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## JOB POSTING

### Hearing/Vision Technician Part-time (0.6 FTE)

**Job Posting Date: September 26, 2022**

**Application Deadline: October 3, 2022**

Mid-Michigan District Health Department has an opening for **part-time (0.6 FTE) Hearing/Vision Technician**. Base location will be in the **Montcalm Branch Office (Stanton)** and will be expected to work district wide. This position will work under the supervision of the Community Health and Education Division.

#### General Description:

This certified position is responsible for providing preliminary hearing and vision screenings for preschool and school age children to detect possible vision, hearing and/or speech problems. This includes completing all required documentation and also making referrals when necessary. The employee will be responsible for scheduling all assigned schools to ensure screenings are completed. May also assist in field training of new technicians.

The employee exercises limited judgment in carrying out their responsibilities.

The Employee is expected to understand and adhere to HIPAA and confidentiality policies. The Employee is expected to adhere to all ethical principles in the collection, maintenance, use and dissemination of data and information.

The employee will perform other duties as assigned.

#### Education, Licensure, Certifications, Experience:

- Graduation from high school or its equivalent in terms of education, training and experience.
- Certification by the State of Michigan through the successful completion of a training course and maintenance of the certification through annual attendance at State provided regional workshops and through regular evaluation.
- Possession of a valid Michigan vehicle operator's license, own transportation and ability to travel as required.

#### Knowledge & Skills

- Excellent customer service skills.
- Knowledge of the core functions and essential services of public health.
- Considerable knowledge of instrument use.
- Ability to work with and elicit cooperation of children (pre-school and school-age), school personnel, other employees and the community.
- Ability to differentiate between a child's lack of understanding and inability to see or hear and/or speak clearly.
- Ability to correctly interpret responses and refrain from eliciting a biased response as a result of personal gestures, words or manner.
- Ability to work with various software applications.
- Engage in the following movements: Climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, lifting, and writing and repetitive motions.
- Exert up to 50 pounds of force occasionally, and/or a negligible amount of force constantly to move objects.
- Hearing ability sufficient to communicate with others effectively in person and over the phone.

Starting hourly wage – \$14.47

Qualified applicants may submit a cover letter and resume along with a completed employment application that may be downloaded from our Agency website at [www.mmdhd.org](http://www.mmdhd.org) under – About MMDHD/Careers and send to: Mid-Michigan District Health Department, Attn: Human Resources, 615 N. State St., Suite 2, Stanton, MI 48888 or e-mail: [hr@mmdhd.org](mailto:hr@mmdhd.org) by October 3, 2022. EOE.