



**CLINTON OFFICE**  
1307 E. Townsend Rd.  
Saint Johns, MI 48879-9036  
(989) 224-2195

**GRATIOT OFFICE**  
151 Commerce Dr.  
Ithaca, MI 48847-1627  
(989) 875-3681

**MONTCALM OFFICE**  
615 N. State St.  
Stanton, MI 48888-9702  
(989) 831-5237

<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Michael R. Beach
	Dwight Washington, Ph.D.	Chuck Murphy	Adam Petersen

**APPROVED 4/27/2022**

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)  
BOARD OF HEALTH  
REGULAR MEETING  
at  
**Gratiot Office, Ithaca, Michigan**

**Wednesday, March 23, 2022**  
**9:00 a.m.**

**MINUTES**

*We take action to protect, maintain, and improve the health of our community.*

- Members Present: Adam Petersen, Vice Chairperson; Bruce DeLong, Chairperson; Chuck Murphy, and Michael Beach
- Members Absent: George Bailey and Dwight Washington
- Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Jennifer E. Morse, MD, MPH, FAAFP, Medical Director; Lonnie Smith, Director of Environmental Health (EH); Sarah Doak, Director of Community Health and Education Division (CHED)
- Staff Absent: Cynthia M. Partlo, Board Secretary
- Guests: Robin Adams, PHN I; Ashley Boucher, PHN I; Bethann McPherson; PHN II; Rochelle O'Shay, CHED Supervisor; and Amanda Heikkila, PHR II

Bruce DeLong, Chairperson called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:01 a.m. on Wednesday, March 23, 2022, at the Gratiot Office of the MMDHD, Ithaca, Michigan.

The Pledge of Allegiance was led by B. DeLong.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

**Motion made by B. DeLong and seconded by C. Murphy to approve the Agenda as presented. Motion carried.**

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held February 14, 2022
- b. Mid-Michigan District BOH Regular Meeting held February 23, 2022

**Motion made by B. DeLong and seconded by M. Beach to accept Meeting Minutes B. 1. a. and b. and place on file. Motion carried.**

2. Communications – None

C. PUBLIC COMMENTS: – None.

D. BRANCH OFFICE EMPLOYEES: – Ashley Boucher, Bethann McPherson, Robin Adams, Rochelle O’Shay, Amanda Heikkila were present as part of their orientation process for new employees. The BOH welcomed the new staff.

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

- a. MMDHD’s Expenses for February 12 through March 11, 2022

**Motion made by B. DeLong and seconded by M. Beach to approve payment of the MMDHD’s Expenses for February 12 through March 11, 2022 totaling \$998,675.31. Motion carried.**

- b. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for February 2022

**Motion made by B. DeLong and seconded by M. Beach to accept the Balance Sheet, Revenue and Expenditure Report for February 2022 and place on file. Motion carried.**

- c. Purchase of New Flooring for MMDHD Offices

B. DeLong shared that this item was tabled in finance until confirmation of the funding to be allocated from Gratiot County.

- d. Montcalm Branch Office Modifications

B. DeLong shared that a sink was needed for the new break room location in the Montcalm Office. There was discussion that it was better to do the plumbing under the floor rather than use a lift pump. The BOH had originally approved the Montcalm Office modifications in the amount of \$15,000. The installation of a new sink would increase the total project by \$2,000.

**Motion made by A. Peterson and seconded by B. DeLong to approve the additional \$2,000 for the project. Motion carried.**

2. Personnel Committee – Dwight Washington, Chairperson

a. Health Officer Employment Agreement

A. Petersen discussed that a multi-year Agreement was warranted based on performance for L. Braddock. L. Braddock discussed that the changes included a supplementary employment process change and removed language regarding BOH policies and procedures since there weren't any, but agency policies would be followed. B. Delong stated he had reviewed the changes and agreed with them.

**Motion made by A. Peterson and seconded by M. Beach to approve the modifications to the Health Officer Employment Agreement and authorize the Board Chair to sign it. Motion carried.**

3. Program Committee – Michael Beach, Chairperson – No Report.

4. Mid-Central Coordinating Committee – Chuck Murphy – No Report.

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

1. Lead Update

Dr. Morse provided an overview of lead stating that she also included materials about some sources of lead that aren't as often thought about such as in shooting ranges, sinkers, some traditional pottery and sometimes candy that is imported. Water has been a focus as a source of lead, but dust and soil need to be considered as well. Dr. Morse shared that testing lead levels is required at 12 and 24 months of age for children on Medicaid or certain other high-risk factors and recommended for children with identified risks for lead poisoning. She indicated that a blood lead reference value of 3.5 micrograms per deciliter ( $\mu\text{g}/\text{dL}$ ) or higher needed to be addressed and further evaluated. This standard will increase the workload for staff working in the lead program. Dr. Morse also passed around a nice packet that the Michigan Department of Health and Human Services (MDHHS) put together and sent to all providers who potentially work with children. There is training that can be provided to construction workers and others for lead detection but currently there is a tremendous shortage for those that provide this service. There are references in the recommendations with the fourth bullet containing recalls specifically for lead.

Dr. Morse reviewed her Monthly Healthy Living Recommendations for April:

1. Be aware of the potential sources of lead exposure which can include the soil, dust, old paints, older pipes and soldering, which can enter our drinking water, some glazed pottery, metal jewelry, older painted wooden and metal toys, and imported makeup, candy, nutritional supplements, and spices.
2. Be sure 12- and 24-month-old children are at least assessed for risk of lead poisoning using a targeted screening questionnaire and preferably receive universal blood lead level testing. If their screening (capillary) level is 3.5 or above, have it confirmed by a blood draw (venous blood test).
3. Be aware of the new lower level defining an elevated blood lead level in children.

**Motion made by A. Peterson and seconded by M. Beach to adopt the BOH Monthly Healthy Living Recommendations for April as proposed. Motion carried.**

G. HEALTH OFFICER'S REPORT: Mari E. (Liz) Braddock

1. Agreements Signed, February 18 – March 17, 2022

L. Braddock discussed that the agency was awarded funding from the Michigan Center for Rural Health. The agency was developing a work plan to submit. Since the award was only for one year, it would be difficult to start a new program and hire new staff; therefore, the agency was looking more at possible short-term projects that fit the needs of the agency and the grant requirements.

2. Michigan's Premier Public Health Conference, Amway Grand Plaza Hotel, Grand Rapids, June 16-17, 2022

L. Braddock stated if any Board of Health members are interested in attending the Premier Public Health Conference to let C. Partlo know.

L. Braddock also stated that the Rotunda Park residents in Clinton County have been given a 30-day eviction notice. There are several agencies, including MMDHD, that are working with the residents to secure housing.

L. Braddock also discussed that one new PFAS filter and four replacement filter cartridges have been provided to residents in Montcalm County.

L. Braddock stated that the Environmental Health Division passed three out of the four indicators from the state. The one missed was regarding self-monitoring for the Type II program which is a challenge for every rural health agency. Environmental Health also had 96 companies attend the Register for Quality classes last month. That number is lower than in the past.

**Motion made by A. Peterson and seconded by M. Beach to accept the Health Officer's report and place on file. Motion carried**

H. OLD BUSINESS: – None

I. NEW BUSINESS:

1. Environmental Health (EH) Fee Schedule Change: Onsite Septic Permit Fees Realignment

L. Smith shared that the agency was trying to implement online payments for the public. He said one barrier encountered was that there were numerous different permit fees for septic systems which would make it difficult for the end user to select the correct one. The agency was requesting to make one-set fee for septic permits. If an alternate system was needed, an additional \$95.00 fee would be charged at that time after discussing with the owner.

**Motion made by A. Peterson and seconded by C. Murphy to approve the proposed EH fee schedule effective April 1, 2022. Motion carried.**

2. Emerging Issues – None

J. LEGISLATIVE ACTION: – None

K. INFORMATIONAL ITEMS:

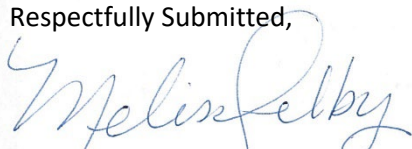
1. Mid-Michigan District BOH Action Items, February 2022
2. Staffing Report

L. RELATED NEWS ARTICLES AND LINKS: – None

M. AGENCY NEWSLETTERS: – None

There being no further business to come before the Board, the meeting was adjourned at 9:40 a.m.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Melissa Selby". The signature is written in a cursive, flowing style.

Melissa Selby Acting Board Secretary  
For Bruce DeLong, Chairperson