



CLINTON OFFICE
 1307 E. Townsend Rd.
 Saint Johns, MI 48879-9036
 (989) 224-2195

GRATIOT OFFICE
 151 Commerce Dr.
 Ithaca, MI 48847-1627
 (989) 875-3681

MONTCALM OFFICE
 615 N. State St.
 Stanton, MI 48888-9702
 (989) 831-5237

BOARD OF HEALTH:	Bruce DeLong	George Bailey	Michael R. Beach
	Dwight Washington, Ph.D.	Chuck Murphy	Adam Petersen

APPROVED 12/15/2022

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)
 BOARD OF HEALTH
 REGULAR MEETING
 at
Clinton Office, Saint Johns, Michigan

Wednesday, November 24, 2021
9:00 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

- Members Present: George Bailey; Adam Petersen, Vice Chairperson; Bruce DeLong, Chairperson; Dwight Washington; and Michael Beach (Carson City, Michigan)
- Members Absent: Chuck Murphy
- Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Jennifer E. Morse, MD, MPH, FAAFP, Medical Director; Lonnie Smith, Director of Environmental Health (EH); Sarah Doak, Director of Community Health and Education Division (CHED)
- Staff Absent: Cynthia M. Partlo, Board Secretary
- Guests: District residents in person and online

Bruce DeLong, Chairperson called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:01 a.m. on Wednesday, November 24, 2021, at the Clinton Office of the MMDHD, Saint Johns, Michigan, and online through Zoom Communications, Inc. to assure compliance with Gratiot County’s local Emergency Declaration.

The Pledge of Allegiance was led by B. DeLong.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

**Motion made by A. Peterson and seconded by D. Washington to approve the Agenda as presented.
 Motion carried.**

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held October 11, 2021
- b. Mid-Michigan District BOH Regular Meeting held October 27, 2021

Motion made by G. Bailey and seconded by D. Washington to accept Meeting Minutes B. 1. a. and b. and place on file. Motion carried.

2. Communications – None

C. PUBLIC COMMENTS: District residents provided public comment regarding flu numbers for this year and thanking L. Braddock for her willingness to listen and talk when there were concerns from the public.

D. BRANCH OFFICE EMPLOYEES: – None

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

- a. MMDHD's Expenses for October 9 through November 5, 2021

Motion made by G. Bailey and seconded by D. Washington to approve payment of the MMDHD's Expenses for October 9 through November 5, 2021 totaling \$514,994.92. Motion carried.

- b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for September 2021

M. Selby reviewed the Monthly Balance Sheet, Revenue and Expenditure Report stating that there was a surplus of \$361,491.94 for FY 2021. She shared that the Finance Committee discussed putting \$100,000 of the surplus into the Facility Development fund balance for needed upgrades such as replacing the carpet, \$10,000 to the OPEB liability, and the remaining for the Retirement Liability.

Motion made by G. Bailey and seconded by A. Petersen to accept the Balance Sheet, Revenue and Expenditure Report for September 2021, including the recommendations as proposed, and place on file. Motion carried.

- c. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for October 2021

Delayed due to year-end closing.

- d. MMDHD's Financial Status Report (FSR), FY 20/21

M. Selby distributed the FSR for FY 20/21.

e. Purchase of Multi-Use Chairs

L. Braddock explained the need for easy to sanitize chairs for the conference room, waiting rooms, and clinic rooms. The chairs would be purchased with COVID-19 grant funding.

Motion made A. Petersen and seconded by D. Washington to authorize MMDHD to purchase multi-use chairs as proposed at a cost of \$22,000. Motion carried.

f. Purchase of Ultracold Vaccine Freezer

L. Braddock discussed the need for an ultracold freezer to store Pfizer vaccine, stating that MMDHD maintains a supply of Pfizer vaccine for the health department as well as community partners. She said that the vaccine was currently being stored at the Ionia County Health Department and staff drive there to get it when needed. By purchasing our own ultracold freezer, those trips would be eliminated reducing travel and time for staff.

Motion made by G. Bailey and seconded by D. Washington to authorize MMDHD to purchase the K2 ultracold vaccine freezer as proposed at a cost of \$7,525. Motion carried.

g. Montcalm Office Modifications

L. Braddock discussed the need to make improvements to the Montcalm Office. The Environmental Health Division was located in the middle of the building and offers counter service to the public. The location is too far into the interior of the building and there are some safety concerns with the location being far from an outside exit. By moving the Environmental Health front desk area to the current break room, it will offer a more efficient and safer location to serve the public. Modification work also includes replacing the flooring. Our office has been working with Montcalm County Building Staff regarding the proposed building modification.

Motion made by G. Bailey and seconded by A. Petersen to authorize MMDHD to proceed with the Montcalm Office modifications as proposed at a cost not to exceed \$15,000. Motion carried.

2. Personnel Committee – Dwight Washington, Chairperson

B. DeLong discussed the need to set up a six-month review for new Health Officer, L. Braddock. He requested that the Personnel Committee take care of the evaluation and report anything noteworthy to the full board. D. Washington agreed. The review should be scheduled with the Personnel Committee in January.

3. Program Committee – Michael Beach, Chairperson – No Report.

4. Mid-Central Coordinating Committee – Chuck Murphy – No Report.

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, MD, MPH, FAFP

a. Current Health Care Crisis

Dr. Morse stated that she had two reports to share, one that covers the strain on our healthcare system and one about a syringe service program. She said that the report regarding the Current

Health Care Crisis was provided as a resource for the Board and she wouldn't be reviewing it in the meeting.

b. Syringe Service Program

Dr. Morse shared a presentation on Syringe Service Program (SSP). Recently the State of Michigan had notified MMDHD that a cluster of HIV cases in Montcalm County seemed to be associated with Intravenous Drug Use (IDU). Dr. Morse discussed that other communities in Michigan had implemented a SSP in an effort to address IDU and associated infection, (HIV and Hepatitis) related to unsafe needle exchange. Dr Morse provided data to show the effectiveness of a SSP and how those using the service is more likely to seek rehabilitation services. To proceed Dr Morse asked that the Board proceed with a resolution to support MMDHD or a designated agent to operate a Harm Reduction program for syringe and needle exchange for the purpose of preventing transmission of infectious agents as permitted under the public Health Code. Injection supplies distributed as part of the program is exempt from being considered illegal drug paraphernalia. The resolution would cover the district and not just an individual county however our office would be working with The Red Project a well-known provider of this service in Montcalm only at this time. The people who work there are peer counselors with experience in talking to those that use the service. G. Bailey discussed that Gratiot County has many overdoses. There was discussion that it was a difficult issue and that some may feel that a needle exchange program might be seen as stating that drug use is acceptable. Dr. Morse indicated that the program was about minimizing the health risks associated with the sharing of needles. B. Delong requested that MMDHD discuss the program with the Sheriff's Department in all three counties. A. Petersen stated that there was a large drug problem in some areas in Montcalm County. The BOH requested a six-month follow-up be provided on the program.

Motion made by G. Bailey and seconded by D. Washington to authorize MMDHD to sign the Resolution. Motion carried.

G. HEALTH OFFICER'S REPORT:

L. Braddock stated that she gave her time to the Medical Director's report and didn't have any specific items to discuss on her Health Officer's report. She did suggest that since there will not be a lunch after the December BOH meeting that the time be moved back to 8:30 a.m. for the Finance Committee and 9:00 a.m. for the full board meeting. All agreed.

1. Agreements Signed, October 22 – November 18, 2021

L. Braddock mentioned that the topic was provided for information only.

H. OLD BUSINESS:

1. Update on EH FY 20/21 Food Service Establishment Fees

L. Braddock provided an update on food service fees for FY 20/21 indicating that Clinton County was reimbursing food establishments for the fee that they paid in 2021. There was a constant contact going out and letters to the establishments will be mailed.

2. PFAS Update

L. Braddock provided an updated regarding PFAS at the Capital City International Airport. A virtual town hall meeting had been hosted by EGLE. Michigan PFAS Response Team (MPART) led the meeting and provided information for any home with a drinking water well located within a 1000 ft. of the airport perimeter that may be interested in getting their drinking water sampled. No PFAS has been detected in drinking water wells in the wells sampled so far.

I. NEW BUSINESS:

1. Schedule January Organizational Meeting

Motion made by A. Petersen and seconded by D. Washington to schedule the January Organizational Meeting for Wednesday, January 26, 2022 at 9:00 a.m. in the Montcalm Office, Stanton. Motion carried.

2. Emerging Issues – None

J. LEGISLATIVE ACTION: None

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, October 2021

2. MMDHD Staffing Report

L. PUBLIC COMMENT:

District residents provided public comment.

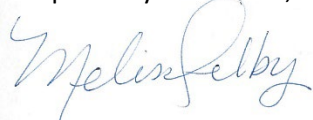
M. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2021-board-of-health/>

1. Health Department Reminds Residents to Get Flu Shot, *Gratiot County Herald*, October 21, 2021
2. After Surge, Local COVID Cases May Be Plateauing, *Daily News*, October 25, 2021
3. Gratiot Community Garden Produces Second Successful Season, *Gratiot County Herald*, October 28, 2021
4. Montcalm County At Risk Of HIV Outbreak Due To Injection Drug Use Free Access, *Daily News*, October 30, 2021
5. Local Health Department Distances Itself From Public School COVID Rules, *Daily News*, November 2, 2021
6. Parent Sues Over Mask Mandate, *Lansing State Journal*, November 3, 2021
7. Drug Take-Back Event Set For Saturday In Sheridan, *Daily News*, November 4, 2021
8. Health Department Scheduling COVID-19 Booster Shots, *Lakeview Area News*, November 4, 2021
9. Where To Schedule A COVID Shot For Children Ages 5 To 11, *Lansing State Journal*, November 5, 2021

N. AGENCY NEWSLETTERS: None

There being no further business to come before the Board, the meeting was adjourned at 10:25 a.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Melissa Selby". The signature is written in a light blue or grey ink.

Melissa Selby, Acting Board Secretary
For Bruce DeLong, Chairperson
Mid-Michigan District Board of Health