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BOARD OF HEALTH:	Bruce DeLong Dwight Washington, Ph.D.	George Bailey Chuck Murphy	Betty Kellenberger Adam Petersen
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APPROVED 11/25/20

BOARD OF HEALTH
 REGULAR MEETING
 At
 Mid-Michigan District Health Department (MMDHD)
 Stanton, Michigan

Meeting held virtually through Zoom at <https://us02web.zoom.us/j/9902840485> due to COVID-19.

Wednesday, October 28, 2020 at 9 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: George Bailey, Chairperson (in person); Adam Petersen (by phone); Bruce DeLong (by phone); Dwight Washington; (by phone); and Betty Kellenberger, Vice Chairperson (virtual); Chuck Murphy (virtual)

Members Absent: None

Staff Present: Mark W. (Marcus) Cheatham, Ph.D., Health Officer (in person); Melissa Selby, Director of Administrative Services (by phone); Sarah Doak, Director of Community Health and Education Division (CHED) (virtual); Cynthia M. Partlo, Board Secretary (virtual); Jennifer E. Morse, MD, MPH, FAAFP, Medical Director (by phone); Liz Braddock, Director of Environmental Health (EH) (in person)

Staff Absent: None

Guests: Lisa Smith, Public Health Representative; (virtual); Krista Miller, Nurse Practitioner Student (virtual); Elisabeth Waldon, Reporter, Daily News (by phone)

George Bailey, Chairperson called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:01 a.m. on Wednesday, October 28, 2020, virtually through Zoom at <https://us02web.zoom.us/j/9902840485> due to the highly-contagious COVID-19 and to assure compliance with federal, state, and local health guidance and requirements.

The Pledge of Allegiance was led by G. Bailey.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

G. Bailey requested that all votes be taken by roll call.

Motion made by B. Kellenberger and seconded by C. Murphy to approve the Agenda as presented. C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy	✓	
A. Petersen	✓	
D. Washington	✓	
G. Bailey	✓	

Motion carried 6-0.

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Draft Board of Directors Meeting held September 14, 2020
- b. Mid-Michigan District BOH Regular Meeting held September 23, 2020

2. Communications – None.

Motion made by D. Washington and seconded by B. Kellenberger to accept and place Meeting Minutes

B. 1. a. and b. on file. C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy	✓	
A. Petersen	✓	
D. Washington	✓	
G. Bailey	✓	

Motion carried 6-0.

C. PUBLIC COMMENTS: None.

D. BRANCH OFFICE EMPLOYEES: None.

E. COMMITTEE REPORTS:

1. Finance Committee – Bruce DeLong, Chairperson

- a. MMDHD’s Expenses for September 12 through October 23, 2020

Motion made by B. DeLong and seconded by B. Kellenberger to approve payment of the MMDHD’s expenses for September 12 through October 23, 2020 in the amount of \$842,219.01.

C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy	✓	
A. Petersen	✓	
D. Washington	✓	
G. Bailey	✓	

Motion carried 6-0.

- b. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for September 2020

B. DeLong stated that the reports were delayed to November’s meeting due to year-end closing.

- c. Proposal to Offer COVID-19 Bonus for Staff

M. Cheatham said that some staff are working incredible amounts of overtime and are at risk of contracting COVID-19 due to their direct contact with clients. He said that the staff would be working on COVID-19 through the spring of 2021. Although not a unanimous vote in the Finance Committee meeting, he said members recommended a \$500 bonus for all staff (except the Health Officer) at a cost of approximately \$40,000. He indicated that unbudgeted revenue from the Michigan Municipal Risk Management Authority (MMRMA) would cover more than half of the cost. D. Washington asked if the bonuses would be paid by funding from the CARES Act. M. Cheatham explained that the agency was not eligible because it was a district health department.

Motion made by B. DeLong and seconded by B. Kellenberger to approve the agency’s proposal to offer a one-time COVID-19 bonus of \$500 to all staff, except for the health officer.

C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy	✓	
A. Petersen		✓
D. Washington	✓	
G. Bailey	✓	

Motion carried 5-1. (A. Petersen opposed)

- d. Proposal to Purchase Patagonia Mass Vaccination Application

M. Cheatham stated the agency was given funding to spend on COVID-19 response. He explained that the Patagonia Mass Vaccination module will work with the agency’s Electronic Health Record (EHR) and allow the agency to conduct mass vaccination clinics. He requested approval to purchase the Patagonia Mass Vaccination Application as proposed at a cost of \$10,000 with an

ongoing monthly cost of \$150 per month. S. Doak added that the application could also be used for flu clinics or other drive-through events and would allow clients to register themselves.

Motion made by B. DeLong and seconded by B. Kellenberger to approve the agency’s proposal to purchase the Patagonia Mass Vaccination Application as proposed at an approximate cost of \$10,000, with ongoing monthly costs of \$150.00.

C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy	✓	
A. Petersen	✓	
D. Washington	✓	
G. Bailey	✓	

Motion carried 6-0.

e. COVID-19 Staffing Proposal

B. DeLong mentioned that the proposal was recommended to approve the hiring of four (4) part-time Public Health Nurses (PHN) to work on COVID-19. M. Cheatham mentioned that the agency was getting behind in case investigation and contact tracing due to the increase in COVID-19 cases. He explained that four part-time PHN would provide the agency with flexibility in scheduling.

Motion made by B. DeLong and seconded by C. Murphy to approve the agency’s COVID-19 staffing proposal to hire four (4) part-time PHN for COVID-19 contract tracing at a cost of approximately \$120,000.

C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy	✓	
A. Petersen	✓	
D. Washington	✓	
G. Bailey	✓	

Motion carried 6-0.

2. Personnel Committee – Betty Kellenberger, Chairperson – No Report.
3. Program Committee – Dwight Washington, Chairperson – No Report.
4. Mid-Central Coordinating Committee – Dwight Washington, Chairperson – No Report.

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

1. Complications from COVID-19

Dr. Morse provided an update on the complications from COVID-19 stating that although 80% of cases can be mild, around 15% can be severe and 5% critical. She stated that some feel that the restrictions should be lifted so that COVID-19 runs unchecked in an effort to cause more infections for herd immunity. She indicated that it is not known what will happen to people long-term who get COVID-19. She explained how SARS-CoV-2 works in the body to cause damage including inflammation, heart and lung damage, breathing difficulties, fatigue, etc. She said that many have ongoing digestive and neurological issues, as well as kidney damage or injury. She reported that some have encountered new onset diabetes when sick with COVID-19. She said there were many different groups studying survivors of COVID-19.

She stated that mass infection in individuals would cause many more hospitalizations and deaths as well as thousands if not millions of Americans to become chronically ill or disabled. Dr. Morse also noted that rural areas were the most heavily affected areas now. Michigan has experienced an 83% increase in cases and a 117% increase in deaths over the last few weeks. She mentioned that she hopes that people better understand that the need to keep practicing prevention methods and to do all they can to avoid getting COVID-19.

C. Murphy commented that there was more testing being provided, therefore more positive cases would be found. Additionally, he said that he does not know of anyone that has had COVID-19 other than mild illness.

M. Cheatham replied that Gratiot County has experienced lower cases of COVID-19, although they are surrounded by Saginaw, Clinton, and Montcalm Counties, and those counties have seen dramatic increases in cases.

G. Bailey asked if the schools are making decisions on their own or whether MMDHD has been providing any guidance for schools. Dr. Morse said that she has been conducting meetings with the schools every week and provides them with data. She explained that a matrix supplied by the State was being used to analyze rates in the community versus COVID-19 activity in the schools. She said that almost all cases in schools have been acquired in the community – not contracted in the schools. She explained the recommendations to schools for deciding to close school or move to remote learning. She said that based upon the advice and data supplied by the health department schools make the decision whether to stay open, close, or transition to remote learning. C. Murphy thanked Dr. Morse for the work that she has done for the schools, summarizing his belief that students need to be in school as there was a huge reading problem in the elementary grades.

2. Influenza

G. Bailey mentioned that BOH members could make an appointment to receive the influenza vaccine.

Dr. Morse reviewed the BOH Monthly Healthy Living Recommendation for November:

1. *Continue to encourage and support COVID-19 prevention measures to prevent long-term complications and death.*
2. *Support those with long-term illness after COVID-19 infection. Refer them to support sites such as:*

<https://www.facebook.com/LongCovidPage>
<https://www.facebook.com/groups/longcovid/>
<https://www.survivorcorps.com/>

Motion made by B. Kellenberger and seconded by D. Washington to approve the BOH Monthly Healthy Living Recommendation for November as proposed and approve the Medical Director’s Report as presented. C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy	✓	
A. Petersen	✓	
D. Washington	✓	
G. Bailey	✓	

Motion carried 6-0.

G. HEALTH OFFICER’S REPORT:

1. Agreements Signed, September 21 through October 18, 2020

M. Cheatham briefly reviewed the agreements signed, noting the topic was for information only.

2. COVID-19

- a. Legal Opinion of Executive Order Status – Cohl, Stoker & Toskey, P.C.

M. Cheatham briefly reviewed the legal opinion received from the agency’s general counsel, Cohl, Stoker, and Toskey concerning the status of the Governor’s Executive Orders stating that the health department periodically receives legal opinions from the agency’s general counsel, but has not shown them to the BOH.

- b. MMDHD COVID-19 Response

M. Cheatham reviewed data regarding COVID-19 from inception through current. He said that mortality from COVID-19 has remained constant at around 2%, although there was a spike in early 2020. He indicated that current data showed that hospitals were being stretched with increased COVID-19 patients.

M. Cheatham also explained the guidance given to the schools regarding levels of risk stating that the current percent of positive tests were: Clinton County - 4%; Gratiot County - 2.4%; and Montcalm County - 5%; however, he reported that the number of positive tests were on the rise. He said that the schools were following their safety plans; therefore, they have been safe places for children. Currently, he reported COVID-19 was circulating by community spread. M. Cheatham said that Clinton and Montcalm were at Level E, which was the highest level and Gratiot County was at Level D, very high. He said that the recommendation for Level E was for schools to consider remote instruction.

A. Petersen said that he has heard from two or three restaurants that inspectors have come in and said that staff were not wearing masks correctly and not wearing the right styles of masks. M. Cheatham mentioned that Environmental Health Specialists (EHS) were educating restaurants in accordance with the Centers for Disease Control and Prevention (CDC) guidelines. A. Petersen asked what authority the health department had to enforce masks. M. Cheatham said that the health department has the authority to fine food service establishments. L. Braddock said that inspectors go into restaurants when repetitive complaints are received from the public. She said that staff at the Montcalm County restaurant in question were not wearing masks but wearing face shields covering only half of their face exposing their mouth. L. Braddock clarified that the agency was educating restaurants under the authority of the Michigan Department of Health and Human Services (MDHHS) order. She stated that the restaurant receives a warning letter from the health department first before the Liquor Control Commission or MIOSHA are notified. L. Braddock said that both organizations could issue fines. M. Cheatham said that the public can appeal a health department decision to the BOH according to the Environmental Health Code. A. Petersen stated the health department issued a shutdown letter to a gym, then a week later said never mind. He added that the Attorney General already stated that she was not going to enforce anything under the previous Executive Orders. He said that he was embarrassed to be attached to our organization. G. Bailey replied that our orders came from the MDHHS which included enforcement of their Executive Order. M. Cheatham reiterated that staff provided education and have not threatened restaurants with fines or closures. He encouraged anyone with complaints to contact him.

3. Trace Force Data

M. Cheatham indicated that the health department was monitoring its own performance through Trace Force. He reviewed the agency's Trace Force Data stating that the State of Michigan and the MMDHD staff were not able to maintain the level of past performance in contacting positive COVID-19 cases within 24 hours.

4. FY 19/20 Quarterly Service Report (QSR), Fourth Quarter (July 1, 2020 through September 30, 2020)

M. Cheatham reviewed the FY 19/20 QSR charts for the fourth quarter stating that the agency has continued to provide WIC Program services throughout the pandemic at consistently high levels. Although Family Planning services have declined, services were still being provided. Immunization services stopped through the second and third quarter of FY 19/20; however, immunization services have restarted in the fourth quarter.

In Environmental Health, food service inspections stopped during the second quarter, but have gotten back on track. Onsite Wastewater Program and Drinking Water Programs continued at high levels with services provided remotely. M. Cheatham reported an increase in nuisance complaints. L. Braddock stated that nuisance complaints reflected in the report do not include COVID-19 complaints.

4. District-Wide In-Service, Friday, November 6, 2020, Virtual – No report.

H. OLD BUSINESS: None.

I. NEW BUSINESS:

1. FY 20/21 MMDHD Organizational Charts

M. Cheatham reviewed MMDHD's revised Organizational Charts for FY 20/21 noting the placement of new positions.

Motion made by C. Murphy and seconded by D. Washington to approve the agency's FY 20/21 Organizational Charts as presented.

C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy	✓	
A. Petersen	✓	
D. Washington	✓	
G. Bailey	✓	

Motion carried 6-0.

2. Emerging Issues – None.

Motion made by D. Washington and seconded by B. Kellenberger to accept the Health Officer's Report and place it on file.

C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy	✓	
A. Petersen	✓	
D. Washington	✓	
G. Bailey	✓	

Motion carried 6-0.

J. LEGISLATIVE ACTION: None.

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, September 2020
2. Staffing Report

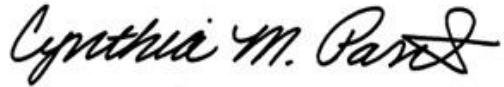
M. Cheatham reviewed the Staffing Report stating that some positions were continuing to be held.

- L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2020-board-of-health/>
1. 'This Truly Affects Our Trust', *Gratiot County Herald*, September 16, 2020
 2. Alma Elementary, College Grapple With Outbreaks, *Gratiot County Herald*, September 17, 2020
 3. Virtual PBB Community Meetings Set For Next Week, *Gratiot County Herald*, September 17, 2020
 4. MAISD Focusing On Enrollment, Making Strides In Special Ed, *Daily News*, September 21, 2020
 5. COVID-19 Outbreak Associated With Alma Elementary Grows By 283%, *Morning Sun*, September 22, 2020
 6. Take Precautions To Avoid Mosquito Bites And The Diseases They Carry, *Daily News*, September 22, 2020
 7. Local Health Officials Encourage Flu Shot In Wake Of COVID Pandemic, *Gratiot County Herald*, September 23, 2020
 8. Three Children Infected In Luce Road Elementary COVID Outbreak, *Morning Sun*, September 23, 2020
 9. Update: CC-C Schools Shut Down Due To Coronavirus Outbreak, *Daily News*, September 23, 2020
 10. Just In: Sheridan Resident Suspected To Have Contracted EEE, *Daily News*, September 24, 2020
 11. Stanton Continues Halloween Hours Debate, Reviews CDC Guidelines For Holiday Events, *Daily News*, September 24, 2020
 12. Carson City Nursing Home Has COVID Outbreak, *Daily News*, September 25, 2020
 13. Contamination's Shadow, *Morning Sun*, September 25, 2020
 14. PFAS Not Detected Near Grand Ledge Army Facility, *Lansing State Journal*, September 25, 2020
 15. 'Beloved Michelle': CC-C School Teacher Unexpectedly Dies Amid COVID Outbreak, *Daily News*, September 26, 2020
 16. MCC Reports First Positive Coronavirus Case, 5 More Students Asked To Quarantine, *Daily News*, September 26, 2020
 17. One Michigan County Tells The Story Of A Nation Plagued By Water Pollution, *Michigan Radio-NPR*, September 27, 2020
 18. 14th Isabella Resident Dies Of COVID-19, *Morning Sun*, September 29, 2020
 19. A Rural Michigan District Has 15 COVID Cases, One Death, And Few Answers, *Bridge Michigan*, September 29, 2020
 20. Health Officials Talk School COVID-19 Outbreaks, *Daily News*, September 30, 2020
 21. Gratiot COVID Cases Jump By 15 In One Day, *Morning Sun*, September 30, 2020
 22. Greenville Schools OK Extended COVID-19 Learning Plan, *Daily News*, September 30, 2020
 23. Career Center Morning Session Moves To Distance Learning, *Daily News*, October 2, 2020
 24. Local COVID Death Not Listed On Death Certificate, Despite Federal Requirement, *Daily News*, October 3, 2020
 25. Seville Twp. Officials Get EGLE Water Test Results, *Morning Sun*, October 4, 2020
 26. Uncertainty Lingers after Supreme Court Decision, *Morning Sun*, October 6, 2020
 27. No School Updates On Virus Cases, *Lansing State Journal*, October 6, 2020
 28. Vail: COVID-19 Authority Is 'Very Clear', *Lansing State Journal*, October 6, 2020
 29. Four Deaths Reported Across Mid-Michigan, *Morning Sun*, October 7, 2020
 30. Health Department Issues Emergency Order; COVID Deaths Reported in Gratiot, Adjacent Counties, *Gratiot County Herald*, October 15, 2020
 31. Three Schools Report New Cases, *Morning Sun*, October 8, 2020
 32. St. Johns High Moves To Remote Learning After Staffer Tests Positive For COVID-19, *Lansing State Journal*, October 9, 2020
 33. Contact Tracing Stirs Emotions, *Morning Sun*, October 12, 2020
 34. COVID-19 Hospitalizations Low In Greater Lansing Despite Surge, *Lansing State Journal*, October 17, 2020
 35. Lakeview Schools Staff Member Tests Positive For COVID-19, *Daily News*, October 17, 2020
 36. Greenville Varsity Football Game Friday Canceled Due To COVID-19 Exposure, *Daily News*, October 20, 2020

M. AGENCY NEWSLETTERS: None

There being no further business to come before the Board, the meeting was adjourned at 10:32 a.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Cynthia M. Partlo". The signature is written in a cursive style with a large, decorative flourish at the end.

Cynthia M. Partlo, Board Secretary
For George Bailey, Chairperson
Mid-Michigan District Board of Health