



MID-MICHIGAN DISTRICT HEALTH DEPARTMENT

An Accredited Local Public Health Department

www.mmdhd.org

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MARK W. (MARCUS) CHEATHAM
Health Officer

JENNIFER MORSE, MD, MPH, FAAFP
Medical Director



BOARD OF HEALTH
George Bailey
Bruce DeLong
Betty Kellenberger
Tom Lindeman
Sam Smith
Dwight Washington, Ph.D.

BOARD OF HEALTH REGULAR MEETING

at

Mid-Michigan District Health Department (MMDHD)
Gratiot County Branch Office
Ithaca, Michigan

Conference Room A

Wednesday, June 27, 2018, 9:00 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: Bruce DeLong (Chairperson), Dwight Washington, Sam Smith, Tom Lindeman (Vice Chairperson), George Bailey, and Betty Kellenberger

Members Absent: None

Staff Present: Mark W. (Marcus) Cheatham, Ph.D., Health Officer; Cynthia M. Partlo, Board Secretary; Liz Braddock, Director of Environmental Health; Andrea Tabor, Director of Community Health and Education; and Jennifer E. Morse, M.D., MPH, FAAFP, Medical Director

Staff Absent: Melissa Bowerman, Director of Administrative Services

Guests: None

B. DeLong

~~T. Lindeman~~, Vice Chairperson called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:00 a.m., on Wednesday, June 27, 2018, at the Gratiot County Branch Office of the Mid-Michigan District Health Department (MMDHD), Ithaca, Michigan.

Pledge of Allegiance was led by B. DeLong.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

B. DeLong mentioned that the letters dated June 22, 2018 from the Michigan Municipal Risk Management Authority (MMRMA) be added under Communications as B. 2. b. and Agency Office Hours under Emerging Issues as item I. 3. b.

Motion made by G. Bailey and seconded by T. Lindeman to approve the Agenda as amended. Motion carried.

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held May 14, 2018
- b. Mid-Michigan District Board of Health Regular Meeting held May 23, 2018

D. Washington indicated that the BOH Minutes showed him as absent, and he actually attended the meeting. C. Partlo indicated that she would correct the Minutes.

Motion made by B. Kellenberger to accept and place on file Meeting Minutes B. 1. a. and b. (as corrected). Motion seconded by T. Lindeman. Motion carried.

2. Communications

- a. Letter dated June 11, 2018 to Steve Hall, RS, MS, Health Officer for the Central Michigan District Health Department (CMDHD) from Susan Moran, MPH, Senior Deputy Director, Michigan Department of Health and Human Services (MDHHS) regarding approval of Jennifer Morse, MD as the Medical Director for CMDHD, MMDHD, and District Health Department #10 effective June 1, 2018 and being fully qualified under Michigan's Public Health Code
- b. Letters dated June 22, 2018 to Melissa Bowerman from Michael Rhyner, Executive Director for the Michigan Municipal Risk Management Authority (MMRMA) regarding distribution of excess net assets to members and distribution from the State Pool Loss Fund

M. Cheatham mentioned that the distribution of net assets to members received from MMRMA was \$18,478. The agency also received a distribution of net assets from the State Pool Loss Fund in the amount of \$8,386.

Motion made by S. Smith to accept and place on file Communications B. 2. a. and b. Motion seconded by G. Bailey. Motion carried.

C. PUBLIC COMMENTS: None.

D. BRANCH OFFICE EMPLOYEES: None.

E. COMMITTEE REPORTS:

- 1. Finance Committee – Tom Lindeman, Chair

- a. MMDHD's Expenses for May 12 through June 22, 2018

Motion made by T. Lindeman to approve payment of the MMDHD's Expenses for May 12 through June 22, 2018, totaling \$729,092.87. Motion seconded by B. Kellenberger. Motion carried.

- b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for May 2018

Motion made by T. Lindeman to approve and place on file the MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for May 2018. Motion seconded by B. Kellenberger. Motion carried.

2. Personnel Committee – Betty Kellenberger, Chair

- a. Michigan Nurses Association contract negotiations scheduled for Monday, July 16, 2018, 9 a.m. at the Clinton Branch Office

3. Program Committee – Bruce DeLong, Chair – No report.

4. Mid-Central Coordinating Committee – Tom Lindeman, Vice Chair – No report.

5. Well and Septic Stakeholders Committee – Marcus Cheatham

M. Cheatham mentioned that he has discussed the septic management ordinance at all of the County Boards of Commissioners, and it was well received. He said that L. Braddock has completed a first draft of the Septic Management Ordinance.

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

1. Ticks, Mosquitos, and Poison Ivy

Dr. Morse reported on ticks, mosquitos, and poison ivy. She presented several photos of the different types and stages of ticks as well as how to identify the various varieties of poison ivy and poison sumac found in Michigan. Additionally, she reviewed how to remove a tick from your skin; having the tick identified and tested for diseases if you've been bitten. She also reported on the three D's of mosquito prevention: Drain, Dress, and Defend.

Dr. Morse reviewed her BOH Monthly Healthy Living Recommendations for July and asked the BOH to adopt them:

1. *Take steps to avoid tick bites.*
2. *Check for ticks regularly and remove ticks properly.*
3. *Practice the 3 D's of prevention from mosquitos – Drain, Dress, Defend.*
4. *Go to www.michigan.gov/emergingdiseases for information on submitting ticks for ID, submitting photos of ticks for ID, tick and mosquito borne illnesses, and other insect and animal-linked illnesses.*
5. *Learn to identify poison ivy and poison sumac.*

Motion made by G. Bailey and seconded by D. Washington to adopt the BOH Monthly Healthy Living Recommendation for July as proposed. Motion carried.

G. HEALTH OFFICER'S REPORT: Mark W. (Marcus) Cheatham, Health Officer, Ph.D.

1. August 22, 2018 BOH Regular and Finance Committee Meetings

M. Cheatham asked the BOH members if they felt that the August BOH meeting would interfere with their possible attendance at the Michigan Association of Counties Annual Conference August 19-21, 2018. After discussion, the BOH indicated that there would be no conflicts. No action was taken.

H. OLD BUSINESS:

1. Update on Central Sanitary Landfill, Inc., Pierson, Montcalm County PFAS Levels

L. Braddock provided an update regarding the PFAS contamination at the Central Sanitary Landfill, stating that the agency was working with MPART who provided funding to MMDHD for testing and assistance. She reported that Phase I testing was completed on 18 homes and 2 businesses in the vicinity and none tested had PFAS levels higher than 70 ppt (lifetime health advisory). However, total PFAS detections, including PFOA and PFOS were elevated in some residential wells. Republic is offering to provide filters to those homes. MMDHD offered filters to all of the homes regardless of the test result. A second public meeting was held on June 18th where approximately 32 individuals attended where the test results were announced; compared to about 300 that attended the first public meeting.

L. Braddock said that Phase II testing was completed on three homes. One home had a surprisingly high level of PFOA and PFOS. An investigation is being done at that home to determine the cause of the high test result. She reported that testing has been expanded to 7 additional wells. No contamination was found in Big Whitefish Lake. She reported that the agency received \$50,000 to complete the work that currently continues.

B. DeLong asked when the area will be retested. L. Braddock replied that the monitoring wells will continually be checked. No homes are scheduled to be retested unless the monitoring wells test high. G. Bailey asked if there would be remediation at the site. M. Cheatham said that the test results reveal that there is no urgency to get the contamination out of the ground. However, L. Braddock said that since part of the landfill was not lined, the State continues with remediation.

2. Update on Hepatitis A Outbreak Response

M. Cheatham provided an update regarding the agency's response to the Hepatitis A outbreak stating that the documentation included in the BOH packet was outdated. It has been difficult getting the public to receive the vaccine. He reported that over 50 individuals were vaccinated at the Gratiot Integrated Health Network clinic. He also reported that over 100 people at the Clinton County Jail were vaccinated during three visits. An inmate at that jail was diagnosed with Hepatitis A, which changed their decision. In Montcalm County, over 60 individuals were vaccinated at the Montcalm Care Network, as well as other individuals vaccinated at the Montcalm County Jail.

L. Braddock mentioned that the Environmental Health (EH) Division plans to provide handwashing stations at several festivals this summer. On July 12, 13, and 14, the agency will be renting handwashing stations for the Carnival of Chaos. A. Tabor mentioned that the agency

offered to provide Hepatitis A vaccines to attendees at the Carnival of Chaos; and the music promoter declined. L. Braddock said that flyers will be posted as well.

3. Annual Commissioner Forum – Proposed Date: Thursday, September 27, 2018 at 10:00 a.m.

M. Cheatham asked the BOH if they would like to schedule the Annual Commissioner Forum for September 27th or if they would like to poll County Commissioners.

Motion made by G. Bailey and seconded by B. Kellenberger to schedule the Annual Commissioner Forum for Thursday, September 27, 2018 at 10 a.m. at the First Baptist Church Community Center, Carson City. Motion carried.

4. Patagonia Health Reporting, Billing,

A. Tabor provided background regarding the implementation of the electronic health record software, Patagonia Health, on January 1, 2017. She mentioned that the agency was the first health department in the State to implement the software and it has gone very well. A. Tabor said that since then, seven other health departments have decided to purchase the software and the Ottawa County Health Department will be doing a site visit at MMDHD this summer. She also said that two other health departments were considering purchasing it. Additionally, A. Tabor said that user group meetings are held regularly, and the MMDHD will be hosting the next user group meeting to be held in Clinton County.

M. Cheatham reviewed the presentation in M. Bowerman's absence explaining the differences in claim billing between Patagonia Health and the previous system. He said that the average time to bill a claim in the previous electronic health record was 30 days; with Patagonia Health, the average time to bill a claim is 5 days. Additionally, he reported that the agency's accounts receivable in the previous system was \$100,000; with Patagonia Health the agency's accounts receivable balance is \$28,000. In summary, the software purchase of Patagonia Health has greatly improved the agency's billing and reporting processes.

5. MMDHD Rebranding Update

M. Cheatham said that no rebranding report was available.

I. NEW BUSINESS:

1. Marketing Our Services – WNEM Contracts

M. Cheatham explained that WNEM has a side business to drive internet traffic using social media. The agency hired them to assist with marketing Hepatitis A and our Family Planning services. For Hepatitis A, 857,100 impressions were promised when in fact, there were just over 860,000; 2,247 clicking through to the website. He said that for Hepatitis A, men having sex with men were targeted.

For Family Planning, he reported that WNEM promised that at least 666,600 individuals would see our ads, when in fact just over 800,000 viewed our ad with 2,263 individuals clicking through to our website. Additionally, the data showed that 1,500 women have clicked through to our website. The largest audience was low-income women ages 18-25 with no insurance. He said that nearly 400 clicks were from residents of Clinton County, 282 from Montcalm County, 255 from Gratiot County, and 225 from Shiawassee. A. Tabor provided data regarding the agency's

Family Planning clinics noting that clinic attendance for 2018 has increased over 2017 numbers (382 to 416 between January and June).

Andrew Holdeman is working on Google analytics to verify traffic to our agency's website; however, wasn't able to obtain the information from Google in time for today's meeting.

3. Emerging Issues

a. Ithaca Sanitary Landfill Investigation

L. Braddock mentioned that the Michigan Department of Environmental Quality (MDEQ) notified her that they had received funding to investigate the closed Ithaca Sanitary Landfill. She reported that information came to the MDEQ that "trash" from Wolverine Worldwide had been dumped at that site. She said that the MDEQ has scheduled a meeting with MMDHD and the City of Ithaca to discuss the issue. Additionally, she indicated that the MDEQ is considering establishing monitoring wells at the landfill and possibly other sites to ensure that residential wells are not affected.

b. Montcalm County Well and Septic Appeal

M. Cheatham mentioned that the agency did not receive an appeal.

c. Agency Office Hours

M. Cheatham explained that due to staffing issues, the agency occasionally has one staff person at the end of the day that cannot serve clients. He indicated that he thought that the County Offices closed at 4:30 p.m. The BOH commented that at the County Offices, being open during lunch is extremely important to be available to serve the public. After discussion, M. Cheatham was directed to bring proposals regarding a change in office hours to the BOH for consideration.

c. Emory University-PBB

M. Cheatham provided an update regarding the partnership with Emory University to educate the public on PBB, conduct clinics and sampling, work on small research studies and try to get the data from the PBB registry to be used for public health purposes. Additionally, Emory is initiating a clinical trial of a drug to see if it removes PBB from human bodies. MMDHD will be working in partnership with Emory on the clinical trial scheduled to begin in September. The agency would be paid from their grant.

d. Ninety-Degree Days

D. Washington asked if the agency promotes cooling centers during these 90-degree heating days. M. Cheatham mentioned that rural cooling centers are sparsely attended. Dr. Morse mentioned that there is a Guidebook for communities on how to prepare for heat emergencies. She also indicated that Leslie Kinnee, PIO could write a press release as well. Dr. Morse mentioned that she would have C. Partlo send the link to the Guidebook to the BOH via email. Dr. Morse added that the County's Emergency Managers usually open cooling centers. Commissioners requested that they be informed

when cooling centers are opened. G. Bailey added that the Gratiot County Commission on Aging contacts vulnerable residents individually as most do not have internet access.

J. LEGISLATIVE ACTION: None

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District Board of Health Action Items, May 2018
2. Staffing Report

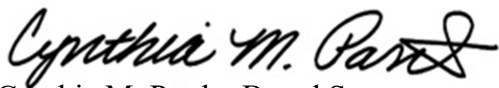
L. RELATED NEWS ARTICLES:

1. MMDHD News Articles available online at www.mmdhd.org/?q=node/140

M. AGENCY NEWSLETTERS: None

There being no further business to come before the Board, the meeting adjourned at 10:21 a.m.

Respectfully Submitted,



Cynthia M. Partlo, Board Secretary
For Bruce DeLong, Chairperson
Mid-Michigan District Board of Health