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BOARD OF HEALTH:	Bruce DeLong	George Bailey	Michael R. Beach
	Dwight Washington, Ph.D.	Chuck Murphy	Adam Petersen

APPROVED 3/23/22

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)
 BOARD OF HEALTH
 REGULAR MEETING
 at
Clinton Office, Saint Johns, Michigan

Wednesday, February 23, 2022
9:00 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

- Members Present: Adam Petersen, Vice Chairperson; Chuck Murphy, Dwight Washington; and Michael Beach
- Members Absent: George Bailey; Bruce DeLong, Chairperson
- Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Jennifer E. Morse, MD, MPH, FAAFP, Medical Director; Cynthia M. Partlo, Board Secretary; Lonnie Smith, Director of Environmental Health (EH); Sarah Doak, Director of Community Health and Education Division (CHED)
- Staff Absent: None
- Guests: Kelly Nethaway, Ovid-Elsie

Adam Petersen, Vice Chairperson called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:01 a.m. on Wednesday, February 23, 2022, at the Clinton Office of the MMDHD, Saint Johns, Michigan.

The Pledge of Allegiance was led by A. Petersen.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

L. Braddock requested to move Item F., Medical Director’s Report to the first order of business.

**Motion made by C. Murphy and seconded by D. Washington to approve the Agenda as amended.
 Motion carried.**

B. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

a. Post-COVID Conditions

Dr. Morse provided an overview of post-COVID conditions explaining that it was any condition or symptoms that persist three to four weeks after having COVID. She indicated that the condition was continuing to be studied and researched. Dr. Morse explained that 15% to 20%, or approximately 1 out of 5 people, have symptoms that last more than one month. She reported that disability for post-COVID conditions was very difficult to get as well as financial assistance for not being able to work. Furthermore, Dr. Morse stated that being fully vaccinated prior to getting COVID reduces the risks for developing post-COVID conditions. She said that treatment centers for post-COVID conditions exist; however, most were in large cities and university areas.

Dr. Morse reviewed her monthly Healthy Living Recommendations for March:

1. Encourage COVID-19 vaccination as a way to prevent post-COVID conditions and long-term disability.
2. Promote education of patients who have had COVID-19 of the possibility of post-COVID conditions and the need to follow up with their primary care provider should they continue to struggle with symptoms.
3. Promote continuous research and education of healthcare providers regarding post-COVID conditions.

Motion made by D. Washington and seconded by M. Beach to adopt the BOH Monthly Healthy Living Recommendations for March as proposed and accept and place the Medical Director's Report on file. Motion carried.

C. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held January 11, 2022
- b. Mid-Michigan District BOH Regular Meeting held January 26, 2022

Motion made by C. Murphy and seconded by D. Washington to accept Meeting Minutes B. 1. a. and b. and place on file. Motion carried.

2. Communications

- a. Letter dated February 1, 2022 to Local Health Department from Michigan Department of Health and Human Services (MDHHS) regarding wastewater monitoring – SARS-CoV-2 Epidemiology-Wastewater Evaluation and reporting Network, including Certificate of Appreciation

Motion made by C. Murphy and seconded by D. Washington to accept Communications B. 2. a. and place on file. Motion carried.

D. PUBLIC COMMENTS: Kelly Nethaway provided public comment regarding masking and vaccinations.

E. BRANCH OFFICE EMPLOYEES: – None

F. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson (*The Finance Committee Meeting was cancelled due to lack of a quorum.*)

a. MMDHD’s Expenses for January 15 through February 11, 2022

Motion made by M. Beach and seconded by D. Washington to approve payment of the MMDHD’s Expenses for January 15 through February 11, 2022 totaling \$534,385.24. Motion carried.

b. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for January 2022

M. Selby reviewed the Monthly Balance Sheet, Revenue and Expenditure Report stating that there was a budget amendment made last month; however, the numbers were not reflected in the Revenue and Expenditure Report. She indicated that she was working on creating a format for an amended budget in the new software.

Motion made by D. Washington and seconded by M. Beach to accept the Balance Sheet, Revenue and Expenditure Report for January 2022 and place on file. Motion carried.

c. Purchase of New Flooring for MMDHD Offices

L. Braddock mentioned that there was funding in place for facility development. One topic of discussion regarding facility development was new vinyl plank flooring for the Montcalm and Gratiot buildings. She said that the carpet was not conducive for a health clinic. She indicated that both buildings should be updated with new flooring to improve the aesthetics and cleaning. She reviewed the quotes received and mentioned that she had discussions with Tony Miller of Gratiot County to see about paying a portion of the flooring costs from American Rescue Plan Act (ARPA) funding. A. Petersen said there was an upcoming Montcalm County Board Meeting where he could possibly see about getting some of the flooring costs covered by their ARP funds as well. C. Murphy indicated that Gratiot County would need a proposal as soon as possible as most of the funding had been spent. L. Braddock indicated that she would be meeting with Tony Miller this week to submit a proposal. This will be discussed at the March meeting.

Without objection, the motion to purchase vinyl plank flooring for MMDHD offices in Gratiot and Montcalm Counties was tabled to the March meeting to allow further discussion among Gratiot and Montcalm County Commissioners regarding payment of costs with ARP funding.

d. Hepatitis B Vaccine

S. Doak explained that there was a new, two-dose series Hepatitis B vaccine on the market that she would like to add to the 2022 CHED Fee Schedule. She said that Hcpilisav-B two-dose series would be offered to the public in addition to the current three-dose series vaccine at market price, plus 10%.

Motion made by D. Washington and seconded by M. Beach to add Hcpilisav-B vaccine to the CHED 2022 Fee Schedule as proposed at market price plus 10%. Motion carried.

2. Personnel Committee – Dwight Washington, Chairperson

a. Report on Health Officer Evaluation Process

D. Washington said that the verbal report on the Health Officer’s evaluation process was sufficient.

b. Health Officer Employment Agreement

L. Braddock noted that her Employment Agreement was only a one-year contract and indicated she was concerned about the expiration of her Agreement. She recommended a two or three-year contract. She requested the following changes to her contract: Item #8 – Change wording to “*get approval from the Board Chair*”, not from the full board. L. Braddock also requested that Item #11 be omitted as the BOH does not have policies outside of MMDHD’s policies.

Additionally, as L. Braddock was hired in July and her contract expired September 30, 2022, she requested that when reviewed again in July 2022, her contract run for two years from July 5, 2022 through September 30, 2024. The board members requested a revised Employment Agreement be submitted at the March meeting for consideration.

3. Program Committee – Michael Beach, Chairperson – No Report.

4. Mid-Central Coordinating Committee – Chuck Murphy – No Report.

G. MEDICAL DIRECTOR’S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

Previously address as the first order of business.

H. HEALTH OFFICER’S REPORT: Mari E. (Liz) Braddock

1. COVID-19 Update

L. Braddock indicated that cases district-wide were following the statewide decline. She reviewed case counts for the district noting that we were now in a post-surge phase. A. Petersen asked if she had heard anything about ending the Federal mask mandate. L. Braddock said that there was an order currently in place for masking on public transportation with an expiration date of mid-March 2022. She said that the MMDHD buildings fall under the guidance provided by the Centers for Disease Control and Prevention (CDC) for health care facilities; therefore, masks were required in health department offices. D. Washington asked if there was another surge and masking mandates had been rescinded, would mask mandates be reinstated? L. Braddock and Dr. Morse explained that masking protects the wearer from infection; everyone else does not have to be required to mask. She said that protection would be a choice. Additionally, Dr. Morse stated that there were now new treatments for COVID-19 available, namely, two new pills and monoclonal antibodies. Dr. Morse summarized that Michigan would likely not have any additional mandates. D. Washington asked if there was any evidence that the rate of infection decreased with masks or without – Did masking help prevent the spread of COVID-19? Dr. Morse replied that the ABC Science Collaborative studied masking in schools in areas of high COVID-19 cases and found that masking does reduce the spread of infection in communities and in schools. She asked C. Partlo to share the study results with the BOH.

2. Agreements Signed, January 21 – February 17, 2022

L. Braddock mentioned that the topic was provided for information only.

I. OLD BUSINESS:

1. Laboratory Services Termination and Courier Contract

L. Braddock provided an overview of the cancellation of the Kent County Laboratory contract for water testing services. L. Smith stated that an Agreement was entered into with Prein and Newhoff to conduct laboratory testing under a similar arrangement as with Kent County. He also said that an Amendment was also prepared with the courier service to modify the drop-off location. L. Smith indicated that the current courier Agreement expired in April; therefore, he was looking into renewing an agreement with the current courier and was also considering other courier services that Prein and Newhoff use as well. C. Murphy asked if the testing costs were the same. L. Smith replied that the bacteriological fee was \$1.00 less per sample and the partial chem fee was \$4.00 more. L. Smith indicated that the budget for agency fees would be watched closely through the remainder of this fiscal year. M. Beach said that the Agreements Signed show that the courier fees were set through 2024. L. Braddock reviewed the Agreement and verified the fees as stated in the courier Agreement were correct through 2024. M. Selby said that there was a termination clause in the Agreement that could be utilized if necessary.

J. NEW BUSINESS:

1. Emerging Issues – None

K. LEGISLATIVE ACTION: None

L. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, January 2022

2. MMDHD Staffing and Longevity Report

M. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2022-board-of-health/>

1. Proposed Legislation Would Help Michigan Homeowners Pay For Failing Septic Systems, *Daily News*, January 27, 2022

2. Public Notice of BOH Meetings, *Daily News*, January 29, 2022

3. Public Notice of BOH Meetings, *Gratiot County Herald*, February 3, 2022

N. AGENCY NEWSLETTERS: None

There being no further business to come before the Board, the meeting was adjourned at 10:04 a.m.

Respectfully Submitted,



Cynthia M. Partlo, Board Secretary
For Adam Petersen, Vice Chairperson
Mid-Michigan District Board of Health