

BOARD OF HEALTH
ORGANIZATIONAL MEETING

At
Mid-Michigan District Health Department
Montcalm County Office, Conference Room A
Stanton, Michigan

Wednesday, January 23, 2019
9:00 a.m.

MARK W. (MARCUS) CHEATHAM
Health Officer

JENNIFER MORSE, MD, MPH, FAAFP
Medical Director

Clinton Office

1307 E. Townsend Rd.
St. Johns, MI 48879
989-224-2195

Gratiot Office

151 Commerce Dr.
Ithaca, MI 48847
989-875-3681

Montcalm Office

615 N. State St.
Stanton, MI 48888
989-831-5237

BOARD OF HEALTH

George Bailey
Bruce DeLong
Betty Kellenberger
Tom Lindeman
Sam Smith
Dwight Washington, Ph.D

AGENDA

We take action to protect, maintain, and improve the health of our community.

Pledge of Allegiance

No Finance Committee Meeting; topics considered at the Organizational Meeting.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

1.

Note: Traditionally, the Board of Health (BOH) has directed the Health Officer to open the Organizational Meeting. Once election of a Chairperson is complete, the meeting is turned over to the Chairperson.

B. ELECTION OF OFFICERS FOR 2019:

1. Chairperson
2. Vice Chairperson

C. APPOINTMENTS TO THE BOH FOR 2019:

1. Appointment of BOH Secretary

Note: Traditionally, the position of Executive Administrative Assistant is appointed to serve as the Board Secretary and designated to post public notices for the Board.

2. Proposed Appointment of BOH Standing Committees, Chairpersons, and Membership Assignments for 2019 – **Included.**

- a. Finance Committee
- b. Personnel Committee

- c. Program Committee
- 3. Appointments of BOH Representatives to External Organizations and Committees, Assignments for 2019
 - a. Mid-Central Coordinating Committee
 - b. Michigan Association for Local Public Health (MALPH)
- 4. Appointment of BOH Representatives to Internal Committees for 2019
 - a. Quality Vision Action Team (QVAT)
 - b. Rebranding/Marketing Committee

D. CONSENT ITEMS:

- 1. Meeting Minutes
 - a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held December 10, 2018 – **Included.**
 - b. Mid-Michigan District BOH Regular Meeting held December 19, 2018 – **Included.**
 - c.
- 2. Communications
 - a. Email message dated January 3, 2019 to Marcus Cheatham from Bob Clingenpeel, Montcalm County Controller/Administrator, regarding appointments to the BOH for 2019 – **Included.**
 - b. Email message dated January 4, 2019 to Cindy Partlo from Penny Goerge, Executive Secretary, Clinton County regarding appointments to the BOH for 2019 – **Included.**
 - c. Letter dated January 15, 2019 to MMDHD from Angie Thompson, Gratiot County Clerk regarding Gratiot County BOH appointment of Chuck Murphy for 2019-20 – **Included.**
 - d. Letter dated January 16, 2019 to Mid-Michigan District Board of Health and Staff from Tom Lindeman regarding gratitude for recognition of years of service on the Board of Health and gift card – **Included.**
 - e.

E. PUBLIC COMMENTS:

F. BRANCH OFFICE EMPLOYEES:

G. COMMITTEE REPORTS:

- 1. Finance Committee
 - a. MMDHD's Expenses for December 8, 2018 through January 18, 2019 – **Included.**

- b. MMDHD's Monthly Balance Sheets, Revenue and Expenditure Reports for October, November, and December 2018 – **Included.**
- c. BOH Per Diem Compensation and Travel Reimbursement – **Included.**
- d.

2. Personnel Committee

- a.

3. Program Committee

- a.

4. Mid-Central Coordinating Committee

- a.

H. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, M.D., MPH, FAAFP – **Included.**

- 1. Wood Smoke and Health
- 2. Michigan Tick Identification Summary and Tick Testing Kit Orders
- 3. Influenza Update
- 4.

I. HEALTH OFFICER'S REPORT: Mark W. (Marcus) Cheatham, Ph.D.

- 1. Quarterly Service Report, First Quarter FY 18/19 (October 1, 2018 through December 31, 2018) – **Included.**
- 2. National Association of County and City Health Officials (NACCHO) 2019 Annual Conference, *Improving the Nation's Health Through Public and Private Partnerships*, July 9-11, 2019, Orlando, Florida, <http://www.nacchoannual.org/> – **Included.**
- 3. Revised Local Public Health Accreditation Schedule – **Included.**
- 4. Grant Update – **Handout.**
- 5. Update on the Government Shutdown
- 6. Public Health Funding Formula
- 7.

J. OLD BUSINESS:

- 1. Approach to Septic System Issues – **Included.**
- 2. Hepatitis A Outbreak Funding Continuation

3.

K. NEW BUSINESS:

1. Adoption of Proposed 2019 BOH Finance Committee and Regular Meeting Schedule – **Included.**
2. Parks and Greenspace Health Committee, *Dwight Washington*
3. Emerging Issues
 - a.

L. LEGISLATIVE ACTION:

1.

M. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, December 2018
2. Staffing Report

N. RELATED NEWS ARTICLES AND LINKS: – <https://www.mmdhd.org/2019-board-of-health-2/>

1. STATE TO SEVILLE: Septic Systems Unlawfully Discharging into Pine River, *Gratiot County Herald*, December 19, 2018
2. Montcalm County Board Oks Electronic Recycling Hike, *Daily News*, December 21, 2018
3. Contractor Expected To Produce Savings At Velsicol Site, *Morning Sun*, December 26, 2018
4. Keon Elected To Task Force Hall Of Fame, *Morning Sun*, December 26, 2018
5. Landfill Tests Positive For PFAS, *Gratiot County Herald*, December 27, 2018
6. Pine River Task Force Celebrates 20 Years, *Morning Sun*, December 27, 2018
7. Septic System Regulations Challenge Officials, *Gratiot County Herald*, December 27, 2018
8. Seville Township Alerted To Failing Septic Systems In Riverdale Area, *Gratiot County Herald*, December 27, 2018
9. Sharps Disposal Program, *Montcalm County Senior News*, January 2019
10. Protecting Our Fresh Water While Preserving Private Property Rights, *Gratiot County Herald*, January 2, 2019
11. Health Department Stars, *Daily News*, January 5, 2019
12. Healthy Pine River Group To Release Study Results, *Morning Sun*, January 8, 2019
13. State Health Officials Warn Of Increasing Norovirus Activity, *Morning Sun*, January 8, 2019
14. MDEQ To Require Ithaca To Cleanup Former Landfill, *Morning Sun*, January 11, 2019
- 15.

O. AGENCY NEWSLETTERS:

1.