



**CLINTON OFFICE**

1307 E. Townsend Rd.  
Saint Johns, MI 48879-9036  
(989) 224-2195

**GRATIOT OFFICE**

151 Commerce Dr.  
Ithaca, MI 48847-1627  
(989) 875-3681

**MONTCALM OFFICE**

615 N. State St.  
Stanton, MI 48888-9702  
(989) 831-5237

<b>BOARD OF HEALTH:</b>	Bruce DeLong Dwight Washington, Ph.D.	George Bailey Chuck Murphy	Betty Kellenberger Adam Petersen
-------------------------	--	-------------------------------	-------------------------------------

**APPROVED 4/24/19**

BOARD OF HEALTH  
REGULAR MEETING  
At  
Mid-Michigan District Health Department (MMDHD)  
Gratiot County Office  
Ithaca, Michigan

Conference Room A

Wednesday, March 27, 2019 at 9 a.m.

**MINUTES**

*We take action to protect, maintain, and improve the health of our community.*

Pledge of Allegiance

Members Present: Bruce DeLong, Chuck Murphy, Betty Kellenberger, Adam Petersen, and George Bailey (Chairperson)

Members Absent: Dwight Washington

Staff Present: Mark W. (Marcus) Cheatham, Ph.D., Health Officer; Melissa Bowerman, Director of Administrative Services; Cynthia M. Partlo, Board Secretary; Liz Braddock, Director of Environmental Health

Staff Absent: Jennifer E. Morse, MD, MPH, FAAFP, Medical Director

Guests: Amy Laxo, Nursing Student, Northern Michigan University; Rosemary Horvath, Reporter, Gratiot County Herald

G. Bailey, Chairperson called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:01 a.m. on Wednesday, March 27, 2019, at the Gratiot County Office of the MMDHD, Ithaca, Michigan.

The Pledge of Allegiance was led by G. Bailey.

**A. AGENDA NOTES, REVIEW, AND REVISIONS:**

**Motion made by B. DeLong and seconded by B. Kellenberger to approve the Agenda as presented.  
Motion carried.**

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held February 11, 2019
- b. Mid-Michigan District Board of Health Organizational Meeting held February 27, 2019

**Motion made by B. DeLong and seconded by B. Kellenberger to accept the Meeting Minutes B. 1. a. and b. and place on file.**

2. Communications – None

C. PUBLIC COMMENTS:

D. BRANCH OFFICE EMPLOYEES:

E. COMMITTEE REPORTS:

1. Finance Committee – Bruce DeLong, Chairperson

- a. MMDHD's Expenses for February 16 through March 15, 2019

**Motion made by B. DeLong and seconded by B. Kellenberger to approve payment of the Mid-Michigan District Health Department's Expenses for February 16 through March 15, 2019, totaling \$434,809.21. Motion carried.**

- b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for February 2019

**Motion made by B. DeLong and seconded by B. Kellenberger to approve and place the Balance Sheet, Revenue and Expenditure Report for February 2019 on file. Motion carried.**

- c. Rebranding Update

M. Cheatham mentioned that the painting of the branch offices was underestimated and requested the BOH to authorize the additional expense of \$8,500 in order to paint the Montcalm Branch Office.

**Motion made by B. DeLong and seconded by B. Kellenberger to approve the additional expense of \$8,500 for painting the Branch Offices. Motion carried.**

- d. Community Health and Education Division (CHED) Fee Changes

M. Bowerman explained that during the audit and at accreditation, it was discovered that some fees were missed when the FY 18/19 CHED fee schedule was developed. She indicated that the process was corrected. Additionally, a new lactation services fee was proposed that better describes the services provided.

**Motion made by B. DeLong and seconded by B. Kellenberger to approve the CHED fee changes as proposed. Motion carried.**

e. FY 19/20 Budget Development Schedule

M. Cheatham explained the FY 19/20 Budget Development Schedule stating that a Special Finance Committee meeting was proposed for May 15, 2019. M. Bowerman added that the agency budget for FY 19/20 will be mailed to the full BOH on May 8, 2019.

**Motion made by B. DeLong and seconded by A. Petersen to approve the FY 19/20 Budget Development Schedule as proposed and schedule a Special Finance Committee Meeting for May 15, 2019, 8:30 a.m. at the Gratiot Branch Office, Ithaca. Motion carried.**

2. Personnel Committee – Betty Kellenberger, Chairperson

a. Schedule Health Officer Appraisal

M. Cheatham explained the traditional process for the BOH to evaluate the Health Officer.

**After discussion, motion made by B. DeLong and seconded by B. Kellenberger to schedule the Health Officer appraisal with the Personnel Committee on April 24, 2019 directly following the Regular BOH meeting and with the Finance Committee on May 22, 2019 at 8 a.m., before the Finance Committee Meeting. Motion carried.**

b. Update on Arbitration Hearing

M. Cheatham provided an update regarding a recent arbitration hearing stating that a settlement was reached and an employee tendered her resignation.

3. Program Committee – Chuck Murphy, Chairperson – No Report.

4. Mid-Central Coordinating Committee – Dwight Washington, Chairperson – No Report.

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, MD, MPH, FAAFP (*M. Cheatham in her absence*)

1. Herd Immunity

M. Cheatham provided an overview of the Medical Director's report in her absence stating that vaccinations work to save lives. He played a video presentation explaining herd immunity. Herd immunity protects babies that cannot be vaccinated for certain diseases as well as the elderly that can be immunocompromised.

Dr. Morse's BOH Monthly Healthy Living Recommendation for April is:

- Choosing to vaccinate ourselves and our children affects our community's health, not just our own. Vaccinations are not just a personal health treatment, but a community health initiative. As with other public safety regulations, the public health impact must be considered when immunization policy is decided.

**Motion made by B. Kellenberger and seconded by B. DeLong to approve the BOH Monthly Healthy Living Recommendation for April as proposed and approve the Medical Director's Report as presented. Motion carried.**

G. HEALTH OFFICER'S REPORT:

1. Update on Statewide Accreditation

M. Cheatham provided an update regarding statewide accreditation that was held during the week of February 4, 2019 stating all corrective plans of action will be entered in the online system by April 11, 2019. He reviewed the agency's CHED corrective actions. At the June 13, 2019 meeting of the State Accreditation Committee, MMDHD will be accredited again for another three years.

H. OLD BUSINESS:

1. Update on Water Quality Program

M. Cheatham provided an update on the proposed Water Quality Program stating that as directed by the BOH, he was able to talk with Ryan Wood and Tracey Cordes. He was unable to meet with Bob Clingenpeel due to scheduling conflicts. Tracey Cordes recommended that the agency proceed forward with the Water Quality Program as soon as possible. Ryan Wood asked about the distribution of septic systems between the three counties. He believes that more of Clinton County is on sewer and requested that the agency ensure that the appropriation to support any new program is correctly allocated among the three counties. In summary, he requested the agency to move forward with the program.

Although he has not met with Bob Clingenpeel, M. Cheatham explained that the BOH has the authority to hire employees and establish new programs. He indicated that the new position and costs would be defined in the budget development process for FY 19/20 and considered by the Finance Committee on May 15<sup>th</sup> and the full BOH on May 22<sup>nd</sup>.

2. Public Health Funding Formula

M. Cheatham reviewed a report from the State on the funding formula for public health indicating that the report represents a huge change in how the State views public health and public health funding. The report proposes an increase in the Essential Local Public Health Services (ELPHS) funding. Recommendations are that 1) funding comes in a block grant rather than categorical funding, 2) that the 50/50 cost share be maintained, and 3) that the legislature recommends the hold harmless option.

I. NEW BUSINESS:

1. Performance Management System Overview: Vision, Mission, Services, Goals (VMSG) Dashboard, [VMSG Dashboard Overview Video - 12 Minutes](#)

M. Cheatham provided an overview of the VMSG Performance Management System stating that the agency needed a Performance Management System. He explained how the agency would use a Performance Management System, such as in preparing for accreditation and creating Quarterly Service Reports, among other things. Because the cost was below the \$5,000 threshold for BOH approval, M. Cheatham indicated that the agency intended to purchase the VMSG Performance Management System unless the BOH objects. No BOH action was taken.

2. My Community Dental Clinics (MCDC) Contract Renewal, Sidney Clinic

M. Cheatham mentioned that the 10-year contract with MCDC for the Sidney dental clinic was ending; and he would like to continue the relationship with MCDC. He said that approximately 4,000 Medicaid recipients district-wide receive dental services through MCDC facilities. He explained that MCDC must maintain a relationship with a local health department in order to receive enhanced reimbursement rates, and in turn, MMDHD receives about \$26,000 for oral health coordinator support. M. Cheatham reviewed some of the contract language.

He mentioned that Dr. Brown, the new Chief Executive Officer of MCDC will be visiting the Stanton office on April 4, 2019 at 1 p.m.; and BOH members are invited to attend. M. Bowerman added that the repayment of the upfront costs (equipment and building renovations) of \$65,000 will end soon. She also said when the Saint Johns dental clinic agreement ends in two years, the \$12,000 payment will end as well. She mentioned that this loss of revenue will be considered when developing the FY 19/20 budget.

**Motion made by B. Kellenberger and seconded by B. DeLong to authorize the Board Chair to sign the contract renewal with MCDC for the Sidney clinic. Motion carried.**

3. Emerging Issues

a. Day at the Capital Event, Wednesday, April 10, 2019

M. Cheatham mentioned that he was attempting to schedule appointments with Representatives Lower and Filler and Senator Outman during the event. He said that there was a lot of talk about the PBB Registry and turning all of the data over to Emory University to be used for a health study. He said he was expecting Representative Lower to introduce a bill requiring the State to turn the Registry over to Emory University. M. Cheatham stated that another topic of discussion would be a statewide septic ordinance. After discussion, G. Bailey and B. Kellenberger indicated their interest in attending the Day at the Capital event.

b. Health Department Ethics Committee

M. Cheatham mentioned that in the next accreditation cycle, the agency would be required to establish an Ethics Committee. He explained that several health departments (Barry-Eaton, Ingham, and MMDHD) were collaborating to establish one regional Ethics Committee in order to utilize the limited supply of ethical experts. M. Cheatham said the first meeting to begin forming the regional Ethics Committee was April 15, 2019, 1 p.m. at the Ingham Co. Health Department. He said that the BOH members were invited to attend.

J. LEGISLATIVE ACTION: None

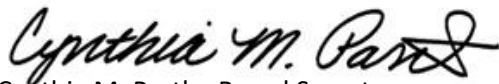
K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, February 2019
2. Staffing Report

- L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2019-board-of-health-2/>
1. Board of Health Will Evaluate Program, *Gratiot County Herald*, February 20, 2019
  2. New Prescription For Health Program Teaches Healthy Eating Habits, *Gratiot County Herald*, February 21, 2019
  3. Mallory Elected Supervisor, *Morning Sun*, February 26, 2019
  4. Health Department's Phone Number Spoofed, *Gratiot County Herald*, February 27, 2019
  5. Professor Conducting An Oral History Of PBB Exposure, *Morning Sun*, February 28, 2019
  6. Free Dental Health Night, *The Daily News*, March 4, 2019
  7. Lower, Outman Focus On Future Septic Systems Legislation, *The Daily News*, March 4, 2019
  8. BOH Public Notice Of Meetings For 2019, *The Daily News*, March 5, 2019
  9. Food Summit Saturday In Edmore, *The Daily News*, March 6, 2019
  10. BOH Public Notice Of Meetings for 2019, *Morning Sun*, March 7, 2019
  11. Environmental Experts To Address State Lawmakers On PBB And More, *Morning Sun*, March 8, 2019
  12. Researcher To Gather Local PBB Histories On Saturday, *Morning Sun*, March 12, 2019
  13. Edmore Market Place's Future Called Into Question, *The Daily News*, March 13, 2019
  14. Humans, Pigs And Cows Are To Blame For Pollution In The Pine River, *Morning Sun*, March 16, 2019
  15. Velsicol EPA Update, *Gratiot County Herald*, March 20, 2019
  16. Cases of H1N1 Flu On The Rise In Mid-Michigan, *Morning Sun*, March 21, 2019
  17. Program To Discuss Impacts of PBB, *Morning Sun*, March 21, 2019
  18. Toxic Lessons Can Inform Michigan PFAS Policy, Say Experts, *MLive Michigan*, March 21, 2019, <https://www.mlive.com/news/2019/03/toxic-lessons-can-inform-michigan-pfas-policy-say-experts.html>
- M. AGENCY NEWSLETTERS:
1. *Inside*, Mid-Michigan District Health Department, March 2019

There being no further business to come before the Board, the meeting adjourned at 10:22 a.m.

Respectfully Submitted,



Cynthia M. Partlo, Board Secretary  
For George Bailey, Chairperson  
Mid-Michigan District Board of Health  
*Approved April 24, 2019*