is directly attributable to a mutual dedication to continuous quality improvement. Michigan's strong public health network is fortified through continued state and local collaboration and through the Michigan Local Public Health Accreditation Program. Due to your commitment and efforts, Michigan continues to be viewed as a national leader in the area of public health accreditation.

If you have questions regarding the Accreditation Program, please contact Jessie Jones, Program Coordinator, at jjones@mphi.org or (517) 324-8387.

Sincerely,



Nick Lyon
Director

NL:lc

c: Jamie Clover Adams, Director, MI Dept. of Agriculture and Rural Development
Heidi Grether, Director, Michigan Department of Environmental Quality
Michigan Local Public Health Accreditation Commission
Jessie Jones, Program Coordinator, Michigan Local Public Health Accreditation Program

MONTHLY EXPENSES FOR
July 9, 2016 - August 19, 2016

<i>EV 1824</i>	<i>\$ 264,715.29</i>
<i>EV 1825</i>	<i>\$ 171,032.01</i>
<i>EV 1826</i>	<i><u>\$ 195,954.44</u></i>
 TOTAL	 \$ 631,701.74

Mid-Michigan District Health Department
615 North State Street, Suite 2
Stanton MI 48888
(989) 831-5237

CK#	EV 1824	7/22/2016
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Payables

102630		
thru	Quantum Checks & Direct Deposits & Voids	\$ 97,101.44
102668		

Payroll

AFLAC Employee Deduction		\$ 407.74
MERS Employee Electronic Transfer		\$ 3,610.87
Chemical Bank Payroll-Ameriprise NBS		\$ 150.00
Chemical Bank Payroll-Nationwide		\$ 2,420.00
Chemical Bank Payroll-MERS 457		\$ 315.00
Chemical Bank Payroll Tax Electronic Transfer		
Federal		\$ 31,528.24
State		\$ 9,267.04
MERS Employer Electronic Transfer	16-Jun	\$ 20,044.07
Chemical E-Banking fee	16-Jun	\$ 75.23
Chemical Bank Interest	16-Jun	\$ (5.64)
Direct Deposit Payroll		\$ 97,155.13
MERS Employer Electronic Transfer	March 2016 correction	\$ 100.99
State of Michigan Unemployment (Apr-Jun)		<u>\$ 2,545.18</u>

TOTAL	\$264,715.29
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ACCOUNTS PAYABLE CHECK REGISTER

CHECK NO	CHECK\VOID DATE	REMIT-TO NAME VENDOR-#	INVOICE NO	INVOICE DATE	VOUCH#	P.O.-NO	AMOUNT PAID	DISCOUNT TAKEN	CHECK AMOUNT
102630	07/22/16	BLU008 BLUE CROSS BLUE SHIELD OF MICH	100571	07/10/16	14439		\$39,508.15	\$ -	\$39,508.15
		COMPUTER CHECK			AUGUST HEALTH INS				
			CHECK TOTALS:				\$39,508.15	\$ -	\$39,508.15
102631	07/22/16	BLU034 BLUE CARE NETWORK	161910126950	07/08/16	14438		\$ 1,568.29	\$ -	\$ 1,568.29
		COMPUTER CHECK			0003 AUGUST HEALTH INS				
			161910135813	07/08/16	14437		\$ 7,510.32	\$ -	\$ 7,510.32
			CHECK TOTALS:				\$ 9,078.61	\$ -	\$ 9,078.61
102632	07/22/16	CAP095 CAPITAL AREA UNITED WAY	100575	07/18/16	14467		\$ 40.00	\$ -	\$ 40.00
		COMPUTER CHECK			7/22/16 EMPLOYEE DONATION				
			CHECK TOTALS:				\$ 40.00	\$ -	\$ 40.00
102633	07/22/16	CEN012 CENTER MEDICAL SUPPLY CO	1302772	07/08/16	14442	094248-00	\$ 218.25	\$ -	\$ 218.25
		COMPUTER CHECK			CAPES,DRAPESHEETS,KLEENIX				
			CHECK TOTALS:				\$ 218.25	\$ -	\$ 218.25
102634	07/22/16	CEN021 CENTRAL MI DIST HEALTH DEPT	100573	07/12/16	14455		\$ 4,145.85	\$ -	\$ 4,145.85
		COMPUTER CHECK			JUNE 2016 MD				
			CHECK TOTALS:				\$ 4,145.85	\$ -	\$ 4,145.85
102635	07/22/16	CIT014 CITIZENS BANK	100570	07/14/16	14435		\$ 6,672.73	\$ -	\$ 6,672.73
		COMPUTER CHECK			AUGUST LEASE				
			CHECK TOTALS:				\$ 6,672.73	\$ -	\$ 6,672.73
102636	07/22/16	CLI092 CLINTON COUNTY ADMIN/ACCT	AC-2016-014	07/06/16	14436		\$ 1,966.67	\$ -	\$ 1,966.67
		COMPUTER CHECK			AUGUST DENTAL RENT				
			CHECK TOTALS:				\$ 1,966.67	\$ -	\$ 1,966.67
102637	07/22/16	COM193 COMMUNITY ANTI-DRUG COALIT	0003164320	07/07/16	14445		\$ 200.00	\$ -	\$ 200.00
		COMPUTER CHECK			ANTI DRUG MEMBERSHIP				
			CHECK TOTALS:				\$ 200.00	\$ -	\$ 200.00
102638	07/22/16	COV178 COVENANT MEDICAL CENTER	100563	07/05/16	14428		\$ 15.76	\$ -	\$ 15.76
		COMPUTER CHECK			21654 MONTCALM LABS				
			100566	07/05/16	14426		\$ 64.26	\$ -	\$ 64.26
			CHECK TOTALS:				\$ 95.78	\$ -	\$ 95.78
			100567	07/05/16	14427		\$ 15.76	\$ -	\$ 15.76
			CHECK TOTALS:				\$ 95.78	\$ -	\$ 95.78

ACCOUNTS PAYABLE CHECK REGISTER

CHECK NO	CHECK\VOID DATE	REMIT-TO NAME VENDOR-#	INVOICE NO	INVOICE DATE	VOUCH#	P.O.-NO	AMOUNT PAID	DISCOUNT TAKEN	CHECK AMOUNT
102639	07/22/16	DEL007 DELTA DENTAL OF MICHIGAN	RIS0001166357	07/12/16	14440		\$ 4,485.03	\$ -	\$ 4,485.03
		COMPUTER CHECK			AUGUST DENTAL INS				
			CHECK TOTALS:				\$ 4,485.03	\$ -	\$ 4,485.03
102640	07/22/16	EAT029 EATON RESA	004384	06/30/16	14460		\$ 2,663.05	\$ -	\$ 2,663.05
		COMPUTER CHECK			APRIL-JUNE GARY OWEN DRUG FREE GRANT				
			CHECK TOTALS:				\$ 2,663.05	\$ -	\$ 2,663.05
102641	07/22/16	GSK052 GLAXO SMITH KLINE	33315292	06/29/16	14451	094244-00	\$ 971.84	\$ -	\$ 971.84
		COMPUTER CHECK			BOOSTRIX				
			CHECK TOTALS:				\$ 971.84	\$ -	\$ 971.84
102642	07/22/16	HOS101 HOSPITAL NETWORK HEALTHCARE	42199	06/30/16	14429		\$ 338.00	\$ -	\$ 338.00
		COMPUTER CHECK			MONTCALM/GRATIOT WASTE PICKUP				
			CHECK TOTALS:				\$ 338.00	\$ -	\$ 338.00
102643	07/22/16	LIN061 LINCOLN FINANCIAL GROUP	100572	07/09/16	14441		\$ 1,226.75	\$ -	\$ 1,226.75
		COMPUTER CHECK			AUGUST LIFE/LTD/AD&D				
			CHECK TOTALS:				\$ 1,226.75	\$ -	\$ 1,226.75
102644	07/22/16	MCK032 MCKESSON MEDICAL	81612296	07/08/16	14454	094247-00	\$ 127.59	\$ -	\$ 127.59
		COMPUTER CHECK			EXAM GLOVES				
			CHECK TOTALS:				\$ 127.59	\$ -	\$ 127.59
102645	07/22/16	MER016 MERCK & CO INC	7008969565	07/05/16	14446	094242-00	\$ 1,054.30	\$ -	\$ 1,054.30
		COMPUTER CHECK			VARIVAX				
			7008970966	07/05/16	14448	094242-00	\$ 4,352.34	\$ -	\$ 4,352.34
			HEP A,B ADULT,GARDASIL						
			CHECK TOTALS:				\$ 5,406.64	\$ -	\$ 5,406.64
102646	07/22/16	MIC007 MICHIGAN PUBLIC HEALTH INST	36852	06/16/16	14447		\$ 190.00	\$ -	\$ 190.00
		COMPUTER CHECK			EFAW 2016 FP ANNUAL CONFERENCE				
			36853	06/16/16	14462		\$ 190.00	\$ -	\$ 190.00
			SCHULZ 2016 FP ANNUAL CONFERENCE						
			CHECK TOTALS:				\$ 380.00	\$ -	\$ 380.00
102647	07/22/16	MIS005 MISDU/FRIEND OF COURT	100575	07/18/16	14466		\$ 234.68	\$ -	\$ 234.68
		COMPUTER CHECK			913105050 7/22 EMPLOYEE DEDUCTION				
			CHECK TOTALS:				\$ 234.68	\$ -	\$ 234.68
102648	07/22/16	MIS072 MIS FORUM	100574	07/18/16	14463		\$ 35.00	\$ -	\$ 35.00
		COMPUTER CHECK			2016 DUES				
			CHECK TOTALS:				\$ 35.00	\$ -	\$ 35.00

ACCOUNTS PAYABLE CHECK REGISTER

CHECK NO	CHECK\VOID DATE	REMIT-TO NAME VENDOR-#	INVOICE NO	INVOICE DATE	VOUCH#	P.O.-NO	AMOUNT PAID	DISCOUNT TAKEN	CHECK AMOUNT
102649	07/22/16	MNA004 MICHIGAN NURSES ASSOCIATION	100575	07/18/16	14465		\$ 607.75	\$ -	\$ 607.75
		COMPUTER CHECK			JULY DUES				
				CHECK TOTALS:			\$ 607.75	\$ -	\$ 607.75
102650	07/22/16	NAT016 NRFSP	G1606300809	06/30/16	14433		\$ 625.00	\$ -	\$ 625.00
		COMPUTER CHECK			CLINTON/GRATIOT FOOD TESTS				
				CHECK TOTALS:			\$ 625.00	\$ -	\$ 625.00
102651	07/22/16	NET001 NETWORKES	37482433	07/08/16	14461		\$ 178.63	\$ -	\$ 178.63
		COMPUTER CHECK			JUNE EDI/MAILED CLAIMS				
				CHECK TOTALS:			\$ 178.63	\$ -	\$ 178.63
102652	07/22/16	OFF001 OFFICEMAX INCORPORATED	237218	07/06/16	14458	094246-00	\$ 256.35	\$ -	\$ 256.35
		COMPUTER CHECK			DIVIDERS,POST IT NOTES,TAPE				
				CHECK TOTALS:			\$ 256.35	\$ -	\$ 256.35
102653	07/22/16	PRA092	17146	07/11/16	14431		\$ 80.00	\$ -	\$ 80.00
		COMPUTER CHECK			REFUND CLIENT/INSURANCE PAID				
				CHECK TOTALS:			\$ 80.00	\$ -	\$ 80.00
102654	07/22/16	QUI003 QUILL CORPORATION	6911416	06/24/16	14443	094239-00	\$ 42.47	\$ -	\$ 42.47
		COMPUTER CHECK			FOLDERS,STAPLE CARTRIDGE				
102654	07/22/16	QUI003 QUILL CORPORATION	7017737	06/29/16	14450	094241-00	\$ 163.93	\$ -	\$ 163.93
					FOLDERS,INK				
			7049803	06/30/16	14444	094239-00	\$ 15.99	\$ -	\$ 15.99
					NAMEPLATE				
				CHECK TOTALS:			\$ 222.39	\$ -	\$ 222.39
102655	07/22/16	SAN020 SANOFI PASTEUR INC	906272680	06/28/16	14452	094243-00	\$ 1,288.80	\$ -	\$ 1,288.80
		COMPUTER CHECK			TUBERSOL,MENACTRA VACCINES				
				CHECK TOTALS:			\$ 1,288.80	\$ -	\$ 1,288.80
102656	07/22/16	SHA199 SHAFFER AMANDA	100565	06/28/16	14424		\$ 256.26	\$ -	\$ 256.26
		COMPUTER CHECK			6/14-6/22 CSHCS PARENT LIASON				
				CHECK TOTALS:			\$ 256.26	\$ -	\$ 256.26
102657	07/22/16	STA008 STATE OF MICHIGAN-MDCH	GRA0106272016	06/27/16	14434		\$ 17.67	\$ -	\$ 17.67
		COMPUTER CHECK			LAB				
				CHECK TOTALS:			\$ 17.67	\$ -	\$ 17.67
102658	07/22/16	STM208 ST MARY CHURCH	34825	07/11/16	14459		\$ 80.00	\$ -	\$ 80.00
		COMPUTER CHECK			AP10 #2 REFUND FOOD PERMIT				
				CHECK TOTALS:			\$ 80.00	\$ -	\$ 80.00

ACCOUNTS PAYABLE CHECK REGISTER

CHECK NO	CHECK\VOID DATE	REMIT-TO NAME VENDOR-#	INVOICE NO	INVOICE DATE	VOUCH#	P.O.-NO	AMOUNT PAID	DISCOUNT TAKEN	CHECK AMOUNT
102659	07/22/16	SUT207 SUTHERLAND JOHN	34902	07/01/16	14430		\$ 340.00	\$ -	\$ 340.00
		COMPUTER CHECK			AP10 #1 REFUND WELL PERMIT				
				CHECK TOTALS:			\$ 340.00	\$ -	\$ 340.00
102660	07/22/16	TEA001 TEAMSTERS LOCAL 214	100575	07/18/16	14470		\$ 1,925.77	\$ -	\$ 1,925.77
		COMPUTER CHECK			JULY DUES				
				CHECK TOTALS:			\$ 1,925.77	\$ -	\$ 1,925.77
102661	07/22/16	TEA031 TEAM FINANCIAL GROUP, INC	136827	07/12/16	14456		\$ 3,801.23	\$ -	\$ 3,801.23
		COMPUTER CHECK			XEROX/SUPPLY FEE				
				CHECK TOTALS:			\$ 3,801.23	\$ -	\$ 3,801.23
102662	07/22/16	THE007 THERACOM, A CAREMARK CO	151280795	06/29/16	14449	094231-00	\$ 415.44	\$ -	\$ 415.44
		COMPUTER CHECK			MIRENA IUD				
				CHECK TOTALS:			\$ 415.44	\$ -	\$ 415.44
102663	07/22/16	UNI001 UNITED WAY OF MONTCALM CO	100575	07/18/16	14469		\$ 130.00	\$ -	\$ 130.00
		COMPUTER CHECK			7/22/16 EMPLOYEE DONATION				
				CHECK TOTALS:			\$ 130.00	\$ -	\$ 130.00
102664	07/22/16	UNI009 UNITED WAY OF GRATIOT CO	100575	07/18/16	14468		\$ 97.00	\$ -	\$ 97.00
		COMPUTER CHECK			7/22/16 EMPLOYEE DONATION				
				CHECK TOTALS:			\$ 97.00	\$ -	\$ 97.00
102665	07/22/16	UPS002 UNITED PARCEL SERVICE	423867276	07/02/16	14432		\$ 14.73	\$ -	\$ 14.73
		COMPUTER CHECK			MAIL FOOD TESTS/INSURANCE CONTRACT				
				CHECK TOTALS:			\$ 14.73	\$ -	\$ 14.73
102666	07/22/16	VER004 VERIZON	9767644540	06/23/16	14425		\$ 222.65	\$ -	\$ 222.65
		COMPUTER CHECK			6/24-7/23 MIHP BROADBAND				
				CHECK TOTALS:			\$ 222.65	\$ -	\$ 222.65
102667	07/22/16	WINN73 WINN TELECOM	1997086	07/15/16	14464		\$ 2,698.87	\$ -	\$ 2,698.87
		COMPUTER CHECK			7/15-8/14 PHONES & LOCAL				
				CHECK TOTALS:			\$ 2,698.87	\$ -	\$ 2,698.87
102668	07/22/16	FIR003 FIRST NATIONAL BANK OMAHA	100561	07/05/16	14415		\$ 2,806.64	\$ -	\$ 2,806.64
		COMPUTER CHECK			DRUG FREE TRAINING/FLIGHTS,MORSE HOTEL				
			100562	07/05/16	14421		\$ 2.65	\$ -	\$ 2.65
					ADMIN PAGER				
			100563	07/05/16	14422		\$ 25.74	\$ -	\$ 25.74
					LUNCH FOR 2				
			100564	07/05/16	14423		\$ 2,160.06	\$ -	\$ 2,160.06
					CSHCS GRANT SUPPLY/DRUG FREE TRAINING				

ACCOUNTS PAYABLE CHECK REGISTER

CHECK NO	CHECK\VOID DATE	REMIT-TO NAME VENDOR-#	INVOICE NO	INVOICE DATE	VOUCH#	P.O.-NO	AMOUNT PAID	DISCOUNT TAKEN	CHECK AMOUNT
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102668 07/22/16 FIR003 FIRST NATIONAL BANK OMAHA			STRATTON SAMSUNG LAPTOP/ADAPTER						
			100561-4	07/05/16	14419	094205-00	\$ 104.47	\$ -	\$ 104.47
			40 MIHP HEALTHY BABY BAGS						
			100561-5	07/05/16	14420	094245-00	\$ 26.12	\$ -	\$ 26.12
			6 DATA LOGGER BATTERIES						
			CHECK TOTALS:				\$ 6,048.28	\$ -	\$ 6,048.28
			BANK CODE TOTALS:				\$97,101.44	\$ -	\$97,101.44
39 COMPUTER CHECKS									
0 MANUAL PAYMENT CHECKS									
0 VOID CHECKS - TRX									
0 VOID CHECKS - STUBS									
0 VOID CHECKS - ERROR									
0 VOID CHECKS - FORM ALIGNMENT									
0 DIRECT DEPOSITS									
39 CHECKS TOTAL									
			COMPANY TOTALS:				\$97,101.44	\$ -	\$97,101.44

Mid-Michigan District Health Department
615 North State Street, Suite 2
Stanton MI 48888
(989) 831-5237

CK#	EV 1825	8/5/2016
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Payables

102669		
thru	Quantum Checks & Direct Deposits & Voids	\$ 35,255.84
102691		

Payroll

AFLAC Employee Deduction		\$ 407.74
MERS Employee Electronic Transfer		\$ 3,613.69
Chemical Bank Payroll-Ameriprise NBS		\$ 150.00
Chemical Bank Payroll-Nationwide		\$ 2,590.00
Chemical Bank Payroll-MERS 457		\$ 315.00
Chemical Bank Payroll Tax Electronic Transfer		
Federal		\$ 30,736.56
State		\$ -
MERS Employer Electronic Transfer	16-Jun	\$ -
Chemical E-Banking fee	16-Jul	\$ 75.59
Chemical Bank Interest	16-Jul	\$ (6.43)
Direct Deposit Payroll		\$ 97,894.02
State of Michigan Unemployment (Apr-Jun)		\$ -

TOTAL	\$171,032.01
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ACCOUNTS PAYABLE CHECK REGISTER

CHECK NO	CHECK\VOID DATE	REMIT-TO NAME VENDOR-#	INVOICE NO	INVOICE DATE	VOUCH#	P.O.-NO	AMOUNT PAID	DISCOUNT TAKEN	CHECK AMOUNT
141	08/05/16	BAI102 BAILEY GEORGE	100577	07/27/16	14472		\$ 87.08	\$ -	\$ 87.08
			JULY 2016 TRAVEL/PER DIEM						
		DIRECT DEPOSIT							
			CHECK TOTALS:					\$ 87.08	\$ 87.08
142	08/05/16	KEL038 KELLENBERGER BETTY	100584	07/27/16	14492		\$ 340.20	\$ -	\$ 340.20
			JULY 2016 TRAVEL/PER DIEM						
		DIRECT DEPOSIT							
			CHECK TOTALS:					\$ 340.20	\$ 340.20
143	08/05/16	LIN033 LINDEMAN TOM	100576	07/27/16	14471		\$ 77.90	\$ -	\$ 77.90
			JULY 2016 TRAVEL/PER DIEM						
		DIRECT DEPOSIT							
			CHECK TOTALS:					\$ 77.90	\$ 77.90
144	08/05/16	MIT173 MITCHELL KEN	100578	07/27/16	14473		\$ 51.28	\$ -	\$ 51.28
			JULY 2016 TRAVEL/PER DIEM						
		DIRECT DEPOSIT							
			CHECK TOTALS:					\$ 51.28	\$ 51.28
102669	08/05/16	4IM001 4IMPRINT, INC	4789477	07/21/16	14485	094240-00	\$ 1,227.79	\$ -	\$ 1,227.79
			SCREEN CLEANER,FLASHLIGHTS						
		COMPUTER CHECK							
			CHECK TOTALS:					\$ 1,227.79	\$ 1,227.79
102670	08/05/16	CAP095 CAPITAL AREA UNITED WAY	100586	08/02/16	14500		\$ 40.00	\$ -	\$ 40.00
			8/5/16 EMPLOYEE DONATION						
		COMPUTER CHECK							
			CHECK TOTALS:					\$ 40.00	\$ 40.00
102671	08/05/16	COH003 COHL, STOKER & TOSKEY, P.	46619	07/07/16	14478		\$ 1,155.87	\$ -	\$ 1,155.87
			JUNE 2016 LEGAL						
		COMPUTER CHECK							
			CHECK TOTALS:					\$ 1,155.87	\$ 1,155.87
102672	08/05/16	CRY023 CASAIR-CRYSTAL AUTO SYSTE	284035	08/01/16	14494		\$ 800.00	\$ -	\$ 800.00
			INTERNET/FIBER OPTIC/LIST SERV						
		COMPUTER CHECK							
			CHECK TOTALS:					\$ 800.00	\$ 800.00
102673	08/05/16	GEN001 GENEVA SOFTWARE COMPANY	100583	07/15/16	14490		\$ 1,030.00	\$ -	\$ 1,030.00
			CAMPATIBLE SERVER 2012/WINDOWS						
		COMPUTER CHECK							
			CHECK TOTALS:					\$ 1,030.00	\$ 1,030.00
102674	08/05/16	HEA080 HEADSTART	17216	07/20/16	14479		\$ 15.00	\$ -	\$ 15.00
			REFUND OVERPAYMENT ON VARNISH						
		COMPUTER CHECK							
			CHECK TOTALS:					\$ 15.00	\$ 15.00

ACCOUNTS PAYABLE CHECK REGISTER

CHECK NO	CHECK\VOID DATE	REMIT-TO NAME VENDOR-#	INVOICE NO	INVOICE DATE	VOUCH#	P.O.-NO	AMOUNT PAID	DISCOUNT TAKEN	CHECK AMOUNT
102675	08/05/16	KNI045 KNIGHT KYLE	100582	07/25/16	14486		\$ 264.87	\$ -	\$ 264.87
		COMPUTER CHECK			CADCA TRAINING/LAS VEGAS				
				CHECK TOTALS:			\$ 264.87	\$ -	\$ 264.87
102676	08/05/16	MAC165 MICHIGAN ASSOCIATION COUN	m1086	07/28/16	14493		\$ 200.00	\$ -	\$ 200.00
		COMPUTER CHECK			7/2016-6/2017 MEMBER DUES				
				CHECK TOTALS:			\$ 200.00	\$ -	\$ 200.00
102677	08/05/16	MAL054 MALPH-ADMINSITRATORS FORU	932	07/26/16	14496		\$ 100.00	\$ -	\$ 100.00
		COMPUTER CHECK			WADLE 2016 MALPH ACCT TRAINING				
			935	07/26/16	14495		\$ 100.00	\$ -	\$ 100.00
					BOWERMAN 2016 MALPH ACCT TRAINING				
				CHECK TOTALS:			\$ 200.00	\$ -	\$ 200.00
102678	08/05/16	MCK032 MCKESSON MEDICAL	82301224	07/20/16	14484	094255-00	\$ 384.95	\$ -	\$ 384.95
		COMPUTER CHECK			NEEDLES,SHARP CONTAINERS,DRAPE				
				CHECK TOTALS:			\$ 384.95	\$ -	\$ 384.95
102679	08/05/16	MIC006 MICHIGAN DEPT OF AGRICULT	791-65005	07/21/16	14491		\$ 88.00	\$ -	\$ 88.00
		COMPUTER CHECK			FOOD FEES				
				CHECK TOTALS:			\$ 88.00	\$ -	\$ 88.00
102680	08/05/16	MIS005 MISDU/FRIEND OF COURT	100586	08/02/16	14499		\$ 234.68	\$ -	\$ 234.68
		COMPUTER CHECK			913105050 8/5 EMPLOYEE DEDUCTION				
				CHECK TOTALS:			\$ 234.68	\$ -	\$ 234.68
102681	08/05/16	MON183 MONTCALM CO CONTROLLERS O	07202016	07/20/16	14489		\$12,431.34	\$ -	\$12,431.34
		COMPUTER CHECK			ROOF PROJECT				
				CHECK TOTALS:			\$12,431.34	\$ -	\$12,431.34
102682	08/05/16	NET026 NETSMART TECHNOLOGIES	63096	07/31/16	14475		\$ 5,055.98	\$ -	\$ 5,055.98
		COMPUTER CHECK			CONSUMER/ORDER CONNECT-12/31/2016				
				CHECK TOTALS:			\$ 5,055.98	\$ -	\$ 5,055.98
102683	08/05/16	OFF001 OFFICEMAX INCORPORATED	331661	07/14/16	14483	094253-00	\$ 145.22	\$ -	\$ 145.22
		COMPUTER CHECK			COPYPAPER,DIVIDERS,WIPES				
102683	08/05/16	OFF001 OFFICEMAX INCORPORATED	331971	07/14/16	14482	094251-00	\$ 55.62	\$ -	\$ 55.62
					POST-IT NOTES,PENS,BULBS				
				CHECK TOTALS:			\$ 200.84	\$ -	\$ 200.84

ACCOUNTS PAYABLE CHECK REGISTER

CHECK NO	CHECK\VOID DATE	REMIT-TO NAME VENDOR-#	INVOICE NO	INVOICE DATE	VOUCH#	P.O.-NO	AMOUNT PAID	DISCOUNT TAKEN	CHECK AMOUNT
102684	08/05/16	SHA199 SHAFFER AMANDA	100580	07/19/16	14480		\$ 257.97	\$ -	\$ 257.97
		COMPUTER CHECK		6/28-7/15	CSHCS PARENT LIASON				
			100581	07/26/16	14481		\$ 82.50	\$ -	\$ 82.50
				7/19-21	CSHCS PARENT LIASON				
			CHECK TOTALS:				\$ 340.47	\$ -	\$ 340.47
102685	08/05/16	SHR011 SHRED-IT USA LLC	9411547519	07/15/16	14477		\$ 268.50	\$ -	\$ 268.50
		COMPUTER CHECK			CLINTON SHREDDING-16 EXTRA				
			9411606299	07/20/16	14476		\$ 101.44	\$ -	\$ 101.44
					MONTCALM SHREDDING				
			CHECK TOTALS:				\$ 369.94	\$ -	\$ 369.94
102686	08/05/16	SMI205 SMITH SAM	100579	07/27/16	14474		\$ 69.10	\$ -	\$ 69.10
		COMPUTER CHECK			JULY 2016 TRAVEL/PER DIEM				
			CHECK TOTALS:				\$ 69.10	\$ -	\$ 69.10
102687	08/05/16	UNI001 UNITED WAY OF MONTCALM CO	100586	08/02/16	14502		\$ 130.00	\$ -	\$ 130.00
		COMPUTER CHECK			8/5/16 EMPLOYEE DONATION				
			CHECK TOTALS:				\$ 130.00	\$ -	\$ 130.00
102688	08/05/16	UNI009 UNITED WAY OF GRATIOT COU	100586	08/02/16	14501		\$ 97.00	\$ -	\$ 97.00
		COMPUTER CHECK			8/5/16 EMPLOYEE DONATION				
			CHECK TOTALS:				\$ 97.00	\$ -	\$ 97.00
102689	08/05/16	UPP016 Upp TECHNOLOGY, INC.	006701	05/31/16	14487		\$ 3,000.00	\$ -	\$ 3,000.00
		COMPUTER CHECK			BILL/CODE TRAINING-POLICY/PROCEDURE				
			006870	06/30/16	14488		\$ 3,000.00	\$ -	\$ 3,000.00
					INSURANCE CONTRACTING				
			CHECK TOTALS:				\$ 6,000.00	\$ -	\$ 6,000.00
102690	08/05/16	VAN024 VANGILLS LINDA	100585	08/02/16	14497		\$ 3,215.58	\$ -	\$ 3,215.58
		COMPUTER CHECK			JULY CROSS JURISDICTIONAL GRANT				
			CHECK TOTALS:				\$ 3,215.58	\$ -	\$ 3,215.58
102691	08/05/16	VER004 VERIZON	9769115723	07/21/16	14498		\$ 1,147.97	\$ -	\$ 1,147.97
		COMPUTER CHECK			7/22-8/21 MOBILE BROADBAND				
			CHECK TOTALS:				\$ 1,147.97	\$ -	\$ 1,147.97

RUN DATE: AUG 03, 2016 - 08:58

Mid Michigan District Health Department

PAGE 0004

ACCOUNTS PAYABLE CHECK REGISTER

CHECK NO	CHECK\VOID DATE	REMIT-TO NAME VENDOR-#
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INVOICE NO	INVOICE DATE	VOUCH#	P.O.-NO
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AMOUNT PAID	DISCOUNT TAKEN	CHECK AMOUNT
----------------	-------------------	-----------------

23 COMPUTER CHECKS
0 MANUAL PAYMENT CHECKS
0 VOID CHECKS - TRX
0 VOID CHECKS - STUBS
0 VOID CHECKS - ERROR
0 VOID CHECKS - FORM ALIGNMENT
4 DIRECT DEPOSITS
27 CHECKS TOTAL

BANK CODE TOTALS:	\$35,255.84	\$ -	\$35,255.84
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COMPANY TOTALS:	\$35,255.84	\$ -	\$35,255.84
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Mid-Michigan District Health Department
615 North State Street, Suite 2
Stanton MI 48888
(989) 831-5237

CK# EV 1826 8/19/2016

Payables

102692
thru Quantum Checks & Direct Deposits & Voids \$ 33,145.37
102723

Payroll

AFLAC Employee Deduction		\$	407.74
MERS Employee Electronic Transfer		\$	3,590.67
Chemical Bank Payroll-Ameriprise NBS		\$	150.00
Chemical Bank Payroll-Nationwide		\$	2,590.00
Chemical Bank Payroll-MERS 457		\$	335.00
Chemical Bank Payroll Tax Electronic Transfer			
Federal		\$	31,178.04
State		\$	9,223.43
MERS Employer Electronic Transfer	16-Jul	\$	19,941.05
Chemical E-Banking fee	16-Jul	\$	-
Chemical Bank Interest	16-Jul	\$	-
Direct Deposit Payroll		\$	95,393.14
State of Michigan Unemployment (Apr-Jun)		\$	-

TOTAL \$195,954.44

ACCOUNTS PAYABLE CHECK REGISTER

CHECK NO	CHECK\VOID DATE	REMIT-TO NAME VENDOR-#	INVOICE NO	INVOICE DATE	VOUCH#	P.O.-NO	AMOUNT PAID	DISCOUNT TAKEN	CHECK AMOUNT
102692	08/19/16	AHC045 AHC MEDIA	100595	08/01/16	14532		\$ 496.95	\$ -	\$ 496.95
		COMPUTER CHECK		16/17 RENEWAL					
			CHECK TOTALS:				\$ 496.95	\$ -	\$ 496.95
102693	08/19/16	BUI091 BUILDASIGN.COM	62191	08/04/16	14517	094261-00	\$ 212.46	\$ -	\$ 212.46
		COMPUTER CHECK		FRIDGE MAGNETS					
			CHECK TOTALS:				\$ 212.46	\$ -	\$ 212.46
102694	08/19/16	CAP095 CAPITAL AREA UNITED WAY	100599	08/19/16	14564		\$ 40.00	\$ -	\$ 40.00
		COMPUTER CHECK		8/19/16 EMPLOYEE DONATION					
			CHECK TOTALS:				\$ 40.00	\$ -	\$ 40.00
102695	08/19/16	CIT014 CITIZENS BANK	100594	08/10/16	14531		\$ 6,672.73	\$ -	\$ 6,672.73
		COMPUTER CHECK		SEPT 2016 LEASE					
			CHECK TOTALS:				\$ 6,672.73	\$ -	\$ 6,672.73
102696	08/19/16	CLI092 CLINTON COUNTY ADMIN/ACCT	AC-2016-016	09/01/16	14530		\$ 1,966.66	\$ -	\$ 1,966.66
		COMPUTER CHECK		SEPTEMBER DENTAL RENT					
			CHECK TOTALS:				\$ 1,966.66	\$ -	\$ 1,966.66
102697	08/19/16	DEL007 DELTA DENTAL OF MICHIGAN	1195952	08/09/16	14552		\$ 4,326.39	\$ -	\$ 4,326.39
		COMPUTER CHECK		SEPTEMBER DENTAL INSURANCE					
			CHECK TOTALS:				\$ 4,326.39	\$ -	\$ 4,326.39
102698	08/19/16	EAT029 EATON RESA	950	08/15/16	14555		\$ 25.00	\$ -	\$ 25.00
		COMPUTER CHECK		SARA THELEN TRAINING					
			CHECK TOTALS:				\$ 25.00	\$ -	\$ 25.00
102699	08/19/16	FOR008 FORESTRY SUPPLIERS INC	926500	08/03/16	14516	094267-00	\$ 379.56	\$ -	\$ 379.56
		COMPUTER CHECK		TAPE, SHEET HOLDERS, PROBES					
			CHECK TOTALS:				\$ 379.56	\$ -	\$ 379.56
102700	08/19/16	GRA089 GRAHAM COMMUNITY CHURCH	34630	04/14/16	14526		\$ 125.00	\$ -	\$ 125.00
		COMPUTER CHECK		AP1 # REFUND FOOD CLASS					
			CHECK TOTALS:				\$ 125.00	\$ -	\$ 125.00
102701	08/19/16	HOL110 HOLBEN ENVIRONMENTAL	6005	08/03/16	14503		\$ 30.00	\$ -	\$ 30.00
		COMPUTER CHECK		FOWLER/SCHNEIDER TRAINING					
			CHECK TOTALS:				\$ 30.00	\$ -	\$ 30.00
102702	08/19/16	HOS101 HOSPITAL NETWORK HEALTHCARE	42657	07/31/16	14528		\$ 118.00	\$ -	\$ 118.00
		COMPUTER CHECK		CBO/MBO WASTE PICKUP					
			CHECK TOTALS:				\$ 118.00	\$ -	\$ 118.00

ACCOUNTS PAYABLE CHECK REGISTER

CHECK NO	CHECK\VOID DATE	REMIT-TO NAME VENDOR-#	INVOICE NO	INVOICE DATE	VOUCH#	P.O.-NO	AMOUNT PAID	DISCOUNT TAKEN	CHECK AMOUNT
102703	08/19/16	IMP002 IMPREST CASH-MONTCALM	100592	08/01/16	14525		\$ 21.41	\$ -	\$ 21.41
		COMPUTER CHECK			CLINTON EH PETTY CASH				
			CHECK TOTALS:				\$ 21.41	\$ -	\$ 21.41
102704	08/19/16	KIPP47 KIPP KALVIN	32769	08/12/16	14548		\$ 478.00	\$ -	\$ 478.00
		COMPUTER CHECK			AP11 #2 REFUND SEPTIC PERMIT				
			CHECK TOTALS:				\$ 478.00	\$ -	\$ 478.00
102705	08/19/16	LIN061 LINCOLN FINANCIAL GROUP	3296875163-9201	08/10/16	14554		\$ 1,214.93	\$ -	\$ 1,214.93
		COMPUTER CHECK			SEPTEMBER LIFE/AD&D/LTD				
			CHECK TOTALS:				\$ 1,214.93	\$ -	\$ 1,214.93
102706	08/19/16	MED144 MEDIBADGE	716170	08/02/16	14515	094268-00	\$ 236.45	\$ -	\$ 236.45
		COMPUTER CHECK			STICKERS				
			CHECK TOTALS:				\$ 236.45	\$ -	\$ 236.45
102707	08/19/16	MIS005 MISDU/FRIEND OF COURT	100599	08/19/16	14563		\$ 234.68	\$ -	\$ 234.68
		COMPUTER CHECK			8/19/16 EMPLOYEE DEDUCTION				
			CHECK TOTALS:				\$ 234.68	\$ -	\$ 234.68
102708	08/19/16	MNA004 MICHIGAN NURSES ASSOCIATION	100599	08/19/16	14562		\$ 552.50	\$ -	\$ 552.50
		COMPUTER CHECK			AUGUST MNA DUES				
			CHECK TOTALS:				\$ 552.50	\$ -	\$ 552.50
102709	08/19/16	MOS084 MOS/MICHIGAN OFFICE SOLUTION	IN692636	08/10/16	14550		\$ 1,173.42	\$ -	\$ 1,173.42
		COMPUTER CHECK			5/7-8/6/16 CONTRACT OVERAGE				
			CHECK TOTALS:				\$ 1,173.42	\$ -	\$ 1,173.42
102710	08/19/16	OFF001 OFFICEMAX INCORPORATED	420412	07/21/16	14533	094259-00	\$ 47.25	\$ -	\$ 47.25
		COMPUTER CHECK			CALCULATOR ROLLS				
			420420	07/21/16	14547	094257-00	\$ 355.48	\$ -	\$ 355.48
					PAPER,MARKERS,SCISSORS				
			420642	07/21/16	14534	094259-00	\$ 16.26	\$ -	\$ 16.26
					BINDER CLIPS				
			420847	07/21/16	14537	094257-00	\$ 1.09	\$ -	\$ 1.09
					STAPLE REMOVER				
			422901	08/03/16	14535	094257-00	\$ 17.90	\$ -	\$ 17.90
					CORRECTION TAPE				
			CHECK TOTALS:				\$ 437.98	\$ -	\$ 437.98

ACCOUNTS PAYABLE CHECK REGISTER

CHECK NO	CHECK\VOID DATE	REMIT-TO NAME VENDOR-#	INVOICE NO	INVOICE DATE	VOUCH#	P.O.-NO	AMOUNT PAID	DISCOUNT TAKEN	CHECK AMOUNT
102711	08/19/16	PAL093 KARLA PALMER	100591	08/01/16	14522		\$ 296.34	\$ -	\$ 296.34
COMPUTER CHECK			COALITION MEMBER TRAINING						
			CHECK TOTALS:				\$ 296.34	\$ -	\$ 296.34
102712	08/19/16	R&S005 R&S NORTHEAST LLC	108363	08/02/16	14519	094264-00	\$ 782.95	\$ -	\$ 782.95
COMPUTER CHECK			NUVARINGS,ORTHO CYCLEN						
			CHECK TOTALS:				\$ 782.95	\$ -	\$ 782.95
102713	08/19/16	SHA199 SHAFFER AMANDA	100593	08/02/16	14527		\$ 75.00	\$ -	\$ 75.00
COMPUTER CHECK			CSHCS PARENT LIASON 7/26-28						
			100596	08/09/16	14543		\$ 60.00	\$ -	\$ 60.00
			CSHCS PARENT LIASON 8/2-4						
			100598	08/16/16	14561		\$ 60.00	\$ -	\$ 60.00
			8/9-11 CSHCS PARENT LIASON						
			CHECK TOTALS:				\$ 195.00	\$ -	\$ 195.00
102714	08/19/16	SPE210 SPECTRUM HEALTH HEALTHIEF	863	06/15/16	14535		\$ 60.00	\$ -	\$ 60.00
COMPUTER CHECK			MICHELLE MCPHERSON						
			865	07/29/16	14541		\$ 60.00	\$ -	\$ 60.00
			SAMANTHA TRAN						
			871	07/29/16	14540		\$ 60.00	\$ -	\$ 60.00
			ANGELA FELTON						
			944	08/10/16	14538		\$ 60.00	\$ -	\$ 60.00
			MOLLY SMITH						
			CHECK TOTALS:				\$ 240.00	\$ -	\$ 240.00
102715	08/19/16	STA002 STATE OF MICHIGAN/DEC	969122	07/18/16	14542		\$ 535.00	\$ -	\$ 535.00
COMPUTER CHECK			CLINTON WATER LABS						
			969152	07/18/16	14545		\$ 714.00	\$ -	\$ 714.00
			GRATIOT WATER LABS						
			969158	07/18/16	14521		\$ 1,265.00	\$ -	\$ 1,265.00
			MONTCALM WATER LABS						
			CHECK TOTALS:				\$ 2,514.00	\$ -	\$ 2,514.00
102716	08/19/16	SUA209 SUAREZ CAMERON	100597	08/10/16	14544		\$ 122.04	\$ -	\$ 122.04
COMPUTER CHECK			INTERN TRAVEL 7/25-8/8						
			CHECK TOTALS:				\$ 122.04	\$ -	\$ 122.04

ACCOUNTS PAYABLE CHECK REGISTER

CHECK NO	CHECK\VOID DATE	REMIT-TO NAME VENDOR-#	INVOICE NO	INVOICE DATE	VOUCH#	P.O.-NO	AMOUNT PAID	DISCOUNT TAKEN	CHECK AMOUNT
102717	08/19/16	TEA001 TEAMSTERS LOCAL 214	100599	08/19/16	14567		\$ 2,099.15	\$ -	\$ 2,099.15
		COMPUTER CHECK			AUGUST DUES				
				CHECK TOTALS:			\$ 2,099.15	\$ -	\$ 2,099.15
102718	08/19/16	TEA031 TEAM FINANCIAL GROUP, INC	138051	08/12/16	14551		\$ 3,801.23	\$ -	\$ 3,801.23
		COMPUTER CHECK			SEPTEMBER XEROX/SUPPLY FEES				
				CHECK TOTALS:			\$ 3,801.23	\$ -	\$ 3,801.23
102719	08/19/16	UNI001 UNITED WAY OF MONTCALM CC	100599	08/19/16	14566		\$ 130.00	\$ -	\$ 130.00
		COMPUTER CHECK			8/19/16 EMPLOYEE DONATION				
				CHECK TOTALS:			\$ 130.00	\$ -	\$ 130.00
102720	08/19/16	UNI009 UNITED WAY OF GRATIOT CC	100599	08/19/16	14565		\$ 97.00	\$ -	\$ 97.00
		COMPUTER CHECK			8/19/16 EMPLOYEE DONATION				
				CHECK TOTALS:			\$ 97.00	\$ -	\$ 97.00
102721	08/19/16	VER004 VERIZON	9769290224	07/23/16	14524		\$ 222.65	\$ -	\$ 222.65
		COMPUTER CHECK			MIHP MOBILE BROADBAND7/24-8/23				
				CHECK TOTALS:			\$ 222.65	\$ -	\$ 222.65
102722	08/19/16	VOI018 VOICES FOR HEALTH	61796	03/09/16	14518		\$ 189.98	\$ -	\$ 189.98
		COMPUTER CHECK			2/18/16 WIC CLIENT				
			62337	05/10/16	14558		\$ 205.70	\$ -	\$ 205.70
					4/14/16 WIC CLIENT				
102722	08/19/16	VOI018 VOICES FOR HEALTH	62338	05/10/16	14557		\$ 118.30	\$ -	\$ 118.30
					4/21/16 WIC CLIENT				
			62490	05/10/16	14560		\$ 33.60	\$ -	\$ 33.60
					4/29/16 CD CLIENT				
			63472	08/10/16	14559		\$ 218.54	\$ -	\$ 218.54
					7/14/16 WIC CLIENT				
				CHECK TOTALS:			\$ 766.12	\$ -	\$ 766.12
102723	08/19/16	FIR003 FIRST NATIONAL BANK OMAHA	100588	08/02/16	14510		\$ 50.41	\$ -	\$ 50.41
		COMPUTER CHECK			PAGERS				
			100589	08/02/16	14511		\$ 25.50	\$ -	\$ 25.50
					NEW EMPLOYEE LUNCH				
			100590	08/02/16	14514		\$ 44.93	\$ -	\$ 44.93
					MASKING TAPE/OVERLIMIT FEE				
			100587-1	08/02/16	14504		\$ 2,002.56	\$ -	\$ 2,002.56
					THELEN/KNIGHT/PALMER HOTEL				

ACCOUNTS PAYABLE CHECK REGISTER

CHECK NO	CHECK\VOID DATE	REMIT-TO NAME VENDOR-#	INVOICE NO	INVOICE DATE	VOUCH#	P.O.-NO	AMOUNT PAID	DISCOUNT TAKEN	CHECK AMOUNT
102723 08/19/16 FIR003 FIRST NATIONAL BANK OMAHA			100587-2	08/02/16	14506		\$ 26.49	\$ -	\$ 26.49
			ADOBE SUBSCRIPTION						
			100587-3	08/02/16	14505	094237-00	\$ 50.18	\$ -	\$ 50.18
			ERGO KEYBOARD						
			100587-4	08/02/16	14507	094250-00	\$ 577.25	\$ -	\$ 577.25
			2 STAMPED ENVELOPES - CBO CHED						
			100587-5	08/02/16	14508	094213-00	\$ 18.21	\$ -	\$ 18.21
			2 BOX LENS CLOTH CLEANER						
			100587-6	08/02/16	14509	094256-00	\$ 292.50	\$ -	\$ 292.50
			1 BOX WINDOW STAMPED ENVELOPES/MO						
			100589-1	08/02/16	14512	094254-00	\$ 24.37	\$ -	\$ 24.37
			HALL BUSINESS CARDS (1)						
			100589-2	08/02/16	14513	094258-00	\$ 24.37	\$ -	\$ 24.37
			DEFORD BUSINESS CARDS (1)						
			CHECK TOTALS:				\$ 3,136.77	\$ -	\$ 3,136.77
			BANK CODE TOTALS:				\$33,145.37	\$ -	\$33,145.37
32 COMPUTER CHECKS									
0 MANUAL PAYMENT CHECKS									
0 VOID CHECKS - TRX									
0 VOID CHECKS - STUBS									
0 VOID CHECKS - ERROR									
0 VOID CHECKS - FORM ALIGNMENT									
0 DIRECT DEPOSITS									
32 CHECKS TOTAL									
			COMPANY TOTALS:				\$33,145.37	\$ -	\$33,145.37

Account Number:
New Balance: \$44.93
Minimum Payment Due: \$39.00
Payment Due Date: September 1, 2016

Make checks payable to First National Bank Omaha
Amount of Payment Enclosed

\$

Change of Address? If yes, please
complete reverse side.

2253

MID MICHIGAN DIST HEALTH
ANDREA TABOR
615 N STATE ST
STANTON MI 48888-9702

First National Bank Omaha
P.O. Box 2818
Omaha, NE 68103-2818

46878
R208



4418369214493709 0000000003900 0000000004493

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Business Edition® Visa®

Account Number:

Page 001 of 001



Account Summary

Previous Balance \$2,160.06
Payments -\$2,160.06
Other Credits -\$0.00
Purchases +\$5.93
Balance Transfers +\$0.00
Cash Advances +\$0.00
Fees Charged +\$39.00
Interest Charged +\$0.00
New Balance \$44.93

Statement Closing Date 08/02/16
Days in Billing Cycle 28

Total Credit Limit \$2,000.00
Available Credit \$1,955.00
Cash Limit \$400.00
Available Cash \$400.00



Payment Information

New Balance \$44.93
Minimum Payment Due \$39.00
Past Due Amount \$0.00
Payment Due Date September 1, 2016

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online access.



- Make secure online payments
- Access current and historical statements, up to 7 years old
- Monitor monthly expenses

Login today to explore all the online possibilities!

8/17/16 - Requested and was granted a credit of the
\$39 over-the-limit fee that will appear on next month's
statement.



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Call: Toll Free 1-800-819-4249

(TDD Telecommunications Device for the Deaf: 1-800-925-2833)

Visit: www.firstnational.com

Remit to: First National Bank Omaha, P.O. Box 2818, Omaha, NE 68103-2818



Transaction Detail

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
7-19	7-20	24275396201389800881769	STANTON HARDWARE STANTON MI	\$5.93
7-20	7-20	74418366202000202061000	OVERLIMIT FEE	\$39.00
7-22	7-22	74418006204007204012360	ONLINE PAYMENT THANK YOU	\$2,160.06 (CR)

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(v) Variable Rate (f) Fixed Rate

Charge Summary	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	15.99% (v)	\$1,267.62	28	\$0.00
Cash Advance	25.47% (v)	\$0.00	28	\$0.00

2016 Total Year-to-Date

Total fees charged in 2016 \$78.00
Total interest charged in 2016 \$0.00

Additional Information Regarding Your Account

An Easier Way to Pay Your Bills!

Tired of writing checks and spending money on stamps every time you pay a bill? Pay your recurring monthly bills automatically with your credit card! No hassle. No forgetting to send a payment for phone, internet, even utilities. And, no worries about your payment being lost or intercepted in the mail. It's quick and convenient. Start paying your monthly bills with your credit card today!

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MID MICHIGAN DIST HEALTH
MELISSA BOWERMAN
615 N STATE ST STE 2
STANTON MI 48888-9702

First National Bank Omaha
P.O. Box 2818
Omaha, NE 68103-2818

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4418369289179571 0000000005900 0000000296719

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Account Number

Page 001 of 001



Account Summary

Previous Balance \$3,859.83
Payments -\$3,859.83
Other Credits -\$0.00
Purchases +\$2,967.19
Balance Transfers +\$0.00
Cash Advances +\$0.00
Fees Charged +\$0.00
Interest Charged +\$0.00
New Balance \$2,967.19

Statement Closing Date 08/02/16
Days in Billing Cycle 28

Total Credit Limit \$10,000.00
Available Credit \$7,032.00
Cash Limit \$5,000.00
Available Cash \$5,000.00



Payment Information

New Balance \$2,967.19
Minimum Payment Due \$59.00
Past Due Amount \$0.00
Payment Due Date September 1, 2016

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Visit: www.firstnational.com

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Transaction Detail

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
7-05	7-06	24431066188698633395780 1	MIRAGE - ADVANCE DEPOSIT 8552755733 NV	\$667.52
7-05	7-06	24431066188698633442525 1	MIRAGE - ADVANCE DEPOSIT 8552755733 NV	\$834.40
7-05	7-06	24431066188698633498667 1	MIRAGE - ADVANCE DEPOSIT 8552755733 NV	\$500.64
7-05	7-06	24692166187000063100728 7	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$50.18
7-05	7-07	24610436188004043269772 2	ADOBE *ACROPRO SUBS 800-833-6687 CA	\$26.49
7-12	7-13	24164076184418183277716 7	USPS POSTAL ST66100207 800-3447779 MO	\$577.25
7-18	7-18	24692166200000177801644 7	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$18.21
7-20	7-21	24164076202418196050878 7	USPS POSTAL ST66100207 800-3447779 MO	\$292.50
7-22	7-22	74418006204007204012386	ONLINE PAYMENT THANK YOU	\$3,859.83 (CR)

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(v) Variable Rate (f) Fixed Rate

Charge Summary	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	15.99% (v)	\$4,928.77	28	\$0.00
Cash Advance	25.47% (v)	\$0.00	28	\$0.00

2016 Total Year-to-Date

Total fees charged in 2016 \$0.00
Total interest charged in 2016 \$0.00

Additional Information Regarding Your Account

An Easier Way to Pay Your Bills!

Tired of writing checks and spending money on stamps every time you pay a bill? Pay your recurring monthly bills automatically with your credit card! No hassle. No forgetting to send a payment for phone, internet, even utilities. And, no worries about your payment being lost or intercepted in the mail. It's quick and convenient. Start paying your monthly bills with your credit card today!

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MID MICHIGAN DIST HEALTH
MARCUS W CHEATHAM
615 N STATE ST
STANTON MI 48888-9702

First National Bank Omaha
P.O. Box 2818
Omaha, NE 68103-2818

46881
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4418369289188796 0000000001000 0000000005041

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Business Edition® Visa®

Account Number:

Page 001 of 001



Account Summary

Previous Balance \$2.65
Payments -\$2.65
Other Credits -\$0.00
Purchases +\$50.41
Balance Transfers +\$0.00
Cash Advances +\$0.00
Fees Charged +\$0.00
Interest Charged +\$0.00
New Balance \$50.41

Statement Closing Date 08/02/16
Days in Billing Cycle 28

Total Credit Limit \$2,000.00
Available Credit \$1,949.00
Cash Limit \$400.00
Available Cash \$400.00



Payment Information

New Balance \$50.41
Minimum Payment Due \$10.00
Past Due Amount \$0.00
Payment Due Date September 1, 2016

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online access.**



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(TDD Telecommunications Device for the Deaf: 1-800-925-2833)

Visit: www.firstnational.com

Remit to: First National Bank Omaha, P.O. Box 2818, Omaha, NE 68103-2818



Transaction Detail

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
7-14	7-15	24692166196000362553600 7	AMERICAN MESSAGING 888-247-7890 TX	\$50.40
7-22	7-22	74418006204007204012394	ONLINE PAYMENT THANK YOU	\$2.65 (CR)
7-23	7-25	24755426205262052733584	SHERATON GRAND PHOENIX PHOENIX AZ	\$0.01

Your Annual Percentage Rate (APR) is the annual interest rate on your account. (v) Variable Rate (f) Fixed Rate

Charge Summary	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	15.99% (v)	\$37.67	28	\$0.00
Cash Advance	25.47% (v)	\$0.00	28	\$0.00

2016 Total Year-to-Date

Total fees charged in 2016 \$0.00
Total interest charged in 2016 \$0.00

Additional Information Regarding Your Account

An Easier Way to Pay Your Bills!

Tired of writing checks and spending money on stamps every time you pay a bill? Pay your recurring monthly bills automatically with your credit card! No hassle. No forgetting to send a payment for phone, internet, even utilities. And, no worries about your payment being lost or intercepted in the mail. It's quick and convenient. Start paying your monthly bills with your credit card today!



Account Number:
New Balance: \$74.24
Minimum Payment Due: \$10.00
Payment Due Date: September 1, 2016

Make checks payable to First National Bank Omaha
Amount of Payment Enclosed

\$

Change of Address? If yes, please
complete reverse side.

2253

MID MICHIGAN DIST HEALTH
BOB GOVIN
615 N STATE ST APT 2
STANTON MI 48888-9702

First National Bank Omaha
P.O. Box 2818
Omaha, NE 68103-2818

46679
R208



4418369240638046 0000000001000 0000000007424

PLEASE DETACH HERE AND RETURN TOP PORTION WITH YOUR PAYMENT

Business Edition® Visa®

Account Number:

Page 001 of 001



Account Summary

Previous Balance \$25.74
Payments -\$25.74
Other Credits -\$0.00
Purchases +\$74.24
Balance Transfers +\$0.00
Cash Advances +\$0.00
Fees Charged +\$0.00
Interest Charged +\$0.00
New Balance \$74.24

Statement Closing Date 08/02/16
Days in Billing Cycle 28

Total Credit Limit \$2,000.00
Available Credit \$1,925.00
Cash Limit \$400.00
Available Cash \$400.00



Payment Information

New Balance \$74.24
Minimum Payment Due \$10.00
Past Due Amount \$0.00
Payment Due Date September 1, 2016

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Transaction Detail

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
7-13	7-14	24692166195000700680397 1	VISTAPR*VistaPrint.com 866-8936743 MA	\$24.37
7-20	7-21	24692166202000683304545 1	VISTAPR*VistaPrint.com 866-8936743 MA	\$24.37
7-22	7-22	74418006204007204012378	ONLINE PAYMENT THANK YOU	\$25.74 (CR)
8-01	8-02	24275396214381600288456	BC PIZZA OF STANTON STANTON MI	\$25.50

Your Annual Percentage Rate (APR) is the annual interest rate on your account. (v) Variable Rate (f) Fixed Rate

Charge Summary

	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	15.99% (v)	\$47.22	28	\$0.00
Cash Advance	25.47% (v)	\$0.00	28	\$0.00

2016 Total Year-to-Date

Total fees charged in 2016 \$0.00
Total interest charged in 2016 \$0.00

Additional Information Regarding Your Account

An Easier Way to Pay Your Bills!

Tired of writing checks and spending money on stamps every time you pay a bill? Pay your recurring monthly bills automatically with your credit card! No hassle. No forgetting to send a payment for phone, internet, even utilities. And, no worries about your payment being lost or intercepted in the mail. It's quick and convenient. Start paying your monthly bills with your credit card today!

**Mid-Michigan District Health Department
Monthly Balance Sheet, Revenue and Expenditure Report
July 2016**

Summary and Special Notes

As of the end of July 2016, actual revenues and expenditures should be approximately 83% of the \$6,199,516 total budget. The total revenues through July were \$5,055,216.82 and the total expenses were \$5,187,680.39. The overall actual revenues and expenditures (adjusting for in-kind space costs and Vaccines for Children) were at 85% and 87% respectively, representing a deficit of \$132,463.57. The deficit is in part from the expense of the new phone system and the Patagonia EHR software, which was not budgeted, although the Board of Health (BOH) authorized the use of fund balance to pay for the new systems. There are variances throughout the budget to actual amounts. As we enter the final quarter, projections will be made for the remaining quarter and a budget amendment will be presented to the BOH for approval in September.

Revenues

- **Environmental Health Fees (Lines 1-9)** – Onsite sewage, groundwater quality and food service fees are expected to exceed the budgeted amounts for the year.
- **Community Health & Education Fees (Lines 10-20)** – MIHP, Immunizations and Family Planning fees are expected to be less than budgeted. We have continued to monitor clinics and staffing needs; making staffing changes and reductions due to the decreased demand in these programs. Hearing, vision and varnish fees have negative amounts for the current month due to contractual adjustments from payments and write offs in the month when there are few services to offset these.
- **MDHHS Grants (Line 25)** – We have received additional funding in Family Planning for quality improvement efforts. We have also received additional funding for immunization waivers and cross jurisdictional sharing.
- **ELPHS (Line 26)** – The hearing and vision portion of our ELPHS funding was increased due to a reformulation at the state.
- **Other Grants/Community Support (Line 29)** – There are variances in the grants received from what was budgeted. Overall, this line item is expected to be slightly lower than budgeted.
- **Medicaid Full Cost Reimbursement (Line 30)** – The projected amount for this line item is expected to exceed the budgeted amount for the clinical reimbursement portion.
- **Miscellaneous Revenue (Line 32)** – As mentioned last month, we received an asset distribution from MMRMA.

Expenses

- **Workers Compensation (Line 7)** – The agency has received a better rate in the current year due to the aging out of some large claims that were paid in prior years.

- **Computer Supplies (Line 13)** – The agency has needed to purchase more computer supplies than had been budgeted. There are other expense categories that are estimated to be under budget which will cover the difference.
- **Advertising (Line 21)** – There are advertising expenses related to the Drug Free Communities grant that are covered by grant funding.
- **Membership/Subscriptions (Line 27)** – The agency incurred more expense in memberships/subscriptions than budgeted and will be over budget by about \$3,000.
- **Computer Support (Line 32)** – This line item went over budget related to the new Patagonia Health Record maintenance portion. We have also paid the last portion of what is due to Insight and also paid for the financial software maintenance.
- **Equipment (Line 34)** – Overage related to the new phone system purchased and the new Patagonia Electronic Health Record system. The roof replacement in Montcalm County for administration also is reflected in this line item.

Mid-Michigan District Health Department

JULY

83%

FY 2016

AP: 10

Revenue

Revenue and Expenditure Report

Account		Budget	Current Month	Year-To-Date	Balance	% of Budget
1	Onsite Sewage	136,200.00	15,155.00	134,414.00	1,786.00	99%
2	Groundwater Quality	133,998.00	19,217.00	108,172.00	25,826.00	81%
3	Food Service	274,740.00	4,450.00	282,900.00	-8,160.00	103%
4	Campgrounds	3,264.00	193.00	679.00	2,585.00	21%
5	Swimming Pools	5,304.00	1,040.00	3,786.00	1,518.00	71%
6	Waste Haulers	7,833.00	83.00	4,604.00	3,229.00	59%
7	DHS Facility Inspections	25,000.00	1,544.00	20,342.00	4,658.00	81%
8	Body Art Fees	1,300.00	0.00	1,647.00	-347.00	127%
9	EH Misc Fees	760.00	76.57	1,049.53	-289.53	138%
10	Vision Fees	25,000.00	-55.20	22,174.40	2,825.60	89%
11	Hearing Fees	21,000.00	-55.20	19,998.40	1,001.60	95%
12	MIHP Fees	100,000.00	3,363.63	57,552.34	42,447.66	58%
13	Communicable Disease Fees	600.00	-40.00	465.00	135.00	78%
14	Immunization Fees	130,000.00	1,850.31	83,993.08	46,006.92	65%
15	Family Planning/STD Fees	139,000.00	5,296.70	76,546.62	62,453.38	55%
16	Breast Cancer Fees	6,000.00	478.93	2,120.37	3,879.63	35%
17	Lead Fees	15,000.00	643.26	9,572.25	5,427.75	64%
18	Varnish Fees	15,000.00	-321.23	26,172.37	-11,172.37	174%
19	WIC Varnish Fees	25,000.00	1,045.31	7,897.26	17,102.74	32%
20	Ched Miscellaneous Fees	600.00	0.00	0.00	600.00	0%
21	Miscellaneous Other Fees	100.00	20.00	20.00	80.00	20%

22	Behavioral Health Primary Care Fees	55,100.00	-5,402.22	37,523.55	17,576.45	68%
23	Deferred Revenues - Billing	0.00	32,352.19	34,271.12	-34,271.12	0%
24	VFC/317 Vaccine Revenue	400,000.00	15,221.43	148,988.06	251,011.94	37%
25	MDHHS Grants	1,513,543.00	136,098.00	1,313,951.00	199,592.00	87%
26	Essential Local Public Health Services	726,412.00	62,063.00	620,601.00	105,811.00	85%
27	MDHHS Fee For Service Revenue	56,000.00	2,271.58	42,442.22	13,557.78	76%
28	DEQ Grants	76,255.00	4,701.00	52,682.25	23,572.75	69%
29	Other Grants/Community Support	471,280.00	11,697.04	307,910.08	163,369.92	65%
30	Medicaid Full Cost Reimbursement	385,175.00	89,528.36	454,893.50	-69,718.50	118%
31	Interest	2,000.00	104.12	3,058.02	-1,058.02	153%
32	Miscellaneous Revenue	0.00	34,962.00	34,962.00	-34,962.00	0%
33	Donations	0.00	125.00	2,522.29	-2,522.29	0%
34	Cash Over/Short	0.00	1.25	-11.72	11.72	0%
35	Clinton Co - Appropriation	391,015.00	32,584.58	325,845.83	65,169.17	83%
36	Gratiot Co - Appropriation	297,300.00	24,900.00	249,001.50	48,298.50	84%
37	Montcalm Co - Appropriation	425,661.00	35,471.75	354,717.50	70,943.50	83%
38	Prior Year Adjustments	0.00	0.00	0.00	0.00	0%
39	Space Occupancy	250,570.00	20,773.00	207,753.00	42,817.00	83%
40	Deferred Revenues - Other	83,506.00	0.00	0.00	83,506.00	0%
TOTAL REVENUE:		6,199,516.00	551,437.16	5,055,216.82	1,144,299.18	82%
W/O SPACE & VFC		5,548,946.00	515,442.73	4,698,475.76	850,470.24	85%

Mid-Michigan District Health Department

JULY

83%

FY 2016

AP: 10

Expenditure

Revenue and Expenditure Report

Account		Budget	Current Month	Year-To-Date	Balance	% of Budget
1	Board of Health Per Diem	5,000.00	456.00	3,536.68	1,463.32	71%
2	Salaries	3,338,248.00	267,055.60	2,804,664.44	533,583.56	84%
3	FICA	247,587.00	19,807.31	208,128.44	39,458.56	84%
4	Health Insurance	680,703.00	44,355.06	551,013.75	129,689.25	81%
5	Dental Insurance	51,498.00	3,752.10	38,328.46	13,169.54	74%
6	Retirement	263,444.00	19,941.05	223,296.23	40,147.77	85%
7	Work Comp	52,139.00	2,185.00	28,692.00	23,447.00	55%
8	Unemployment Comp	6,000.00	2,545.18	5,479.54	520.46	91%
9	Life Insurance	4,647.00	419.43	4,031.36	615.64	87%
10	Printed Materials	6,300.00	24.37	3,988.93	2,311.07	63%
11	Postage	20,000.00	14.73	15,928.98	4,071.02	80%
12	Office Supplies	64,000.00	2,837.29	49,538.20	14,461.80	77%
13	Computer/Printer Supplies	8,500.00	871.74	15,288.46	-6,788.46	180%
14	Medical Supplies	62,200.00	1,146.23	40,221.57	21,978.43	65%
15	CD Meds/Biologics	70,000.00	7,667.28	37,579.85	32,420.15	54%
16	VFC Supplies	400,000.00	15,221.43	148,988.06	251,011.94	37%
17	Contractual Services	186,000.00	17,447.30	113,988.62	72,011.38	61%
18	Legal Expenses	4,000.00	1,155.87	2,663.54	1,336.46	67%

19	Communications	69,950.00	4,875.84	53,780.92	16,169.08	77%
20	Travel	144,300.00	11,544.58	125,676.64	18,623.36	87%
21	Advertising & Recruitment	4,000.00	3,000.00	5,052.48	-1,052.48	126%
22	Liability Insurance	32,000.00	2,815.00	28,210.75	3,789.25	88%
23	Equipment Maintenance/Lease	49,050.00	3,801.23	44,083.87	4,966.13	90%
24	Rent	29,100.00	2,081.50	22,088.00	7,012.00	76%
25	Space Occupancy	250,570.00	20,773.00	207,753.00	42,817.00	83%
26	Training	25,600.00	5,503.98	25,717.35	-117.35	100%
27	Memberships/Certifications/Subscriptions	14,980.00	291.49	17,644.96	-2,664.96	118%
28	Tuition Reimbursement	2,000.00	0.00	0.00	2,000.00	0%
29	Laboratory	2,800.00	113.45	1,978.81	821.19	71%
30	Behavioral Risk Factor Survey	21,000.00	0.00	16,783.00	4,217.00	80%
31	Misc Other Expense	3,400.00	0.00	0.00	3,400.00	0%
32	Computer Support	75,500.00	12,223.41	83,547.03	-8,047.03	111%
33	Service Charges	5,000.00	547.01	6,220.45	-1,220.45	124%
34	Equipment	0.00	12,431.34	253,786.02	-253,786.02	0%
35	Facility Development	0.00	0.00	0.00	0.00	0%
TOTAL EXPENSES		6,199,516.00	486,904.80	5,187,680.39	1,011,835.61	84%
W/O SPACE & VFC		5,548,946.00	450,910.37	4,830,939.33	718,006.67	87%
Revenue Over Expenditures (Deficit)		0.00	64,532.36	-132,463.57	132,463.57	0%

MMDHD BALANCE SHEET AS OF

7/31/2016

CURRENT ASSETS

CASH TO TREASURER	\$2,450,978.42
CASH ON DEPOSIT/IMPREST CASH	\$ 2,790.00
ACCOUNTS RECEIVABLE	\$ 154,485.12
DUE FROM GOVERNMENTAL AGENCIES	\$ 404,589.08
INVENTORY - VFC IMMS	\$ 77,546.09
PREPAIDS	\$ 41,886.00
TOTAL ASSETS	\$ 3,132,274.71

LIABILITIES AND FUND BALANCE

ACCOUNTS PAYABLE	(\$33,065.01)
PAYROLL DEDUCTIONS	\$21.99
PAYROLL PAYABLES	\$231,248.87
OTHER ACCRUED PAYABLES	\$0.00
TRUST FUNDS	\$18,088.76
DEFERRED REVENUE BILLING	\$38,029.37
DEFERRED REV DENTAL OUTREACH	\$55,803.84
DEFERRED REVENUE MCDC	\$213,000.00
DEFERRED REVENUE-VFC IMMS	\$77,546.09
DEFERRED REVENUE - DENTAL CENTER EXPANSION	\$25,297.69
FUND BALANCE PRIOR YEAR	\$892,041.43
FUND BALANCE	\$357,599.30
FUND BALANCE EQUIPMENT	\$179,752.67
FUND BALANCE FACILITY DEV	\$124,580.00
FUND BALANCE SELF INS BONDS	\$13,949.72
FUND BALANCE-FUTURE RETIREMENT	\$308,829.80

FUND BALANCE-COMPENSATED LEAVES	\$488,257.76
FUND BALANCE-UNEMPLOYMENT	\$55,000.00
FUND BALANCE-TRAINING	\$35,000.00
FUND BALANCE/BRFS	\$11,522.00
FUND BALANCE-HEALTH INSURANCE	\$160,000.00
FUND BALANCE-POTENTIAL CLAIMS	\$12,234.00
BALANCE SHEET NET INCOME	(\$132,463.57)
<hr/>	
TOTAL LIABILITIES	3,132,274.71
<hr/>	
TOTAL NET INCOME	0.00

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT

Nationally Accredited by the Public Health Accreditation Board

MARK W. (MARCUS) CHEATHAM, Ph.D.
Health Officer

JENNIFER MORSE, MD
Medical Director



www.mmdhd.org

BOARD OF HEALTH
George Bailey
Bruce DeLong
Betty Kellenberger
Tom Lindeman
Ken Mitchell
Sam Smith

ADMINISTRATIVE OFFICES
615 N. State St., Ste. 2
Stanton, MI 48888-9702
(989) 831-5237

CLINTON COUNTY
Branch Office
1307 E. Townsend Rd.
Saint Johns, MI 48879-9036
(989) 224-2195

GRATIOT COUNTY
Branch Office
151 Commerce Dr.
Ithaca, MI 48847-1627
(989) 875 3681

MONTCALM COUNTY
Branch Office
615 N. State St., Ste. 1
Stanton, MI 48888-9702
(989) 831-5237

Board of Health Action Sheet

Date: August 15, 2016	Administrator: Melissa Bowerman Director of Administrative Services
Subject: New Primary Care Fees and Family Planning Fee Change	<input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Action Needed

I. Authority For This Action:

☐ Local Policy _____

☒ Law or Rule Public Act 368 of 1978, §333.2444 Fees for Services

II. Summary:

(Previous board action relating to this item? Background information and if any future action anticipated.)

New fees need to be approved for the primary care services that are provided in collaboration with the Montcalm Care Network. In addition, the Mid-Michigan District Health Department (MMDHD) needs to increase the fee for one of the contraceptive methods used in the Family Planning Program.

III. Strategic Objective, Health Issue, or other Need Addressed:

(What priority should be given in relation to goals? Include reason for recommending change in priorities and how the need will be introduced into planning process.)

Vision Priority #5 from the agency's Strategic Plan states that: *We effectively manage our fiscal resources while expanding opportunities for financial growth.* It is necessary for us to recover our costs to effectively manage our fiscal resources.

IV. Fiscal Impact and Cost:

(Immediate, ongoing, and future impact.)

Procedure Code	Procedure Name	Fee
96372	INJECTION ADMINISTRATION	\$50.00
H0049	ALCOHOL AND/OR DRUG SCREENING	\$25.00
J7307	ETONOGESTREL (CONTRACEPTIVE) IMPLANT SYSTEM	\$850.00

V. Alternatives Considered:

(Scope of options reviewed. Reasons for rejecting alternatives.)

There are no reasons that the MMDHD should not add these new fees for the primary care program.

VI. Recommendation:

(Advantages/benefits of proposal. Expected results. Possible problems or disadvantages of proposal. Effect of action on agency. Consequences of not approving recommendation or taking action.)

I request that the Finance Committee recommend the full Board of Health approve the new fees for primary care services as proposed, retroactive to May 1, 2016 and to approve the increased Family Planning fee effective immediately.

VII. Monitoring and Reporting Time Line:

(Evaluation method and timeline. Next report to the Board.)

The new fees for the primary care project will be reported on line 22 and the Family Planning fees are reported on line 15 of the monthly Revenue and Expenditure Report.

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Stanton, MI 48888-9702
(989) 831-5237

Board of Health Action Sheet

Date: August 15, 2016	Administrator: Melissa Bowerman Director of Administrative Services
Subject: Non-Union Wages	<input type="checkbox"/> Information Only <input type="checkbox"/> Action Needed

I. Authority For This Action:

- ☒ Local Policy
☐ Law or Rule Public Health Code, Act 368 of 1978, MCL 333.2417

II. Summary:

(Previous board action relating to this item? Background information and if any future action anticipated.)

As was mentioned during the budget discussion and also discussion regarding negotiated wages for the unions, MMDHD budgeted a 1.5% cost of living increase for the non-union employees. This amount is in line with the unions. The nonunion employees did not desire to make any other changes to their current benefit structure.

III. Strategic Objective, Health Issue, or other Need Addressed:

(What priority should be given in relation to goals? Include reason for recommending change in priorities and how the need will be introduced into planning process.)

The health department strives to retain a competent workforce. There have been years that there have been minimal or no increases for staff. In addition, as the wage increases for the unions have already been negotiated and approved, the nonunion employees are asking for the same amount as received by the Teamsters union.

IV. Fiscal Impact and Cost:

(Immediate, ongoing, and future impact.)

The cost of living increase has been budgeted for the next fiscal year and the budget is balanced and approved by the Board of Health.

V. Alternatives Considered:

(Scope of options reviewed. Reasons for rejecting alternatives.)

The alternatives would be to give less of an increase or no increase for the nonunion employees. This is not recommended in order to keep these wages in line with the union employees.

VI. Recommendation:

(Advantages/benefits of proposal. Expected results. Possible problems or disadvantages of proposal. Effect of action on agency. Consequences of not approving recommendation or taking action.)

I recommend that the BOH approve the nonunion cost of living wage increase as requested.

VII. Monitoring and Reporting Time Line: N/A

(Evaluation method and timeline. Next report to the Board.)

EMPLOYMENT AGREEMENT

This Employment Agreement is made and entered into this 24th day of September, 2014 effective October 1, 2014, by the MID-MICHIGAN DISTRICT HEALTH DEPARTMENT BOARD OF HEALTH ("the Board") and MARK CHEATHAM ("the Employee").

1. Employment

In accordance with the terms of this Employment Agreement, the Board employs the Employee as the Health Officer for the Mid-Michigan District Health Department.

2. Term of Employment

Both parties recognize that the Employee's employment in the position of Health Officer shall be completely at the will and pleasure of the Board. The Employee and this Employment Agreement may be terminated by a vote of five of the six sitting members of the Board, with or without cause.

3. Education, Training and Certification

The Employee represents that they have all the education, training and certification that may be required for the position of Health Officer.

4. Compensation

The Employee shall be compensated on a bi-weekly basis based upon the wage band established by the Board of Health (see attached wage band). Any changes in compensation during the term of the contract will be consistent with non-union wage adjustments. A performance review will be completed by the Board of Health annually.

5. Fringe Benefits

The Health Officer shall receive the following fringe benefits:

- a) Health, dental, disability and life insurance equivalent to the benefits provided by the Department to non-unionized personnel;
- b) Bereavement leave pay and sick leave pay benefits equivalent to the benefits provided by the Department to non-unionized personnel;
- c) Vacation leave equivalent to the benefit provided by the Department to non-unionized personnel. The accrual of such vacation leave shall be calculated in the same manner as the method used for the Department's non-unionized personnel and the maximum accumulation of such leave shall also be calculated in the same manner as the method used for the Department's non-unionized personnel;
- d) Personal leave each year equivalent to the benefit provided by the Department to non-unionized personnel;

- e) Mileage, travel, meals and lodging reimbursement equivalent to the benefits provided by the Department to non-unionized personnel;
- f) Pension:
 - i) Program: Michigan Employees Retirement System Benefit B-3;
 - ii) Benefit: 2.25% of the member's final average compensation multiplied by years and months of credited service, but not to exceed 80% of the member's final average compensation;
 - iii) Final Average Compensation: Average of the highest 60 consecutive months of earnings;
 - iv) Employee Contribution: 3% of wages;
 - v) Vesting: 10 years, retirement age 60;
- g) Professional dues and subscriptions. The Board agrees, within budget limitations, and subject to the Board's approval, to pay for the professional dues and subscriptions of the Employee necessary for the Employee's continuation and full participation in national, state, regional, and local associations necessary and desirable for the Employee's continued professional participation, growth, and advancement, and for the good of the Department;
- h) Professional committees, conferences and trainings. Consistent with the job description, the Employee may attend professional meetings, conferences, and trainings. Reasonable expenses for such professional in-State travel attended by the Health Officer will be paid by the department. Payment for out-of-state professional travel is subject to Board approval. A summary of attendance at professional committees, conferences, and trainings shall be included in the Health Officer's report to the Board.

6. Notice of Termination

The Board reserves the right to terminate this Employment Agreement and to end the Employee's employment with or without cause of any nature to the Employee. If the Board gives less than sixty (60) days' notice that it intends to terminate this Employment Agreement and the Employee's employment, it will pay to the Employee the difference, if any, between sixty (60) days' pay at the Employee's then current salary and the salary amount attributable to the notice actually given to the Employee. Sixty (60) days of continued health insurance coverage will be granted, unless the Board terminates for just cause.

In the event termination of this Employment Agreement is initiated by the Employee, the Employee shall provide sixty (60) days' written notice to the Board. The Employee's failure to do so shall result in the forfeiture of any accumulated vacation pay.

7. Return of Property

Upon termination of employment, the Employee shall immediately return all Department documents, correspondence, files, papers, or property of any kind which the Employee may have in his possession or control.

8. Supplemental Employment

The Employee must receive written approval of the Board before engaging in outside or supplemental employment. In no case shall outside or supplemental employment conflict with or impair the Employee's responsibilities to the Board.

9. Job Duties

The Employee shall perform all duties as required by the Board and outlined in the Employee's job description. The Employee agrees that at all times they will, faithfully and to the best of their ability, experience, and talents, perform all the duties that may be required of them. The Employee shall report to the Board and/or such other representative as may be designated by the Board.

10. Insurance

The Employee shall be covered by the Board's existing general liability insurance policy.

11. Compliance With The Law

The Employee shall perform all of their duties and obligations in complete compliance with all applicable Federal, State, and local laws, ordinances, rules, and regulations, and shall adhere to all of the Board's policies and procedures.

12. Invalid Provisions

If any provision of this Employment Agreement is held to be invalid by a court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby.

13. Modification of Agreement

This Employment Agreement may be modified only by the mutual written consent of both parties.

14. Complete Agreement

This Employment Agreement shall supercede any and all prior contractual arrangements between the parties and shall serve as the sole basis for the Employee's employment.

15. Authorization To Enter Into Agreement

This Employment Agreement has been approved by the Board on September 24, 2014 approving its terms and authorizing the Board's Chairperson to sign it on the Board's behalf. A copy of the Minutes of the Regular Board Meeting held September 24, 2014, is attached and incorporated by reference.

16. Expiration of Agreement

This Employment Agreement shall expire and terminate at 11:59 p.m., September 30, 2016.

MID-MICHIGAN DISTRICT HEALTH
DEPARTMENT BOARD OF HEALTH

Dated: September 24, 2014

By: Laura McCollum
Laura McCollum, Chairperson
"Board"

Dated: Sep 24, 2014

By: Mark Cheatham
Mark Cheatham, Health Officer
"Employee"

Health Officer Wage Band

The wage bands listed below were established and approved by the Board of Health at their regularly scheduled meeting on Wednesday, September 24, 2014.

Wage Band Effective October 1, 2014 through September 30, 2015 (based on 2,088 hours) 2% Increase Effective October 1, 2014 through September 30, 2015, the following wage schedule shall become effective:

P	1	2	3	4	5
\$89,804.88	\$92,936.88	\$96,089.76	\$99,221.76	\$102,353.76	\$105,485.76
\$43.01	\$44.51	\$46.02	\$47.52	\$49.02	\$50.52

Wage Band Effective October 1, 2015 through September 30, 2016 – Follow non-union wage adjustment when determined.

ASSOCIATED AGREEMENT
BETWEEN
MID-MICHIGAN DISTRICT HEALTH DEPARTMENT
AND
CENTRAL MICHIGAN DISTRICT HEALTH DEPARTMENT
AND
DISTRICT HEALTH DEPARTMENT #10
FOR PHYSICIAN SERVICES

For the purpose of Medical Direction and to comply with applicable statutes and rules, the MID-MICHIGAN DISTRICT HEALTH DEPARTMENT, hereinafter referred to as (MMDHD), 615 North State Street, Suite 2, Stanton, Michigan, 48888-9702, the CENTRAL MICHIGAN DISTRICT HEALTH DEPARTMENT, hereinafter referred to as (CMDHD), 2012 East Preston, Mt. Pleasant, Michigan, 48858, and DISTRICT HEALTH DEPARTMENT #10, hereinafter referred to as (DHD#10), 521 Cobbs Street, Cadillac, MI 49601, herein enter into this associated Health Department agreement for physician services. The Medical Director will serve three District Boards, MMDHD, CMDHD, and DHD#10.

NOW THEREFORE, it is agreed as follows:

1. Agreement shall commence October 1, 2016, and continue through September 30, 2019, at the will of the respective Boards of Health.
2. The Employee shall receive a base salary of One Hundred Thirteen Thousand Three Hundred Dollars (\$113,300), for the period of October 1, 2016 – September 30, 2017. This amount will increase by three percent (3%) on October 1, 2017 and 2018. The Employee will also receive a Two Thousand Dollars (\$2,000) stipend annually to help pay for job related expenses. These amounts will be split thirty three and one-third percent (33.3%), to each party (MMDHD, CMDHD, and DHD#10). CMDHD will bill MMDHD and DHD#10 their share of all expenses on a on a monthly basis. In addition, DHD#10 will pay an additional Five Thousand Dollars (\$5,000) per year for oversight of Adolescent Health Centers.
3. The Employee shall receive all fringe benefits and expense reimbursements that he/she will receive as Medical Director for CMDHD. The employer will reimburse half of tuition expenses upon completion of the classes required for the Master of Public Health degree. The Employee shall suffer no loss of seniority, vested rights, or any other benefits related to his/her length of employment by virtue of entering into this Agreement. The Employee shall also maintain malpractice insurance. MMDHD and DHD#10 will be billed thirty three and one-third percent (33.3%) of all applicable expenses.
4. All Employee records and disbursements shall be administered from CMDHD.
5. The Employee shall dedicate his/her full time to this employment. Except under extraordinary circumstances, the Employee shall direct thirty three and one third percent (33.3%) of his/her working efforts to MMDHD, thirty three and one third percent (33.3%) to CMDHD, and thirty three and one third percent (33.3%) to DHD#10.
6. The Employee shall, as a condition of employment, continue to be a licensed physician in the State of Michigan. He/she shall perform and/or supervise public health physician duties under the Michigan Public Health Code (Act 368, PA 1978) for MMDHD, CMDHD, and DHD#10.

7. Typical duties to be performed by the Employee are set forth in the Job Description attached as Exhibit “A” and incorporated herein by reference.
8. The parties to this agreement shall ensure that the Employee has \$1,000,000 in malpractice insurance (\$500,000 per occurrence, \$1,000,000 total).
9. This agreement shall be from October 1, 2016, through September 30, 2019. The Employee shall also be an employee at will.
10. This agreement shall continue until terminated by any party giving sixty (60) days written notice. CMDHD agrees that should this Associated Employment Agreement be terminated, the Employee shall revert to being an employee of CMDHD only and, in that capacity, the Employee shall also be an employee at will.
11. This Agreement will become effective October 1, 2016, upon approval of the MMDHD Board of Health, CMDHD Board of Health, and DHD#10 Board of Health. Approval from the Boards of Health is indicated by the signature of the respective Board of Health Chairperson shown below and these signatures will constitute the entire agreement between the parties.

Mid-Michigan District Health Department

By: _____

Betty Kellenberger, Chairperson

Date: _____

**Central Michigan District Health
Department**

By: _____

George Green, Chairperson

Date: _____

District Health Department #10

By: _____

Ray Steinke, Chairperson

Date: _____

Exhibit A

CENTRAL MICHIGAN DISTRICT HEALTH DEPARTMENT JOB DESCRIPTION

JOB TITLE: Medical Director

Exempt - FLSA

GENERAL SUMMARY:

This position is filled by concurrent appointment by the Mid Michigan District Board of Health, the Central Michigan District Board of Health, and the District Health Department #10 Board of Health. Under the general direction of the Health Officer, serves as chief medical authority for Mid Michigan District Health Department (MMDHD), Central Michigan District Health Department (CMDHD), and District Health Department #10 (DHD#10), directing all medically related activities in the districts, enforcing State laws and local regulations pertaining to public health. Supervises large staff providing medical and public health related services and programs to the district concerning medically related issues. Develops, recommends and implements department medical policies and programs relating to public health and serves as liaison between the departments and the public. Provides medical consultations dealing with disease prevention and health promotion.

ESSENTIAL FUNCTIONS:

Providing general supervision and/or as part of various workgroups and teams, the Medical Director performs the following essential functions within the framework of Central Michigan District Health Department's provision of the core functions and essential services of public health:

Public Health Sciences

1. Applies the basic public health sciences (including, but not limited to biostatistics, epidemiology, environmental health science, health services administration, and social and behavioral health sciences) to public health policies and programs.
2. Incorporates the Core Public Health Functions and Ten Essential Services of Public Health into the practice of the public health sciences.
3. Advises on the laws, regulations, policies and procedures for the ethical conduct of research.
4. Assures compliance of agency with all relevant federal, state and local governmental requirements in order to maintain needed and appropriate certifications, licenses, and funding.

5. Educates individuals, organizations, and groups on meaning, purpose, and benefit of public health laws, regulations, and ordinances and how to comply.
6. Attends all meetings of the Board of Health to provide them with administrative medical specialty judgment and as a part of the minutes of such meetings duly record his beliefs and the reasons thereof.
7. Plans, develops and assumes medical leadership of the health departments or specific programs.
8. Formulates and recommends policies relating to the operation of the medical aspects of the departments.
9. Establishes general medical priorities, procedures and practices for the department or specific departments.

Community Dimensions of Practice

10. Develops and sustains effective community partnerships with local and municipal policymakers and executive staff, health and social service agency leaders, business leaders, educational leaders and others in order to advance the strategic objectives of the Department related to community and public health.
11. Partners with stakeholders to determine key values and a shared vision as guiding principles for community action.
12. Promotes community health improvement and maintains professional growth and development by participating in professional committees and work groups and contributing to a work environment where continual improvements in practice are pursued.
13. Promotes the use of effective public health practices among other practitioners and agencies engaged in public health interventions.
14. Formulates and administers comprehensive public health interventions based on the needs of the internal/external stakeholders and available resources.
15. Works effectively with State and Federal elected and appointed leaders to advance the strategic objectives of the Department related to community and public health.
16. Represents the Central Michigan District Health Department at select national, state, and regional meetings and within organizations relevant to community and public health.
17. Supervises the delivery of public health services to the community and assists in the coordination of the delivery of such services with other health, social and community service organizations.
18. Represents the departments in their relations with the public and other government organizations.

Analysis and Assessment

19. Reviews studies of the health status of populations and their related determinants of health and illness conducted by the Department and evaluates variables that measure public health conditions.
20. Oversees and critiques the collection, review, and analysis of data used to identify trends, health problems, environmental health hazards, and social and economic conditions that adversely affect the public's health.

21. Expands access to public health data and information and oversees public health informatics practices and procedures.
22. Ensures and evaluates the application of ethical principles in the collection, maintenance, use, and dissemination of data and information.
23. Evaluates the integrity and comparability of data and rectifies gaps in data sources.
24. Incorporates data into the resolution of scientific, political, ethical, and social public health concerns.
25. Analyzes and evaluates information relevant to specific public health policy issues, deciding on policy options and recommending policy options for the Department.
26. Critiques and analyzes decisions that influence policy development and intervention planning; ensures services are consistent with public health laws and regulations; implements plans and interventions consistent with policy; and ensures that policies are consistently integrated into organization plans, procedures, structures, and interventions.
27. Implements Department-wide and system-side strategies for continuous quality improvement, assures all Department activities are in alignment with accreditation standards, and provides leadership for Department public health accreditation efforts.

Leadership and System Thinking

28. Provides practice and competency based educational experiences for the future public health workforce and provides expertise in developing and teaching public health curricula.
29. Applies basic human relations skills to the management of organizations, motivation of personnel, and resolution of conflicts.
30. Participates in the agency's performance management system in conjunction with administrative staff.
31. Incorporates ethical standards of practice as the basis of all interactions with organizations, communities, and individuals.
32. Ensures the management of organizational change and ensures that organizational practices are in concert with changes in the public health systems, and the larger social, political, and economic environment.
33. Participates in long-term Department and community strategy groups to prepare the groundwork for evidence-based interventions that show promise of attracting new and emerging funding.
34. Takes responsibility for the supervision of health department personnel including having direct responsibility for standing orders and for work performed by nurse clinicians and physician's assistants.

Policy Development and Program Planning

35. Assures delivery of core functions and essential services across the Department and contributes to and applies evidence-based programs and practices of public health.
36. Defends public health policies, interventions and resources.

37. Integrates emerging fiscal, social, and political trends into public health strategic planning.
38. Evaluates the effectiveness of community engagement strategies on public health policies, programs, and resources.
39. Ensures the measuring, reporting, and continuous improvement of organizational performance.
40. Leverages the organizational structures, functions, and authorities of local, state, and federal public health agencies for public health intervention management.
41. Brings medical public health specialty judgment to bear upon the development of health department program plans, policies, procedures, priorities and evaluation methodology. Indicates his/her professional judgement to the Board of Health in those matters which deal directly or indirectly with the prevention, containment or control of disease including treatment and medical rehabilitation.

Communication and Cultural Competency

42. Ensures that the health literacy of populations served is considered throughout all communication strategies, that the division seeks external input, and that a variety of approaches are considered and used to disseminate public health information.
43. Ensures consideration of the role of cultural, social, and behavioral factors in the accessibility, availability, and delivery of public health services; assesses the Department for its cultural competence; and ensures Department cultural competence.
44. Interprets demographics, statistical, intervention, and scientific information for use by professional and lay audiences and communicates the role of public health within the Department, and public health system.
45. Applies communication and group dynamic strategies in interactions with individuals and groups from diverse backgrounds.

Financial Planning and Management

46. Understands the budget processes and assists in the development of strategies for determining budget priorities.

Other

47. Participates in Department and community emergency response training and drills in support of disaster preparedness.
48. Performs public health emergency response duties in response to threats to the public's health; these may include but are not limited to, requirements to work longer shifts, nights and weekends and to perform duties different than the daily routines.
49. Provides on-call availability 24 hours, 7 days per week.
50. Performs other duties as assigned.

BEHAVIOR EXPECTATIONS:

- Treats others with courtesy and respect in all interactions.
- Responds with flexibility to changing needs.
- Manages multiple tasks and deadlines.

- Supports and promotes the department's vision, mission, and core values.
- Promotes team and organizational learning.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

Education, Licensure, Certifications, Experience

- Is board certified in preventive medicine or public health; or has an M.P.H. or M.S.P.H. degree and not less than 2 years of full-time public health practice.
- Valid Michigan driver's license, current certificate of vehicle insurance, and access to reliable transportation to all assigned work locations.
- National Incident Management System (NIMS)/Incident Command System (ICS) 100 certification.
- National Incident Management System (NIMS)/Incident Command System (ICS) 700 certification.
- National Incident Management System (NIMS)/Incident Command System (ICS) 300 and 400 certification within three (3) months of employment.

Knowledge and Skills:

- Knowledge of the core functions and essential services of public health
- Knowledge of anatomy, physiology, pathophysiology, epidemiology, physical assessment and basic pharmacology.
- Knowledge of human systems (wellness, illness, growth and development, basic nutrition, human behavior, psychosocial development, family and community systems).
- Knowledge of relevant OSHA and CLIA standards.
- Knowledge of emergency preparedness - at home, work and in the community.
- Knowledge of incident command structure and its use.
- Demonstrates communication skills (oral and written).
- In times of emergency, quarantine, or another crisis, staff may be required to stay at the branch office for an extended period of time.
- In times of a public health emergency, may be required to report for specialized assigned duties inside or outside of the counties of the Central Michigan District Health Department.
- Must possess professional knowledge, consistent with license, registration or certification and demonstrate through employment practice equal to acceptable professional standards.
- Ability to be available 24 hours on-call and to work longer shifts, nights, and weekends to meet operational needs as determined by management.
- Must have ability to develop computer skills to manage implemented agency documentation systems.

Working Conditions:

- Must be able to be fitted and wear a NIOSH 95 mask or other OSHA approved mask.

- Engage in the following movements: Climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, lifting, fingering, grasping, feeling and writing and repetitive motions.
- Exert up to 30 pounds of force occasionally, and/or a negligible amount of force constantly to move objects.
- Hearing ability sufficient enough to communicate with others effectively in person and over the phone.
- Visual ability must be sufficient enough to read typewritten documents, computer screen and drive a car.

If unable to demonstrate these abilities based upon a standardized, objective assessment performed by external occupational health professionals, all reasonable accommodations will be made, in compliance with the Americans with Disabilities Act and any other applicable Federal and Michigan law.

WORKING CONDITIONS WHILE PERFORMING ESSENTIAL FUNCTIONS:

General office setting in the county branch offices of: Mid Michigan District Health Department, Central Michigan District Health Department, and District Health Department #10; as well as community sites including clients' homes and workplaces.

Work performed in the community is sometimes subject to conditions that range from inclement weather to dangerous conditions such as snow/ice, cold, heat, noise, wetness/humidity, vibration, sudden temperature changes, and poor illumination at the job site or due to travel on the job. Travel to and from field locations may subject worker to increased risk of driving hazards. Community locations may subject worker to communicable diseases, insects and other disease vectors, toxins, hazardous materials, chemicals and animals.

In all settings, employees in this classification may occasionally need to relate to members of the public who exhibit challenging, atypical or hostile behaviors and/or communication.

EQUIPMENT USED TO PERFORM ESSENTIAL FUNCTIONS

Computer, Fax, copier, personal or county vehicle, and medical equipment and supplies related to duties.

Reports to: Board of Health

Directs work of: Public Health Staff

Blood borne Pathogen Risk Code: None __ Low X Medium __ High __

The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. The principal duties and responsibilities enumerated are all essential job functions except for those that

begin with the word “may.”

June, 2015

Report to the Boards of Health

Jennifer Morse, M.D.

Medical Director

Mid-Michigan District Health Department, Wednesday, August 24, 2016
Central Michigan District Health Department, Wednesday, August 24, 2016
District Health Department 10, Friday, August 26, 2016



Swine Flu (Influenza A/H3N2v)

August 5, 2016, Michigan Department of Health and Human Services (MDHHS) announced two human cases of variant influenza A/H3N2 (H3N2v) which is a form of “swine flu”. Both individuals were swine exhibitors at the Muskegon County Fair and had direct exposure to ill swine. One of the pigs from the exhibit tested positive for influenza (H3N2). Shortly after that, MDHHS announced that a pig shown during the Ingham County Fair August 1-6, 2016 was ill and also tested positive for Influenza A virus. No human cases of H3N2v have been reported linked to the pig from the Ingham County Fair.

This strain of flu originates from swine but has re-assorted (or combined) with a gene from the 2009 H1N1 influenza A virus. This is likely why it is more easily infecting humans compared to other strains of swine flu. Since 2011, there have been 11 cases of H3N2 in Michigan (6 cases in 2012, 2 in 2013, 1 in 2015, and 2 cases to date this year). In the United States, there were 346 cases reported between 2011 and 2015. Human-to-human transmission of this strain has, so far, not been seen. This means that, at this time, direct or indirect contact with swine is the only way to get infected with influenza H3N2. Direct contact would include touching and handling an infected pig. Cleaning a pig stall or touching the fence around the swine would be considered indirect contact.

Most human cases of H3N2 have been mild. Of the 346 cases reported in the US over the past 4 years, only 20 of those infected (or 6%) had to be hospitalized. Only one individual known to be infected with influenza H3N2 has died since 2011. The majority of individuals that suffered more severe illness have a risk factor of some type. That is why individuals at high risk for influenza complications are advised to avoid pigs and swine barns. The high risk factors for influenza can be found here:

http://www.cdc.gov/flu/about/disease/high_risk.htm.

Other Useful Swine Flu resources:

- Centers for Disease Control and Prevention (CDC) Influenza A (H3N2) Variant Site: <http://www.cdc.gov/flu/swineflu/h3n2v-cases.htm>
- A Champion's Guide to Youth Swine Exhibition: Biosecurity and Your Pig Project: <https://www.aasv.org/aasv/BiosecurityforYouthSwineProjects>
- The Changing Face of Swine Influenza Virus: <http://www.porknetwork.com/pork-magazine/smart-thinking/The-Changing-Face-of-Swine-Influenza-Virus-133249878.html>
- CDC Health Pets Healthy People Site: <http://www.cdc.gov/healthypets/>
 - Handwashing Poster for Animal Exhibits: <http://www.cdc.gov/healthypets/resources/exhibits-hand-washing.pdf>
- Swine Health Recommendations for All Pigs Going to Exhibit or Sales: <https://www.aasv.org/pedv/RecExhibitor.pdf>
- Michigan 2016 Fairs and Exhibition Requirements Summary: https://www.michigan.gov/documents/mdard/2016_Fair_and_Exhibition_Resource_Material_SM_5_24387_7.pdf
- MDARD 2016 Exhibition Requirements for Livestock Exhibited in Michigan Page: http://www.michigan.gov/mdard/0,4610,7-125-1571_7075---,00.html

Zika Virus Update

Zika virus continues. As of August 11, there were 23 confirmed cases in Michigan, all contracted during travel. To date, no pregnant women in Michigan have been infected. Over 660 people have been tested

in Michigan. In the United States (US), as of 8/3/16, there have been 1,825 cases diagnosed; 16 of these cases were sexually transmitted. Five cases have been complicated by a rare neurologic condition known as Guillain-Barre. Since the end of July, there have been 22 cases of locally-acquired Zika virus infections in Florida. These have all occurred in a 1-square mile area just north of downtown Miami. It is suspected that the mosquitos in this area are still transmitting the Zika virus. Unfortunately, 510 of the cases in the US have been in pregnant women. As of August 4th, there have been 16 live births in the US with Zika-related birth defects and 5 pregnancy losses attributed to Zika. Recently, (likely in early August), an infant in Harris County, Texas, died shortly after birth due to the severity of her Zika-induced birth defects (which was reported to be microcephaly).

Zika virus is primarily spread through the bite of an *Aedes aegypti* or *Aedes albopictus* mosquito. At this time, it is unclear if there are other non-*Aedes* mosquito species that could spread Zika virus. Several counties in Michigan are conducting mosquito surveillance for *Aedes* vectors of Zika and, as of July 22, 2016, none have been detected. MDHHS has been maintaining a very useful Zika Information Page (<http://www.michigan.gov/emergingdiseases/0,4579,7-186-77096---,00.html>), which contains information for Healthcare Providers and residents.

Changes in recommendations for testing and prevention continue to change and are challenging to keep pace with. Pregnant women should now be tested anytime within 12 weeks of travel to an at risk area (these areas are defined at <http://www.cdc.gov/zika/geo/active-countries.html>) OR if they had unprotected sex with a partner who may have been exposed to Zika. When pregnant women are tested, it is now asked that both urine and blood samples are sent for testing. Testing of non-pregnant men and women is recommended when there has been travel to an at-risk area, followed within 2 weeks with one or more symptoms of illness (fever, rash, joint pain, red irritated eyes) OR they had sex without protection with a person who traveled to an area with ongoing Zika transmission within 2 weeks prior to developing one or more symptoms of illness.

Note that sexual contact with a *symptomatic or asymptomatic* person at risk of exposure to Zika is a risk factor. Zika has already been known to be present in semen. Previously, the longest Zika RNA had been detected in semen was 93 days. On August 11, new data was published showing that it can be present much longer. An Italian citizen who traveled to Haiti in February 2016 has been followed since his return home. On day 91 (approximately 3 months) after his return home, urine, saliva and semen samples all tested positive for Zika RNA. On day 134 (almost 5 months), only his semen sample was positive. On day 188 (over 6 months after return), a semen sample was again positive; the patient is still under evaluation¹. There has also been a confirmed case of female-to-male sexual transmission of Zika virus in the United States. Zika virus RNA has been found in vaginal fluids 3 days after symptom onset and in cervical mucus up to 11 days after symptom onset.

Finding RNA means that at least parts of the virus is present in the sample but does not necessarily mean it is infectious or contagious. However, it is certainly concerning. Therefore, any sexual exposure is considered a risk for transmitting the Zika virus. For more specific information defining sexual exposure and preventing sexual transmission of Zika virus, see <http://www.cdc.gov/zika/prevention/protect-yourself-during-sex.html>. Women who have traveled to Zika endemic areas should use condoms abstain from intercourse and avoid pregnancy for 8 weeks or more after their return. Men who return and do not develop any signs of illness should use condoms abstain from intercourse for 8 weeks after their return. Any man who has a symptomatic infection with Zika should practice these precautions for at least 6 months. However, if their partner is pregnant, any man with risks for Zika exposure, whether or not symptomatic, should use condoms or abstain from sex during the entirety of their partner's pregnancy.

In April, \$589 million in Ebola funding was shifted to the Zika effort, about two-thirds of it designated for domestic use². The CDC redistributed \$44.25 million in funds from Public Health and Emergency Preparedness (PHEP) grants to the Zika response. In doing so, state and local health departments lost resources needed to prepare for and respond to emergencies, including Zika, at the community level³. In the last four months, the CDC has spent \$60 million to help states protect pregnant women, \$25

million to strengthen their Zika preparedness and response plans, and \$16 million to help them create data-collection systems to quickly detect microcephaly and other Zika-related syndromes. In May, the Senate approved \$1.1 billion in funding to fight Zika, fund vaccine research, and fund prevention efforts⁴. However, the House has introduced different legislation that is funded in part by taking more money from Ebola programs, which many argue is a problem that is not over. The House bill is also tied to numerous other provisions, such as restricting the role of Planned Parenthood and similar clinics in providing contraceptive services related to fighting the Zika virus, cutting \$540 million in financing from the Affordable Care Act, and weakening environmental restrictions on pesticide use⁵. Due to dwindling funds and lack of other options, the Obama administration announced on August 11th it was shifting \$81 million away from biomedical research, antipoverty and health care programs to pay for the development of a Zika vaccine². An editorial published this month in *The Journal of the American Medical Association* (JAMA) called for urgent action and reminds us we do not have time to waste when it comes to our response to Zika. The author also points out “an improved mechanism to respond to emergencies is also crucial, with bipartisan calls for an infectious disease rapid response fund to speed implementation of emergency response”.⁶

1. Nicastri E, Castilletti C, Liuzzi G, Iannetta M, Capobianchi MR, Ippolito G. Persistent detection of Zika virus RNA in semen for six months after symptom onset in a traveler returning from Haiti to Italy, February 2016. *Euro Surveill.* 2016;21(32):pii=30314. DOI: <http://dx.doi.org/10.2807/1560-7917.ES.2016.21.32.30314>
2. Hirschfeld-Davis, J. (August, 2016). *With Congress Deadlocked, White House Diverts Funds to Fight Zika*. *The New York Times*. Retrieved at <http://www.nytimes.com/2016/08/12/us/politics/with-congress-deadlocked-white-house-diverts-funds-to-fight-zika.html> on August 12, 2016.
3. The National Association of County and City Health Officials, The Association of State and Territorial Health Officials, The Council of State and Territorial Epidemiologists, The Association of Public Health Laboratories. *Impact of the Redirection of Public Health Emergency Preparedness (PHEP) Funding from State and Local Health Departments to Support National Zika Response*. Retrieved at <http://astho.org/Infectious-Disease/Impact-of-the-Redirection-of-PHEP-Funding-to-Support-National-Zika-Response/> on June 18, 2016.
4. Sumner, M. (May, 2016). *Senate Passes Zika funding, heads for fight with House*. *Daily Kos*. Retrieved at <http://www.dailykos.com/story/2016/5/19/1528465/-Senate-passes-Zika-funding-as-an-amendment-heads-for-fight-with-House> on August 12, 2016.
5. Herszenhorn, D. (June, 2016). *Zika Bill Is Blocked by Senate Democrats Upset Over Provisions*. *The New York Times*. Retrieved at <http://www.nytimes.com/2016/06/29/us/politics/congress-zika-funding.html> on August 12, 2016.
6. Frieden TR, Schuchat A, Petersen LR. Zika Virus 6 Months Later. *JAMA*. Published online August 08, 2016. doi:10.1001/jama.2016.11941.



REGISTRATION BROCHURE

October 11-13, 2016

Radisson Plaza Hotel

Kalamazoo, Michigan

PARTNERS IN PLANNING:

Grand Valley State University • Great Lakes Chapter Society for Public Health Education

Michigan Association for Local Public Health

Michigan Departments of Agriculture and Rural Development, Health and Human Services, and Environmental Quality

Michigan Public Health Association • Michigan Public Health Institute

Michigan State University • University of Michigan School of Public Health

Pre Conference Sessions

1:00 – 4:00 p.m.

P-101

EMBRACING QUALITY IN PUBLIC HEALTH: PERFORMANCE MANAGEMENT AND QUALITY IMPROVEMENT TRAINING FOR PUBLIC HEALTH PRACTITIONERS

This free pre-session training provides an orientation to performance management and quality improvement in a public health context to build capacity to participate in national public health accreditation and the Michigan Accreditation program's Quality Improvement Supplement. Attendees will receive information on building systems and implementing tools that improve quality, engage in hands-on activities, and hear from two Michigan local public health departments sharing their experiences and lessons learned in their quality improvement work.

Jessie Jones, MPA, ASQ-CQIA, Michigan Public Health Institute

Debra Tews, MA, Michigan Department of Health and Human Services

Rachel Melody, MPH, ASQ-CQIA, ASQ-CQPA, Michigan Department of Health and Human Services

2:00 – 5:00 p.m.

P-102

PUBLIC HEALTH AND DATA PRIVACY

Data and information are essential to every aspect of public health. Public health practitioners must understand laws that govern collection, access, use, disclosure and protection of data to ensure that data-sharing complies with these laws and to maintain the community's trust. Often, they must walk a tightrope between informing the public and protecting privacy. This workshop will focus on the practical application of the federal HIPAA Privacy Rule and state confidentiality laws to data access and disclosure issues that health departments can encounter. Attendees will be provided with opportunities to apply law to scenarios regarding data that health departments actually or potentially face.

Denise Chrysler, Director, Network for Public Health Law-Mid-States Region, University of Michigan School of Public Health

David Pietrangelo, Chief Information Officer, Chippewa County Health Department

2:00 – 4:00 p.m.

P-103

LOCAL HEALTH DEPARTMENT COLLABORATION AND EXPLORATION OF SHARED APPROACH TO DELIVERY OF SERVICES

Earlier in the year, the Michigan Department of Health and Human Services (MDHHS) announced the availability of funds to facilitate the exploration of service sharing agreements and/or collaboration in the operations (role and function) of Michigan's local health departments. Collaboration and/or a shared approach to delivery of services, also known as Cross Jurisdictional Sharing (CJS), are significant concepts in public health service delivery in America. CJS is recognized by NACCHO and supported by the Center for Sharing Public Health Services. The Center serves as a national resource on CJS, building the evidence, and disseminating tools, methods and models to assist local health departments and policy makers as they consider and adopt CJS approaches. Ten local health departments received dollars to explore CJS. A panel of those health departments and MDHHS local health services staff will discuss their road map to include exploration, preparedness and planning, and implementation and improvement.

1:00 – 6:30 p.m.

P-104

NETSMART USER GROUP MEETING & RECEPTION

Premier Pre-Conference Training 1:00-5:00 pm

User Group Meeting Reception 5:00-6:30 pm

Insight users can take advantage of pre-conference training at Michigan's Premier Public Health Conference. The training includes a General Session meeting and also various breakout sessions covering a variety of topics that will be of interest to Insight users. For a complete listing of sessions and more information, please contact Holly Cowan at hrobbs@ntst.com.

Netsmart is healthcare's largest human services and integrated care technology provider. Netsmart technology platforms and expertise are integral to the delivery of outcomes-based services and care to more than 25 million persons nationwide. Netsmart serves more than 500,000 users in more than 24,000 organizations across all 50 states.

Registration & Networking.....	7:45 - 8:45 a.m.
Welcome.....	8:45 - 9:00 a.m.
Keynote Address.....	9:00 - 10:00 a.m.
Networking Break, Poster Presentations, Exhibitors.....	10:00 - 10:30 a.m.
Breakout Sessions.....	10:30 - 11:30 a.m.
Lunch.....	11:30 - 12:15 p.m.
Awards.....	12:15 - 1:00 p.m.
Breakout Sessions.....	1:00 - 2:00 p.m.
Networking Break, Poster Presentations, Exhibitors.....	2:00 - 3:00 p.m.
Breakout Sessions.....	3:00 - 4:00 p.m.
Networking Break, Poster Presentations, Exhibitors.....	4:00 - 4:15 p.m.
Keynote Address.....	4:15 - 5:15 p.m.
Wrap Up & Adjourn.....	5:15 - 5:20 p.m.

9:00 – 10:00 a.m.

KEYNOTE ADDRESS

OPIOID EPIDEMIC: IT TAKES A VILLAGE

First convened in early 2015, the Ingham Opioid Work Group came together in the wake of a sharp spike in opioid-related deaths in the Greater Lansing area. The cross-sector group includes law enforcement, emergency medical services, local hospitals, treatment facilities, and community groups. They aim to increase understanding of the growing problem of opioid abuse, and ultimately, to decrease the number of overdoses and opioid-related deaths. Ingham County has seen an eight-fold increase in opioid-related deaths since 2006. While the group members were all aware of the local opioid addiction problem prior to the formation of the group, they were not sharing information or collaborating to address the problem. Today, surveillance data is sourced from the group on a monthly basis which allows the work group to make data-driven decisions. The group is currently building public awareness of opioid abuse, looking at policy changes, and examining the feasibility of an Overdose Fatality Review Panel.

Linda Vail, MPA, Health Officer, Ingham County Health Department

Mike Yankowski, Chief of Police, City of Lansing Police Department

Sara Lurie, MS, LMSW, CPC, CAADC- Chief Executive Officer,
Community Mental Health Authority of Clinton, Eaton, and Ingham
Counties

Linda M. Peterson, MD, FAFM, FAPA, Chief Medical Officer, McLaren
Greater Lansing

Teresa Robinson, PhD, Chief of Training & EMS Coordinator, Lansing
Fire Department

The Honorable Judge Donald Allen, Chief Judge, 55th District Court

10:30 – 11:30 a.m.

SESSION 101

MOM'S MOUTH, BABY'S HEALTH: A LOOK INTO THE ORAL HEALTH OF MICHIGAN MOTHERS AND INFANTS

The Michigan Department of Health and Human Services, Maternal Infant Health Program, and Perinatal Oral Health Section are partnering to present dynamic information on Perinatal Oral Health in Michigan. Newly released MIHP oral health data along with Pregnancy Risk Assessment Monitoring oral health data demonstrate the oral health need for Michigan's most vulnerable pregnant women and infants. Key oral health issues such as periodontal disease and its association with preterm birth and the transmission of dental decay from mothers to infants will be shared. Oral health insurance coverage for pregnant women and infants in Michigan will be covered along with best practices and strategies that will improve the oral health of Michigan's pregnant women and infants.

Ingrid Davis, RDH, MPA, Public Health Consultant, Michigan
Department of Health and Human Services

Emily Norrix, MPH, Perinatal Oral Health Consultant, Michigan
Department of Health and Human Services

SESSION 102

PREPARING COMMUNITIES FOR A CHANGING CLIMATE: HOW THE MICHIGAN CLIMATE AND HEALTH ADAPTATION PROGRAM IS WORKING WITH COMMUNITIES TO BUILD RESILIENCY

This session explores the latest findings from the Michigan Climate and Health Adaptation Program (MICHAP) including the results of the vulnerability assessment and burden of disease projection processes. The presenters will further describe how MICHAP is leveraging those results to build public health capacity by working with local health departments and community planners to incorporate climate related health considerations into their planning initiatives and in developing interventions to increase community resiliency.

Aaron Ferguson, MPA, Program Manager, MI Climate and Health
Adaptation Program, Michigan Department of Health and Human
Services

Lorraine Cameron, MPH, PhD, Senior Environmental Epidemiologist,
Michigan Department of Health and Human Services

SESSION 103

AUTISM – CALL TO ACTION: ASSIST FAMILIES TO RECEIVE ESSENTIAL SERVICES FOR THE BEST OUTCOMES

How many families are you servicing with autism? Who are your partnering agencies servicing these families? Autism is the fastest growing developmental disability in the U.S. Individuals with autism need public health, behavioral and mental health, and educational professionals to collaborate for the best outcomes. This session will share where to refer families for essential services, evidence-based treatments with a focus on applied behavioral analysis, and resources families need to be successful.

Lisa Grost, MHSA, Autism Section Manager, Michigan Department of Health and Human Services

SESSION 104

DIABETES MELLITUS AND TUBERCULOSIS - AT THE CROSSROAD OF CHRONIC AND COMMUNICABLE

There is strong evidence that diabetes mellitus increases progression of tuberculosis infection to an active disease, thus increasing treatment failure, relapse, and death. Public health can fill the critical niche role of identifying people who fall within the crossroad of the burgeoning diabetes mellitus incidence and the oft-missed diagnosis of tuberculosis. In April 2016, in order to identify those at highest risk for progression to active disease, the Oakland County Health Division began screening clients, who are positive for Latent Tuberculosis Infection (LTBI), for diabetes mellitus, with the goal of increasing LTBI treatment numbers.

Pamela B. Hackert, MD, JD, MPH, Chief of Medical Services, Oakland County Health Division

Anna Gencay, BS, Student Epidemiologist, Oakland County Health Division

SESSION 105

ADDRESSING FOOD INSECURITY THROUGH GIS MAPS AND COMMUNITY COLLABORATION

Addressing community problems requires community solutions. Discover how organizations in Kalamazoo County collaborated to address senior food insecurity by sharing data and utilizing the power of GIS mapping technology to create hotspot maps that detected previously unknown service gaps and how those gaps are being addressed collaboratively. Additionally, learn how to implement a similar collaborative approach in your own community.

Scott Janssen, MA, Health Equity Coordinator, Kalamazoo County Health & Community Services Department

Phyllis Hepp, MSW, LMSW, Director of Organizational Development, Kalamazoo Loaves & Fishes

Amy B. Curtis, PhD, MPH, Professor, Western Michigan University, Director, HDRAM Center

1:00 – 2:00 p.m.

SESSION 201

UTILIZING A COLLECTIVE IMPACT FRAMEWORK TO ADVANCE EQUITY IN BIRTH OUTCOMES IN THE CITY OF DETROIT

Becoming a “Baby Friendly City” is a broad based effort to address infant mortality in Detroit by improving the quality of life for women and babies. During this session, participants will gain an understanding of The Detroit Institute for Equity in Birth Outcomes (DIEBO) community efforts using a collective impact approach to implement a downstream and upstream initiative to enhance health care provider practice and raise community expectations.

Yolanda Hill-Ashford, MSW, MCH Manager, Detroit Health Department

Jaye Clement, MPH, MPP, Director of Community Health Programs & Strategies, Henry Ford Health System

Rebeca M. Guzman, LMSW, Healthy Start Training Coordinator, Institute for Population Health

SESSION 202

A REGIONAL COLLABORATION TO PUBLIC HEALTH EMERGENCY PREPAREDNESS AND RESPONSE

Northern Michigan Public Health Emergency Preparedness serves as a regional collaboration of three separate local health departments. They work as one program to more effectively and efficiently plan and coordinate health department staff and their respective communities for a response to the next large-scale public health emergency. Through regional cross-jurisdictional collaboration of; coordination, planning, training, exercising, innovative advancements, and administrative preparedness, public health emergency preparedness and response in the region has been unified to increase its strengths and capacities. The reductions in duplication of efforts and adoptions of best practices have eliminated program waste of resources and grant dollars to strengthen the delivery of this public health core essential function.

Michael Lahey, Northern Michigan Public Health Emergency Preparedness Director & Grand Traverse County Health Department Emergency Preparedness Coordinator

James Reardon, BS, MS, Emergency Preparedness Coordinator, Benzie-Leelanau District Health Department

Wendy Trute, MPH, Health Officer, Grand Traverse County Health Department

SESSION 203

USING A ROAD-MAPP TO IMPROVE COMMUNITY HEALTH: AN INTER-PROFESSIONAL APPROACH TO ACHIEVE HEALTH PROMOTION GOALS

Applying Mobilizing for Action through Planning and Partnerships framework for the first time, with limited resources in Livingston County, made for a wild, successful ride. This is how we erased boundaries and wrangled over 65 participants to take ownership of the MAPP process to implement our first Childrens Health Insurance Plan. Recognition of the significance of partnerships with other disciplines, methods to engage private sector partners to implement evidence-based strategies, and best practices in leading inter-professional approaches to achieve goals will be emphasized.

Chelsea Moxlow, BSHP, MSPH, MCHES, Health Promotion & Accreditation Coordinator, Livingston County Department of Public Health

SESSION 204

MIND THE GAP! USING “SPECTRUM OF PREVENTION” APPROACHES TO REDUCE HEALTH DISPARITIES AND IMPROVE HEALTH OUTCOMES

Hear stories on “Spectrum of Prevention” approaches that reduced health disparities and improved health outcomes in Ingham County, Michigan. Identify essential factors in fostering coalitions and networks. Discern organizational practices, policies and legislation that contribute to health disparities, and how to shift them. Begin building plans for your community.

Jessica Yorko, BA, Health Equity & Social Justice Coordinator, Ingham County Health Department

Regina Traylor, MSN, RN, Director Maternal Child Health, Ingham County Health Department

Adrienne DeFord, JD, Environmental Justice Coordinator, Ingham County Health Department

SESSION 205

DRUGS, JUSTICE, THE ENVIRONMENT, AND HEALTH IN DETROIT

This session includes four presentations focused on public health in Detroit, authored by faculty and students at the University of Michigan-Dearborn. The papers examine perspectives of East Side residents on the changing meaning of neighborhood in an area with high levels of abandonment, results from a restorative justice program implemented through a substance abuse treatment agency, engagement efforts undertaken by a community-based organization performs soil remediation, and changing policies related to consumption and distribution of marijuana.

Juliette Roddy, PhD, Associate Professor, University of Michigan Dearborn

Paul Draus, PhD, Professor of Sociology, University of Michigan-Dearborn

Paris Freeman, Student, University of Michigan-Dearborn

Thomas Makled, BA, Research Assistant, University of Michigan-Dearborn

3:00 – 4:00 p.m.

SESSION 301

THE PRICE OF POLLUTION: A COST BENEFIT ANALYSIS OF LEAD POISONING AND POLICIES TO END LEAD POISONING IN MICHIGAN

The Flint water crisis has shined a bright light on the ongoing lead poisoning crisis in Michigan. This panel will present a new analysis on the ongoing annual economic burden of lead poisoning in Michigan and the relevant cost of abating lead poisoning risks in many of the most at-risk homes in the state. The panelists will present a set of comprehensive policy proposals to end lead poisoning in Michigan.

Rebecca Meuninck, MA, Deputy Director, Ecology Center

Tracy Swinburn, MSc, Economist, Consultant

SESSION 302

DON'T SETTLE FOR THE RESULTS YOU ALWAYS GET! ASK THE AUDIENCE. THE EXPERTS SPEAK!

Other than a few handouts for participants to take with them, the session will serve as an opportunity for participants to have a directed discussion on issues concerning them regarding Quality Improvement and Performance Management. All participants will be encouraged to share their stories and questions.

James Butler, President/CEO, James Butler & Associates

Chelsey Saari, MPH, Quality and Performance Manager, Kent County Health Department

Christina Harrington, MPH, Partner, James Butler & Associates

SESSION 303

OAKLAND COUNTY'S ZIKA PREVENTION PLAN: UTILIZING COMMUNICATION TECHNOLOGIES TO INCREASE PREVENTION EFFORTS

Presenters will discuss Zika Virus prevention and communications plans and how to coordinate, create, and execute public information strategies. Discussion will include utilizing mass, print, and social media, along with the Oakland County Health and Human Services Communications Portal, GovDelivery (a digital communication platform), and websites to inform residents about Zika Virus. Presenters will also discuss utilizing expertise in health education, environmental health, and nursing to create comprehensive strategies to inform residents about Zika Virus.

Lisa McKay-Chiasson, Administrator, Community Health Promotion & Intervention Services

Trisha Zizumbo, BS, MSA, CHES, Public Health Education Supervisor, Oakland County Health Division

SESSION 304

USING COMMUNITY HEALTH NEEDS ASSESSMENTS TO ADVANCE A PREVENTION AGENDA

This presentation will review Community Health Needs Assessments and analyze how reported priorities correlate with other health indices. This presentation will also evaluate the degree to which the Community Health Needs Assessment priorities offer prevention-based strategies to address community health needs. Lastly, suggestions for including evidence-based strategies in future Community Health Needs Assessments will be discussed.

Karalyn Kiessling, Research Intern, Michigan State University Institute for Health Policy

Dennis Paradis, MPH, Executive Director, Michigan Health Policy Forum, Michigan State University

SESSION 305

STD REDUCTION EFFORTS THROUGH COMMUNITY COLLABORATION

Kalamazoo County Health and Community Services Department has developed an STD Task Force Collaboration that consists of health care providers, educators, NAACP, area churches, Boys and Girls Club, Planned Parenthood, area colleges, and more. The collaboration was started by the health department through the creation of a part time STD Health Coordinator. With community momentum and support, the position is now full time with grant funding. The grant has provided the resources to purchase evidence-based educational programs targeted to community group needs. STD testing and education has taken place in area high schools, and medical providers have received trainings to increase the awareness and improve diagnosis and treatment of sexually transmitted diseases. An online STD toolkit is also used to provide the community a one-stop website for up-to-date STD information and resources.

Lynne Norman, RN, MPH, Deputy Director Health Services, Kalamazoo County Health & Community Services Department

4:15 - 5:15 p.m.

KEYNOTE ADDRESS

#TOLEDOWATER: COMMUNICATION AND TRANSPARENCY IN A DIGITAL AGE

In August of 2014, a toxic algae bloom in Lake Erie contaminated Toledo's drinking water. This required a "Do Not Drink" advisory, causing restaurants to close, gastroenterological problems, bathing advisories, and the governor to declare a state of emergency for a population of 500,000. So, how do you communicate with half million people quickly in order to ensure their health and safety? Ms. Weber will share how social media for real time communication, website interface, and coordination of the Emergency Operations Center was utilized to get up to the minute information to the affected population. She will explain what went right, what went wrong, lessons learned, and ongoing communication.

Stacy Weber, MPH, Public Health Information Officer, City of Toledo

Exercise Activity.....	7:00 - 7:45 a.m.
Breakfast Registration & Networking.....	7:45 - 9:00 a.m.
Keynote Address.....	9:00 - 10:00 a.m.
Networking Break, Poster Presentations, Exhibitors.....	10:00 - 10:15 a.m.
Breakout Sessions.....	10:15 - 11:15 a.m.
Lunch.....	11:30 - 12:30 p.m.
Breakout Sessions, Poster Presentations, Exhibitors.....	12:30 - 1:30 p.m.
Networking Break.....	1:30 - 1:45 p.m.
Keynote Address.....	1:45 - 2:45 p.m.
Raffle (must be present to win).....	2:45 - 3:00 p.m.

7:00 - 7:45 a.m.

EXERCISE ACTIVITY

CARI DRAFT, PERSONAL FITNESS TRAINER, FOUNDER AND OWNER OF ECOTREK FITNESS

Back by popular demand! Cari Draft is one of the Michigan's most active and community-involved personal fitness trainers. While she is founder and owner of EcoTrek Fitness (unique outdoor group workouts with several series all over Michigan) she also trains numerous fitness clients, ranging from marathon runners to men and women of all ages interested in losing weight or just feeling more fit.

9:00 - 10:00 a.m.

KEYNOTE ADDRESS

THE IMPACT OF LEGALIZED MARIJUANA IN COLORADO

On November 6, 2012, Colorado became the first state in the United States to legalize the personal use of marijuana. Amendment 64 also called for the regulation of marijuana for adults 21 and over, as well as commercial cultivation, manufacture, and sale.

Citizens of Michigan could soon see legalized, recreational marijuana, either by voter referendum or legislation. Should a voter referendum be approved, voters will be asked to consider the Michigan Cannabis Control and Revenue Act, which will legalize recreational use of marijuana.

Detective First Lieutenant, Andy Fias, Section Commander of the West Michigan Enforcement Team (WEMET) of the Michigan State Police will address lessons learned from Colorado's Chiefs of Police of the poorly formatted medical marijuana law, and its impact on the legalized, recreational market. He will address 21st Century marijuana potency (tetrahydrocannabinol), butane hash oil and hazards, the health impact on teens, product advertising targeting children, and unregulated commercialization of marijuana.

Andrew Fias, Detective First Lieutenant, Michigan State Police

10:15 - 11:15 a.m.

SESSION 401

A RETURN ON INVESTMENT ANALYSIS OF OUTREACH WORK DONE BY COMMUNITY HEALTH WORKERS TARGETING AT-RISK PREGNANT WOMEN IN MUSKEGON COUNTY, 2012-2015

The Muskegon Area Pregnancy Pathways Project targets at-risk women who were susceptible to delivering low birth weight babies. This study presents a socio-economic assessment of the program, with a Community Health Worker (CHW) led intervention, and a return on investment (ROI) analysis of the overall gain or loss to the community. The ROI measured the cost impact created by the program. Three cost components and cost savings were quantified. The results of the ROI will help organizations in their decision-making process to design, finance, implement, and evaluate a similar program.

Greg Cline, PhD, MHA Program Director, Grand Valley State University

Edward Jados, BS, MHA, Graduate Student, Michigan State University

Tressa Crosby, ASA, Community Health Worker Lead, Health Project, A Community Benefit Ministry of Mercy Health

SESSION 402

INTENTIONAL FOOD CONTAMINATION – MULTI-AGENCY COORDINATION

In late April 2016, an alert employee in a Southeast Michigan grocery store noticed a customer spraying a substance on ready-to-eat food items. This panel will discuss the timeline of events and the levels of coordinated response to an incident of national interest, as well as lessons learned from a multi-agency and multi-disciplinary response that requires rapid action to protect the public health even when many key facts remain unknown.

Brad Deacon, BA, JD, Director Office of Legal Affairs & Emergency Management, Michigan Department of Agriculture and Rural Development

Kristen Schweighoefer, MPH, RS, Environmental Health Director, Washtenaw County Public Health

Mark Davidson

SESSION 403

HEALTHCARE OUTREACH WITH EAT SAFE FISH

Michigan Department of Health and Human Services Eat Safe Fish program provides resources to Michigan residents to help them choose fish that are low in chemicals such as mercury, PCBs, and dioxins. To create a sustainable and larger reach of these resources and messages, Eat Safe Fish is creating a network of healthcare providers and healthcare agencies. Learn the basics of Eat Safe Fish and the strategies used to share its messages.

Laura Gossiaux, MPH, BSN, RN, Health Educator, Michigan Department of Health and Human Services

SESSION 404

THE MICHIGAN TRACKING NETWORK: INTEGRATING ENVIRONMENTAL HAZARD AND HEALTH DATA

This presentation will describe how the Michigan Tracking Program (MiTracking) is building an interactive, online data portal where Michigan-specific environmental hazards, exposures, and health effects data will be available to everyone. The presentation will include a demonstration of the National and Michigan Tracking Networks to inform users how to access and use the available data. The presentation will include a focus on childhood lead poisoning data and MiTracking's role in providing analytical and epidemiological support.

Jill Roos, MPH, Project Manager, Michigan Department of Health and Human Services

Junaid Maqsood, MPH, Epidemiologist, Michigan Public Health Institute

SESSION 405

WEATHERING A LARGE OUTBREAK INVESTIGATION WITH TWEETS, TECHNOLOGY AND TEAMWORK

Large outbreak investigations can stretch local health departments' resources. Add in a snowstorm and center the investigation on a high profile facility, and you have a perfect storm. Learn how the Ingham County Health Department used teamwork, technology and relationships to investigate a Norovirus outbreak that sickened hundreds. Presenters will discuss their partnership with the investigation site (MSU), the online survey they used, and how traditional and social media aided the investigation.

Debbie Edokpolo, Deputy Health Officer, Ingham County Health Department

Cassandre Larrieux, MPH, Senior Community Epidemiologist, Ingham County Health Department

Amanda Darche, MPH, Health Communication Specialist, Ingham County Health Department

12:30 – 1:30 p.m.

SESSION 501

ENGAGING AND MAINTAINING COMMUNITY PARTNERS IN SUPPORTING ADOLESCENT HEALTH

This presentation will explore traditional and non-traditional community partners for a school-based health center. Hear from our partners as to why they support not just a school-based health center, but adolescent health and well-being, in general. We will discuss keys to successful partnerships and give participants the chance to identify partners, including the teenagers themselves, within their own communities to help improve adolescent health.

Katie Jourdan, MPH, CHES, Health Educator, District Health Department #10

Katy Bies, BS, Adolescent Health Manager, District Health Department #10

SESSION 502

HOARDING: IT TAKES A VILLAGE

Participants will receive an overview of the hoarding phenomena, including statistics and review a case example. You will learn why this is a public health epidemic, identify community stakeholders, and identify barriers. In addition, participants will learn strategies to overcome those barriers and develop partnerships with essential community stakeholders.

Brendan Earl, MS, REHS/RS, Sanitarian, Kent County Health Department

Ann Zemlick, RN, Public Health Nurse Manager, Kalamazoo County Health & Community Services Department, Area Agency on Aging, IIIA

SESSION 503

MEDICAL-LEGAL PARTNERSHIP IN MICHIGAN: OPPORTUNITIES TO IMPROVE PUBLIC HEALTH

The medical-legal partnership (MLP) model for health care delivery embeds lawyers on health care teams to assist with identifying and addressing social determinants of health. On an individual level, MLPs are important tools for alleviating underlying social conditions that contribute to poor health. At the population level, MLPs provide a new lens through which public health practitioners can identify policy failures, formulate and build evidence for policy change, and evaluate legal interventions.

Colleen Healy, JD, Staff Attorney, Network for Public Health Law-Mid States Region

Julie Tatko, MSW, Director of Operations & Enabling Services, Michigan Primary Care Association

Karen Glorio Luther, JD, Director, Legal Aid for Children and Families, Beaumont Health

SESSION 504

ENTERING THE NEW AGE OF HEALTH CARE FOR LOCAL PUBLIC HEALTH: PARTNERSHIPS WITH MANAGED CARE PLANS

The Affordable Care Act is changing the role of public health, especially in areas such as STD and HIV prevention and care. With diminishing public health resources, it is becoming increasingly important for health departments to implement systems to bill third parties, specifically Medicaid Managed Care Plans. This session will explore challenges STD and HIV programs face in billing, such as confidentiality, staff credentials, and multi-site infrastructure. It will provide examples of established billing programs, and discuss strategies for successful implementation.

Diana Criss, Senior Consultant, Health Management Associates

Kristine Judd-Tuinier, STD Administrative Program Manager, Michigan Department of Health and Human Services

Gail Denkins, RN, BS, Care Coordination Nurse Consultant, Michigan Department of Health and Human Services

SESSION 505

WASH UP! A MODEL FOR IMPROVING PUBLIC HAND HYGIENE

The CDC calls handwashing “a do-it-yourself vaccine.” Yet, survey after survey shows that a large percentage of the population is not changing their habits—including healthcare workers, fast food cooks, and even school professionals. Spectrum Health System, the largest not-for-profit healthcare system in West Michigan, implemented a multi-faceted change management approach to influence hand hygiene based on a behavioral science “influencer model” with incredible success—95 percent compliance rate. Come learn their techniques.

Chase McMillan, Senior Consultant, VitalSmarts

1:45 – 2:45 p.m.

KEYNOTE ADDRESS

THE WASHINGTON D.C. LEAD CRISIS (2001-2004): PRELUDE TO FLINT 2015

The 2001-2004 Washington D.C. lead in drinking water crisis (and its aftermath to the present day) is a unique case study in the history of engineering and scientific misconduct. The multi-year exposure of an unsuspecting population to very high levels of the best-known neurotoxin, was perpetrated by multiple government agencies, whose sole mission was to protect the public's health. These same agencies later published falsified research reports, covering up evidence of harm and justifying ill-conceived interventions wasting hundreds of millions of dollars, of which, created even more harm. Aspiring to uphold the duty of scientists and engineers to hold paramount the public good and welfare, Marc Edwards, worked alongside collaborators in the public, press, and in Congress for over a decade. Their efforts exposed some of the wrongdoing by responsible agencies and their “hired gun” consultants, who brazenly twisted science to obfuscate the truth of what occurred. These experiences raise concerns about the veracity of “research” conducted and funded by government agencies, especially in crisis situations when public harm has occurred, as well as the need for checks and balances on agency power. Enter Flint, Michigan 2014 through today.

Marc Edwards, PhD, Virginia Tech

CONFERENCE REGISTRATION

Includes Group Luncheons

Confirmations will be emailed to all registrants. Registration forms can be faxed or emailed in advance of payment to 517-485-6412 or jfulk@malph.org.

One Day	\$ 99.00
Full Conference	\$169.00
Late Fee after Sept. 23	\$ 20.00

CONFERENCE LOCATION

Radisson Plaza Hotel
100 W. Michigan Ave.
Kalamazoo, MI 49007

HOTEL ACCOMMODATIONS

Kalamazoo Radisson Plaza Hotel
269-343-3333
www.radissonkzoo.com
Group: Michigan Premier Public Health Conference
Discounted Hotel Rate: \$125.00 & up
Parking: \$10/day
Reservations must be made by September 19 to receive discounted rate.

CANCELLATIONS

Cancellations must be received in writing by September 23, 2016. Fax to: 517-485-6412 or email jfulk@malph.org. Cancellations are subject to a \$25.00 administrative fee.

EARLY CONFERENCE REGISTRATION

After September 23, 2016, add \$20.00

BECOME A CONFERENCE PARTNER

For more information on the benefits of supporting the conference, visit www.malph.org or email jfulk@malph.org.

CONTINUING EDUCATION CREDIT

CONTINUING NURSING EDUCATION (CNE) CONTACT HOURS:

Criteria for successful completion include verified attendance at the event and submission of a completed evaluation form. A Continuing Education Certificate requiring verification of sessions attended each day must be completed. The total potential nursing contact hours are as follows:

Day 1- October 12, 2015: 5.0

Day 2- October 13, 2015: 4.0

Michigan State University College of Nursing (OH-294, 08/01/18) is an approved provider of continuing nursing education by the Ohio Nurses Association (OBNA-001-91), an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation.

Disclosure: Course faculty and planners disclosed no conflict of interest related to this activity.

At the conclusion of the conference, learners will be able to:

- Recognize the significance of developed partnerships and coalitions of public health and other disciplines to lead prevention efforts across Michigan
- List ways to engage private sector partners and volunteers to implement evidence-based prevention strategies
- Explain how the use of emerging technology can strengthen prevention programs
- Advocate for equity in access to prevention services in all Michigan communities
- Articulate ways to lead the implementation of interprofessional approaches to achieve health promotion and disease prevention goals

Overarching Conference Outcome:

Public health professionals will recognize resources, tools and interprofessional approaches to develop partnerships and coalitions in public health, the private sector and with volunteers to support health promotion and disease prevention programs across Michigan.

CHES/MCHES:

The event committee has submitted an application to provide 9 Category 1 Continuing Education Contact Hours (CECH) for Certified Health Education Specialists and Master Certified Education Specialists to the Society for Public Health Education. SOPHE has been designated as a provider of CECH by the National Commission for Health Education Credentialing. CECH are free for current GLC-SOPHE members. Non-members are charged \$5 per CHES/MCHES credit hour to cover processing fees. Fees will be collected on-site.

PLANNING COMMITTEE

KATIE BARNHART, PHD, MPH, CHES

Co-Vice President, GLC-SOPHE

Assistant Professor, GVSU

RANELLE BREW

Grand Valley State University

CYNTHIA CAMERON, PHD (CO-CHAIR)

Michigan Public Health Institute

JANINE CHITTENDEN, RN, BSN

Child Health Supervisor

Ottawa County Department of Public Health

COURTNEY DAVIS

Kalamazoo County Health & Community Services

SEAN DUNLEAVY

Michigan Department of Agriculture and Rural Development

JODIE FULK

Membership Services/Event Coordinator

Michigan Association for Local Public Health

PHOEBE GOLDBERG, MPH, CHES

Office of Public Health Practice

University of Michigan, School of Public Health

PAMELA HACKERT, MD, JD, MPH

Chief of Medical Services

Oakland County Health Division

LARRY JOHNSON, RS, MS

Health Officer/Environmental Health Director

Shiawassee County Health Department

C. MICHAEL KRECEK, RS, MA

Director/Health Officer and Environmental Health Director

Midland County Health Department

FATEMA MAMOU, MPH

Surveillance of Infectious Disease Epidemiology Section,

Michigan Department of Community Health

TRACY METCALFE, MPA, CHES

Community Health Educator/ Health Analyst

Bay County Health Department

MARK MILLER, MBA

Director, Local Public Health Services

Michigan Department of Community Health

CARRIE MONOSMITH, MT(ASCP)

Michigan Department of Environmental Quality, Environmental Health Section, Chief

MOLLY POLVERENTO, MSED

Michigan Public Health Association

MIKELLE ROBINSON, MA (CO-CHAIR)

Director Bureau of Local Health and Administrative Services

Michigan Department of Community Health

JAMES RUTHERFORD, RS, MPA

Health Officer

Calhoun County Public Health Department

RAY SHARP, BA

Community Planning & Preparedness Manager

Western Upper Peninsula Health Department

MEGHAN SWAIN, BBA

Executive Director

Michigan Association for Local Public Health

ORLANDO TODD

Michigan Department of Health and Human Services

TERRIE WEHRWEIN, PHD, RN, NEA-BC

Associate Dean for Academic and Clinical Affairs

Michigan State University, College of Nursing

MICHIGAN'S PREMIER PUBLIC HEALTH CONFERENCE

Please complete one form per registrant.

NAME _____ TITLE _____

AGENCY _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

PHONE _____ EMAIL _____

CONFERENCE FEES Registration deadline: September 23

- | | |
|--|-----------|
| <input type="checkbox"/> I plan to attend the full conference | \$ 169.00 |
| <input type="checkbox"/> I plan to attend only Wednesday, October 12 | \$ 99.00 |
| <input type="checkbox"/> I plan to attend only Thursday, October 13 | \$ 99.00 |
| <input type="checkbox"/> Late registration - please add (after September 23) | \$ 20.00 |

TOTAL PAYMENT DUE Checks made payable to MALPH \$ _____

GUEST EVENT TICKETS \$30 per meal function

If you wish to bring a guest who is not a registered conference participant, please contact Meghan Swain at MALPH.

SESSION SELECTION Indicate the sessions you plan to attend

Tuesday, October 11

PRE CONFERENCE SESSIONS:

- ☐ P-101 ☐ P-102
☐ P-103 ☐ P-104

Pre Conference Sessions are FREE
Please check brochure for
overlapping times.

Wednesday, October 12

100 SESSIONS:

- ☐ 101 ☐ 102 ☐ 103 ☐ 104 ☐ 105

200 SESSIONS:

- ☐ 201 ☐ 202 ☐ 203 ☐ 204 ☐ 205

300 SESSIONS:

- ☐ 301 ☐ 302 ☐ 303 ☐ 304 ☐ 305

Thursday, October 13

400 SESSIONS:

- ☐ 401 ☐ 402 ☐ 403 ☐ 404 ☐ 405

500 SESSIONS:

- ☐ 501 ☐ 502 ☐ 503 ☐ 504 ☐ 505

Cancellations must be received via fax by
September 23, 2016 and are subject to a
\$25.00 administrative fee.

ACCOMMODATIONS

☐ I will require Vegetarian Meals

☐ Other Special Needs - Please Contact MALPH

PLEASE SEND COMPLETED REGISTRATION FORM TO:

MALPH
PO Box 13276
Lansing, MI 48901
Or FAX: 517-485-6412
Questions? 517-485-0660 or jfulk@malph.org

Registration forms can be faxed to 517-485-6412 in advance of payment.
Cancellation policy will apply to faxed registrations.
To pay by credit card, contact Jodie Fulk at MALPH.

**Mid-Michigan District Health Department
Grant Funding Update
August 24, 2016**

Grants Awarded:

- In partnership with Emory University, the MMDHD will be receiving grant funds over a five-year period through 2021 in the amount of \$21,820 to assist Emory with obtaining the PBB Registry and participant specimens for study.
- The MMDHD is partnering with Kent County on a perinatal project where MMDHD will receive \$9,500 for collaborating with community partners regarding infant mortality.

New Grant Applications Submitted:

- MMDHD submitted a grant request in the amount of \$10,000 to the Family Center for Children and Youth with Special Health Care Needs to provide a second year of support for our Children's Special Health Services (CSHCS) Program in FY 16/17. This grant will provide funding for a contractual Parent Liaison to increase outreach efforts, enhance knowledge of community resources, and improve agency CSHCS policies.
- MMDHD also submitted another grant to the Family Center for Children and Youth with Special Health Care Needs in the amount of \$1,000 to offer Sibshops in our district, increasing support for families in our CSHCS Program.
- A grant application was submitted this month to the Greenville Area Community Foundation requesting additional funds of \$25,000 to support the expansion of the Sidney Dental Center from its current six-chair operator to an eight-chair operator. About 55% of the necessary funds for the expansion have been identified at this time. If awarded, the funding would place the project at 70% funded.

SAVE

THE

DATE

Mid-Michigan District Health Department

The Mid-Michigan District Health Department would like to invite all County Commissioners to attend a luncheon forum to discuss hot topics in local public health, including:

- ♦ **Setting Health Department Fees**
- ♦ **Community Health Worker Trends**
- ♦ **Emerging Issues in Local Public Health**

Commissioner Forum



PLEASE MARK YOUR CALENDAR

First Baptist Church Community Center
10010 E. Carson City Road (M-57)

Carson City

(East of the Rusty Nail Restaurant)

Wednesday, September 21, 2016

11:30 a.m. to 1:30 p.m.

Lunch provided by:

The Muffin Top Bakery

**Please RSVP by
Friday, September 9th to:**

Cindy Partlo, Administrative Assistant
(989) 831-3610 or cpartlo@mmdhd.org

Mid-Michigan District Health Department

Administrative Offices
615 N. State St., Ste. 2
Stanton, MI 48888-9702

Phone: 989-831-5237

Fax: 989-831-5522

www.mmdhd.org

MID-MICHIGAN DISTRICT BOARD OF HEALTH

Action Items July 2016



- The Board of Health (BOH) approved the following Monthly Healthy Living Recommendation for August:
 1. Remember that hot weather can be deadly. Plan outdoor activities around the forecast. For more tips, see:
 - a. The Centers for Disease Control and Prevention (CDC) (<http://emergency.cdc.gov/disasters/extremeheat/index.asp>); and
 - b. Michigan Prepares (http://www.michigan.gov/michiganprepares/0,4621,7-232-65025_65033---,00.html).
 2. Public Officials: Refer to the Excessive Heat Events Guidebook (<https://www.epa.gov/heat-islands/excessive-heat-events-guidebook>) for more information to prepare your community for excessive heat events.
- The BOH approved the purchase of a new videoconferencing system and components as proposed not to exceed \$36,000 and authorized the agency to utilize fund balance, if needed, for the remaining balance after applying Ebola grant funds and any variances from other line items.
- The BOH approved a Letter of Understanding with the Teamster Local 214 regarding wages effective October 1, 2016 and authorized the Health Officer and Personnel Committee members to sign it.



STAFFING CHANGES

AUGUST – 2016

AS

STATUS	POSITION	BRANCH OFFICE
	<i>No changes.</i>	

CHED

STATUS	POSITION	BRANCH OFFICE
SEPARATION OF EMPLOYMENT	Jamie Sage, FT P.H. Nurse II, Montcalm Branch Office effective July 26, 2016	Montcalm
TRANSFER/ STATUS CHANGE	Jamie Shepler, PT (0.6 FTE) P.H. Nurse I, Gratiot Branch Office transfer/status change to FT P.H. Nurse I, Montcalm Branch Office effective August 8, 2016	Montcalm
STATUS CHANGE	Megan Schulz, PT (0.7 FTE) P.H. Nurse II, Gratiot Branch Office status change to FT P.H. Nurse II, Gratiot Branch Office effective August 22, 2016	Gratiot
SEPARATION OF EMPLOYMENT	Tracy Hartman, FT P.H. Representative II, Clinton Branch Office effective August 24, 2016	Clinton
RECALL FROM LAYOFF	Mary Wallen, PT (0.7 FTE) Hearing/Vision Technician, Clinton Branch Office effective August 29, 2016	Clinton
RECALL FROM LAYOFF	Shawn Evans, PT (0.7 FTE) Hearing/Vision Technician, Montcalm Branch Office effective August 29, 2016	Montcalm

EH

STATUS	POSITION	BRANCH OFFICE
NEW HIRE	Seth Steenwyk, FT E.H. Specialist I, Montcalm Branch Office effective August 1, 2016	Montcalm