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BOARD OF HEALTH

George Bailey
Bruce DeLong
Betty Kellenberger
Tom Lindeman
Sam Smith
Dwight Washington, Ph.D

BOARD OF HEALTH
REGULAR MEETING

at

Mid-Michigan District Health Department
Gratiot Office
Ithaca, Michigan

Conference Room A

Wednesday, December 19, 2018, 10:00 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: Tom Lindeman (Vice Chairperson), Bruce DeLong (Chairperson), George Bailey, Sam Smith (*arrived at 10:19 a.m.*), and Betty Kellenberger

Members Absent: Dwight Washington

Staff Present: Mark W. (Marcus) Cheatham, Ph.D., Health Officer; Melissa Bowerman, Director of Administrative Services; Andrea Tabor, Director of Community Health and Education; Liz Braddock, Director of Environmental Health; and Cynthia M. Partlo, Board Secretary

Staff Absent: Jennifer E. Morse, M.D., MPH, FAAFP, Medical Director

Guests: Barb Lindeman; Hailey Brewer, Emergency Preparedness Coordinator; Rosemary Horvath, Reporter, Gratiot County Herald; Patricia Gillis (*arrived at 11:14 a.m.*); Ken Mitchell (*arrived at 11:16 a.m.*)

B. DeLong, Chairperson called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 10:02 a.m., on Wednesday, December 19, 2018, at the Gratiot Office of the Mid-Michigan District Health Department (MMDHD), Ithaca, Michigan.

Pledge of Allegiance was led by B. DeLong.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

B. DeLong requested to add Resolution Discussion to the Agenda as item I. 1. a. and T. Lindeman requested that the Septic Ordinance be added as H. 1. b.

**Motion made by B. Kellenberger and seconded by G. Bailey to approve the Agenda as amended.
Motion carried.**

A. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held November 5, 2018
- b. Mid-Michigan District Board of Health Regular Meeting held November 28, 2018

Motion made by G. Bailey to accept and place on file Meeting Minutes B. 1. a. and b. Motion seconded by B. Kellenberger. Motion carried.

2. Communications – None

C. PUBLIC COMMENTS: None

D. BRANCH OFFICE EMPLOYEES: M. Cheatham introduced Hailey Brewer, Emergency Preparedness Coordinator who was attending the BOH meeting to present an update regarding the agency's Hepatitis A outbreak response.

E. COMMITTEE REPORTS:

1. Finance Committee – Tom Lindeman, Chair

- a. Mid-Michigan District Health Department's Expenses for November 10 through December 7, 2018

Motion made by T. Lindeman to approve payment of the Mid-Michigan District Health Department's Expenses for November 10 through December 7, 2018, totaling \$444,312.22. Motion seconded by B. Kellenberger. Motion carried.

- b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Reports for September, October and November 2018

M. Bowerman said that the agency ended FY 17/18 with a surplus of \$100,825.06 and mentioned that as previously discussed, some of that surplus could be used for rebranding expenses. She requested that the surplus be placed in unrestricted fund balance. She said that October and November were looking fine with about a \$9,500 deficit.

Motion made by T. Lindeman to approve and place on file the Monthly Balance Sheet, Revenue and Expenditure Report for September, table MMDHD's Monthly Balance Sheet, Revenue and Expenditure Reports for October and November 2018 to the January BOH meeting, and to place the \$100,825.06 surplus in unrestricted fund balance. Motion seconded by B. Kellenberger. Motion carried.

- d. MMDHD's Financial Status Report (FSR), FY 17/18

M. Bowerman distributed the FSR and G. Bailey indicated that if there were any questions to bring them to the January BOH meeting.

Motion made by T. Lindeman and seconded by G. Bailey to accept the FSR for FY 17/18 and place it on file. Motion carried.

- d. Municipal Employees Retirement System (MERS), New Unit

M. Bowerman said money has been previously set aside in the retirement fund balance and indicated that she would like to open a new surplus division with MERS and fund it with \$500,000 from the retirement fund balance in order to increase the overall percentage funded by the agency to 85%. She said that currently, the percentage across all divisions is about 80.9%. The balance in the retirement fund is \$608,000. She noted that about \$100,000 would remain in the retirement fund balance that could be used for operating costs if needed.

Motion made by T. Lindeman and seconded by G. Bailey to authorize M. Bowerman to open a new surplus division with MERS and fund it with \$500,000 from the retirement fund balance. Motion carried.

3. Personnel Committee – Betty Kellenberger, Chair

- a. Teamsters Local 214 Employee Grievance

M. Cheatham notified the BOH that the agency received a notice of arbitration from the Teamsters Local 214 regarding an employee grievance.

3. Program Committee – Bruce DeLong, Chair – No report.

4. Mid-Central Coordinating Committee – Tom Lindeman, Vice Chair – No report.

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, M.D., MPH, FAAFP

1. Life Expectancy in the United States

M. Cheatham reviewed Dr. Morse's report in her absence stating that life expectancy in the United States was decreasing. He reviewed the life expectancy charts and mortality rates; noting that the mortality from drugs, particularly males was increasing. He also discussed the increase in self-harm among residents in some parts of Michigan. M. Cheatham distributed and reviewed data regarding Heart Disease Mortality within our district.

M. Cheatham recommended the BOH adopt Dr. Morse's BOH Monthly Healthy Living Recommendation for January as follows:

1. *Continue focused efforts on preventable causes of death, such as suicide prevention and drug overdose.*
2. *Continue to foster access to mental health services, efforts toward community wellbeing, and mental wellness.*

Motion made by B. Kellenberger and seconded by T. Lindeman to adopt the BOH Monthly Healthy Living Recommendation for January as proposed and accept the Medical Director's Report and place on file. Motion carried.

G. HEALTH OFFICER'S REPORT: Mark W. (Marcus) Cheatham, Health Officer, Ph.D.

1. Schedule January BOH Organizational Meeting – Proposed Date: Wednesday, January 23, 2019 at the Administrative Offices in Stanton

After discussion, motion made by B. Kellenberger and seconded by G. Bailey to schedule the BOH Organizational Meeting for Wednesday, January 23, 2019 at 9 a.m. at the Administrative Offices in Stanton. Motion carried.

2. FY 17/18 BOH Actions Summary

M. Cheatham reviewed the BOH Actions Summary for FY 17/18.

Motion made by B. Kellenberger and seconded by T. Lindeman to accept and place the BOH Actions Summary for FY 17/18 on file.

3. Local Public Health Accreditation Schedule

M. Cheatham reviewed the Local Public Health Accreditation Schedule and stated that the on-site review will be February 4–8, 2019. He said that Dwight Washington indicated that he would be attending; however, all BOH members were encouraged to attend a session or the final exit interview.

4. Health Risk Behaviors Within The State of Michigan, 2016 Behavioral Risk Factor Survey, 30th Annual Report

M. Cheatham provided an overview of the Health Risk Behaviors Within The State of Michigan, 2016 Behavioral Risk Factor Survey, 30th Annual Report stating that the sample size has increased due to the change in landline telephones to cell phones, and the growing number of individuals that refuse to participate in the survey. He said that 12,000 interviews are now conducted in Michigan. He indicated that the data in the report is used within the district for Community Health Assessments. He noted a pattern of income inequality throughout the survey, except for the Alcohol Consumption section.

H. OLD BUSINESS:

1. Update on Community Sewer Systems for Rural Villages

- a. Riverdale – Meeting with Seville Township

M. Cheatham reviewed a letter from Charles Bennett, PE, Michigan Department of Environmental Quality (MDEQ) addressed to Seville Township stating that water samples taken from the Pine River exceeded the water quality standards and also that evidence was found of sewage discharges in the Pine River and an unnamed tributary which flows into the Pine River. L. Braddock provided an update regarding the meeting with Seville Township stating that the health department would like to partner with Seville Township to address the problem. She reported that the agency will participate in a conference call with the MDEQ tomorrow to determine options. She reported that residents that have a failed septic system have been

found; and they have been told to pump their septic tanks. G. Bailey commented that he requested Township Supervisors from other communities that already have community sewage systems (such as Ashley and North Star) to speak with Seville Township to outline the process for addressing the situation, including funding sources. S. Smith added that the agency should gather the hard numbers for residents, explain how the improvements were funded, and how they can pay for improvements. M. Cheatham said that the USDA will provide funding if the local communities are willing to match the funds.

b. Septic System Amendment

T. Lindeman mentioned that the proposed septic system ordinance is still on the website and is causing dissention within communities. He recommended that the proposal be removed from the website and information be placed on the website about the direction the health department is taking. He also recommended that the agency take control of the public meetings holding residents to the three-minute speaking allotment.

2. Update on Hepatitis A

M. Cheatham introduced Hailey Brewer, Emergency Preparedness Coordinator stating that he requested her to provide an update to the BOH regarding the status of Hepatitis A within the district. She mentioned that she was going to provide the BOH with an overview of the outbreak and the agency's response. She explained that the outbreak began in August 2016 in Southeast Michigan, with MMDHD having its first case in December 2017. She reported that in October 2018, the agency officially had no counties in outbreak status. H. Brewer provided an overview of the agency's response. She mentioned that the agency received \$98,500 to complete specific activities to address the outbreak which had to be spent by September 30, 2018. A total of 1,318 vaccinations were provided district-wide.

A. Tabor provided an overview of the clinics held throughout the district and the agency's success in providing vaccinations. She also reported that staff mailed 7,477 letters through the Michigan Care Improvement Registry (MCIR) district-wide, indicating that the agency provided 173 vaccinations through that mailing. She also explained how staff worked the cases in our district. In summary, A. Tabor reviewed the severity of the disease in Michigan: 907 confirmed cases, 728 hospitalizations, and 28 deaths. Currently, five counties in Michigan remain outbreak jurisdictions: Wayne, Ingham, Shiawassee, and Washtenaw. H. Brewer added that Hepatitis A is a nationwide problem, stating that Kentucky, West Virginia, Indiana, Utah, and Ohio are outbreak states along with Michigan.

3. Status of Montcalm County Resource Recovery Agreement

M. Cheatham provided an update regarding the Montcalm County Resource Recovery Agreement stating that the Montcalm County Solid Waste Commission approved the agency's request to terminate the Agreement with 120 days' notice. He stated that Lonnie Smith, Supervisor of Environmental Health would be handling the resource recovery duties until March 29, 2018.

I. NEW BUSINESS:

1. Emerging Issues

- b. Resolution 01-2018, Recognition of Tom Lindeman, Montcalm County Commissioner

M. Cheatham read Resolution 01-2018, Recognition of Tom Lindeman, Montcalm County Commissioner. The BOH recognized and thanked him for his years of service.

Motion made by G. Bailey and seconded by B. Kellenberger to adopt Resolution 01-2018, Recognition of Tom Lindeman, Montcalm County Commissioner and place it on file. Motion carried.

J. LEGISLATIVE ACTION:

1. Legislative Update

M. Cheatham provided an update regarding recent legislation that the statewide septic bill failed. He reviewed the bills regarding PFAS and protections for wetlands.

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, November 2018
2. Staffing Report

L. RELATED NEWS ARTICLES AND LINKS:

1. Letters To The Editor (Septic), Gratiot County Herald, November 15, 2018
2. EPA Provides Another Update On Velsicol Cleanup In St. Louis, Gratiot County Herald, November 29, 2018
3. Hepatitis A Case Confirmed In Bath Community Schools, Superintendent Says, Lansing State Journal, November 29, 2018
4. City Wells Get All-Clear From State Water Testing, Morning Sun, December 1, 2018
5. One Stage Of Cleanup Ends As Next One To Begin, Morning Sun, December 4, 2018
6. Pine River Superfund Task Force Keeps Plugging Away On PBB Disaster, Morning Sun, December 5, 2018
7. Breastfeeding-Friendly Workplace, Daily News, December 6, 2018
8. Failing Septic Systems Creating Divisions In Health Dept. District, Gratiot County Herald, December 6, 2018
9. Montcalm County Recycling Coordinator Quits; Electronics Recycling Costs Rise, Daily News, December 6, 2018

M. AGENCY NEWSLETTERS: None

There being no further business to come before the Board, the meeting adjourned at 11:38 a.m.

Respectfully Submitted,



Cynthia M. Partlo, Board Secretary
For Bruce DeLong, Chairperson
Mid-Michigan District Board of Health