Mid-Michigan District HEALTH DEPARTMENT
CLINTON • GRATIOT • MONTCALM

CLINTON OFFICE	GRATIOT OFFICE	MONTCALM OFFICE
1307 E. Townsend Rd. Saint Johns, MI 48879-9036 (989) 224-2195	151 Commerce Dr. Ithaca, MI 48847-1627 (989) 875-3681	615 N. State St. Stanton, MI 48888-9702 (989) 831-5237

BOARD OF HEALTH:	Bruce DeLong	George Bailey	Michael R. Beach
	Dwight Washington, Ph.D.	Chuck Murphy	Adam Petersen

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)
BOARD OF HEALTH
PERSONNEL COMMITTEE MEETING

Meeting held online through Zoom Communications, Inc. due to COVID-19.

Wednesday, June 16, 2021, 10:00 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: Dwight Washington (Chair), Adam Petersen, and Chuck Murphy

Members Absent: None

Staff Present: Melissa Selby, Director of Administrative Services

Staff Absent: Mark W. (Marcus) Cheatham, Ph.D., Health Officer

Guests: Justin Babbitt, Michigan Nurses Association Representative; Jenniffer Efaw

D. Washington, Chairperson called the Personnel Committee Meeting of the Mid-Michigan District Board of Health (BOH) to order at 10:00 a.m., on Wednesday, June 16, 2021. The meeting was held virtually through Zoom considering the highly-contagious COVID-19 and to assure compliance with federal, state, and local Emergency Declarations in Clinton, Gratiot, and Montcalm Counties.

Motion made by A. Petersen and seconded by C. Murphy to approve the Agenda as presented. Motion carried.

A. Public Comment – None.

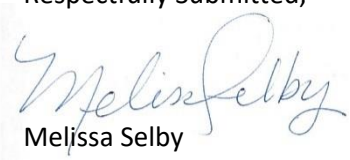
B. Review of Candidates for the Health Officer Position

D. Washington discussed the purpose of the meeting was to decide the process for conducting interviews and to set dates for that process. A. Peterson stated that the meeting allowed transparency in the selection process. There was discussion about conducting short 10-15 minute introductory interviews with each candidate and then moving forward to a full interview either Friday 6/18/21 or Monday 6/21/21. After checking calendar availability for full interviews, it was determined that they would be held either Friday 6/25/21 or Monday 6/28/21 in the Gratiot Branch Office in Ithaca. Melissa will determine if those dates work with the interview panel.

Motion made by A. Peterson and seconded by C. Murphy to set up introductory interviews with the candidates via zoom on June 21, 2021 at 2 p.m. Motion carried.

There being no further business to come before the Personnel Committee, the meeting adjourned at 10:52 a.m.

Respectfully Submitted,



Melissa Selby
Acting Board Secretary for
Dwight Washington, Personnel Committee Chair
Mid-Michigan District Board of Health