



# MID-MICHIGAN DISTRICT HEALTH DEPARTMENT

An Accredited Local Public Health Department

[www.mmdhd.org](http://www.mmdhd.org)

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**MARK W. (MARCUS) CHEATHAM**  
Health Officer

**JENNIFER MORSE, MD**  
Medical Director



**BOARD OF HEALTH**  
George Bailey  
Bruce DeLong  
Betty Kellenberger  
Tom Lindeman  
Sam Smith  
Dwight Washington, Ph.D.

## BOARD OF HEALTH REGULAR MEETING

at

Mid-Michigan District Health Department  
Clinton County Branch Office  
St. Johns, Michigan

Wednesday, August 23, 2017  
10:00 a.m.

### MINUTES

*We take action to assure the health and well being of our community and the environment  
by responding to public health needs and providing a broad spectrum  
of prevention and educational services.*

**Members Present:** Bruce DeLong, Chairperson; Sam Smith; George Bailey (*left at 10:55 a.m.*); Tom Lindeman, Vice Chairperson; and Betty Kellenberger

**Members Absent:** Dwight Washington

**Staff Present:** Mark W. (Marcus) Cheatham, Ph.D., Health Officer; Melissa Bowerman, Director of Administrative Services; Cindy Partlo, Board Secretary; and Jennifer E. Morse, M.D., Medical Director; Andrea Tabor, Director of Community Health and Education

**Staff Absent:** None

**Guests:** Amanda Harwood, Professor at Alma College; Sarah Doak, Supervisor of Community Health and Education; and Ashley Tate, Michigan Care Immunization Registry (MCIR) Coordinator

B. DeLong, Chairperson called the regular meeting of the Mid-Michigan District Board of Health (BOH) to order at 10:04 a.m., on Wednesday, August 23, 2017, at the Clinton County Branch Office of the Mid-Michigan District Health Department (MMDHD), St. Johns, Michigan.

Pledge of Allegiance was led by T. Lindeman.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

M. Cheatham requested that item G. 2., Alma College's Investigation of Potential Health Risk to Anglers Fishing in Pine River...Dam be moved to the first order of business. He also distributed a handout for item I. 3., Signage in Clinton County for MMDHD and My Community Dental Centers (MCDC).

**Motion made by B. Kellenberger and seconded by T. Lindeman to move item G. 2. to the first order of business and approve the Agenda as amended. Motion carried.**

G. HEALTH OFFICER'S REPORT: Mark W. (Marcus) Cheatham, Ph.D., Health Officer

2. Alma College's Investigation of Potential Health Risk to Anglers Fishing in Pine River Upstream of Alma Dam

Dr. Amanda Harwood, Alma College Professor, provided an overview of Alma College's research projects regarding the health risk to anglers fishing in the Pine River. Their research projects proved that 88% of (clean) fish from a hatchery released into the Pine River had traces of coliform bacteria; of those fish, 73% had traces of E. coli bacteria. Regarding anglers fishing in the Pine River, 78% had traces of E. coli bacteria on their hands after catching their first fish. A total of 78% of anglers that dipped their hands in the river had traces of E. coli bacteria on their hands. Shore locations had higher concentrations of E. coli – where most children fish. Traces of fecal coliform and E. coli bacteria were present on their hands, even when fish hadn't been caught – touching the line, bait, and water.

M. Cheatham added that the results from the Michigan Department of Environmental Quality (MDEQ) DNA testing on the Pine River should be received soon which should determine whether the E. coli is from animal or human waste.

S. Smith commented that this research points to the need for a well and septic ordinance. M. Cheatham replied that the Clinton Conservation District is working toward a solution for inspecting septic systems at the time of sale or transfer of a home.

B. CONSENT ITEMS:

1. Meeting Minutes

a) Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held July 10, 2017

b) Mid-Michigan District BOH Regular Meeting held July 26, 2017

2. Communications – None

**Motion made by B. Kellenberger to accept the Consent Items, Meeting Minutes B. 1. a. and b. and place on file. Motion seconded by G. Bailey. Motion carried.**

C. PUBLIC COMMENTS: None

D. BRANCH OFFICE EMPLOYEES: M. Cheatham introduced Ashley Tate, new MCIR Coordinator.

E. COMMITTEE REPORTS:

1. Finance Committee – Tom Lindeman, Chair

- a. Mid-Michigan District Health Department's Expenses for July 22 through August 18, 2017

**Motion made by T. Lindeman and seconded by B. Kellenberger to approve payment of the Mid-Michigan District Health Department's (MMDHD) Expenses for July 22 through August 18, 2017, totaling \$376,265.11. Motion carried.**

- b. Mid-Michigan District Health Department's Monthly Balance Sheet, Revenue and Expenditure Report for July 2017

**Motion made by T. Lindeman and seconded by G. Bailey to approve and place the Balance Sheet, Revenue and Expenditure Report for July 2017 on file. Motion carried.**

- c) Retirement Incentive

M. Bowerman explained that due to decreasing caseloads in the Community Health and Education Division, it would be necessary for the agency to making staff cuts for FY 17/18. To address this staffing issue, the agency would like to offer a retirement incentive of up to \$16,000 to a long-time Community Health and Education Division employee contemplating retirement which would be offset by not having to pay unemployment costs of approximately \$5,000 for a laid off employee.

**After discussion, motion made by T. Lindeman and seconded by B. Kellenberger to authorize the agency to offer a one-time retirement incentive up to \$16,000 to a long-time Community Health and Education Division employee. Motion carried.**

- d) Increase in High-Dose Influenza Vaccine

T. Lindeman mentioned that the price for the high-dose influenza vaccine increased to \$43.12 and the approved fee is \$40; therefore, the Finance Committee recommended the fee be increased to \$45.

**Motion made by T. Lindeman and seconded by G. Bailey to authorize the increase in the high-dose influenza vaccine to \$45.00, effective immediately. Motion carried.**

2. Personnel Committee – Betty Kellenberger, Chair – No topics.

3. Program Committee – Bruce DeLong, Chair – No topics.

4. Mid-Central Coordinating Committee – Tom Lindeman, Vice Chair – No topics.

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, M.D.

1. Concussions

Dr. Morse explained the signs of a concussion and mentioned that the effects of concussions can be serious. She summarized a study published in the July 25, 2017 edition of The Journal of the American Medical Society (JAMA) related to head injuries sustained by football players. She discussed the damage to brain tissue from incurring repeated concussions. Additionally, memory loss and mood changes also occur with brain tissue damage. She said that every state now has a Return to Play law requiring that all coaches and adults involved in youth athletics receive proper training regarding concussions. The law also outlines the criteria for returning to any physical activity.

She recommended the following be adopted as the BOH Monthly Healthy Living Recommendation\* for September:

1. *Learn how to spot a concussion and what to do if a concussion is suspected.*
2. *Model, expect, and reinforce safe and sportsmanlike play.*
3. *Encourage players to report symptoms of concussion and encourage teammates to support those sitting out of play if they have a concussion.*

\*Taken from *Concussion at Play: Opportunities to Reshape the Culture Around Concussion*.

**Motion made by G. Bailey and seconded by T. Lindeman to adopt the BOH Monthly Healthy Living recommendation for September as proposed and accept and place the Medical Director's Report on file. Motion carried.**

H. HEALTH OFFICER'S REPORT: Mark W. (Marcus) Cheatham, Ph.D., Health Officer

1. District-Wide In-Service, Friday, November 3, 2017, Gratiot-Isabella Regional Education Service District (RES D), 8:30 a.m. to 4:30 p.m.

M. Cheatham encouraged BOH members to attend the agency's District-Wide In-Service scheduled for November 3, 2017, 8:30 a.m. to 4:30 p.m. at the Gratiot-Isabella RESD. C. Partlo asked that any BOH members interested in attending to please let her know.

3. Environmental Health (EH) Director Transition

M. Cheatham provided background regarding the transition to a new EH Director as Bob Gouin resigned effective August 25, 2017; stating that the job had been posted through several organizations nationwide. S. Smith asked if the agency's wage for the position was in line with the region. M. Cheatham thought that it was; however, would confirm the last time the agency conducted a wage study for the EH Division. He also said that the EH Supervisors would focus on addressing staff work questions; and he would handle other EH issues. Additionally, he plans to meet with the division to outline the transition plan.

**Motion made by B. Kellenberger and seconded by G. Bailey to accept and place on file the Health Officer's report. Motion carried.**

H. OLD BUSINESS:

1. Cross-Jurisdictional Sharing (CJS) Medical Director Workgroup Update

M. Cheatham provided an update regarding the CJS project regarding medical direction. He discussed some of the issues that the workgroup was trying to address. He also reviewed the key accomplishments of the workgroup to date and key themes moving forward through FY 17/18. He indicated that the grant would likely be funded another year and his involvement in the project would increase, although the grant would still have a consultant.

I. NEW BUSINESS:

1. Local Appropriation Calculation Policy #499.0

M. Cheatham reviewed Local Appropriation Calculation Policy #499.0 with the BOH and asked them to approve it. He indicated that the policy was shared with all of the County Administrators.

**Motion made by B. Kellenberger and seconded by T. Lindeman to approve the agency's Local Appropriation Calculation Policy #499.0 as presented. Motion carried.**

2. Immunization Rates, *Sarah Doak, Supervisor, Community Health and Education*

Sarah Doak, Supervisor for Community Health and Education provided an overview of the immunization waiver rates for Clinton, Gratiot, and Montcalm Counties. She reported that to date, Clinton County has had 69 waivers with 8 appointments scheduled; Gratiot County has 10 waivers, and Montcalm County has 38 waivers with 24 appointments scheduled. Michigan waiver rates have dropped significantly. She added that the Amish community does abide by the waiver law. M. Bowerman added that if an individual does not receive all of the school-required vaccines; they show as incomplete on the report.

3. Signage in Clinton County for MMDHD and My Community Dental Centers (MCDC)

M. Cheatham explained that signage directing visitors to the Clinton County Branch Office and MCDC at US 127 and Townsend Rd. is sparse. Kimberly Singh, Director of Community & Governmental Affairs with MCDC asked that he bring the issue up to the BOH again as their clients were having difficulty finding the dental center. He provided an example of signage that MCDC used in their facilities. B. DeLong mentioned that he thought the sign on US 127 was installed by the Michigan Department of Transportation (MDOT). He recommended that the agency contact them regarding any possible signage changes. B. DeLong also noted that it might be possible to put a sign in the yard; however, he would be cautious about the type of sign chosen so that it doesn't overpower the current health department signage. A lighted sign was also discussed to aid in finding the building in the dark. G. Bailey mentioned that it might be possible to create a directory listing the agencies in the building. After discussion, he recommended that the agency hold off on new signage until the agency rebranding has been completed. M. Cheatham added that then, the signs could be the same at each branch office.

4. Emerging Issues

a) Capital Crossings Mobile Home Park

M. Cheatham provided background regarding the issue with the Capital Crossings Mobile Home Park. He stated that a meeting has been scheduled with the Clinton County Prosecutor in September regarding how to move forward.

b) Medication Drop Boxes, Clinton County

M. Cheatham reported that staff is working with the Clinton County Substance Abuse Coalition to increase the number of medication disposal drop boxes in Clinton County.

c) Michigan PBB Registry Data

M. Cheatham mentioned that two positive steps have occurred to enable the Michigan PBB registry data to be used more extensively for research purposes by Emory University. He said that a webinar was held with the Michigan Department of Health and Human Services (MDHHS) staff outlining the history of the PBB registry and how Emory University would use the data for research.

Additionally, Jane Keon had a meeting with Representative Jim Lower about how he could assist in scheduling a meeting with Nick Lyon, Administrative Officer for Operations-MDHHS, to convince the State to release the PBB data to Emory University for research. Although, Jane was not able to meet directly with Mr. Lyon, two good meetings have been held with MDHHS lawyers. After the meetings, the State agreed to inventory all of the PBB data in different locations and mediums and develop plans of how it will be used. Additionally, when the PBB Registry was originally created, it was a partnership between the Centers for Disease Control and Prevention (CDC) and the State. The agency is exploring two different approaches of how the data could be released to Emory University for research since the consents that residents signed were with the CDC and the State. He indicated that it was possible that the CDC could hold the data for Emory University.

J. LEGISLATIVE ACTION:

M. Cheatham mentioned that he thinks that MALPH might have quashed House Bill 411 requiring parents or guardians of children to obtain vision screening from an eye care professional and making the health department responsible for ensuring that the parent or guardian complies with any recommended treatment. M. Cheatham added that there was no money provided to assist low-income parents with how they would pay for it.

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, July 2017
2. Staffing Report

M. Cheatham reviewed the agency staffing report indicating that Tracey Larabel was hired to do billing in the event of Bonnie Waterman's upcoming retirement. He reviewed the new hires in Environmental Health.

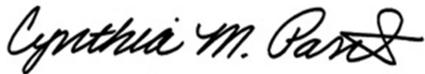
M. RELATED NEWS ARTICLES AND LINKS:

1. MMDHD News Articles Available Online at: <http://www.mmdhd.org/?q=node/124>
2. “How To Get Your Back-To-School Immunizations For Little Or No Cost”, *WLNS.Com*, August 10, 2017 - <http://wlns.com/2017/08/10/how-to-get-your-back-to-school-immunizations-for-little-or-no-cost/>

N. AGENCY NEWSLETTERS: – None

There being no further business to come before the Board, the meeting adjourned at 11:25 a.m.

Respectfully Submitted,



Cynthia M. Partlo  
Board Secretary For  
Bruce DeLong, Chairperson  
Mid-Michigan District Board of Health