



		CLINTON OFFICE	GRATIOT OFFICE	MONTCALM OFFICE
BOARD OF HEALTH:		1307 E. Townsend Rd. Saint Johns, MI 48879-9036 (989) 224-2195	151 Commerce Dr. Ithaca, MI 48847-1627 (989) 875-3681	615 N. State St. Stanton, MI 48888-9702 (989) 831-5237
		Bruce DeLong Dwight Washington, Ph.D.	George Bailey Chuck Murphy	Betty Kellenberger Adam Petersen

APPROVED 8/28/19

BOARD OF HEALTH
REGULAR MEETING
at
Mid-Michigan District Health Department (MMDHD)
Montcalm County Administrative Offices
Stanton, Michigan

Conference Room A

Wednesday, July 24, 2019, 9:00 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: Adam Petersen, Bruce DeLong, Betty Kellenberger, Chuck Murphy, and Dwight Washington

Members Absent: George Bailey, Chairperson

Staff Present: Mark W. (Marcus) Cheatham, Ph.D., Health Officer; Melissa Bowerman, Director of Administrative Services; Cynthia M. Partlo, Board Secretary; Jennifer E. Morse, M.D., MPH, FAFP, Medical Director; Liz Braddock, Director of Environmental Health (EH); and Andrea Tabor, Director of Community Health and Education Division (CHED); Leslie Kinnee, Public Information Officer (*left at 10:20 a.m.*)

Staff Absent: None

Guests: Brandon Schreur, Greenville Daily News Reporter; Rosemary Horvath, Reporter, Gratiot County Herald; Stephanie Baiyasi; Bob Lombard; and Mikie VanHorn

Betty Kellenberger, Vice Chairperson called the Regular Meeting of the Mid-Michigan District Board of Health to order at 9:00 a.m., on Wednesday, July 24, 2019, at the Montcalm County Administrative Offices of the Mid-Michigan District Health Department (MMDHD), Stanton, Michigan.

Pledge of Allegiance was led by B. Kellenberger.

A. **AGENDA NOTES, REVIEW, AND REVISIONS:**

B. Kellenberger asked that Riverdale Update be added after Communications, B. 2. 1.

**Motion made by A. Petersen and seconded by B. DeLong to approve the Agenda as amended.
Motion carried.**

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held June 10, 2019
- b. Mid-Michigan District Board of Health Regular Meeting held June 26, 2019

The MALPH Minutes were not available.

**Motion made by B. DeLong and seconded by D. Washington to accept the Meeting Minutes
B. 1. b. and place on file. Motion carried.**

2. Communications

- a. Letters dated June 20, 2019 to Melissa Bowerman from Michigan Municipal Risk Management Authority (MMRMA) regarding the distribution of excess net assets to Members and from the State Pool Retention Fund

M. Bowerman mentioned that the MMRMA carries our liability insurance and generally conducts an asset distribution annually. This year the agency received \$17,486 from them, plus \$8,861 from the MMRMA State Pool Retention Fund.

Motion made by B. DeLong and seconded by D. Washington to accept and place the Communications on file. Motion carried.

Riverdale Update

Bob Lombard and Mikie VanHorn, Riverdale residents, said they were appointed by Seville Township in April to investigate illegal discharges into the river. Mr. Lombard referred to a letter that was sent to Commissioners Bailey and Murphy from the task force stating that they were successful in finding seven properties with a direct discharge into the river. He reported that all are concerned with the pollution in Riverdale and they believe that the pollution has stopped. He said that he found no odor and no visual indications of pollution. Additionally, a smoke test would be performed within the week. He believes that once the testing comes back clean that Riverdale will no longer be in violation and that the Department of Environment, Great Lakes, and Energy (EGLE) will be satisfied; and the task force is hopeful that the health department will stop advocating for a community sewer system. B. Lombard reported that he found the failure rate of septic systems to be 8% (10 systems failed out of 124). He said that a community sewer system for 124 sites does not make economic sense and the health department has no basis for denying a septic system due to lot size or soil conditions. Considering the high \$1.8 million cost of a community sewer system, B. Lombard said that each homeowner could get a new septic system for less money than the cost of installing a community sewer system. In summary, homeowners are asking for reconsideration from the position taken by the health department that the only suitable solution is a municipal system. Mr. Lombard said that the residents would support a township ordinance requiring septic systems to be pumped every five years.

M. Cheatham stated that he was grateful for Mr. Lombard's leadership and understands that the E.coli has been reduced in Riverdale's drain. Furthermore, M. Cheatham said that the MMDHD does not have

anything to do with community sewers, EGLE does. He expressed concerned that septic systems would not solve the problems in Riverdale; and even if what Mr. Lombard was saying were correct, EGLE may still require a municipal sewer system. Mikie VanHorn clarified that the 10 systems had septic tanks, but no drain fields, but were connected to the storm drain.

L. Braddock mentioned that she received a complaint regarding an open culvert discharging into the river. Because of this complaint, staff performed testing that indicated that after the 10 systems were disconnected from the storm drain, E.coli results were still high. L. Braddock said that staff would perform testing again two more times within the next week within a dry event (24 to 48 hours from a rain event). L. Braddock reported that homes on pump and haul have 350 gallon tanks and there was concern that those tanks might overflow onto the ground or backup into homes. She said that those homeowners were requested to provide the health department with their contract with the pump and hauler that their septic tank would be pumped every 30 days. She said homeowners were notified on July 3, 2019; therefore, she was expecting to receive contracts or reports from the pump and haulers that the septic tanks were pumped. Additionally, L. Braddock stated that the agency provided those homeowners with applications for a replacement septic system and, to date; the agency has not received any applications for a new septic system. Mr. Lombard said that he was frustrated that the agency did not notify him that additional testing was done. He indicated that he was trying to work with the agency; however, by not notifying them of the additional testing, progress toward solving the issue has been set back.. Mr. Lombard said that he would like a letter from the agency stating that the agency does not support individual septic systems; then he would use the BOH appeal process. L. Braddock added that if a municipal sewer system were available, then the health department could not issue individual septic system permits. Mikie VanHorn reported that the 10 homeowners were being careful so that their tanks do not overflow. She also stated that Security Septic refused to install a septic system at a home in Riverdale per the health department. L. Braddock said that she corrected that misstatement with Security Septic and with the homeowner. B. Lombard said that the next task force meeting was Monday. M. Cheatham mentioned that maybe a meeting with health department staff and C. Murphy would be beneficial after the task force meets. L. Braddock said that she contacted Seville Township requesting a joint meeting between MMDHD, Seville Township and the Taskforce after the June testing and was told that they did not want to meeting until after July 12th. A. Petersen asked why we didn't notify them that testing was being done. L. Braddock stated that a decision was made to conduct the testing between rain events in response to a separate complaint. In summary, Bob Lombard invited the BOH to visit Riverdale to see the issue themselves.

C. PUBLIC COMMENTS: None.

D. BRANCH OFFICE EMPLOYEES: M. Cheatham introduced Dr. Stephanie Baiyasi, intern from Central Michigan University that has been working on environmental health issues with L. Braddock L. Braddock reported that the agency has been working on tick dragging, getting information on Lyme disease on the website, and an EH policy for investigation of legionella.

E. COMMITTEE REPORTS:

1. Finance Committee – Bruce DeLong, Chair

a. MMDHD's Expenses for June 22 through July 19, 2019

Motion made by B. DeLong to pay the MMDHD's Expenses for June 22 through July 19, 2019, totaling \$523,407.22. Motion seconded by D. Washington. Motion carried.

- b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for June 2019

Motion made by B. DeLong to approve and place on file the MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for June 2019. Motion seconded by D. Washington. Motion carried.

Motion made by B. DeLong and seconded by D. Washington to approve the amended Budget as proposed. Motion carried.

- 3. Personnel Committee – Betty Kellenberger, Chair

- a. Non-Union Employees' Wage Proposal

M. Bowerman mentioned that the wage proposal was included in the FY 19/20 Budget.

Motion made by B. Kellenberger and seconded by B. DeLong to approve the Non-Union Employees' Wage Proposal as presented. Motion carried. 4-1. (A. Petersen voted no.)

- b. Health Officer's Employment Agreement

M. Cheatham mentioned that he has taken salary increases equivalent to MMDHD staff. He said that he also surveyed the salaries of other Health Officers and determined that his salary was in the 55th percentile.

Motion made by B. Kellenberger and seconded by B. DeLong to approve the Employment Agreement with Marcus Cheatham as Health Officer through September 30, 2020 and authorize G. Bailey to sign the Agreement as Chairperson. Motion carried 4-1. (A. Petersen voted no.)

- 4. Program Committee – Chuck Murphy, Chair – No report.

- 5. Mid-Central Coordinating Committee – Dwight Washington – No report.

F. **MEDICAL DIRECTOR'S REPORT:** Jennifer E. Morse, M.D.

- 1. Centers for Disease Control and Prevention's (CDC) Eight Tips for Safe and Healthy Summertime Work and Play

Dr. Morse reported that she included several references regarding summertime safety; including travel, heat, swimming, childhood health, food, and other summertime health topics.

Dr. Morse recommended the following be adopted as the BOH Monthly Healthy Living Recommendation for August:

- 1. *Summertime brings access to healthy outdoor activities; however, be aware it brings unique risks such as heat illness, insect-borne illness, water-borne illness, summer activity-related injuries, increased foodborne illness, and exposure to different illnesses due to travel.*

2. *Turn to reliable and reputable sources for advice and information that will help you and your family enjoy summer while staying safe and healthy.*

Motion made by B. DeLong and seconded by C. Murphy to adopt the monthly BOH recommendation for August and publish. Motion carried.

G. HEALTH OFFICER'S REPORT: Mark W. (Marcus) Cheatham, Health Officer, Ph.D.

1. FY 18/19 Quarterly Service Report, Third Quarter (April 1, 2019 – June 30, 2019)

M. Cheatham reviewed the Quarterly Service Report for the third quarter of FY 18/19 indicating that the Community Health and Education Division (CHED) experienced a decline in the service numbers for most of their programs. Although for Children's Special Health Care Services, service numbers were higher than budgeted, as well as in the Hearing and Vision Programs. For Environmental Health (EH), M. Cheatham reported that the Food Program was on track to meet goals. The numbers for the On-Site Sewage Disposal Program and Water Quality Control Programs were very strong.

2. Grant Update

M. Cheatham reviewed the Grant Update.

3. MMDHD 2018 Annual Report

M. Cheatham reviewed the 2018 Annual Report stating that he would like the BOH to approve the draft. He mentioned that he would review the 2018 Annual Report with Clinton County Commissioners next week and had previously reviewed the report with Montcalm and Gratiot County Commissioners.

Motion made by B. DeLong and seconded by C. Murphy to approve and distribute the draft of the 2018 Annual Report. Motion carried.

4. Authorization to Sign Agreements in Health Officer's Absence

At the BOH's direction, M. Cheatham revised the letter of authorization to sign agreements giving the Division Directors the authority to sign agreements in his absence. He also reviewed a list of agreements that were signed between June 21 and July 19, 2019, stating that this list would be provided to the BOH monthly noting which administrator signed agreements.

Motion made by B. Delong and seconded by D. Washington to authorize G. Bailey to sign the revised letter of authorization to sign agreements. Motion carried.

H. OLD BUSINESS:

1. Update on Water Quality Program

M. Cheatham provided an update on the Water Quality Program and reviewed the EH Educator Job Description provided on the PHAB-approved format. M. Bowerman added that the Job Description followed the Health Educator wage band of the Teamsters Local 214

Contract. A. Petersen asked why the water quality officer was listed as a Health Educator position. M. Cheatham replied that because the duties were more educational, the position of Environmental Health Educator was a better fit. L. Braddock explained the structure and job requirements for an EH Specialist (I, II, and III). A. Petersen mentioned that it was confusing to list professional registration as a Sanitarian in Michigan as preferred, because it is listed in the Job Description under the Knowledge, Skills & Abilities Required section. After discussion, M. Bowerman said that the word "Required" would be removed in the Knowledge, Skills & Abilities section in this Job Description and any others.

Motion made by D. Washington and seconded by C. Murphy to approve the EH Educator Job Description as presented.

Motion made by D. Washington and seconded by C. Murphy to amend the motion to remove "presented" and add "amended" after as. Motion carried.

Motion made by D. Washington and seconded by C. Murphy to approve the EH Educator Job Description as amended. Motion carried 4-1. (A. Petersen voted no.)

I. NEW BUSINESS:

1. Pathways to Better Health Program, *Andrea Tabor, Director of Community Health and Education*

A. Tabor provided an overview of the Pathways to Better Health Program stating that it is an evidence-based program where anyone can be referred to the program with two or more chronic diseases. A. Tabor said that Shelly couldn't attend today because she was in court with a client. She also mentioned that referrals could be made through the website or by phone. She distributed brochures for the Program. D. Washington asked who the intended audience was for the presentation. A. Tabor replied that the plan was to share the presentation with community partners and place on the agency's website.

2. Emerging Issues

- a. M. Cheatham said that the agency has been searching for a replacement for A. Tabor. Three applicants were considered, including one internal applicant, Sarah Doak, Supervisor for the CHED in Clinton County. M. Cheatham reported that after consultation with G. Bailey, Sarah Doak was selected as the new Director of CHED. Sarah will start on September 2, 2019 working alongside A. Tabor.

b. PFAS

L. Braddock reported that Bushnell Township in Montcalm County was the site of a PFAS investigation. She said that seven water samples were collected the week of July 8th – three in Montcalm County and four in Ionia County. Additionally, she also said she was notified that EGLE and the National Guard have been sampling onsite at the Grand Ledge Army Airport Support Facility in Clinton County (Watertown and Eagle Townships). L. Braddock reported having a discussion with EGLE about possibly sampling residential drinking water wells in the area.

c. Harmful Algal Blooms

D. Washington asked about the test results from the algal bloom on Lake Geneva. L. Braddock replied that the tests results were not positive and MDHHS closed the complaint.

J. LEGISLATIVE ACTION: None.

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, June 2019
2. Staffing Report

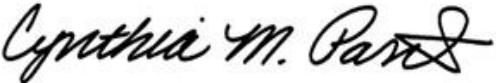
L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2019-board-of-health-2/>

1. Report Shows Food Poisoning Persistent Problem, Morning Sun, June 24, 2019
2. EPA Pilot Study Could Save Millions In Pine River Cleanup, Morning Sun, June 26, 2019
3. What To Do When You Have A Bat In Your House, Lakeview Area News, June 27, 2019
4. Flat River Exploration, Lakeview Area News, June 27, 2019
5. Velsicol Site Cleanup Proceeding, Morning Sun, June 27, 2019
6. Ionia County Man Diagnosed With Swine Flu, Daily News, June 28, 2019
7. EPA To Test New Cleanup Method For Former Plant, Morning Sun, July 1, 2019

M. AGENCY NEWSLETTERS: None

There being no further business to come before the Board, the meeting adjourned at 10:55 a.m.

Respectfully Submitted,



Cynthia M. Partlo, Board Secretary
For Betty Kellenberger, Vice Chairperson
Mid-Michigan District Board of Health