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|                         |                          |               |                  |
|-------------------------|--------------------------|---------------|------------------|
| <b>BOARD OF HEALTH:</b> | Bruce DeLong             | George Bailey | Michael R. Beach |
|                         | Dwight Washington, Ph.D. | Chuck Murphy  | Adam Petersen    |

Approved 9/28/22

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)  
 BOARD OF HEALTH  
 SPECIAL MEETING  
 at  
**Gratiot Office, Ithaca, Michigan**

**Thursday, September 8, 2022**  
**8:30 a.m.**

**MINUTES**

*We take action to protect, maintain, and improve the health of our community.*

Members Present: Adam Petersen, Vice Chairperson; Bruce DeLong, Chairperson; George Bailey; and Michael Beach

Members Absent: Dwight Washington, Chuck Murphy

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Lonnie Smith, Director of Environmental Health (EH); Sarah Doak, Director of Community Health and Education Division (CHED); Hailey Brewer, Acting Board Secretary (Administrative Services Supervisor)

Staff Absent:

Guests: Krishna Santana, Executive Administrative Assistant

Bruce DeLong, Chairperson called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 8:31 a.m. on Thursday, September 8, 2022, at the Gratiot Office of the MMDHD, Ithaca, Michigan.

B. DeLong led the Pledge of Allegiance.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

**Motion made by M. Beach and seconded by G. Bailey to approve the Agenda as presented. Motion carried.**

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held July 11, 2022
- b. Mid-Michigan District BOH Regular Meeting held July 27, 2022

**Motion made by M. Beach and seconded by G. Bailey to accept Meeting Minutes B. 1. a. and b. and place on file. Motion carried.**

2. Communications

- a. None

C. PUBLIC COMMENTS: – Chuck apologized to the BOH for his absence from the meeting today.

D. BRANCH OFFICE EMPLOYEES: – None

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

- a. MMDHD's Expenses for July 16 through August 12, 2022

**Motion made by G. Bailey and seconded by M. Beach to approve payment of the MMDHD's Expenses for July 16 through August 12, 2022 totaling \$646,361.76. Motion carried.**

- b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for July 2022

**Motion made by G. Bailey and seconded by M. Beach to accept the Balance Sheet, Revenue and Expenditure Report for July 2022 and place on file. Motion carried.**

- c. Purchase of IT Contractual Services

**Motion made by G. Bailey and seconded by A. Peterson to contract with I.T. Right for a three-year contract at a cost of \$120,200.00 for the first year and \$115,200.00 for the subsequent two years after for IT contractual services. Motion carried.**

- d. Purchase of three refrigeration units and one freezer

**Motion made by G. Bailey and seconded by A. Peterson to authorize purchase of three refrigeration units from Follett at a cost of \$19,052.73 as proposed to be paid for with available funding for COVID vaccines; additionally purchasing one freezer unit for the Clinton Office, from K2 Scientific totaling \$1,302.50. Motion carried.**

- e. New Hearing & Vision Technician 0.6 FTE

**Motion made by G. Bailey and seconded by A. Petersen to approve the agency to hire a 0.6 FTE Hearing and Vision Technician effective immediately. Motion carried.**

2. Personnel Committee –

- a. Teamsters Wage Reopener – Motion by A. Peterson. Support by G. Bailey to move the board into closed session at 9:50am. Motion carried.

|                   |        |
|-------------------|--------|
| Adam Peterson     | Yes    |
| George Bailey     | Yes    |
| Michael Beach     | Yes    |
| Bruce DeLong      | Yes    |
| Dwight Washington | Absent |
| Chuck Murphy      | Absent |

Motion to come out of closed session at 8:57 a.m. by A. Peterson. Support by G. Bailey. Motion carried.

|                   |        |
|-------------------|--------|
| Adam Peterson     | Yes    |
| George Bailey     | Yes    |
| Michael Beach     | Yes    |
| Bruce DeLong      | Yes    |
| Dwight Washington | Absent |
| Chuck Murphy      | Absent |

Motion to approve the wage reopener by A. Peterson. Support by G. Bailey. Motion carried.

- b. Non-Union Proposal- Discussion of the nonunion proposal. Motion to approve the non union proposal by A. Peterson, support by M. Beach. Motion carried.

3. Program Committee – Michael Beach, Chairperson – No report.

4. Mid-Central Coordinating Committee – Chuck Murphy – No report.

F. MEDICAL DIRECTOR’S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

- a. No report.

G. HEALTH OFFICER’S REPORT: Mari E. (Liz) Braddock

1. Agreements Signed- signed two agreements with the county ISD’s. Signed an emergency vaccine storage agreement with Sparrow.

H. OLD BUSINESS: None

I. NEW BUSINESS:

1.

2. Emerging Issues – MMDHD received TPOXX vaccine to provide to at risk individuals.

J. LEGISLATIVE ACTION: None

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, July 2022

2. MMDHD Staffing Report

L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2022-board-of-health/>

1. WIC services make a difference in Montcalm County, *Daily News, July 28, 2022*

2. Keep cool when temperatures soar, *Daily News, July 30, 2022*

3. Include Immunizations on back-to-school check list, *Daily News, August 11, 2022*

4. Drug take back encourages safe disposal of unwanted meds, *Daily News, August 11, 2022*

5. Montcalm Prevention Collaborative conducts tobacco vendor compliance checks, *Daily News, August 11, 2022*

6. As summer comes to an end, avoid mosquitoes, diseases they carry, *Daily News, August 12, 2022*

7. Breastfeeding is a true superpower, *Daily News, August 12, 2022*

M. AGENCY NEWSLETTERS: None

There being no further business to come before the Board, the meeting was adjourned at 9:05 a.m.

Respectfully Submitted,

Hailey Brewer, Acting Board Secretary  
For Bruce DeLong, Chairperson  
Mid-Michigan District Board of Health