



MID-MICHIGAN DISTRICT HEALTH DEPARTMENT

An Accredited Local Public Health Department

www.mmdhd.org

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MARK W. (MARCUS) CHEATHAM
Health Officer

JENNIFER MORSE, MD, MPH, FAAFP
Medical Director



BOARD OF HEALTH
George Bailey
Bruce DeLong
Betty Kellenberger
Tom Lindeman
Sam Smith
Dwight Washington, Ph.D.

BOARD OF HEALTH REGULAR MEETING

at

Mid-Michigan District Health Department
Clinton County Branch Office
St. Johns, Michigan

Wednesday, August 22, 2018
9:00 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: Bruce DeLong, Chairperson; Tom Lindeman, Vice Chairperson; George Bailey, Betty Kellenberger; and Dwight Washington

Members Absent: Sam Smith

Staff Present: Mark W. (Marcus) Cheatham, Ph.D., Health Officer; Melissa Bowerman, Director of Administrative Services; Cindy Partlo, Board Secretary; Liz Braddock, RS, Director of Environmental Health (EH)

Staff Absent: Jennifer E. Morse, M.D., Medical Director

Guests: Jon Beard, Senior Consultant, Public Sector Consultants (*arrived at 9:28 a.m. and left at 10:02 a.m.*); Seth Gibson, Clinton Conservation District (*arrived at 9:44 a.m. and left at 10:02 a.m.*)

B. DeLong, Chairperson called the regular meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:01 a.m., on Wednesday, August 22, 2018, at the Clinton County Branch Office of the Mid-Michigan District Health Department (MMDHD), St. Johns, Michigan.

Pledge of Allegiance was led by B. DeLong.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

B. DeLong mentioned that item I. 2., Overview of the International Board Certified Lactation Consultant (IBCLC) Program needed to be moved to the first order of business and the Montcalm County Resource Recovery Agreement should be added as item E. 1. d.

Motion made by B. Kellenberger and seconded by D. Washington to move item I. 2., Overview of the IBCLC Program to the first order of business, add Montcalm County Resource Recovery Agreement as item E. 1. d., and approve the Agenda as amended. Motion carried.

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held July 9, 2018
- b. Mid-Michigan District BOH Regular Meeting held July 25, 2018

Motion made by G. Bailey and seconded by T. Lindeman to accept and place Meeting Minutes B. 1. a. and b. on file. Motion carried.

2. Communications

- a. Letter dated July 20, 2018 to Liz Braddock, MS, RS from Dale Ladouceur, RS, Environmental Quality Specialist, Onsite Wastewater Program, Michigan Department of Environmental Quality (MDEQ) regarding MMDHD's annual self-assessment report of the Onsite Wastewater Treatment Management Program
- b. National Association of Local Boards of Health (NALBOH) NewsBrief, Summer 2018, https://nalboh.site-ym.com/general/custom.asp?page=archived_enews
- c. Letter dated August 14, 2018 to Marcus Cheatham Ph.D. from Daniel J. Dettweiler, Supervisor of the Noncommunity Water Supplies Unit for the Michigan Department of Environmental Quality (MDEQ) regarding acceptance of the agency's Corrective Action Plan (CAP) for the Noncommunity Public Water Supplies Program

L. Braddock stated that she is working with a State Workgroup regarding the Revised Total Coliform Rule (rTCR) requirement to address some of the burdensome issues with the program. She continues to meet with Health Officers to develop ideas to correct the issues.

Motion made by B. Kellenberger and seconded by G. Bailey to accept and place Communications B. 2. a. through c. on file. Motion carried.

I. NEW BUSINESS:

1. Overview of International Board Certified Lactation Consultant (IBCLC) Program, *Angie Martin, RD, IBCLC*

M. Cheatham introduced Angie Martin, RD, IBCLC. She provided an overview of her background and how she became an IBCLC in 2011. She explained the training and the IBCLC Program stating that there are not a lot of breastfeeding support services available in our district. She said that outreach to hospitals and clinics announcing our program have occurred; and referrals are beginning to be received. She talked about the benefits of breastfeeding, including the money saved. She explained what a baby-friendly hospital is and said that Spectrum Health is considered a baby-friendly hospital. MidMichigan Health-Gratiot has not taken steps to be baby-friendly. Sparrow is a baby-friendly hospital and has their own IBCLCs on staff. B. DeLong

asked about Sparrow Clinton Hospital. She said that she would distribute flyers to Sparrow Clinton Hospital. G. Bailey suggested visiting hospitals that are out of the area because district residents are delivering outside of the district. Angie agreed that was a good idea. Additionally, she said that prenatal education was also being done so that moms know what to expect before delivering.

M. Bowerman reported that the agency has billed for 11 services and has been paid for 7 of them so far.

C. PUBLIC COMMENTS: None

D. BRANCH OFFICE EMPLOYEES: None

E. COMMITTEE REPORTS:

1. Finance Committee – Tom Lindeman, Chair

a. MMDHD Expenses for July 21 through August 17, 2018

Motion made by T. Lindeman and seconded by D. Washington to approve MMDHD expenses for July 21 through August 17, 2018 totaling \$384,422.61. Motion carried.

b. Mid-Michigan District Health Department's Monthly Balance Sheet, Revenue and Expenditure Report for July 2018

M. Cheatham mentioned that M. Bowerman included the amended budget in the Revenue and Expenditure Report this month. B. DeLong added that budget adjustments would now be done quarterly.

Motion made by T. Lindeman and seconded by D. Washington to approve the MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for July 2018.

Motion made by T. Lindeman and seconded by B. Kellenberger to approve the budget adjustments as presented. Motion carried.

c. MMDHD Marketing Our Services – WNEM Contracts; Website Development

M. Cheatham gave an overview of the social media campaigns for the Family Planning and Hepatitis A campaign with WNEM noting that the results showed that traffic to the agency's website had increased. Family Planning visits have increased; however, Hepatitis A vaccinations have not increased. WNEM will be modifying the Hepatitis A campaign in an effort to improve vaccination rates. He stated that funding for the campaigns came from the State.

M. Cheatham said that WNEM suggested that the agency's website be improved. The agency obtained three bids from vendors and selected Inspiration Studio Designs. M. Bowerman said that the agency's website needs to be ADA compliant.

Motion made by T. Lindeman and seconded by B. Kellenberger to authorize M. Cheatham to contract with Inspiration Studio Designs for agency website

development and logo design at a cost of \$10,950, plus \$3.00 per month for web hosting. Motion carried.

c. Montcalm County Resource Recovery Services Agreement

T. Lindeman mentioned that Montcalm County Solid Waste Committee requested a three-year Agreement.

Motion made by T. Lindeman and seconded by B. Kellenberger to approve the new three-year Agreement with Montcalm County for Resource Recovery Services and authorize B. DeLong to sign it. Motion carried.

2. Personnel Committee – Betty Kellenberger, Chair

a. Michigan Nurses Association (MNA) Contract Negotiations

B. Kellenberger commented that the Personnel Committee could not attend the meeting on August 8, 2018; however, M. Cheatham said a tentative agreement was reached on all issues except wages. He said that the agency's attorney suggested bringing in a mediator to assist with wage negotiations. M. Bowerman reported that the next meeting was scheduled for August 29, 2018, 8:30 a.m. in Saint Johns.

b. Non-Union Employees' Wage Proposal

G. Bailey indicated that the non-union wage proposal and Health Officer's Agreement should not be decided until the MNA wage has been determined.

c. Health Officer's Employment Agreement

Motion made by G. Bailey and seconded by T. Lindeman to table the Non-Union Employee Wage Proposal and Health Officer's wage adjustment until after the MNA contract negotiations have been completed. Motion carried.

3. Program Committee – Bruce DeLong, Chair – No topics.

4. Mid-Central Coordinating Committee – Tom Lindeman, Vice Chair

5. Well and Septic Stakeholders Committee: Marcus Cheatham

M. Cheatham said that Jon Beard, Senior Consultant, Public Sector Consultants was attending to answer any questions from the BOH. M. Cheatham showed a video explaining the Septic Management Ordinance and mentioned that Leslie Kinnee was attempting to distribute the video via the agency's Facebook page and website. T. Lindeman asked if the cities and townships have seen the ordinance. M. Cheatham agreed that was a good idea and said that staff could attend their meetings to present the ordinance. T. Lindeman suggested that the townships and cities could also add the video to their websites.

M. Cheatham reviewed changes to the Septic Management Ordinance and requested BOH approval. L. Braddock said that she and M. Cheatham presented to Gratiot and Clinton County Commissioners and were scheduled to present to the Montcalm County Commissioners next week. G. Bailey suggested that M. Cheatham ensure that the Septic Management Ordinance is

sent to each County Commissioner marked “draft”. He also reviewed the process for the ordinance to be enacted, stating that public hearings would be held.

Jon Beard listened to concerns from the BOH and offered advice. D. Washington asked if Jon Beard had talked with the Michigan Association of Counties (MAC). M. Cheatham and Jon Beard said that the focus was to keep the issue local with county residents. D. Washington said that this topic is a focus of the MAC this year.

D. Washington also asked Jon Beard to give an overview of the potential number of discharge permits the agency could issue. Jon Beard explained that they used data from the U.S. Census and by calling wastewater treatment facilities and/or townships within the district noting there are approximately 45,000 septic systems within the district and estimated about 4,000 septic systems would be issued a discharge permit from MMDHD each year. M. Cheatham said that the ordinance would take about 10 years to roll out to all homes with septic systems in the district.

After discussion, it was decided that when Jon Beard and M. Cheatham visit the Montcalm County Board of Commissioners, they would still present the concept; however, would distribute the “Draft” Septic Management Ordinance approved by the BOH but, would provide the County Commissioners time to provide feedback. Health Department staff would come back to the Montcalm County Board of Commissioners in September.

G. Bailey suggested sending the video to the media in an effort to educate the public regarding the ordinance.

Motion made by G. Bailey and seconded by B. Kellenberger to approve the Septic Management Ordinance as presented. Motion carried.

F. MEDICAL DIRECTOR’S REPORT: Jennifer E. Morse, M.D. (*M. Cheatham presented in her absence*)

1. Skin Cancer

M. Cheatham provided an overview of the different types of skin cancer and reviewed prevention methods.

B. DeLong mentioned that he thought the photos were very beneficial and suggested that they be incorporated into the posting of the recommendations.

M. Cheatham recommended that the following be adopted as the BOH Monthly Healthy Living Recommendation for September:

1. *Watch your skin for common signs of skin cancer such as new growths, changes in moles, or sores that don’t heal. See your healthcare provider or dermatologist if you notice anything concerning.*
2. *UV rays are the main risk factor for the most common skin cancers. Protect yourself with sunscreen, covering skin, and avoiding high UV exposure.*
3. *Indoor tanning is not a safe alternative and should be discouraged, along with sunbathing. Children and teens should be taught this message early and repeatedly.*
 - a. *Michigan allows minors to use tanning devices as long as a parent provides in-person consent which is then valid for one year. In the U.S., 20 states and the District of*

Columbia have prohibited minors under 18 (17 in some cases) from using tanning devices, recognizing them as a health threat.

Motion made by B. Kellenberger and seconded by T. Lindeman to adopt the BOH Monthly Healthy Living Recommendations for September as proposed. Motion carried.

G. HEALTH OFFICER'S REPORT: Mark W. (Marcus) Cheatham, Ph.D.

1. District-Wide In-Service, Friday, November 2, 2018, Agro-Liquid Fertilizers, Saint Johns, 8:30 a.m. to 4:30 p.m.

M. Cheatham invited the BOH members to attend the agency' District-Wide In-Service meeting. T. Lindeman, B. Kellenberger, and G. Bailey indicated that they would attend.

2. Michigan's Premier Public Health Conference, October 9-11, 2018, Bay City, Michigan

M. Cheatham briefly highlighted the sessions for the Michigan's Premier Public Health Conference and encouraged BOH members to attend. T. Lindeman, B. Kellenberger, and D. Washington will attend.

H. OLD BUSINESS:

1. Draft Septic Management Ordinance

Topic covered under E. 5.

2. Results From Statewide PFAS Water Sampling Effort for Community Water Supplies and Schools

L. Braddock explained the results from the statewide PFAS water sampling conducted by the MDEQ stating that Montcalm County has been 100% tested. She reported that testing for Gratiot and Clinton Counties should be completed this week; however, tests results may take up to six weeks to be received.

- a. Tri County Area Schools PFAS Contamination

L. Braddock provided an overview of the PFAS contamination at Tri County Middle School (Montcalm County) stating that 64 ppt was reported. She said that bottled water has been provided to them until they can figure out a long-term solution for drinking water, e.g., drill a new well or convert an irrigation well to a drinking water well.

L. Braddock also mentioned that Central Montcalm High School in Montcalm County also reported a level of 19 ppt. Both schools have been re-tested and the source of the PFAS has not been found.

L. Braddock reported that the old Ithaca Sanitary Landfill (Gratiot County) has also been tested; however, the results have not come back yet.

In summary, she reported that PFAS is taking a lot of time in the EH Division. Test results are posted on the State's PFAS website: <https://www.michigan.gov/pfasresponse/>

T. Lindeman commented that EightCap, Inc. is moving their offices to Orleans (Ionia County) and PFAS has been detected at Orleans school. He provided background regarding the Orleans school stating that it was a former charter school. He requested that L. Braddock get in touch with Dan Petersen, President of EightCap as their offices are moving to the former charter school in Orleans.

3. Update on Hepatitis A Outbreak Response

M. Cheatham said the topic was informational.

I. NEW BUSINESS:

1. My Community Dental Centers (MCDC) 2017 Annual Report: The Power of Partnerships, <http://www.mydental.org/wp-content/uploads/2018/07/MCDCAnnualReport2017.pdf>

M. Cheatham briefly reviewed the 2017 Annual Report from MCDC and indicated that they have a new CEO, Dr. Deborah Brown.

3. Emerging Issues – None.

J. LEGISLATIVE ACTION: – None.

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, July 2018
2. MMDHD Staffing Report

M. Cheatham reported that a new Community Health Worker was hired for Gratiot County and the Vision/Hearing Techs were returning from their summer break.

L. RELATED NEWS ARTICLES AND LINKS:

1. MMDHD News Articles Available Online at: <https://www.mmdhd.org/?q=node/142>

M. AGENCY NEWSLETTERS: None

There being no further business to come before the Board, the meeting adjourned at 10:29 a.m.

Respectfully Submitted,



Cynthia M. Partlo
Board Secretary For
Bruce DeLong, Chairperson
Mid-Michigan District Board of Health