

## POSITION OPENING

### Community Health and Education Division Supervisor, Full-Time

**Job Posting Date:** September 26, 2021

**Application Deadline:** October 22, 2021

Mid-Michigan District Health Department has an opening for a **full-time Community Health and Education Division Supervisor** to provide public health services based on the core competency and essential functions of public health. This position's base has yet to be determined and will be expected to work district wide.

#### General Description of Responsibilities:

This individual supervises program staff and participates in program/clinic management, administration, implementation, and evaluation. The supervisor also participates in the development, implementation and evaluation of Department program policies, procedures and protocols in the area of Community Health & Education Services. This person also participates in the daily oversight of the operation of assigned programs following the goals, objectives, policies and procedures, and standards of the Mid-Michigan District Health Department and appropriate State agencies.

#### Qualifications:

- Bachelor's degree in Nursing, Health Education, or related health field from an accredited institution.
- Considerable experience in public health; not less than five years working in the field of Community Health & Education and have demonstrated leadership experience in public health.
- Must possess the appropriate, current license or certification to practice in Michigan (nurse, social worker, or dietitian).
- Possession of a valid Michigan vehicle operator's license, own transportation and ability to travel as required.

Starting \$60,798.40 annually (Effective 10/1/2021)

Competitive benefit package includes 13 ½ paid holidays, sick and vacation leave after 30 days, defined benefit retirement plan and health insurance plan that currently offers a zero-dollar employee contribution just to name a few.

Qualified applicants may submit a cover letter and resume along with a completed employment application that may be downloaded from our Agency website at [www.mmdhd.org](http://www.mmdhd.org) under – About MMDHD/Careers and send to: Mid-Michigan District Health Department, Attn: Human Resources, 615 N. State St., Suite 2, Stanton, MI 48888 or e-mail: [hr@mmdhd.org](mailto:hr@mmdhd.org) by October 22, 2021. EOE.