BOARD OF HEALTH
REGULAR MEETING
at
Mid-Michigan District Health Department
Gratiot County Branch Office
Ithaca, Michigan

Conference Room A

Wednesday, December 20, 2017, 10:00 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: Tom Lindeman (Vice Chairperson), Bruce DeLong (Chairperson), Dwight Washington, and Betty Kellenberger

Members Absent: George Bailey, Sam Smith

Staff Present: Mark W. (Marcus) Cheatham, Ph.D., Health Officer; Melissa Bowerman, Director of Administrative Services; Jennifer E. Morse, M.D., Medical Director; Andrea Tabor, Director of Community Health and Education; and Cynthia M. Partlo, Board Secretary

Staff Absent: None

Guests: Tammy Quillan, Montcalm Care Network; Barb Lindeman; Ken Mitchell (arrived at 11:16 a.m.); Jane Keon (arrived at 11:14 a.m.); Jack Enderle (arrived at 11:15 a.m.)

B. DeLong, Chairperson called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 10:02 a.m., on Wednesday, December 20, 2017, at the Gratiot County Branch Office of the Mid-Michigan District Health Department (MMDHD), Ithaca, Michigan.

Pledge of Allegiance was led by B. DeLong.
A. AGENDA NOTES, REVIEW, AND REVISIONS:

B. DeLong requested to add Update on Restaurant Inspections to the Agenda as item H. 3. and to move item H. 1., Update on Montcalm Care Network (MCN)… to the first item on the Agenda

Motion made by T. Lindeman and seconded by B. Kellenberger to approve the Agenda as amended. Motion carried.

H. OLD BUSINESS:

1. Update on the Montcalm Care Network (MCN) Primary Care Project, Health360 Clinic

M. Cheatham introduced Tammy Quillan, Executive Director of the MCN. He provided background regarding the Primary Care Project, Health360 Clinic stating that the issues between the agencies have been worked out. Tammy Quillan gave an overview of the project and the importance of integrated healthcare. She reported that those individuals with Serious Mental Illness (SMI) have a much higher incidence of chronic medical illness in addition to their mental illness and substance abuse. She described the Health360 Clinic indicating that mental and health records are integrated to get a patient’s complete health history. She also described the other services offered to patients, including the Wellness Works community health and fitness facility.

T. Quillan reviewed data showing the number of patients served (228), number of procedures (2,281), and the number of visits (1,101). She also reviewed the challenges encountered with an integrated mental and health clinic. She indicated that the clinic is currently struggling financially because of the population they serve.

M. Cheatham informed the BOH of efforts to integrate mental and health care in Gratiot and Clinton Counties. He said that in Gratiot County, the Gratiot Integrated Health Network has a facility in downtown St. Louis and a prominent physician will relocate his office there. In Clinton County, the Birch Health Center in South Lansing serves Clinton County residents. He commented that access to integrated care in Clinton County is still lacking as he believes not many residents drive to the clinic in Lansing for services.

B. CONSENT ITEMS:

1. Meeting Minutes

a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held November 13, 2017

b. Mid-Michigan District Board of Health Regular Meeting held November 22, 2017

Motion made by B. Kellenberger to accept and place on file Meeting Minutes B. 1. a. and b. Motion seconded by D. Washington. Motion carried.

2. Communications – None

C. PUBLIC COMMENTS: None

D. BRANCH OFFICE EMPLOYEES: None

E. COMMITTEE REPORTS:
1. Finance Committee – Tom Lindeman, Chair

   a. Mid-Michigan District Health Department's Expenses for November 11 through December 8, 2017

      Motion made by T. Lindeman to approve payment of the Mid-Michigan District Health Department’s Expenses for November 11 through December 8, 2017, totaling $421,807.09. Motion seconded by B. Kellenberger. Motion carried.

   b. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Reports for October and November 2017

      Motion made by T. Lindeman to approve the Monthly Balance Sheet, Revenue and Expenditure Reports for October and November 2017 and place on file. Motion seconded by B. Kellenberger. Motion carried.

   c. MMDHD’s Financial Status Report (FSR), FY 16/17

      Motion made by T. Lindeman and seconded by D. Washington to accept the FSR for FY 16/17 and place it on file. Motion carried.

   d. Fees for International Board Certified Lactation Consultant (IBCLC)

      A. Tabor stated that the agency employs an IBCLC that is passionate about extending services throughout the district. She said that the agency would be able to provide home and office visits, in addition to group classes. With caseloads declining in WIC and Family Planning, A. Tabor indicated that staff has the capacity to offer IBCLC services districtwide. She reviewed the following fees and requested approval:

      | Procedure CPT Code | Procedure Name                                | Proposed Fee |
      |--------------------|-----------------------------------------------|--------------|
      | 99401              | Preventive Medicine, Individual Counseling-15 minutes | $55.00       |
      | 99402              | Preventive Medicine, Individual Counseling-30 minutes  | $135.00      |
      | 99403              | Preventive Medicine, Individual Counseling-45 minutes  | $150.00      |
      | 99404              | Preventive Medicine, Individual Counseling-60 minutes  | $171.00      |
      | S9943              | Lactation Class, Office Session               | $35.00       |
      | S9943              | Lactation Class, Home Session                 | $55.00       |

      Motion made by T. Lindeman and seconded by D. Washington to approve the proposed fees for the IBCLC effective immediately. Motion carried.

3. Personnel Committee – Betty Kellenberger, Chair

   Motion made by B. Kellenberger and seconded by T. Lindeman to go into closed session at 10:40 a.m. Chairman DeLong requested a roll call vote. C. Partlo called the roll:
Board Member | Yes | No
---|---|---
B. Kellenberger | ✓ |   |
T. Lindeman | ✓ |   |
D. Washington | ✓ |   |
B. DeLong | ✓ |   |

Motion carried 4-0.

The BOH returned to open session at 10:50 a.m.

a. Personnel Matter

Motion made by T. Lindeman and seconded by B. Kellenberger to approve the staffing recommendation as discussed in closed session. Motion carried.

3. Program Committee – Bruce DeLong, Chair – No report.

4. Mid-Central Coordinating Committee – Tom Lindeman, Vice Chair – No report.

F. MEDICAL DIRECTOR’S REPORT: Jennifer E. Morse, M.D.

Dr. Morse described a collaborative training project that she is conducting through the Cross-Jurisdictional Sharing (CJS) grant with MMDHD, District Health Department #10, and Central Michigan District Health Department that will be held on March 14, 2018 at Ferris State University. The training will cover Incident Command System (ICS) response to foodborne outbreaks. The session will train all three health departments to respond to foodborne outbreaks following common procedures.

Dr. Morse commented on the integration of primary care and mental health services stating that she supports the projects for integrated healthcare for the population with mental and behavioral health illness which will greatly improve care for them and is much needed.

1. Varicella (Chickenpox)

Dr. Morse provided a report regarding varicella stating that there have been a few clusters of outbreaks in the northern counties. She mentioned that the data provided in her report was incorrect. She indicated that the numbers of cases districtwide are: Clinton – 1 case, Gratiot County – 0 cases, and Montcalm County – 2 cases; however, the Montcalm County cases were out-of-state residents attending a private school in Montcalm County. She said chicken pox parties were being organized by some parents to infect unvaccinated children so all get the disease at the same time. She stated that due to vaccination, rates of disease and complications are much lower than they used to be. She said there used to be at least 100 deaths per year from the virus. Complications from the disease were also discussed by Dr. Morse.

T. Lindeman asked if staff could visit the private school in Montcalm County where the outbreak occurred to educate parents on the importance of vaccination. A. Tabor indicated that she could reach out to the school and provide information to educate the parents. Dr. Morse also suggested that staff attend the school’s open house or parent visitation to give a presentation on vaccine preventative diseases.

Dr. Morse recommended the following be adopted as the BOH Monthly Healthy Living Recommendation for January:
1. Continue to encourage routine vaccination of children and adults as the best way to prevent chickenpox, and the 15 other diseases that are prevented with the recommended routine vaccinations.

2. Chickenpox still occurs. Suspected and confirmed cases are to be reported to the health department to ensure quick infection control.

Motion made by T. Lindeman and seconded by D. Washington to adopt the BOH Monthly Healthy Living Recommendation for January as proposed and accept the Medical Director’s Report and place on file. Motion carried.

G. HEALTH OFFICER’S REPORT: Mark W. (Marcus) Cheatham, Health Officer, Ph.D.

1. Schedule January BOH Organizational Meeting – Proposed Date: Wednesday, January 24, 2018

   After discussion, motion made by T. Lindeman and seconded by B. Kellenberger to schedule the BOH Organizational Meeting for Wednesday, January 24, 2018 at 9 a.m. at the Administrative Offices in Stanton. Motion carried.

2. FY 16/17 BOH Actions Summary

   M. Cheatham reviewed the BOH Actions Summary for FY 16/17. He thanked the BOH for their contributions and service.

   Motion made by B. Kellenberger and seconded by T. Lindeman to accept and place the BOH Actions Summary for FY 16/17 on file.

H. OLD BUSINESS:

2. Update on Emory University, PBB Study Recruitment – December 8-9, 2017, Gratiot Branch Office (GBO)

   M. Cheatham reviewed an article from UnDark regarding the PBB contamination in Saint Louis. He updated the BOH regarding the Emory University community visits during the week of December 1st where they visited several health departments to recruit study participants for the “father study” to determine if PBB can be acquired through the paternal line. He mentioned that about 70 people attended the community meeting. He said that he sought data from Emory University regarding the number of study participants obtained statewide during their visits, but has not heard back from them.

   M. Cheatham discussed the PBB Registry held by the Michigan Public Health Institute and also provided background regarding the Lead Registry being built by the University of Michigan and Michigan State University. He indicated that those involved feel that the architecture and business processes from the PBB Registry could also be used for the Lead Registry. He mentioned that he and Jane Keon will be meeting with the universities to discuss development of the Lead Registry.

3. Restaurant Inspection Update

   L. Braddock provided an update regarding the backlog of restaurant inspections and efforts to meet their contractual obligations with the State. She said that about 72 inspections have not
been completed; however, since October, the agency was able to complete all but 23 of them. Currently, staff is working on December and January inspections. She anticipates that by February 1, 2018, the division should be very close to being caught up.

Additionally, in collaboration with the Community Health and Education nurses, staff has been distributing posters regarding Hepatitis A to about 60 of the most popular licensed bars and pubs before the holiday season attempting to reach individuals at higher risk of contracting Hepatitis A.

I. NEW BUSINESS:
   1. Emerging Issues - None

J. LEGISLATIVE ACTION: None

K. INFORMATIONAL ITEMS:
   1. Mid-Michigan District BOH Action Items, November 2017
   2. Staffing Report

L. RELATED NEWS ARTICLES:
   1. MMDHD News Articles available online at: www.mmdhd.org/?q=node/128

M. AGENCY NEWSLETTERS: None

D. Washington indicated that Clinton County Commissioners were asked by lawyers to join a lawsuit to sue pharmaceutical companies and hold them responsible for the opioid epidemic. M. Cheatham indicated that he had not heard anything regarding a lawsuit. Montcalm County Commissioners mentioned they had also been asked to participate in the lawsuit.

There being no further business to come before the Board, the meeting adjourned at 11:26 a.m.

Respectfully Submitted,

Cynthia M. Partlo, Board Secretary
For Bruce DeLong, Chairperson
Mid-Michigan District Board of Health