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BOARD OF HEALTH:	Bruce DeLong Dwight Washington, Ph.D.	George Bailey Chuck Murphy	Betty Kellenberger Adam Petersen
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BOARD OF HEALTH
 SPECIAL MEETING
 at
 Mid-Michigan District Health Department (MMDHD)

Monday, August 10, 2020
 8:30 p.m.

Meeting held virtually due to the highly-contagious COVID-19 virus through Zoom at the following link: <https://us02web.zoom.us/j/9902840485>.

MINUTES

We take action to protect, maintain, and improve the health of our community.

MEMBERS PRESENT: Adam Petersen (*joined at 8:40 a.m.*), Bruce DeLong, Chuck Murphy, Betty Kellenberger, and George Bailey (Chair)

MEMBERS ABSENT: Dwight Washington

STAFF PRESENT: Mark W. (Marcus) Cheatham, Ph.D., Health Officer; Cynthia Partlo, Board Secretary; Sarah Doak, Director of Community Health and Education Division (CHED)

GUESTS: Melissa Selby, Director of Administrative Services

G. Bailey, Chairperson called the Special Meeting of the Mid-Michigan District Board of Health (BOH) to order at 8:38 a.m. on Monday, August 10, 2020, with Board of Health (BOH) members and staff participating virtually due to the highly contagious COVID-19 and to assure compliance with federal, state, and local health guidance and requirements relating to the Governor’s Executive Order 2020-154.

A. AGENDA NOTES, REVIEW, AND REVISIONS: None.

B. PUBLIC COMMENTS: None.

C. COMMITTEE REPORTS:

1. Personnel Committee – Betty Kellenberger, Chairperson

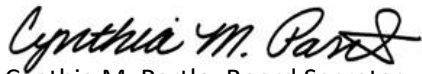
a. Hiring a Public Health Nurse (PHN) at Step 3

M. Cheatham explained that the MMDHD has received additional Essential Local Public Health Services (ELPHS) funding as well as Local Community Stabilization Funding for FY 20/21. He explained that a PHN and Environmental Health (EH) Specialist would need to be hired with that funding. S. Doak interviewed several candidates and one candidate that is currently working as a hospital nurse stood out. The candidate would be taking a large pay cut to join the MMDHD workforce at Step 2. Therefore, M. Cheatham requested, as the BOH has the authority to hire staff at Step 3, that the BOH take action to authorize Step 3 of Wage Band 8 of the Michigan Nurses Association Contract in this case. He described the urgency stating that the State was requesting local public health departments to restart immunization programs, conduct special influenza clinics, and to get ready for COVID-19 vaccination clinics. He explained that this nurse would focus on immunizations, including influenza.

Motion made by B. DeLong and seconded by B. Kellenberger to hire the PHN at Step 3 of Wage Band 8 of the Michigan Nurses Association Contract. G. Bailey requested a roll call vote. C. Partlo called the roll: B. DeLong – Yes; B. Kellenberger – Yes; C. Murphy – Yes; A. Petersen – Yes; and G. Bailey – Yes. Motion carried 5-0.

There being no further business to come before the Board, the meeting adjourned at 8:52 a.m.

Respectfully Submitted,



Cynthia M. Partlo, Board Secretary
For George Bailey, Chairperson
Mid-Michigan District Board of Health