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BOARD OF HEALTH
ORGANIZATIONAL MEETING
At
Mid-Michigan District Health Department (MMDHD)

Wednesday, January 27, 2021
9:00 a.m.

AGENDA

We take action to protect, maintain, and improve the health of our community.

Pledge of Allegiance

No Finance Committee Meeting; topics considered at the Organizational Meeting.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

1.

Note: Traditionally, the Board of Health (BOH) has directed the Health Officer to open the Organizational Meeting. Once election of a Chairperson is complete, the meeting is turned over to the Chairperson.

B. ELECTION OF OFFICERS FOR 2021:

1. Chairperson

2. Vice Chairperson

C. APPOINTMENTS TO THE BOH FOR 2021:

1. Appointment of BOH Secretary

Note: Traditionally, the position of Executive Administrative Assistant is appointed to serve as the Board Secretary and designated to post public notices for the Board.

2. Proposed Appointment of BOH Standing Committees, Chairpersons, and Membership Assignments for 2021 – **Included.**

a. Finance Committee

- b. Personnel Committee
- c. Program Committee
- 3. Appointments of BOH Representatives to External Organizations and Committees, Assignments for 2021
 - a. Mid-Central Coordinating Committee
 - b. Michigan Association for Local Public Health (MALPH)
- 4. Appointments of BOH Representatives to Internal Committees for 2021
 - a. Quality Vision Action Team (QVAT)
 - b. Rebranding/Marketing Committee

D. CONSENT ITEMS:

- 1. Meeting Minutes
 - a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held December 14, 2020 – **Included.**
 - b. Mid-Michigan District BOH Regular Meeting held December 16, 2020 – **Included.**
 - c.
- 2. Communications
 - a. Email message dated January 5, 2021 to Cindy Partlo from Penny Goerge, Executive Secretary, Clinton County regarding appointments to the BOH for 2021 – **Included.**
 - b. Letter dated January 7, 2021 to Marcus Cheatham, PhD from Bob Swanson, Director, Division of Immunizations, Michigan Department of Health and Human Services (MDHHS) regarding COVID Immunizations award for FY 2021 in the amount of \$137,050 – **Included.**
 - c. Email message dated January 11, 2021 to Marcus Cheatham from Michelle Becker, Montcalm County Confidential Administrative Aide regarding appointments to the BOH for 2021 – **Included.**
 - d. Letter dated January 12, 2021 to Mid-Michigan District BOH from Angie Thompson, Gratiot County Clerk regarding appointments to the BOH for 2021 – **Included.**
 - e. Memorandum dated January 20, 2021 to Local Health Departments from Sean Dunleavy, Manager, Quality Assurance Unit, Michigan Department of Agriculture and Rural Development (MDARD) regarding the status of food programs – **Included.**
 - f.

E. PUBLIC COMMENTS:

F. BRANCH OFFICE EMPLOYEES:

G. COMMITTEE REPORTS:

1. Finance Committee

- a. MMDHD's Expenses for December 5, 2020 through January 15, 2021 – **Included.**
- b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for December 2020 – **Included.**
- c. MMDHD's Financial Status Report (FSR), FY 19/20 – **Handout.**
- d. BOH Per Diem Compensation and Travel Reimbursement Policy – **Included.**
- e. Extension Agreement with My Community Dental Centers, Inc. (MCDC), Saint Johns Center – **Included.**
- f.

2. Personnel Committee

- a.

3. Program Committee

- a.

4. Mid-Central Coordinating Committee

- a.

H. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, MD, MPH, FAAFP – **Included.**

1. SARS-CoV 2 Variant

2.

I. HEALTH OFFICER'S REPORT: Mark W. (Marcus) Cheatham, PhD

- 1. Quarterly Service Report (QSR), First Quarter FY 20/21 (October 1, 2020 through December 31, 2020) – **Included.**
- 2. COVID-19 Activities – **Included.**
 - a. Trace Force Data

3. Agreements Signed, December 11, 2020 through January 21, 2021 – **Included.**

4.

J. OLD BUSINESS:

1.

K. NEW BUSINESS:

1. Adoption of Proposed 2021 BOH Finance Committee and Regular Meeting Schedule – **Included.**

2. Emerging Issues

a.

L. LEGISLATIVE ACTION:

1.

M. INFORMATIONAL ITEMS: – **Included.**

1. Mid-Michigan District BOH Action Items, December 2020

2. Staffing Report, January

N. RELATED NEWS ARTICLES AND LINKS: – <https://www.mmdhd.org/2021-board-of-health/>

1. Community Advisory Group Announces Hall of Fame Inductees, *Gratiot County Herald*, December 9, 2020

2. Incoming State Rep To Lakeview Restaurant Owners: 'I Have Your Back', *Daily News*, December 14, 2020

3. Region Sees Deadliest 10 Days Of Pandemic, *Morning Sun*, December 15, 2020

4. Vaccines To Arrive This Week, *Morning Sun*, December 15, 2020

5. COVID-19: Gratiot Death Toll Hits 50; Outbreaks At Long Term Care Facilities, St. Louis Prisons, *Gratiot County Herald*, December 17, 2020

6. Six New COVID-19 Deaths Reported, *Morning Sun*, December 17, 2020

7. Montcalm County Reports Its 50th COVID-19 Death, *Daily News*, December 18, 2020

8. Shot Of Hope, *Morning Sun*, December 18, 2020

9. Gratiot Healthcare Workers Begin To Receive COVID-19 Vaccine, *Gratiot County Herald*, January 8, 2021

10. Region Sees 12 More COVID Death, *Morning Sun*, December 23, 2020

11. 4 Deaths Reported, Including One In Clare County, *Morning Sun*, December 24, 2020

12. COVID-19 Update: Gratiot Death Toll Tops 60, *Gratiot County Herald*, December 30, 2020

13. Montcalm County Judge To Hear Chapz Roadhouse Case, *Daily News*, December 30, 2020

14. State Adds 9 COVID Deaths From Mid-Michigan, *Morning Sun*, December 30, 2020

15. State Reports New COVID Deaths In Gratiot, *Morning Sun*, December 31, 2020

16. Vaccine Rollout Limited In Region, *Lansing State Journal*, January 1, 2021

17. Health Department To Offer Free Fluoride Varnish Applications, *Daily News*, January 2, 2021

18. State Answers Bell With New PBB Website, *Morning Sun*, January 3, 2021

19. Twenty-Two Die From COVID Since Wednesday, *Morning Sun*, January 5, 2021
20. Crystal Township Talks Tax Time Building Occupancy, *Daily News*, January 6, 2021
21. Local COVID Deaths Slowing After Tough December, *Daily News*, January 6, 2021
22. MMDHD Begins Administering COVID-19 Vaccine, *Gratiot County Herald*, January 6, 2021
23. Nine New Deaths Reported In Region, *Morning Sun*, January 6, 2021
24. Local Health Department Has Administered 440 Of Its 1,600 COVID Vaccines, *Daily News*, January 7, 2021
25. State To Open New Vaccine Phase, *Lansing State Journal*, January 7, 2021
26. Two Deaths Per Day In Gratiot Last Week As Vaccine Distribution Continues To Progress, *Gratiot County Herald*, January 7, 2021
27. Four More Deaths Reported, *Morning Sun*, January 8, 2021
28. The COVID-19 Vaccine: Who's Received It So Far In Ionia And Montcalm Counties, *Daily News*, January 11, 2021
29. Vaccination Vexation: Local Health Officer Calls Gov. Whitmer's Vaccine Announcement 'Unfortunate', *Daily News*, January 11, 2021
30. COVID-19 Vaccine In Short Supply, *Lansing State Journal*, January 12, 2021
31. Greenville Public Schools Teachers, Staff Begin Receiving Vaccine For COVID-19, *Daily News*, January 12, 2021
32. MMDHD Experiencing COVID-19 Vaccine Shortage, *Gratiot County Herald*, January 13, 2021
33. Four New Deaths Reported In Region, *Morning Sun*, January 15, 2021
34. Local Health Department: Please Do Not Call Us To Request COVID-19 Vaccination, *Daily News*, January 16, 2021
35. Vaccine Shortages Tied To Federal-Level Chaos, *Morning Sun*, January 20, 2021
36. COVID-19 Update: Cases Slow, But Vaccine Shortages Linger, *Gratiot County Herald*, January 20, 2021
- 37.

O. AGENCY NEWSLETTERS:

- 1.