

TO: Temporary Food Service Operator

FROM: Food Service Specialists, Gratiot Branch Office

SUBJECT: TEMPORARY FOOD SERVICE LICENSE

Attached is an application for a temporary food service license. Please be sure to complete contact information, public event information, sign and date, complete and all sections A-N. Please return to this office at least thirty (30) days prior to the event.

Fee schedule:

| | <u>Clinton County and Gratiot County</u> | <u>Montcalm County</u> |
|--------------------------------|--|------------------------|
| Non-Profit Organization | \$86.00 | \$86.00 |
| Profit Organization | \$90.00 | \$135.00 |

If the application is not received thirty (30) days before the event, a \$35.00 late fee will be charged.

Also, included is a copy of the "Temporary Food Operations Checklist."

Should you have any questions, please feel free to contact the appropriate office:

Clinton Branch Office
989-224-2195

Gratiot Branch Office
989-875-3681

Montcalm Branch Office
989-831-5237