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<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Michael R. Beach
	Dwight Washington, Ph.D.	Chuck Murphy	Adam Petersen

**APPROVED 5/26/21**

Mid-Michigan District Health Department  
 BOARD OF HEALTH  
 REGULAR MEETING

April 28, 2021  
 9:00 a.m.

*Meeting also held virtually through Zoom Video Communications, Inc. due to COVID-19.*

**MINUTES**

*We take action to protect, maintain, and improve the health of our community.*

- Members Present: Bruce DeLong (Saint Johns, Michigan) (*left the meeting at 10:17 a.m.*), Dwight Washington (Bath Township, Michigan), Chuck Murphy (Alma, Michigan), George Bailey (Ithaca, Michigan), Adam Petersen, Vice Chairperson (Greenville, Michigan), and Michael Beach (Carson City, Michigan)
- Members Absent: None
- Staff Present: Mark W. (Marcus) Cheatham, Ph.D., Health Officer (Stanton, Michigan); Cynthia M. Partlo, Board Secretary (Lansing, Michigan); Jennifer E. Morse, MD, MPH, FAAFP, Medical Director (Clare, Michigan);
- Staff Absent: Melissa Selby, Director of Administrative Services; and Liz Braddock, Director of Environmental Health (EH)
- Guests: Elisabeth Waldon, News Editor, Daily News; Ali Barnes, Yeo & Yeo

Bruce DeLong, Chairperson called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:00 a.m. on Wednesday, April 28, 2021, online through Zoom Video Communications, Inc. due to the highly-contagious COVID-19 and to assure compliance with federal, state, and local health guidance and requirements.

The Pledge of Allegiance was led by A. Petersen.

**A. AGENDA NOTES, REVIEW, AND REVISIONS:**

M. Cheatham requested that item E. 1. d., FY 19/20 Audited Financial Statements be moved to the first order of business.

**Motion made by G. Bailey and seconded by M. Beach to move item E. 1. d., FY 19/20 Audited Financial Statements to the first order of business and approve the Agenda as amended. B. DeLong asked C. Partlo to call the roll:**

Board Member	Yes	No
G. Bailey	✓	
M. Beach	✓	
C. Murphy	✓	
A. Petersen	✓	
D. Washington	✓	
B. DeLong	✓	

**Motion carried 6-0.**

- E. 1. a. FY 19/20 Audited Financial Statements, *Ali Barnes, Yeo & Yeo* (Note: One presentation will be given at the Regular Board Meeting)

Ali Barnes, CPA from Yeo & Yeo reviewed the FY 19/20 Audited Financial Statements, including the Single Audit Report. She reviewed portions of the Financial Statements noting that the opinion given to MMDHD was an unmodified, clean audit opinion and there were no Federal findings in the WIC Program reported in the Single Audit Report.

**Motion made by G. Bailey and seconded by A. Petersen to accept the FY 19/20 Audited Financial Statements as proposed and place them on file. B. DeLong asked C. Partlo to call the roll:**

Board Member	Yes	No
G. Bailey	✓	
M. Beach	✓	
C. Murphy	✓	
A. Petersen	✓	
D. Washington	✓	
B. DeLong	✓	

**Motion carried 6-0.**

**B. CONSENT ITEMS:**

- 1. Meeting Minutes
  - a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held March 8, 2021
  - b. Mid-Michigan District Board of Health (BOH) Regular Meeting held March 24, 2021

**Motion made by C. Murphy and seconded by D. Washington to accept the Meeting Minutes B. 1. a. and b. and place on file. B. DeLong asked C. Partlo to call the roll:**

Board Member	Yes	No
G. Bailey	✓	
M. Beach	✓	
C. Murphy	✓	
A. Petersen	✓	
D. Washington	✓	
B. DeLong	✓	

**Motion carried 6-0.**

2. Communications – None

C. PUBLIC COMMENTS: – None

D. BRANCH OFFICE EMPLOYEES: – None

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

a. MMDHD’s Expenses for March 13 through April 9, 2021

**Motion made by G. Bailey and seconded by M. Beach to approve payment of the MMDHD’s expenses for March 13 through April 9, 2021 in the amount of \$519,621.18. B. DeLong asked C. Partlo to call the roll:**

Board Member	Yes	No
G. Bailey	✓	
M. Beach	✓	
C. Murphy	✓	
A. Petersen	✓	
D. Washington	✓	
B. DeLong	✓	

**Motion carried 6-0.**

b. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for March 2021

**Motion made by G. Bailey and seconded by D. Washington to approve and place the Balance Sheet, Revenue and Expenditure Report for March 2021 on file. B. DeLong asked C. Partlo to call the roll:**

Board Member	Yes	No
G. Bailey	✓	
M. Beach	✓	
C. Murphy	✓	
A. Petersen	✓	
D. Washington	✓	
B. DeLong	✓	

**Motion carried 6-0.**

- d. FY 21/22 Budget Development Schedule

**Motion made by G. Bailey and seconded by A. Petersen to approve the FY 21/22 Budget Development Schedule as proposed. B. DeLong asked C. Partlo to call the roll:**

Board Member	Yes	No
G. Bailey	✓	
M. Beach	✓	
C. Murphy	✓	
A. Petersen	✓	
D. Washington	✓	
B. DeLong	✓	

**Motion carried 6-0.**

- e. Purchase Vision Screeners

**Motion made by G. Bailey and seconded by M. Beach to approve the purchase of three Plusoptix vision screeners as proposed at a cost of \$5,995 per unit. B. DeLong asked C. Partlo to call the roll:**

Board Member	Yes	No
G. Bailey	✓	
M. Beach	✓	
C. Murphy	✓	
A. Petersen	✓	
D. Washington	✓	
B. DeLong	✓	

**Motion carried 6-0.**

- f. Employee Salary Survey

M. Cheatham explained that the issue was brought before the BOH in 2018 stating that he promised the Michigan Nurses Association that the agency would conduct an employee salary survey by 2020 to attempt to resolve questions about salaries and benefits within the department affecting all employees. With the COVID-19 pandemic, M. Cheatham said that the salary survey has not been completed. The BOH supported the staff's desire to not do it now, but asked M.

Cheatham to report back in three months with options for them about how to get it done as the agency committed to do.

**Motion made by G. Bailey and seconded by A. Petersen to request M. Cheatham to present options to the BOH in three months about how the agency intends to move forward with an employee salary survey. B. DeLong asked C. Partlo to call the roll:**

Board Member	Yes	No
G. Bailey	✓	
M. Beach	✓	
C. Murphy	✓	
A. Petersen	✓	
D. Washington	✓	
B. DeLong	✓	

**Motion carried 6-0.**

g. FY 20/21 Food Service Establishment Fees

L. Braddock joined the meeting briefly at 9:40 a.m. M. Cheatham mention that there was a typo in the last paragraph of the first page: MMDHD has collected over \$2,609,739 should have been *over \$260,000*. He indicated that the State legislature proposed to amend the Food Law through passage of Senate Bills 353 and 354. He said that the amendment adds section 7 that would suspend the collection of all food industry fees for one year. This means a loss of revenue for the MMDHD of \$315,000, which is approximately one-half of the Food Program revenue resulting in a reduction in staff of three FTEs. He indicated that the loss in revenue would be spread throughout the agency not just in the EH Division. He expressed concern of an increase in foodborne illness if this amendment were to be passed. He explained that in the Intergovernmental Agreement, the counties committed to maintaining funding levels in accordance with the minimum program requirements; therefore, help from the counties would be needed to solve the shortfall in funding. M. Cheatham said that MALPH has tried to talk with the author of the bill with no success. M. Cheatham indicated that he intended to talk with Senator Outman to request that he explain our position to his colleagues. Additionally, M. Cheatham said that alternative funding should be explored including using COVID relief funding to help local businesses. Furthermore, he said that the agency would use the Intergovernmental Agreement to calculate each county's use of the Food Program to determine their portion of support for local businesses in order to preserve the agency's capacity to protect the public. C. Murphy recommended using stimulus funding as proposed. L. Braddock left the meeting at 9:47 a.m.

A. Petersen said that the Audit report showed that MMDHD has unrestricted fund balance of over \$400,000 and that we needed to stop dinging restaurants to save positions. M. Cheatham said the agency can do the many services it does because of fund balance and by using most of that balance would place the agency in a very tight financial position jeopardizing its ability to operate. M. Cheatham explained how the COVID funding worked in counties with a district health department stating that it was not the agency's intent to request that funding from the counties. M. Cheatham clarified that the agency was looking at a \$300,000 loss in revenue and was looking at the counties to help make up that loss through the COVID funding that the counties received. B. DeLong suggested when M. Cheatham meets with County Administrators soon to discuss the FY 21/22 Budget that he also discusses this topic with them. M. Cheatham requested that

Commissioners provide their Administrators with advance notice of the issue, so they are not surprised. B. DeLong replied that when each county contributes a portion, the hit to the agency would not be as deep. C. Murphy suggested that Gratiot Co. could provide \$100,000 of its COVID funding to the health department. G. Bailey recommended keeping the topic on the Agenda monthly until resolved.

**Motion made by G. Bailey and seconded by M. Beach to table the topic to each Regular BOH meeting until resolved. B. DeLong asked C. Partlo to call the roll:**

Board Member	Yes	No
G. Bailey	✓	
M. Beach	✓	
C. Murphy	✓	
A. Petersen	✓	
D. Washington	✓	
B. DeLong	✓	

**Motion carried.**

2. Personnel Committee – Dwight Washington, Chairperson – No Report.
3. Program Committee – Michael Beach, Chairperson – No Report.
4. Mid-Central Coordinating Committee – Chuck Murphy – No Report.

**F. MEDICAL DIRECTOR’S REPORT: Jennifer E. Morse, MD, MPH, FAAFP**

1. Monitoring For Adverse Events After COVID-19 Vaccine

Dr. Morse reported about adverse events after COVID-19 vaccination, including the history of vaccines and monitoring for adverse events stating that vaccines over time have really reduced the number of illnesses and prevented 2 to 3 million deaths each year. She reported that unfortunately, adverse events are commonly caused by vaccine administration errors. The second most common are anxiety-related injuries from fainting during vaccination. She also said that very rarely people have serious allergic reactions. Occasionally, there have been production-related adverse events due to manufacturing, and also coincidental events that are blamed on the vaccine. Dr. Morse also reviewed historic vaccine safety issues, noting that these events have been learning experiences. She explained the events that led to the creation of the National Childhood Vaccine Injury Act, stating that the intent was to protect vaccine supplies by requiring informed consent before vaccination and a Vaccine Information Statement with certain vaccines, as well as reporting adverse events through the Vaccine Adverse Event Reporting System (VAERS). She also explained the V-SAFE app that was developed by the CDC that uses text messages with web surveys to screen for side effects after vaccination.

Dr. Morse’s BOH Monthly Healthy Living Recommendations for May are:

- Given the ease of global travel and dropping vaccination rates, the risk from vaccine-preventable diseases is higher than ever. Vaccines have an extremely small risk of severe side effects or serious risks and the benefits outweigh the risks.

- The national and global vaccine safety monitoring systems have proven themselves to be very effective at detecting potential adverse events following vaccination.

**Motion made by G. Bailey and seconded by C. Murphy to approve the Medical Director’s Report and recommendations for May as presented and place them on file.**

*B. DeLong and D. Washington were dropped from the online meeting at 10:17 a.m.; therefore, A. Petersen as Vice Chairperson took over the meeting. D. Washington was able to rejoin the meeting.*

Board Member	Yes	No
G. Bailey	✓	
M. Beach	✓	
C. Murphy	✓	
A. Petersen	✓	
D. Washington	✓	
B. DeLong		

**Motion carried 5-0.**

**G. HEALTH OFFICER’S REPORT:**

**1. MMDHD COVID-19 Update**

M. Cheatham provided an update regarding COVID-19 stating that cases have begun to decline.

**a. COVID-19 Vaccinations**

M. Cheatham said that 111,000 doses have been delivered to the district and vaccine doses received by residents within the district were 112,000. He reported that the wall of vaccine hesitancy has been reached as clinic appointments were going unfilled at the department, hospitals, and pharmacies. He stated that data showed that every census tract in our district has more than 30% of residents vaccinated, southern Clinton County has well over 50% of its residents vaccinated, eastern parts of DeWitt have more than 70% of their residents vaccinated, and the northern part of DeWitt has over 80% of its residents vaccinated and has reached herd immunity. M. Cheatham explained that the agency has been working with Spectrum Health to vaccinate more Montcalm County residents; and they have declined another shipment of Pfizer due to unfilled appointments. M. Cheatham added that he was working with the Montcalm Care Network and emergency services to accept funding to conduct mini clinics with buses to administer the Johnson and Johnson vaccine in the smaller, rural towns. He reported that the rest of the district would probably not reach herd immunity through vaccination alone. He discussed the unknown options for where the district would be with protection from COVID-19 during the fall, especially regarding children and sports.

**2. FY 20/21 Quarterly Service Report (QSR), Second Quarter (January 1, 2021 through March 31, 2021)**

M. Cheatham provided a review of the QSR noting that incredibly the agency was able to continue the Women, Infants, and Children’s Program remotely and through video chats at high levels. S. Doak commented that the current practice of remote and video chat appointments has been extended through August 2021. Additionally, S. Doak said that Family Planning appointments have been extended to allow time to disinfect between appointments. She said that some clients chose not to

seek care at this time due to the risks of COVID-19. Regarding the Immunizations Program, S. Doak said that data showed that COVID-19 vaccinations have been very high; however, demand for routine immunizations was way down. M. Cheatham commented that due to S. Doak's decision to continue the agency's routine immunizations when other health departments suspended their programs, MMDHD has done better than other health departments with providing childhood immunizations. S. Doak said that the agency got back into the office in June 2020 and set aside time to provide childhood immunizations and influenza vaccine in addition to working mass vaccination COVID-19 clinics.

For EH, M. Cheatham reported that food inspections had stopped in the third quarter of last year; however, have rebounded. In the well and septic programs, services performed were higher than last year. He also reported that nuisance complaints peaked during the pandemic and were added to routine nuisance complaints.

H. OLD BUSINESS: – None

I. NEW BUSINESS:

1. Emerging Issues – None

J. LEGISLATIVE ACTION: None

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, March 2021

2. MMDHD Staffing Report

L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2021-board-of-health/>

1. [As Virus Cases Plateau Nationally, Michigan's Rapid Surge Worries Experts](#), *The New York Times*, March 24, 2021

2. All Adults Eligible for COVID Vaccine Starting April 5, *Gratiot County Herald*, March 24, 2021

3. Experts See Multiple Reasons COVID-19 Is Surging, *Lansing State Journal*, March 28, 2021

4. [Michigan Prisons and COVID-19 Cases Over Time](#), *Michigan Radio, NPR*, March 28, 2021

5. Health Officials Urge Public To Not Wait To Register For Vaccine, *Lansing State Journal*, March 28, 2021

6. Spectrum Health, Health Department Team Up On COVID-19 Vaccine Clinic, *Lakeview Area News*, April 1, 2021

7. How Many Vaccines Get Wasted?, *Lansing State Journal*, April 1, 2021

8. Ag Workers Served At Belding Vaccine Clinic, *Daily News*, April 2, 2021

9. COVID-19 Update – Vaccine Opportunities Expand, But Cases Surge, *Gratiot County Herald*, April 7, 2021

10. Salmonella Risk From Spring Chicks, *Daily News*, April 8, 2021

11. Local COVID-19 Cases On The Rise Yet Again, *Daily News*, April 8, 2021

12. Health Dept. Pauses Use Of Johnson & Johnson Vaccine, *Daily News*, April 15, 2021

13. Get Help Scheduling COVID-19 Vaccination In Greater Lansing, *Lansing State Journal*, April 18, 2021

14. Those Exposed To COVID-19 Still Must Quarantine 2 Weeks, *Lansing State Journal*, April 18, 2021

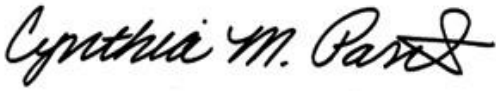
15. Local Healthcare Experts Weigh In On Johnson & Johnson Vaccine Pause, *Gratiot County Herald*, April 21, 2021

M. AGENCY NEWSLETTERS: None



There being no further business to come before the Board, the meeting was adjourned at 10:29 a.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Cynthia M. Partlo". The signature is written in a cursive style with a large, stylized initial "C".

Cynthia M. Partlo, Board Secretary  
For Bruce DeLong, Chairperson  
Mid-Michigan District Board of Health