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BOARD OF HEALTH:	Bruce DeLong Dwight Washington, Ph.D.	George Bailey Chuck Murphy	Betty Kellenberger Adam Petersen
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APPROVED 10/28/20

BOARD OF HEALTH
 REGULAR MEETING
 At
 Mid-Michigan District Health Department (MMDHD)
 Ithaca, Michigan

Meeting held virtually through Zoom at <https://us02web.zoom.us/j/9902840485> due to COVID-19.

Wednesday, September 23, 2020 at 9 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: George Bailey, Chairperson (by phone); Adam Petersen (by phone); Bruce DeLong (by phone); Dwight Washington; (by phone); and Betty Kellenberger, Vice Chairperson (virtual)

Members Absent: Chuck Murphy

Staff Present: Mark W. (Marcus) Cheatham, Ph.D., Health Officer (in person); Melissa Selby, Director of Administrative Services (virtual); Sarah Doak, Director of Community Health and Education Division (CHED) (virtual); Cynthia M. Partlo, Board Secretary (virtual); Jennifer E. Morse, MD, MPH, FAAFP, Medical Director (by phone); Liz Braddock, Director of Environmental Health (EH) (in person)

Staff Absent: None

Guests: Craig Lyons, Reporter (virtual), Lansing State Journal

George Bailey, Chairperson called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:01 a.m. on Wednesday, September 23, 2020, virtually through Zoom at <https://us02web.zoom.us/j/9902840485> due to the highly-contagious COVID-19 and to assure compliance with federal, state, and local health guidance and requirements relating to the Governor’s Executive Order 2020-154.

The Pledge of Allegiance was led by G. Bailey.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

G. Bailey requested that all votes be taken by roll call. He requested C. Partlo call the roll to ensure a quorum. C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy		
A. Petersen	✓	
D. Washington	✓	
G. Bailey	✓	

Quorum at 5-0.

M. Selby mentioned that she would like to add Proposal to Purchase a New Server and Upgrade to Server 2019 as item E. 1. c.

Motion made by B. DeLong and seconded by B. Kellenberger to approve the Agenda as amended. C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy		
A. Petersen	✓	
D. Washington	✓	
G. Bailey	✓	

Motion carried 5-0.

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Draft Board of Directors Meeting held August 10, 2020
- b. Mid-Michigan District BOH Regular Meeting held August 26, 2020

2. Communications

Motion made by B. Kellenberger and seconded by D. Washington to accept and place Meeting Minutes B. 1. a. and b. on file. C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy		
A. Petersen	✓	
D. Washington	✓	
G. Bailey	✓	

Motion carried 5-0.

C. PUBLIC COMMENTS: None.

D. BRANCH OFFICE EMPLOYEES: None.

E. COMMITTEE REPORTS:

1. Finance Committee – Bruce DeLong, Chairperson

a. MMDHD’s Expenses for August 15 through September 11, 2020

Motion made by B. DeLong and seconded by D. Washington to approve payment of the MMDHD’s expenses for August 15 through September 11, 2020 in the amount of \$526,117.09. C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy		
A. Petersen	✓	
D. Washington	✓	
G. Bailey	✓	

Motion carried 5-0.

b. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for August 2020 and Amended FY 19/20 Budget

Motion made by B. DeLong and seconded by D. Washington to approve and place the Balance Sheet, Revenue and Expenditure Report for August 2020 and Amended FY 19/20 Budget on file. C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy		
A. Petersen	✓	
D. Washington	✓	
G. Bailey	✓	

Motion carried 5-0.

c. Proposal to Purchase a New Server and Upgrade to Server 2019

M. Selby explained that the server in the Clinton Branch Office (CBO) has been limping along with poor connection issues for the last couple of months. She mentioned that the server was our oldest one and needed to be upgraded right away. She indicated that the cost would be approximately \$7,000 for the server; however, the recommendation from Information Technology

(IT) staff would be to also purchase an upgrade to server 2019 software at a cost of about \$4,000. She explained that would enable the agency to move toward cloud-based applications. She requested BOH approval to purchase a new server for CBO and the upgrade to server 2019 as proposed.

Motion made by B. DeLong and seconded by B. Kellenberger to approve the agency’s request to purchase a new server for CBO, together with an upgrade to server 2019, as proposed at an approximate cost of \$11,000. Motion carried.

C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy		
A. Petersen	✓	
D. Washington	✓	
G. Bailey	✓	

Motion carried 5-0.

2. Personnel Committee – Betty Kellenberger, Chairperson

a. Teamsters Local 214 (T214) Contract and Ratification Summary

B. Kellenberger provided an update regarding the T214 contract negotiations stating that a Contract has been ratified. M. Selby mentioned that the wage increase was 1.25% for FY 20/21. B. Kellenberger requested that the BOH authorize Personnel Committee members to sign the ratified T214 Contract.

Motion made by B. Kellenberger and seconded by B. DeLong to authorize Personnel Committee members to sign the ratified T214 contract as proposed. C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy		
A. Petersen	✓	
D. Washington	✓	
G. Bailey	✓	

Motion carried 5-0.

b. Non-Union Employees’ Wage Proposal

M. Cheatham stated that the non-union employees requested a wage increase of 1.25% for FY 20/21 and requested BOH approval.

Motion made by B. Kellenberger and seconded by D. Washington to authorize a 1.25% wage increase for non-union employees for FY 20/21 as proposed. C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy		
A. Petersen	✓	
D. Washington	✓	
G. Bailey	✓	

Motion carried 5-0.

3. Program Committee – Dwight Washington, Chairperson – No Report.
4. Mid-Central Coordinating Committee – Dwight Washington, Chairperson – No Report.

F. MEDICAL DIRECTOR’S REPORT: Jennifer E. Morse, MD, MPH, FAFP

1. Eastern Equine Encephalitis (EEE)

Dr. Morse provided an update on EEE stating that last year was the largest number of human cases in Michigan’s history (10 human cases with 6 fatalities). This year to date, there are 32 animal cases (30 horses, 2 deer) 1 confirmed human case and 1 one suspect human case in Montcalm County. She explained that the results needed to be confirmed with a second preliminary test. She explained how the disease spreads from birds to specific species of mosquitos to horses and humans, adding that if you have an infected horse that does not necessarily mean that you would get the disease. It means that mosquitos that you could get the disease from are in the area. She said that the cases of EEE are in unvaccinated horses. Dr. Morse indicated that EEE in horses can be prevented by vaccination. She reported that less than 1% of human cases develop severe illness. She said that there was no treatment or vaccine for humans; however, mosquito prevention methods are encouraged. She explained that two hard freezes are needed before the mosquitos will die.

Dr. Morse said that on September 11th, the State of Michigan issued a notice recommending that people should avoid outdoor activities after dusk through dawn. On September 14th, the State of Michigan issued another notice that aerial spraying to kill adult mosquitos would be performed on September 16th. She explained the chemical used in the spraying and reviewed the areas that were treated.

Additionally, Dr. Morse said that updated maps and information could be found at www.mi.gov/eee.

Dr. Morse reviewed the BOH Monthly Healthy Living Recommendation for October:

1. *Continue to use mosquito control measures until there have been at least two heavy freezes and you no longer see mosquitos in your area.*
2. *Be prepared for future emergency management of vector-borne disease outbreaks.*

3. For excellent guide see “ASTHO: Before the Swarm: Guidelines for the Emergency Management of Vector-Borne Disease Outbreaks”
<https://www.astho.org/Programs/Environmental-Health/Natural-Environment/Vector-Borne-and-Zoonotic-Diseases/Before-the-Swarm-Guidelines-for-the-Emergency-Management-of-Vector-Borne-Disease-Outbreaks/>
4. Work with and support local, state, and national partners in the development of ongoing mosquito and vector-borne disease surveillance and control measures.
5. AMCA Best Practices for Integrated Mosquito Management: A Focused Update
https://www.naccho.org/uploads/downloadable-resources/amca-guidelines-final_pdf.pdf
6. NACCHO Foundational Training Resources Designed for Vector Control Programs
<https://www.naccho.org/blog/articles/foundational-training-resources-designed-for-vector-control-programs>

Motion made by B. Kellenberger and seconded by D. Washington to approve the BOH Monthly Healthy Living Recommendation for October as proposed and approve the Medical Director’s Report as presented. C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy		
A. Petersen	✓	
D. Washington	✓	
G. Bailey	✓	

Motion carried 5-0.

G. HEALTH OFFICER’S REPORT:

1. Agreements Signed, August 20 through September 17, 2020

M. Cheatham briefly reviewed the agreements signed, noting the topic was for information only. He said that he would like to add State awarded grant funds to the list.

2. COVID-19 and Schools

- a. Quarantine
- b. MMDHD School Data
- c. School Communication Guide
- d. School Outbreaks
- e. School Sports

M. Cheatham reviewed the agency’s COVID-19 response activities stating that the data included in the BOH report changed regarding the number of districts with cases. S. Doak mentioned that one additional school, Carson City-Crystal Schools, has been added to the Montcalm County data. M.

Cheatham mentioned that the public was concerned about the number of students and teachers that have had to be quarantined for 14 days. M. Cheatham reported that Pewamo-Westphalia has been on quarantine for 2 weeks which was very difficult for them. He said that parents have been furious with the health department, expressing their frustrations on nurses that do contact tracing, although the nurses were doing what they have been trained to do. He also read a section from Emergency Order 2020-142 defending the actions of the health department. M. Cheatham explained that Dr. Morse has really tried to help the schools stating that it was a priority to educate and assist them. Additionally, M. Cheatham said that he meets weekly with the Intermediate School Districts to offer continuous guidance.

D. Washington asked if face coverings were an issue in the outbreak cases. Dr. Morse replied that face coverings do not completely protect individuals. In one school, a parapro was in close contact with students for long periods of time while wearing a mask which was a factor; however, not wearing face coverings was a factor in a Gratiot County outbreak at an elementary school. M. Cheatham added that sports and band have also been factors across the district.

M. Cheatham mentioned that there was a school within our district that the Board of Education directed the school to block contact tracing and quarantine for their athletes while competing. Once other schools became aware of this, they did not want their athletes playing with potentially sick athletes. M. Cheatham said that he became involved and found that after talking with the school superintendent, he was assured that the athletic director and coaches were not following the wishes of the Board of Education and in fact had coaches and athletes in quarantine.

H. OLD BUSINESS:

1. Mid-State Health Network (MSHN) Update

M. Cheatham provided an update regarding MSHN stating that the agency now has a full license for Substance Abuse Prevention Services. He said that the contract with MSHN was due for renewal and requested authorization to have G. Bailey sign it. M. Cheatham indicated all costs of operating the program would be covered through the MSHN Contract.

Motion made by B. DeLong and seconded by B. Kellenberger to authorize G. Bailey to sign the MSHN Contract. C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy		
A. Petersen	✓	
D. Washington	✓	
G. Bailey	✓	

Motion carried 5-0.

I. NEW BUSINESS:

1. Emerging Issues

a. Exaggerated COVID-19 Death Rates

M. Cheatham mentioned that he has heard from staff and others that it appeared that death rates were being classified to exaggerate the impact of COVID-19. He said that debates about misclassification of deaths happen regularly. Additionally, M. Cheatham said state and national associations have rules around classification of deaths. He reviewed data indicating that the number of deaths were much higher than normal between April and August; noting that COVID-19 has had a negative effect on our district.

Motion made by B. Kellenberger and seconded by B. DeLong to accept the Health Officer’s Report and place it on file. C. Partlo called the roll:

Board Member	Yes	No
B. DeLong	✓	
B. Kellenberger	✓	
C. Murphy		
A. Petersen	✓	
D. Washington	✓	
G. Bailey	✓	

Motion carried 5-0.

J. LEGISLATIVE ACTION: None

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, August 2020
2. Staffing Report

M. Cheatham reviewed the staffing report.

B. Kellenberger mentioned that the Montcalm Care Network would like a flu clinic at their facility. M. Cheatham said that he dropped the ball on that request and would refer to S. Doak. G. Bailey asked if the agency was back in business to provide immunizations. M. Selby said that the agency would be receiving flu vaccine at the end of the month. S. Doak mentioned that any of the branch offices could be contacted for an immunization appointment and added that the agency has been providing immunizations since June.

L. RELATED NEWS ARTICLES AND LINKS: – <https://www.mmdhd.org/2020-board-of-health/>

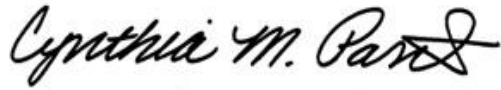
1. What To Do When You Have A Bat In Your House, *Daily News*, August 21, 2020
2. EPA Picks The Right Spot, *Morning Sun*, August 24, 2020
3. Alma Activist and Healthy Pine River Founder To Receive Statewide Environmental Prize, *Gratiot County Herald*, August 27, 2020
4. Gym Owner’s Attorney Calls Out EO ‘Inconsistencies’, *Daily News*, August 29, 2020
5. Health Dept. To Attempt ‘Path To Legality’ For Gyms, *Daily News*, August 29, 2020
6. Montcalm Prevention Collaborative, *Lakeview Area News*, September 3, 2020
7. Flu Season Is Coming Soon, *Daily News*, September 8, 2020
8. School Suspending In-Person Classes, *Morning Sun*, September 8, 2020

9. EPA: Soil Cleanup Wraps Up Phase 2, *Morning Sun*, September 11, 2020
10. Greenville Schools Report First Positive Coronavirus Case, *Daily News*, September 12, 2020
11. Getting to The Bottom Of PBB contamination, *Morning Sun*, September 14, 2020
12. Montcalm County Coronavirus Cases Hold Steady, *Daily News*, September 15, 2020
13. A Very Difficult Experience, *Daily News*, September 16, 2020
14. Four Cases At Alma College: One New Death Seen In Isabella, *Morning Sun*, September 16, 2020

M. AGENCY NEWSLETTERS: None

There being no further business to come before the Board, the meeting was adjourned at 10:09 a.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Cynthia M. Partlo". The signature is written in a cursive, flowing style.

Cynthia M. Partlo, Board Secretary
For George Bailey, Chairperson
Mid-Michigan District Board of Health