

TO: Temporary Food Service Operator

FROM: Food Service Specialists, Gratiot Branch Office

SUBJECT: TEMPORARY FOOD SERVICE LICENSE

Attached is an application for a temporary food service license. Please be sure to complete contact information, public event information, sign and date, complete and all sections A-N. Please return to this office at least thirty (30) days prior to the event.

**Fee schedule:**

<b>Non-Profit</b> Organization	\$87.00
<b>Profit</b> Organization	\$91.00
Late Fee, <b>if application is not received 30 days before event</b>	\$36.00

Also, included is a copy of the "Temporary Food Operations Checklist."

Should you have any questions, please feel free to contact the appropriate office:

Clinton Branch Office  
989-224-2195

Gratiot Branch Office  
989-875-3681

Montcalm Branch Office  
989-831-5237