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BOARD OF HEALTH
ORGANIZATIONAL MEETING

At

Mid-Michigan District Health Department (MMDHD)
Montcalm County Office, Conference Room A
Stanton, Michigan

Wednesday, January 22, 2020
9:30 a.m.

AGENDA

We take action to protect, maintain, and improve the health of our community.

Pledge of Allegiance

No Finance Committee Meeting; topics considered at the Organizational Meeting.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

1.

Note: Traditionally, the Board of Health (BOH) has directed the Health Officer to open the Organizational Meeting. Once election of a Chairperson is complete, the meeting is turned over to the Chairperson.

B. ELECTION OF OFFICERS FOR 2020:

1. Chairperson

2. Vice Chairperson

C. APPOINTMENTS TO THE BOH FOR 2020:

1. Appointment of BOH Secretary

Note: Traditionally, the position of Executive Administrative Assistant is appointed to serve as the Board Secretary and designated to post public notices for the Board.

2. Proposed Appointment of BOH Standing Committees, Chairpersons, and Membership Assignments for 2020 – **Included.**

a. Finance Committee

- b. Personnel Committee
- c. Program Committee
- 3. Appointments of BOH Representatives to External Organizations and Committees, Assignments for 2020
 - a. Mid-Central Coordinating Committee
 - b. Michigan Association for Local Public Health (MALPH)
- 4. Appointments of BOH Representatives to Internal Committees for 2020
 - a. Quality Vision Action Team (QVAT)
 - b. Rebranding/Marketing Committee

D. CONSENT ITEMS:

- 1. Meeting Minutes
 - a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held December 9, 2019 – **Included.**
 - b. Mid-Michigan District BOH Regular Meeting held December 18, 2019 – **Included.**
 - c.
- 2. Communications
 - a. Letter dated December 20, 2019 to George Bailey, Chairperson from Kaye Bender, PhD, RN, FAAN, President/CEO, Public Health Accreditation Board (PHAB) regarding response to letter indicating that MMDHD would not be applying for reaccreditation citing the high costs of the national accreditation program – **Included.**
 - b. Email message dated January 3, 2020 to Cindy Partlo from Penny Goerge, Executive Secretary, Clinton County regarding appointments to the BOH for 2020 – **Included.**
 - c. Letter dated January 2, 2020 to MMDHD from Angie Thompson, Gratiot County Clerk regarding Gratiot County BOH appointment of George Bailey for 2020 – **Included.**
 - d. Letter dated January 14, 2020 to Marcus Cheatham from Bob Clingenpeel, Montcalm County Controller/Administrator, regarding appointments to the BOH for 2020 – **Included.**
 - e.

E. PUBLIC COMMENTS:

F. BRANCH OFFICE EMPLOYEES:

G. COMMITTEE REPORTS:

1. Finance Committee
 - a. MMDHD's Expenses for December 7, 2019 through January 17, 2020 – **Included.**
 - b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for December 2019 – **Included.**
 - c. MMDHD's Financial Status Report (FSR), FY 18/19
 - d. BOH Per Diem Compensation and Travel Reimbursement Policy – **Included.**
 - e.
2. Personnel Committee
 - a.
3. Program Committee
 - a.
4. Mid-Central Coordinating Committee
 - a.

H. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, M.D., MPH, FAAFP – Included.

1. Influenza 2019-2020 Updates
2. Vaping
3. Update on Coronavirus Outbreak in China
- 4.

I. HEALTH OFFICER'S REPORT: Mark W. (Marcus) Cheatham, Ph.D.

1. Quarterly Service Report (QSR), First Quarter FY 18/19 (October 1, 2019 through December 31, 2019) – **Included.**
2. National Association of County and City Health Officials (NACCHO) 2020 Annual Conference, NACCHO 360: *Raising the Reach of Public Health*, July 7-9, 2020, Denver, Colorado, <http://www.nacchoannual.org/>
3. [National Association for Local Boards of Health \(NALBOH\) Navigate the Rapids Annual Conference](#), August 18-20, 2020, Grand Rapids, Michigan

4. Day at the Capital, Wednesday, April 15, 2020 – **Included.**
5. Leadership Training
6. Reverse Appraisals – **Included.**
7. Hepatitis A Cases in Michigan – **Included.**
- 8.

J. OLD BUSINESS:

1. Update on Cherry Health Promotion, Mid-State Health Network (MSHN) – **Included.**
2. PFAS Update, Grand Ledge Army National Guard Facility
3. BOH Accreditation Team
- 4.

K. NEW BUSINESS:

1. Adoption of Proposed 2020 BOH Finance Committee and Regular Meeting Schedule – **Included.**
2. Schedule Appeal Hearing, Kevin Holt, Capital Equipment & Supply (Clinton County) – **Included.**
3. Emerging Issues
 - a.

L. LEGISLATIVE ACTION:

- 1.

M. INFORMATIONAL ITEMS: – **Included.**

1. Mid-Michigan District BOH Action Items, December 2019
2. Staffing Report, January

N. RELATED NEWS ARTICLES AND LINKS: – <https://www.mmdhd.org/2019-board-of-health-2/>

1. Board of Health, County Support Township Septic Ordinance, *Gratiot County Herald*, December 12, 2019
2. [Seville Twp. Gets Backing To Avoid Municipal Sewer System](#), *Morning Sun*, December 18, 2019
3. Illness: The Gift No One Wants, *Daily News*, December 20, 2019
4. National Guard To Test Grand Ledge Wells, *Lansing State Journal*, December 21, 2019
5. [Federal Law And Proposed State Law Will Raise Smoking Age To 21](#), *WILX TV 10*, December 23, 2019

6. Public Health Servant Recognized For Decades Of Duty, *Gratiot County Herald*, December 26, 2019
7. Township Hopeful Its Third Answer To Unlawful Septic Discharges Is Enough, *Gratiot County Herald*, December 26, 2019
8. Velsicol Chemical Plant Site EPA Cleanup Update, *Gratiot County Herald*, December 26, 2019
9. Mid-Michigan District Health Department Offers Free Radon Testing, *Daily News*, January 13, 2020

O. AGENCY NEWSLETTERS:

- 1.