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BOARD OF HEALTH:	Bruce DeLong	George Bailey	Michael R. Beach
	Dwight Washington, Ph.D.	Chuck Murphy	Adam Petersen

APPROVED 1/26/2022

Mid-Michigan District Health Department
 BOARD OF HEALTH
 REGULAR MEETING
 Gratiot County, Ithaca, Michigan

Wednesday, December 15, 2021
 9:00 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: Bruce DeLong, Chair; Dwight Washington (Bath Township, Michigan); Michael Beach; George Bailey; Adam Petersen, Vice Chairperson

Members Absent: Chuck Murphy

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Cynthia M. Partlo, Board Secretary; Jennifer E. Morse, MD, MPH, FAAFP, Medical Director; Lonnie Smith, Director of Environmental Health (EH); and Sarah Doak, Director of Community Health and Education

Staff Absent: None

Guests: None

Bruce DeLong, Chairperson called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:00 a.m. on Wednesday, December 15, 2021, at the Gratiot County Office of the Mid-Michigan District Health Department (MMDHD), Ithaca, Michigan, and online through Zoom Video Communications, Inc. to assure compliance with Gratiot County’s local Emergency Declaration.

The Pledge of Allegiance was led by B. DeLong.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

Motion made by A. Petersen and seconded by M. Beach to approve the Agenda as presented. Motion carried.

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held November 8, 2021
- b. Mid-Michigan District Board of Health (BOH) Regular Meeting held November 24, 2021

Motion made by G. Bailey and seconded by A. Petersen to accept the Meeting Minutes B. 1. a. and b. and place on file. Motion carried.

2. Communications – None

C. PUBLIC COMMENTS: – None

D. BRANCH OFFICE EMPLOYEES: – None

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

- a. MMDHD's Expenses for November 6 through December 3, 2021

Motion made by G. Bailey and seconded by M. Beach to approve payment of the MMDHD's Expenses for November 6 through December 3, 2021, in the amount of \$488,523.87. Motion carried.

- b. MMDHD's Monthly Balance Sheets, Revenue and Expenditure Reports for October and November 2021

Motion made by G. Bailey to approve and place on file the MMDHD's Monthly Balance Sheets, Revenue and Expenditure Reports for October and November 2021. Motion seconded by A. Petersen. Motion carried.

- c. MMDHD's Financial Status Report (FSR), FY 20/21

Motion made by G. Bailey to accept the FSR for FY 20/21 and place it on file. Motion seconded by M. Beach. Motion carried.

- d. COVID-19 Public Health Nurse (PHN)

L. Braddock explained that she sought permission from B. DeLong before hiring a temporary, part-time PHN for COVID-19. She stated that district COVID-19 cases were high, and staff were logging overtime. The additional PHN would be able to start this week with the goal of reducing staff overtime and cover during the holidays.

Motion made by G. Bailey and seconded by A. Petersen to approve the addition of a 0.5 FTE PHN as proposed. Motion carried.

2. Personnel Committee – Dwight Washington, Chairperson – No Report.
3. Program Committee – Michael Beach, Chairperson – No Report.
4. Mid-Central Coordinating Committee – Chuck Murphy – No Report.

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, MD, MPH, FAFP

1. Influenza Update

Dr. Morse provided an overview of influenza stating that this year there was concern regarding the potential numbers of influenza cases, in addition to COVID-19 cases, that could overwhelm our healthcare system. She provided history of influenza cases over the past 10 years, noting that it has been 11 years since the Advisory Committee on Immunization Practices (ACIP) extended the recommendation for annual influenza vaccines to everyone 6 months of age and older in 2010 because the vaccine was safe and effective, and healthy children and adults could get severe influenza or die from influenza and its complications. She said that all influenza vaccines provided were quadrivalent now, explaining that quadrivalent vaccines contained 2 of the A viruses and 2 of the B viruses. Dr. Morse said that both H1N1 and H3N2 were updated in the influenza vaccines for this year. She reviewed the different types of influenza vaccines available. As of November 19, 2021, only 26.77% of Michigan adults have been vaccinated with influenza, while the United States was 40.9% vaccinated.

Dr. Morse's BOH Monthly Healthy Living Recommendations for January are:

1. *If you have not gotten your influenza vaccine yet, do so as soon as possible. Find a site near you at www.vaccinefinder.org.*
2. *Help prevent influenza in the following ways:*
 - a. *Avoid large gatherings, especially where sick people are present*
 - b. *Stay home when you are ill*
 - c. *Cover coughs and sneezes*
 - d. *Wash your hands often or use hand sanitizer if soap and water are not available*
 - e. *Avoid touching your face*
 - f. *Clean and disinfect surfaces often*
 - g. *Follow healthy habits, such as getting enough sleep, exercising, and eating a healthy diet*
 - h. *Use a face covering or mask as recommended for COVID-19 as a way to also prevent influenza*
 - i. *If you have risk factors and are sick with or exposed to influenza, contact your healthcare provider to see if you should be prescribed antiviral medication.*

Motion made by G. Bailey and seconded by M. Beach to approve the Medical Director's Report and recommendations for January as presented and place them on file. Motion carried.

G. HEALTH OFFICER'S REPORT:

1. Agreements Signed, November 19 – December 10, 2021

L. Braddock reviewed the Agreements Signed stating that an Agreement was reached with Clinton County to reimburse qualified food service establishments in Clinton County for their Food Service License. She reported that to date, 30 food service establishments have applied.

2. FY 20/21 Summary of BOH Actions

L. Braddock reviewed the FY 20/21 Summary of BOH Actions stating that a lot of what MMDHD accomplished was due to the large amounts of COVID-19 funding received.

Motion made by G. Bailey and seconded by A. Petersen to accept the Health Officer's Report and place it on file. Motion carried.

H. OLD BUSINESS:

1. Update on EH FY 20/21 Food Service Establishment Fees

L. Braddock provided an updated stating that the State was offering reimbursement through a Small Business Administration revitalization program where food service establishments needed to apply. Clinton County used grant funding to work with MMDHD to reimbursement eligible food service establishments for their Food Service License. L. Smith commented that MMDHD provided an application to request funding to the food service establishments in Clinton County. M. Selby reported that the plan was to pay that money out to them in January 2022.

I. NEW BUSINESS:

1. MMDHD Revised Organizational Charts

L. Braddock reviewed the agency's revised organizational charts.

Motion made by A. Petersen and seconded by G. Bailey to approve the MMDHD's revised organizational charts as presented. Motion carried.

2. Offering Online Option for 2022 BOH Meetings

L. Braddock discussed offering an online option for 2022 BOH meetings stating that Gratiot County's Emergency Declaration expires December 31, 2021. D. Washington mentioned that having this technology available helped when a quorum was needed. B. DeLong and A. Petersen said that their understanding of the Open Meetings Act was that now Board members needed to attend in person to vote. There was discussion regarding whether to have an online option available for the public. After discussion, the Board took no action. L. Braddock indicated that the BOH meetings for 2022 would be posted as in-person only.

3. Emerging Issues

a. L. Braddock stated that she would be unavailable during the Christmas break, however, S. Doak would be the Administrator on call.

b. L. Braddock stated that EH continues to work on PFAS within the district and staff sit on the PFAS Response Team.

J. LEGISLATIVE ACTION: None

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, November 2021
2. MMDHD Staffing Report

L. RELATED NEWS ARTICLES AND LINKS: – <https://www.mmdhd.org/2021-board-of-health/>

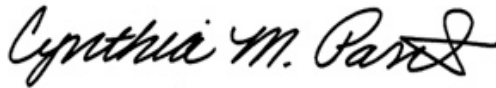
1. Montcalm County To Begin Spending ARPA Money, *Daily News*, November 20, 2021
2. Montcalm Prevention Collaborative Celebrate Med Disposal Milestone, *Daily News*, November 22, 2021
3. Montcalm County Officials Voice Concern About Federal COVID Mandate, *Daily News*, November 24, 2021
4. Health Department Nurses Ask Public For Help, *Gratiot County Herald*, November 25, 2021
5. Local Board of Health Approves Syringe Service Program For Montcalm County To Combat HIV Outbreak, *Daily News*, November 29, 2021
6. Central Montcalm Parents Ask About Vaccine Mandate, *Daily News*, December 6, 2021

M. AGENCY NEWSLETTERS: None

L. Braddock reviewed the agency's website COVID-19 page indicating that there was a new page created using Power BI that provided current COVID-19 data in each county.

There being no further business to come before the Board, the meeting was adjourned at 9:28 a.m.

Respectfully Submitted,



Cynthia M. Partlo, Board Secretary
For Bruce DeLong, Chairperson
Mid-Michigan District Board of Health