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BOARD OF HEALTH:	Bruce DeLong Dwight Washington, Ph.D.	George Bailey Chuck Murphy	Betty Kellenberger Adam Petersen
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APPROVED 6/26/19

BOARD OF HEALTH
REGULAR MEETING
At
Mid-Michigan District Health Department (MMDHD)
Clinton County Office
Saint Johns, Michigan

Conference Room A

Wednesday, May 22, 2019 at 9 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: Bruce DeLong, Dwight Washington, Betty Kellenberger, Adam Petersen, and George Bailey (Chairperson)

Members Absent: Chuck Murphy

Staff Present: Mark W. (Marcus) Cheatham, Ph.D., Health Officer; Melissa Bowerman, Director of Administrative Services; Cynthia M. Partlo, Board Secretary; Jennifer E. Morse, MD, MPH, FAAFP, Medical Director; Liz Braddock, Director of Environmental Health; and Andrea Tabor, Director of Community

Staff Absent: None

Guests: Elisabeth Waldon, Greenville Daily News

G. Bailey, Chairperson called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:01 a.m. on Wednesday, May 22, 2019, at the Clinton County Office of the MMDHD, Saint Johns, Michigan.

The Pledge of Allegiance was led by G. Bailey.

Due to a scheduling conflict, the Finance Committee Meeting was cancelled and topics were considered at the Regular Meeting.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

M. Cheatham requested that Riverdale Letter be added as New Business, Item I. 3. M. Bowerman asked to add MMDHD’s Form 990 to Finance Committee, Item E. 1. f.

**Motion made by B. Kellenberger and seconded by B. DeLong to approve the Agenda as amended.
Motion carried.**

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held March 11, 2019
- b. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held April 8, 2019
- c. Mid-Michigan District Board of Health (BOH) Regular Meeting held April 24, 2019

2. Communications

- a. National Association of Local Boards of Health (NALBOH) NewsBrief, Spring 2019

M. Cheatham indicated that Meeting Minutes B. 1. a. through c. were tabled to the June meeting as the documents were not available. M. Bowerman distributed the NALBOH NewsBrief. M. Cheatham mentioned that the NALBOH Annual Conference for 2019 was announced in the newsletter and invited BOH members to attend. He reviewed the program indicating that Michigan would be represented at the Conference as Denise Chrysler, Attorney for the Network for Public Health Law at the University of Michigan; Linda Vail, and Phyllis Meadows at the Kresge Foundation will all be speaking. B. Kellenberger commented that she was interested in attending because of the focus on the Board of Health role.

Motion made by B. DeLong and seconded by B. Kellenberger to accept the Communications B. 2. a. and place on file. Motion carried.

C. PUBLIC COMMENTS:

D. BRANCH OFFICE EMPLOYEES:

E. COMMITTEE REPORTS:

1. Finance Committee – Bruce DeLong, Chairperson

- a. MMDHD's Expenses for April 13 through May 10, 2019

M. Bowerman mentioned that the EV Summary and EV for April 13th were not available; however would be presented for consideration at the June Regular BOH Meeting.

Motion made by B. DeLong and seconded by B. Kellenberger to approve payment of the MMDHD's Expenses for May 10, 2019 (EV 1898, totaling \$201,553.56). Motion carried.

b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for April 2019

M. Bowerman reported that the agency had a surplus of \$243,683.01, indicating that most of the surplus was from food service license payments received.

Motion made by B. DeLong and seconded by B. Kellenberger to approve and place the Balance Sheet, Revenue and Expenditure Report for April 2019 on file. Motion carried.

c. FY 19/20 State Budget

M. Cheatham mentioned that the State was making an effort to increase funding for local public health. He said that details were still being worked out at the State; however, some funding provided might need to be used by September 30, 2019. He also said that the House has added \$6 million for Essential Local Public Health Services (ELPHS) which would be distributed to local public health departments through block grants. Knowing this, M. Cheatham indicated that M. Bowerman has budgeted for the additional funding; and the agency would be making strategic decisions on how to spend the funding. M. Bowerman said that she budgeted conservatively – only an increase of \$50,000 for FY 19/20.

d. MMDHD FY 19/20 Proposed Draft Budget and Narrative

M. Cheatham explained that he met with all three County Administrators to discuss the agency's FY 19/20 Budget stating that the Finance Committee was recommending that the FY 19/20 Proposed Budget be adopted. He reviewed the Budget Narrative outlining the proposed appropriations, including funding for the EH Specialist (EHS) position. A. Petersen asked what would happen if Montcalm County did not approve the full appropriation, including the funding for the EHS position. M. Cheatham replied that the Intergovernmental Agreement outlines remedies for counties with a shortfall, one of which includes surcharges for that County's services. There was discussion regarding Gratiot or Clinton Counties contracting for Montcalm County's appropriation for the EHS position. M. Bowerman asked A. Petersen if he thought Montcalm County could pay at least the \$427,904 budgeted appropriation without the \$24,500 additional funding for the EHS position. He replied that he thought Montcalm County could; therefore, G. Bailey said that the surcharges on Montcalm County EH services could be removed. However, G. Bailey indicated that the EHS position would not be providing water quality program services in Montcalm County. M. Cheatham mentioned that it would be unfortunate to not be able to provide water quality services in Montcalm County as the need there is great. G. Bailey mentioned that water quality issues in Montcalm County would be complaint driven and handled by the existing EHS serving Montcalm County.

M. Cheatham added that in developing the agency's FY 19/20 Budget, costs were reduced and technology would be used more often to reduce travel expenses district-wide. He also said the agency was looking at obtaining supplies from Central Michigan University at a discount.

D. Washington asked for a description of what the EHS in the water quality program would be doing. L. Braddock replied stating that detailed information was previously distributed to the BOH (in February); nevertheless, the position would be responsible for water sampling of bathing beaches, training and environmental assessments for Legionella, GIS mapping of wells with high nitrates, training in PFAS, and working with lake associations requesting assistance with water sampling, guidance and direction. M. Cheatham summarized that data obtained over the past five years indicated that the Counties within the MMDHD district have a real crisis of organic pollution

within our lakes and rivers and it's getting worse. He said that each County has expressed different areas of emphasis and he wanted to respond to the needs of each County – Clinton County wanted to see failed septic systems remediated; Gratiot County wanted to receive help transitioning rural communities to a community sewer system.

Motion made by B. DeLong and seconded by B. Kellenberger to approve the FY 19/20 Proposed Draft Budget and Narrative. Motion carried 5-1. (A. Petersen voted No)

e. MMDHD FY 19/20 Proposed Agency Fees

- 1) Community Health and Education Division (CHED)
- 2) Environmental Health (EH Division)

M. Bowerman explained the CHED Fees for FY 19/20 did not incur any major changes; however, EH fees incurred a 1% increase.

Motion made by B. DeLong and seconded by D. Washington to approve the FY 19/20 Proposed Agency Fees. Motion carried.

f. MMDHD Form 990

M. Bowerman distributed copies of MMDHD's Form 990 and explained that the document needed to be accepted and placed on file.

Motion made by B. DeLong and seconded by D. Washington to accept and place MMDHD's Form 990 on file. Motion carried.

2. Personnel Committee – Betty Kellenberger, Chairperson – No Report.
3. Program Committee – Dwight Washington, Chairperson – No Report.
4. Mid-Central Coordinating Committee – Dwight Washington, Chairperson – No Report.

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

1. Harm Reduction

Dr. Morse reported on harm reduction explaining that it is a set of strategies and ideas aimed at reducing the negative consequences of drug use. She reviewed the consequences of drug use indicating that MMDHD was particularly concerned with disease transmission from sharing injection equipment (Hepatitis C, HIV, skin infections, heart valve infections, and other consequences). She reported that one of the most effective methods of reducing disease transmission was to ensure access to clean injection equipment through syringe access programs. She said that in Michigan, 11 northern counties have been identified as being at risk of having Hepatitis C and/or HIV outbreak(s). She explained how syringe access programs worked and stated that those programs have been proven to be effective in reducing disease transmission. Within the last year and a half, Dr. Morse said that Federal and State funding has been available to establish syringe access programs. She reviewed the northern Michigan areas with syringe access programs, stating that since 5 of the 11 identified counties were located within her coverage area, DHD #4 and DHD #10 plan to open syringe access

programs in their districts. She reviewed the benefits of syringe access programs and also added that Naloxone was available to the public.

G. Bailey outlined the medication assisted therapy being done in Gratiot County, and he said that it has proven to help addicts become clean.

D. Washington expressed his concern regarding marihuana addiction and asked if there are any treatment programs available. Dr. Morse replied that currently, no medication-assisted treatment programs are available for marihuana addiction.

Dr. Morse's BOH Monthly Healthy Living Recommendation for June is:

1. Recognize the effects of injection drug use on the transmission of infectious diseases.
2. Learn the science behind the efficacy of syringe service programs, as well as the cost-effectiveness and other benefits.
3. Understand the unique risks faced by rural Northern Michigan, due to high rates of opioid addiction, lack of access to sterile injection supplies, and lack of access to drug treatment and medical care.

Motion made by B. DeLong and seconded by D. Washington to approve the BOH Monthly Healthy Living Recommendation for June as proposed and approve the Medical Director's Report as presented. Motion carried.

G. HEALTH OFFICER'S REPORT:

1. Grant Update

M. Cheatham reviewed the Grant Update indicating that for the Montcalm County Food Hub, the MMDHD received \$46,000 from the Greenville Area Community Foundation and have applied for \$43,560 from the United States Department of Agriculture (USDA) for the farm to school project and \$100,000 from the Michigan Department of Agriculture (MDA) to spin off the Food Hub as a 501(c) (3) and to purchase needed equipment to begin operations.

For the Gratiot County Prescription for Health Project, MMDHD received \$24,750 to support the project for a second year. Additionally, M. Cheatham said that the agency applied for an Environmental Protection Agency (EPA) Environmental Justice Grant in the amount of \$30,000 to hold a series of community dialogs on how to improve the agency's septic program. He reported that the agency did not receive that grant.

2. Annual Commissioner Forum

M. Cheatham suggested Thursday, September 19th as a date for the Annual Commissioner Forum. Last year, the forum was canceled due to lack of sufficient attendance acknowledgment. He said that this year, MMDHD will hold it and focus on local public health accreditation. M. Bowerman suggested holding the forum in the evening or at a different time. The BOH agreed that the First Baptist Church Community Center location in Carson City was fine.

3. Cross Jurisdictional Sharing – Impact Report

M. Cheatham reported that as part of the Cross Jurisdictional Sharing (CJS) project, 22 Local Health Department Program Impact Reports were developed that provided an overview of activities that local health departments engage in. Two local health departments that participated in the CJS project worked with MALPH to develop the impact reports that were used at the Day at the Capitol. He said that the primary audience was legislators with the goal of empowering them to make informed decisions regarding local public health funding; however, the reports could also be used with the public. He summarized that MMDHD participated in creating the reports and said they would be placed on MMDHD's website and on its Facebook page.

4. Michigan Department of Environment, Great Lakes, and Energy (EGLE) Local Leaders Webinar Series

M. Cheatham provided an overview of the EGLE Local Leaders Webinar Series indicating that there were several topics that the BOH might find informative. He said that the BOH can participate in the webinars free of charge.

**Motion made by B. DeLong and seconded by D. Washington to accept the Health Officer's report.
Motion carried.**

H. OLD BUSINESS: None.

I. NEW BUSINESS:

1. Board of Health Editorial

M. Cheatham mentioned that some commissioners asked him to consider submitting an editorial to the Greenville Daily News regarding the economic impact of the health department in the community. He reviewed a draft of the proposed editorial and requested feedback. B. Kellenberger provided an edit to the text. B. DeLong suggested submitting quarterly updates to all of the media within the district. B. Kellenberger commented that the BOH could suggest the topic. G. Bailey suggested M. Cheatham provide the quarterly editorial in the BOH packets for review and approval recommended adding a BOH member's name to the editorial as well as the name of someone to contact for questions.

A. Petersen indicated that three of the six paragraphs focused on Montcalm County and said he doesn't want to see the editorial framed toward Montcalm County specifically, and what MMDHD did three years ago for Montcalm County; but what the health department was going to do in the future. He mentioned that he wanted it to include information about all three counties, such as explaining the funding for each county and what services that funding provides for each county. B. DeLong mentioned that maybe it needed to include information about the structure of the district, e.g., the Intergovernmental Agreement. D. Washington said that one of MMDHD's strengths was how the three counties worked together to provide economic support and other resources to each other. G. Bailey summarized that the three counties work well together, even when one of the counties is struggling financially; and because of this cooperation, the majority of residents needing services receive them. Additionally, G. Bailey said that the editorial should be sent to all of the media district-wide. A. Petersen and D. Washington agreed to work with M. Cheatham on reworking the editorial.

2. Emerging Issues

a. Riverdale Letter

L. Braddock reported that Seville Township was sent a letter from EGLE stating that E.coli was found in the water and requested them to develop a solution to correct the problem. L. Braddock indicated that Seville Township formed a task force to work on the issues in Riverdale. Seville Township requested the MMDHD to dye test homes for an illicit connection to the storm sewer. The task force contacted each homeowner requesting permission for the MMDHD to come onto their property to conduct the dye testing. She distributed a draft letter that would be delivered to the residents of Riverdale that have given the task force permission to conduct the dye testing. She said the letter explains the issue and the dye-testing process. L. Braddock mentioned that a task force meeting was scheduled for May 28, 2019 with community partners working together with Seville Township to develop a solution. She explained that when they found that a homeowner's septic system was draining into Riverdale's storm drain; they inform the homeowner to disconnect from it and have their septic tank pumped or replaced. She also said that MMDHD has obtained a lab capacity expansion grant to purchase dye, conduct water sampling and testing, and a very small amount that could be used for an intern to assist with the project. She indicated that the funding must be spent by July 31, 2019. G. Bailey asked if she was seeing results. She replied that the dye was showing up in the storm drain and MMDHD was able to trace it back to the home. She said that the homeowner was amenable to pumping her septic tank.

J. LEGISLATIVE ACTION: None

K. INFORMATIONAL ITEMS:

1. Staffing Report

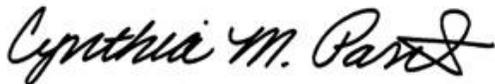
M. Cheatham reviewed the staffing report stating that the agency hired two new employees to fill existing vacancies.

L. RELATED NEWS ARTICLES AND LINKS: None

M. AGENCY NEWSLETTERS: None

There being no further business to come before the Board, the meeting was adjourned at 10:37 a.m.

Respectfully Submitted,



Cynthia M. Partlo, Board Secretary
For George Bailey, Chairperson
Mid-Michigan District Board of Health