



**CLINTON OFFICE**  
 1307 E. Townsend Rd.  
 Saint Johns, MI 48879-9036  
 (989) 224-2195

**GRATIOT OFFICE**  
 151 Commerce Dr.  
 Ithaca, MI 48847-1627  
 (989) 875-3681

**MONTCALM OFFICE**  
 615 N. State St.  
 Stanton, MI 48888-9702  
 (989) 831-5237

<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Michael R. Beach
	Dwight Washington, Ph.D.	Chuck Murphy	Adam Petersen

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)  
 BOARD OF HEALTH  
 FINANCE COMMITTEE MEETING  
**Gratiot Office, Ithaca**  
**Conference Rooms A & B**

**Wednesday, December 21, 2022**  
**8:30 a.m.**

**AGENDA**

*We take action to protect, maintain, and improve the health of our community.*

- A. MMDHD’s Expenses for November 5 through December 2, 2022 – **Included.**
- B. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report – **Included.**
- C. Purchase Hedgehog Portal – **Included.**
- D. Hire of EH employee at Step 4 – **Included.**

**MONTHLY EXPENSES FOR  
November 5, 2022 - December 2, 2022**

<i>EV 1992</i>	<i>11/18/2022</i>	<i>\$</i>	<i>264,364.17</i>
<i>EV 1993</i>	<i>12/2/2022</i>	<i>\$</i>	<u><i>220,750.25</i></u>
<b>TOTAL</b>		<b>\$</b>	<b>485,114.42</b>



Expense Voucher # 1992

11/18/2022

**Payables**

**VOID** 107833 - 107838 (checks used for vendor corrections)  
 107834 - 107870 Acumatica Checks & ACH \$ 45,001.50

**Payroll**

AFLAC Employee Deduction \$ 457.36  
 Ameriprise NBS \$ 100.00  
 MERS 457 \$ 1,345.00  
 MERS Defined Benefit - Employee \$ 4,306.51  
 Nationwide \$ 2,130.00  
 EFT Payroll Tax  
     Federal \$ 37,564.54  
     State \$ 5,784.17  
 MERS Defined Benefit - Employer Oct-22 \$ 43,157.77  
  
 Direct Deposit Payroll \$ 115,861.31  
 Direct Deposit Gym Membership correction 11/16/22 \$ 132.12  
 Direct Deposit HSA \$ 8,296.80

**Fees**

Huntington e-Banking fee Oct-22 \$ 251.89  
 Huntington Bank Interest Oct-22 \$ (24.80)

**TOTAL**

**\$ 264,364.17**

**AP Payment Register**

Company/Branch:

Date From: 11/18/2022

Date To: 11/18/2022

Date: 11/17/2022 1:05 PM

User: DAWN WADLE

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107839	Closed	11/18/2022	AMAZON01	AMAZON CAPITAL SERVICES	0.00	1,138.48

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
DRADJ		1XXY-DNPC-1WYM	CREDIT 14D9-RT3	-80.81	USD	0.00	-80.81
DRADJ		1NJY-M36C-JKQW	CREDIT 14D9-RT3	-6.81	USD	0.00	-6.81
BILL		14D9-RT3G-DFWN	CERTIFICATES	103.60	USD	0.00	103.60
BILL		1DK4-9TLF-6MNT	ROLLING LAPTOP	281.97	USD	0.00	281.97
BILL		1DJN-KFF9-RKTC	CERTIFICATE FR/	176.26	USD	0.00	176.26
BILL		1DK4-9TLF-9NF9	SPEAKERS/MIC	47.97	USD	0.00	47.97
BILL		1K4L-1H7X-HK1T	DENTAL MIRROR:	199.90	USD	0.00	199.90
BILL		1LYW-LHM9-111P	CHAIR,CHAIRMAT	166.63	USD	0.00	166.63
BILL		13WY-P9JV-JJFV	OFFICE CHAIR	249.77	USD	0.00	249.77
<b>Document Total:</b>							<b>1,138.48</b>
<b>Payment Method Total:</b>							<b>1,138.48</b>
<b>Cash Account Total:</b>							<b>1,138.48</b>

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107840	Closed	11/18/2022	CAPI01	CAPITAL AREA UNITED WAY	0.00	57.46

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		11182022	NOVEMBER 2022	57.46	USD	0.00	57.46
<b>Document Total:</b>							<b>57.46</b>
<b>Payment Method Total:</b>							<b>57.46</b>
<b>Cash Account Total:</b>							<b>57.46</b>

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107841	Closed	11/18/2022	CDWG01	CDW GOVERNMENT, INC.	0.00	552.61

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		DQ43979	BELKIN BOOST C	172.92	USD	0.00	172.92
BILL		DP82916	BELKIN BOOST C	129.69	USD	0.00	129.69
BILL		ZR00294439	OCTOBER SUBSC	250.00	USD	0.00	250.00
<b>Document Total:</b>							<b>552.61</b>
<b>Payment Method Total:</b>							<b>552.61</b>
<b>Cash Account Total:</b>							<b>552.61</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107842	Closed	11/18/2022	CENT02	CENTRAL MICHIGAN DIST HEALTH DEPARTMENT	0.00	5,176.41
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		OCT 2022	MD FOR OCTOBE	5,176.41	USD	0.00	5,176.41
						<b>Document Total:</b>	<b>5,176.41</b>
						<b>Payment Method Total:</b>	<b>5,176.41</b>
						<b>Cash Account Total:</b>	<b>5,176.41</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107843	Closed	11/18/2022	DARB01	DARBY DENTAL	0.00	4,636.28
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		4278200	DENTAL SUPPLIE	3,110.28	USD	0.00	3,110.28
BILL		4295568	DENTAL ITEMS	1,176.00	USD	0.00	1,176.00
BILL		4296478	DENTAL SUPPLIE	350.00	USD	0.00	350.00
						<b>Document Total:</b>	<b>4,636.28</b>
						<b>Payment Method Total:</b>	<b>4,636.28</b>
						<b>Cash Account Total:</b>	<b>4,636.28</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107844	Closed	11/18/2022	FIRS01	FIRST NATIONAL BANK OMAHA	0.00	4,575.48
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		K2 VISA CC	FREEZER	1,400.40	USD	0.00	1,400.40
BILL		VISA 1021	DFC GIFT CARDS	2,125.00	USD	0.00	2,125.00
BILL		8712 OCT 2022	UPS, TIGERCONN	375.07	USD	0.00	375.07
BILL		5477 OCT 2022	LAWN CARE FOR	47.96	USD	0.00	47.96
BILL		2593 SELBY OCT 2022	RECRUITMENT,NI	282.06	USD	0.00	282.06
BILL		VISA 11/15/22	PICNIC TABLE	344.99	USD	0.00	344.99
						<b>Document Total:</b>	<b>4,575.48</b>
						<b>Payment Method Total:</b>	<b>4,575.48</b>
						<b>Cash Account Total:</b>	<b>4,575.48</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107845	Closed	11/18/2022	FRIE01	FRIEDLAND INDUSTRIES, INC.	0.00	330.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		5894	OCTOBER SHREC	330.00	USD	0.00	330.00
						<b>Document Total:</b>	<b>330.00</b>
						<b>Payment Method Total:</b>	<b>330.00</b>
						<b>Cash Account Total:</b>	<b>330.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107846	Closed	11/18/2022	GLAXO1	GLAXO SMITH KLINE	0.00	381.24

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		8253862195	BOOSTRIX VACCI	381.24	USD	0.00	381.24
						<b>Document Total:</b>	<b>381.24</b>
						<b>Payment Method Total:</b>	<b>381.24</b>
						<b>Cash Account Total:</b>	<b>381.24</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107847	Closed	11/18/2022	GRAT04	GRATIOT COUNTY HERALD	0.00	142.50

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		100	10/27/22 DISPLAY	142.50	USD	0.00	142.50
						<b>Document Total:</b>	<b>142.50</b>
						<b>Payment Method Total:</b>	<b>142.50</b>
						<b>Cash Account Total:</b>	<b>142.50</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107848	Closed	11/18/2022	HOSP03	HOSPITAL NETWORK HEALTHCARE SERVICES	0.00	114.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		82867	10/18 CLINTON ST	114.00	USD	0.00	114.00
						<b>Document Total:</b>	<b>114.00</b>
						<b>Payment Method Total:</b>	<b>114.00</b>
						<b>Cash Account Total:</b>	<b>114.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107849	Closed	11/18/2022	LAKE05	LAKE HURON WELLNESS CONSULTING	0.00	1,800.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		052	11/4/22 SPEAKER	1,800.00	USD	0.00	1,800.00
						<b>Document Total:</b>	<b>1,800.00</b>
						<b>Payment Method Total:</b>	<b>1,800.00</b>
						<b>Cash Account Total:</b>	<b>1,800.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107850	Closed	11/18/2022	MCKE01	MCKESSON MEDICAL	0.00	1,066.81

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		19981336	KLEENEX,GLOVE	769.14	USD	0.00	769.14
BILL		19990924	SHARPS,,POTAS	210.21	USD	0.00	210.21
BILL		19998757	SYRINGES TB	87.46	USD	0.00	87.46
<b>Document Total:</b>							<b>1,066.81</b>
<b>Payment Method Total:</b>							<b>1,066.81</b>
<b>Cash Account Total:</b>							<b>1,066.81</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107851	Closed	11/18/2022	MICH11	MICHIGAN NURSES ASSOCIATION	0.00	496.24

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		112022	NOVEMBER 2022	496.24	USD	0.00	496.24
<b>Document Total:</b>							<b>496.24</b>
<b>Payment Method Total:</b>							<b>496.24</b>
<b>Cash Account Total:</b>							<b>496.24</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107852	Closed	11/18/2022	MICH18	MICHIGAN PREVENTION ASSOCIATION	0.00	50.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		11142022	2 PREVENTION PI	50.00	USD	0.00	50.00
<b>Document Total:</b>							<b>50.00</b>
<b>Payment Method Total:</b>							<b>50.00</b>
<b>Cash Account Total:</b>							<b>50.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107853	Closed	11/18/2022	MID01	MIDSTATE PRINTING	0.00	644.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		3021	BLANKETS W/ LO	644.00	USD	0.00	644.00
<b>Document Total:</b>							<b>644.00</b>
<b>Payment Method Total:</b>							<b>644.00</b>
<b>Cash Account Total:</b>							<b>644.00</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107854	Closed	11/18/2022	MISD01	MISDU - FRIEND OF COURT	0.00	306.90
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		11182022	11/18/22 EMPLOY	306.90	USD	0.00	306.90
						<b>Document Total:</b>	<b>306.90</b>
						<b>Payment Method Total:</b>	<b>306.90</b>
						<b>Cash Account Total:</b>	<b>306.90</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107855	Closed	11/18/2022	MONT03	MONTCALM AREA INTERMEDIATE SCHOOL DISTRICT	0.00	1,531.37
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		FINAL FY2022	6/21/22 INVOICE F	1,531.37	USD	0.00	1,531.37
						<b>Document Total:</b>	<b>1,531.37</b>
						<b>Payment Method Total:</b>	<b>1,531.37</b>
						<b>Cash Account Total:</b>	<b>1,531.37</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107856	Closed	11/18/2022	NATI05	NATIONAL REGISTRY OF FOOD SAFETY PROFESSIONALS	0.00	475.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		INV126961	10/18 19 FOOD CL	475.00	USD	0.00	475.00
						<b>Document Total:</b>	<b>475.00</b>
						<b>Payment Method Total:</b>	<b>475.00</b>
						<b>Cash Account Total:</b>	<b>475.00</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107857	Closed	11/18/2022	PREIN01	PREIN&NEWHOF	0.00	1,200.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		103312	OCTOBER WATEF	1,200.00	USD	0.00	1,200.00
						<b>Document Total:</b>	<b>1,200.00</b>
						<b>Payment Method Total:</b>	<b>1,200.00</b>
						<b>Cash Account Total:</b>	<b>1,200.00</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107858	Closed	11/18/2022	RHCC02	RHC CONSULTING (CORP)	0.00	1,175.77
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		302	WINN TELECOM,	1,175.77	USD	0.00	1,175.77
						<b>Document Total:</b>	<b>1,175.77</b>
						<b>Payment Method Total:</b>	<b>1,175.77</b>
						<b>Cash Account Total:</b>	<b>1,175.77</b>



CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107859	Closed	11/18/2022	SANO01	SANOFI PASTEUR INC	0.00	8,064.80

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		919671550	FLU HIGH DOSE 1	4,172.98	USD	0.00	4,172.98
BILL		919333765	637-15 FLU QIV 22	1,543.86	USD	0.00	1,543.86
BILL		919742627	FLUZONE 637-15	1,039.19	USD	0.00	1,039.19
BILL		919801826	VACCINE HEPLIS	1,308.77	USD	0.00	1,308.77
<b>Document Total:</b>							<b>8,064.80</b>
<b>Payment Method Total:</b>							<b>8,064.80</b>
<b>Cash Account Total:</b>							<b>8,064.80</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107860	Closed	11/18/2022	STAP01	STAPLES	0.00	37.58

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		3520297214	THREE HOLE PUN	37.58	USD	0.00	37.58
<b>Document Total:</b>							<b>37.58</b>
<b>Payment Method Total:</b>							<b>37.58</b>
<b>Cash Account Total:</b>							<b>37.58</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107861	Closed	11/18/2022	STAT01	STATCOURIER	0.00	2,201.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		1019-2937	OCTOBER COURI	2,201.00	USD	0.00	2,201.00
<b>Document Total:</b>							<b>2,201.00</b>
<b>Payment Method Total:</b>							<b>2,201.00</b>
<b>Cash Account Total:</b>							<b>2,201.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107862	Closed	11/18/2022	STAT04	STATE OF MICHIGAN-LAB	0.00	81.10

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		20221101-11	LABS	81.10	USD	0.00	81.10
<b>Document Total:</b>							<b>81.10</b>
<b>Payment Method Total:</b>							<b>81.10</b>
<b>Cash Account Total:</b>							<b>81.10</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107863	Closed	11/18/2022	TEAM02	TEAMSTERS LOCAL 214	0.00	1,745.77
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		NOV 2022	DUES	1,745.77	USD	0.00	1,745.77
						<b>Document Total:</b>	<b>1,745.77</b>
						<b>Payment Method Total:</b>	<b>1,745.77</b>
						<b>Cash Account Total:</b>	<b>1,745.77</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107864	Closed	11/18/2022	UNIT02	UNITED WAY OF GRATIOT COUNTY	0.00	130.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		112022	NOVEMBER 2022	130.00	USD	0.00	130.00
						<b>Document Total:</b>	<b>130.00</b>
						<b>Payment Method Total:</b>	<b>130.00</b>
						<b>Cash Account Total:</b>	<b>130.00</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107865	Closed	11/18/2022	UNIT03	UNITED WAY OF MONTCALM COUNTY	0.00	24.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		112022	NOVEMBER 2022	24.00	USD	0.00	24.00
						<b>Document Total:</b>	<b>24.00</b>
						<b>Payment Method Total:</b>	<b>24.00</b>
						<b>Cash Account Total:</b>	<b>24.00</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107866	Closed	11/18/2022	VC301	VC3 INC	0.00	5,000.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		85764	ONBOARDING LA	5,000.00	USD	0.00	5,000.00
						<b>Document Total:</b>	<b>5,000.00</b>
						<b>Payment Method Total:</b>	<b>5,000.00</b>
						<b>Cash Account Total:</b>	<b>5,000.00</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107867	Closed	11/18/2022	VERT01	VERTILOCITY	0.00	1,525.50
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		31003224	OCTOBER 2022 C	625.00	USD	0.00	625.00
BILL		31003672	OCTOBER 2022 U	900.50	USD	0.00	900.50
						<b>Document Total:</b>	<b>1,525.50</b>
						<b>Payment Method Total:</b>	<b>1,525.50</b>
						<b>Cash Account Total:</b>	<b>1,525.50</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107868	Closed	11/18/2022	VIEW01	VIEW NEWSPAPER GROUP	0.00	264.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		329145	DAILY NEWS ADS	264.00	USD	0.00	264.00
						<b>Document Total:</b>	<b>264.00</b>
						<b>Payment Method Total:</b>	<b>264.00</b>
						<b>Cash Account Total:</b>	<b>264.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107869	Closed	11/18/2022	WATK02	WATKINS SURGICAL SUPPLY	0.00	62.20

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		0000544629	TRICHLOROACET	62.20	USD	0.00	62.20
						<b>Document Total:</b>	<b>62.20</b>
						<b>Payment Method Total:</b>	<b>62.20</b>
						<b>Cash Account Total:</b>	<b>62.20</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107870	Closed	11/18/2022	WOOD01	WOOD SARAH	0.00	15.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		10292022	10/27-10/29 CONT	15.00	USD	0.00	15.00
						<b>Document Total:</b>	<b>15.00</b>
						<b>Payment Method Total:</b>	<b>15.00</b>
						<b>Cash Account Total:</b>	<b>15.00</b>

Doc. Type	Count	Amount Paid (USD)
Check	32	45,001.50
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
<b>Company Total:</b>	<b>32</b>	<b>45,001.50</b>



Expense Voucher # 1993

12/2/2022

**Payables**

<b>VOID</b>	ACH 001174	Bailey, George (August return of ACH payment)	<b>\$ (36.88)</b>
	107871 - 107896	Acumatica Checks & ACH	\$ 46,084.92

**Payroll**

AFLAC Employee Deduction	\$ 435.52
Ameriprise NBS	\$ 100.00
MERS 457	\$ 1,195.00
MERS Defined Benefit - Employee	\$ 4,357.20
Nationwide	\$ 2,180.00
EFT Payroll Tax	
Federal	\$ 36,373.14
State	\$ 5,658.65
MERS Defined Benefit - Employer	\$ -
	Oct-22
Direct Deposit Payroll	\$ 116,872.23
Direct Deposit HSA	\$ 7,457.59

**Fees**

Huntington Bank NSF	11/16/2022	<u>\$ 36.00</u>
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**TOTAL**

**\$ 220,750.25**

AP Payment Register

Account	Description						
CASH AP	CASH ACCOUNT FOR AP						
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107871	Closed	12/2/2022	FOUR01	4IMPRINT, INC	0.00	571.52
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		10574907	JUMP ROPES	571.52	USD	0.00	571.52
						<b>Document Total:</b>	<b>571.52</b>
						<b>Payment Method Total:</b>	<b>571.52</b>
						<b>Cash Account Total:</b>	<b>571.52</b>

Account	Description						
CASH AP	CASH ACCOUNT FOR AP						
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107872	Closed	12/2/2022	CDWG01	CDW GOVERNMENT, INC.	0.00	6,696.92
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		DW35488	LVO USB HEADSETS ITEM# 6352165	253.08	USD	0.00	253.08
BILL		DW84284	WEBCAMS,WIRED MOUSE, USB THUNDERBOLT DOCK GEN 2	3,351.75	USD	0.00	3,351.75
BILL		DW32247	ITEM# 7042566 LVO E15 G4	1,942.62	USD	0.00	1,942.62
BILL		DW29195	KEYBOARD,MOUSE,WEBCAM	1,065.11	USD	0.00	1,065.11
BILL		DW32365	HEADSETS	84.36	USD	0.00	84.36
						<b>Document Total:</b>	<b>6,696.92</b>
						<b>Payment Method Total:</b>	<b>6,696.92</b>
						<b>Cash Account Total:</b>	<b>6,696.92</b>

Account	Description						
CASH AP	CASH ACCOUNT FOR AP						
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107873	Closed	12/2/2022	CLIN01	CLINTON COUNTY ADMINISTRATION/ACCOUNTING	0.00	1,966.66
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		AC-2022-035	DECEMBER RENT	1,966.66	USD	0.00	1,966.66
						<b>Document Total:</b>	<b>1,966.66</b>
						<b>Payment Method Total:</b>	<b>1,966.66</b>
						<b>Cash Account Total:</b>	<b>1,966.66</b>

Account	Description						
CASH AP	CASH ACCOUNT FOR AP						
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107874	Closed	12/2/2022	EATO01	EATON RESA	0.00	70.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		11102022	12/8/2022 CHRISTA JEROME TRAINING	70.00	USD	0.00	70.00
						<b>Document Total:</b>	<b>70.00</b>
						<b>Payment Method Total:</b>	<b>70.00</b>
						<b>Cash Account Total:</b>	<b>70.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107875	Closed	12/2/2022	GRAT07	GRATIOT ISABELLA RESD	0.00	1,372.50
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		11103	CATERING FOR ICS300 TRAINING	1,372.50	USD	0.00	1,372.50
<b>Document Total:</b>							<b>1,372.50</b>
<b>Payment Method Total:</b>							<b>1,372.50</b>
<b>Cash Account Total:</b>							<b>1,372.50</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107876	Closed	12/2/2022	HARV01	HARVARD HEALTH PUBLISHING	0.00	39.80
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		87102400397	2022 HARVARD EHALTH ANNAUL	39.80	USD	0.00	39.80
<b>Document Total:</b>							<b>39.80</b>
<b>Payment Method Total:</b>							<b>39.80</b>
<b>Cash Account Total:</b>							<b>39.80</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107877	Closed	12/2/2022	INSP01	INSPIRATION STUDIO DESIGNS	0.00	325.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		3168	PARENT/PROVIDER FLYERS	325.00	USD	0.00	325.00
<b>Document Total:</b>							<b>325.00</b>
<b>Payment Method Total:</b>							<b>325.00</b>
<b>Cash Account Total:</b>							<b>325.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107878	Closed	12/2/2022	JETS01	JETS SPEED PRINTING	0.00	130.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		45627	THANK YOU CARDS/ENVELOPES	130.00	USD	0.00	130.00
<b>Document Total:</b>							<b>130.00</b>
<b>Payment Method Total:</b>							<b>130.00</b>
<b>Cash Account Total:</b>							<b>130.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107879	Closed	12/2/2022	KID01	KIDS LOVE STICKERS/MEDIBADGE	0.00	296.50
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		882542	SMILEY TEETH STICKERS	296.50	USD	0.00	296.50
<b>Document Total:</b>							<b>296.50</b>
<b>Payment Method Total:</b>							<b>296.50</b>
<b>Cash Account Total:</b>							<b>296.50</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107880	Closed	12/2/2022	MERC01	MERCK SHARP & DOHME LLC	0.00	3,192.29
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		7016552425	HPV, HEP A ADULT VACCINE	3,192.29	USD	0.00	3,192.29
						<b>Document Total:</b>	<b>3,192.29</b>
						<b>Payment Method Total:</b>	<b>3,192.29</b>
						<b>Cash Account Total:</b>	<b>3,192.29</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107881	Closed	12/2/2022	MICH05	MICHIGAN COMMUNITY DENTAL CLINICS	0.00	13,000.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		11172022	REFUND OCT2021-OCT2022 EQUIPMENT	13,000.00	USD	0.00	13,000.00
						<b>Document Total:</b>	<b>13,000.00</b>
						<b>Payment Method Total:</b>	<b>13,000.00</b>
						<b>Cash Account Total:</b>	<b>13,000.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107882	Closed	12/2/2022	MICH18	MICHIGAN PREVENTION ASSOCIATION	0.00	75.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		1109 WIGENT	11/10/22 WIGENT TRAINING	25.00	USD	0.00	25.00
BILL		1110 KRONECK	11/10/22 KRONECK TRAINING	25.00	USD	0.00	25.00
BILL		1110 JEROME	11/10/22 JEROME TRAINING	25.00	USD	0.00	25.00
						<b>Document Total:</b>	<b>75.00</b>
						<b>Payment Method Total:</b>	<b>75.00</b>
						<b>Cash Account Total:</b>	<b>75.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107883	Closed	12/2/2022	MISD01	MISDU - FRIEND OF COURT	0.00	306.90
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		12022022	12/2/22 EMPLOYEE DEDUCTION	306.90	USD	0.00	306.90
						<b>Document Total:</b>	<b>306.90</b>
						<b>Payment Method Total:</b>	<b>306.90</b>
						<b>Cash Account Total:</b>	<b>306.90</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107884	Closed	12/2/2022	MUTU01	MUTUAL OF OMAHA	0.00	2,841.50
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		DEC2022	LIFE/VOLUNTARY BENEFITS	2,841.50	USD	0.00	2,841.50
						<b>Document Total:</b>	<b>2,841.50</b>
						<b>Payment Method Total:</b>	<b>2,841.50</b>
						<b>Cash Account Total:</b>	<b>2,841.50</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107885	Closed	12/2/2022	NURS01	NURSE ADMINISTRATORS FORUM	0.00	85.00
Doc. Type	Branch	Vendor Ref.	Description		Original Amount Currency	Discount Taken	Amount Paid
BILL		FY23 STRATTON	FY22-23 JENNIFER STRATTON		35.00 USD	0.00	35.00
BILL		FY23 DOAK	FY22-23 SARAH DOAK		50.00 USD	0.00	50.00
						<b>Document Total:</b>	<b>85.00</b>
						<b>Payment Method Total:</b>	<b>85.00</b>
						<b>Cash Account Total:</b>	<b>85.00</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107886	Closed	12/2/2022	PETT01	PETTY CASH FUND - ADMINISTRATION	0.00	94.32
Doc. Type	Branch	Vendor Ref.	Description		Original Amount Currency	Discount Taken	Amount Paid
BILL		11282022	PETTY CASH REFUND/ADMINISTRATION		94.32 USD	0.00	94.32
						<b>Document Total:</b>	<b>94.32</b>
						<b>Payment Method Total:</b>	<b>94.32</b>
						<b>Cash Account Total:</b>	<b>94.32</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107887	Closed	12/2/2022	POWE01	POWELL JOHN	0.00	477.00
Doc. Type	Branch	Vendor Ref.	Description		Original Amount Currency	Discount Taken	Amount Paid
BILL		03092022	REFUND 3/9/22 PERMIT		477.00 USD	0.00	477.00
						<b>Document Total:</b>	<b>477.00</b>
						<b>Payment Method Total:</b>	<b>477.00</b>
						<b>Cash Account Total:</b>	<b>477.00</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107888	Closed	12/2/2022	RICO01	RICOH USA INC	0.00	1,037.38
Doc. Type	Branch	Vendor Ref.	Description		Original Amount Currency	Discount Taken	Amount Paid
BILL		5066107087	OCTOBER 2022 COPIES		1,037.38 USD	0.00	1,037.38
						<b>Document Total:</b>	<b>1,037.38</b>
						<b>Payment Method Total:</b>	<b>1,037.38</b>
						<b>Cash Account Total:</b>	<b>1,037.38</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107889	Closed	12/2/2022	SANO01	SANOFI PASTEUR INC	0.00	2,878.39
Doc. Type	Branch	Vendor Ref.	Description		Original Amount Currency	Discount Taken	Amount Paid
BILL		919801825	VACCINE HEPLISAV B		2,878.39 USD	0.00	2,878.39
						<b>Document Total:</b>	<b>2,878.39</b>
						<b>Payment Method Total:</b>	<b>2,878.39</b>
						<b>Cash Account Total:</b>	<b>2,878.39</b>



CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107890	Closed	12/2/2022	SMIL01	SMILEMAKERS	0.00	352.03
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		9257643	CAT SMILE STICKERS	352.03	USD	0.00	352.03
<b>Document Total:</b>							<b>352.03</b>
<b>Payment Method Total:</b>							<b>352.03</b>
<b>Cash Account Total:</b>							<b>352.03</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107891	Closed	12/2/2022	STAP01	STAPLES	0.00	62.62
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		3522200167	BLACK INK TONER	62.62	USD	0.00	62.62
<b>Document Total:</b>							<b>62.62</b>
<b>Payment Method Total:</b>							<b>62.62</b>
<b>Cash Account Total:</b>							<b>62.62</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107892	Closed	12/2/2022	THEUPS01	THE UPS STORE 1197	0.00	4,999.68
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		2212	13,888 EVERY DOOR DIRECT MAILINGS	4,999.68	USD	0.00	4,999.68
<b>Document Total:</b>							<b>4,999.68</b>
<b>Payment Method Total:</b>							<b>4,999.68</b>
<b>Cash Account Total:</b>							<b>4,999.68</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107893	Closed	12/2/2022	THER02	THERMOWORKS, INC.	0.00	220.29
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		INV-12222943	THERMAPENS	220.29	USD	0.00	220.29
<b>Document Total:</b>							<b>220.29</b>
<b>Payment Method Total:</b>							<b>220.29</b>
<b>Cash Account Total:</b>							<b>220.29</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107894	Closed	12/2/2022	VERI01	VERIZON	0.00	4,919.24
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		9921361456	11/24-12/23 CELL PHONES/HOT SPOTS	4,919.24	USD	0.00	4,919.24
<b>Document Total:</b>							<b>4,919.24</b>
<b>Payment Method Total:</b>							<b>4,919.24</b>
<b>Cash Account Total:</b>							<b>4,919.24</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107895	Closed	12/2/2022	WOOD01	WOOD SARAH	0.00	37.50
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		11122022	11/8-11/12 CONTRACTUAL	37.50	USD	0.00	37.50
						<b>Document Total:</b>	<b>37.50</b>
						<b>Payment Method Total:</b>	<b>37.50</b>
						<b>Cash Account Total:</b>	<b>37.50</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	107896	Closed	12/2/2022	BAIL01	BAILEY GEORGE	0.00	36.88
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		08242022	AUGUST PER DIEM/MILEAGE	36.88	USD	0.00	36.88
						<b>Document Total:</b>	<b>36.88</b>
						<b>Payment Method Total:</b>	<b>36.88</b>
						<b>Cash Account Total:</b>	<b>36.88</b>

Doc. Type	Count	Amount Paid (USD)
Check	26	46,084.92
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
<b>Company Total:</b>	<b>26</b>	<b>46,084.92</b>

**Balance Sheet**

As of November 30, 2022

**Assets**

Cash & Cash Equivalents	3,621,036.04
Account Receivable	39,770.84
Other Receivables	356,100.12
Prepaid Expenses	42,876.25
VFC Inventory	48,686.96
<b>Total Assets</b>	<b>4,108,470.21</b>

**Liabilities**

Employee Deductions	10,086.72
Accounts Payable	172,730.80
Due to Others	1,323,573.30
VFC Inventory	48,686.96
Trust Funds	17,987.17
Deferred Revenues	0.00
Other Long-term Liabs	198,633.00
38901-FUND BALANCE RESTRICTED DENTAL	67,232.45
39000-FUND BALANCE END OF YEAR	(396,630.78)
39001-FUND BALANCE	376,911.94
39004-FUND BALANCE - TECHNICAL/EQUIP	489,494.46
39005-FUND BALANCE-FACILITY DEV.	224,580.00
39007-FUND BALANCE-SELF INS BONDS	13,949.72
39008-FUND BALANCE-FUTURE RETIREMENT	516,099.58
39009-FUND BALANCE-COMPENSATED LEAVE	373,329.40
39010-FUND BALANCE-UNEMPLOYMENT	55,000.00
39012-FUND BALANCE - TRAINING	35,000.00
39013-FUND BALANCE - BRFS	11,522.00
39014-FUND BALANCE-HEALTH INSURANCE	160,000.00
39015-FUND BALANCE-POTENTIAL CLAIMS	168,289.00
39017-FUND BALANCE CHW	150,000.00
39018-FUND BALANCE OPEB	67,778.00
Net Income / (Loss)	24,216.49
<b>Total Liabilities</b>	<b>4,108,470.21</b>
Difference	0.00

## REVENUE-EXPENSE

As of November 30, 2022

ALL PROGRAMS	BUDGET	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
<b>REVENUE</b>					
ELPHS	1,147,315.00	79,761.00	159,520.00	987,795.00	14%
MDHHS GRANTS	3,503,257.00	266,353.00	533,505.00	2,969,752.00	15%
MDHHS FEE FOR SERVICE	70,000.00	0.00	0.00	70,000.00	0%
EGL E GRANTS	85,015.00	0.00	5,412.00	79,603.00	6%
OTHER GRANTS	858,000.00	-7,757.55	604.90	857,395.10	0%
VFC SUPPLIES	300,000.00	10,196.32	23,935.63	276,064.37	8%
MEDICAID FULL COST	282,000.00	0.00	44,277.00	237,723.00	16%
MEDICAID OUTREACH	53,355.00	9,727.00	19,454.00	33,901.00	36%
MISC INCOME	22,000.00	1,842.71	7,256.80	14,743.20	33%
<b>FEEES</b>					
CHED ADMINISTRATION	1,000.00	0.00	0.00	1,000.00	0%
ORAL HEALTH	0.00	735.00	730.00	-730.00	
CLINICAL VARNISH	10,000.00	0.00	0.00	10,000.00	0%
HEARING	21,000.00	880.00	3,451.20	17,548.80	16%
VISION	21,000.00	880.00	3,973.60	17,026.40	19%
FAMILY PLANNING	108,000.00	10,162.85	13,375.77	94,624.23	12%
BCCCP	1,000.00	845.00	1,075.00	-75.00	108%
BLOOD LEAD	8,100.00	215.00	299.14	7,800.86	4%
HIV	1,000.00	0.00	0.00	1,000.00	0%
STD/STI	4,000.00	395.40	578.99	3,421.01	14%
IMMUNIZATIONS	130,000.00	26,602.90	57,482.47	72,517.53	44%
COMMUNICABLE DISEASE	2,000.00	0.00	0.00	2,000.00	0%
BEACH MONITORING	0.00	0.00	2,810.00	-2,810.00	
BODY ART	1,500.00	0.00	0.00	1,500.00	0%
FOOD PROGRAM	315,000.00	6,201.00	14,280.00	300,720.00	5%
WATER PROGRAM	185,000.00	9,085.00	33,396.00	151,604.00	18%
SEWAGE PROGRAM	195,000.00	12,750.00	35,418.00	159,582.00	18%
EH MISC	45,000.00	753.08	6,467.61	38,532.39	14%
EH ADMIN	1,000.00	0.00	0.00	1,000.00	0%
ADMINISTRATION	200.00	0.00	-50.00	250.00	-25%
SPACE	296,599.99	24,194.02	48,387.98	248,212.01	16%
APPROPRIATIONS	1,133,504.01	95,359.67	190,719.34	942,784.67	17%
<b>TOTAL REVENUE</b>	<b>8,800,846.00</b>	<b>549,181.40</b>	<b>1,206,360.43</b>	<b>7,594,485.57</b>	<b>14%</b>

## REVENUE-EXPENSE

As of November 30, 2022

ALL PROGRAMS	BUDGET	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
<b>EXPENSE</b>					
SALARIES	4,336,979.00	346,241.47	670,768.70	3,666,210.30	15%
FICA	331,775.00	25,741.01	49,386.10	282,388.90	15%
HEALTH INSURANCE	913,058.00	62,980.72	123,834.16	789,223.84	14%
DENTAL INSURANCE	57,645.00	3,484.62	7,059.26	50,585.74	12%
RETIREMENT	723,303.00	44,098.58	87,256.39	636,046.61	12%
OTHER BENEFITS	43,786.00	2,223.70	10,335.51	33,450.49	24%
OFFICE SUPPLIES	92,700.00	11,922.07	26,939.25	65,760.75	29%
COMPUTER SUPPLIES	4,000.00	6,704.61	10,458.34	-6,458.34	261%
MEDICAL SUPPLIES	48,800.00	1,242.66	4,091.40	44,708.60	8%
BIOLOGICS	60,500.00	9,381.05	14,016.65	46,483.35	23%
VFC	300,000.00	10,196.31	23,935.62	276,064.38	8%
OTHER SUPPLIES	66,000.00	3,957.11	3,957.11	62,042.89	6%
CAPITAL EXPENSE	0.00	-80,491.57	11,766.31	-11,766.31	
SOFTWARE PURCHASES	0.00	0.00	0.00	0.00	
CONTRACTUAL	1,056,400.00	4,544.64	19,018.43	1,037,381.57	2%
LABS	4,200.00	81.10	81.10	4,118.90	2%
COMMUNICATIONS	59,400.00	6,793.14	14,050.63	45,349.37	24%
TRAVEL/TRAINING	171,900.00	12,071.75	22,971.55	148,928.45	13%
MEMBERSHIPS	25,600.00	809.99	9,578.59	16,021.41	37%
ADVERTISING	34,100.00	0.00	808.41	33,291.59	2%
LIABILITY INSURANCE	33,000.00	0.00	5,207.50	27,792.50	16%
LEASE & MAINTENANCE	111,100.00	645.38	12,374.88	98,725.12	11%
RENT	31,000.00	1,966.66	4,033.32	26,966.68	13%
SPACE	285,600.00	24,194.02	48,387.98	237,212.02	17%
MISC EXPENSE	10,000.00	1,501.93	1,826.75	8,173.25	18%
<b>TOTAL EXPENSE</b>	<b>8,800,846.00</b>	<b>500,290.95</b>	<b>1,182,143.94</b>	<b>7,618,702.06</b>	<b>13%</b>
<b>Net Income (Loss)</b>	<b>0.00</b>	<b>48,890.45</b>	<b>24,216.49</b>	<b>-24,216.49</b>	

December 21, 2022

ADMINISTRATOR: Lonnie Smith, Director of Environmental Health Services

SUBJECT: Hedgehog Software 2 Way Portal Upgrade Purchase

Information Only       Action Needed

I. Authority For This Action:

- Local Policy \_\_\_\_\_
- Law or Rule \_\_\_\_\_

II. Summary:

The Environmental Health Division would like to implement the use of online payment of services this fiscal year. Along with this software upgrade, it will allow routine clients like food service operators and owners of Type II public water supplies to download pertinent information into their facilities like corrective action items and water sample results for ease of communications needed to assure compliance within their establishments.

III. Strategic Objective, Health Issue, or other Need Addressed:

The general public will be able to apply and pay for Environmental Health services online through the portal. Repeat clients like food service operators, well drillers, septic installers, realtors and Type II public water supply owners will be able to gain permissions to the 2 way portal to apply and pay for licenses and permits; submit documentation for their facility like water samples results, affidavits, variances, corrective action items, well logs; be able to review account balances; and review the status of where their application is at within the process. The online portal will also allow the public to have access to food inspection reports, permits and final inspection reports instantaneously rather than going through the FOIA request process which can take up to 5 days to complete.

IV. Fiscal Impact and Cost:

The cost for Hedgerow to build the portal specific to MMDHD needs would be \$15,000. Additionally, MMDHD infrastructure upgrades and additional licenses to host the portal are \$11,000. These are both one-time costs. The license from Hedgerow to operate and maintain the portal would be \$12,000 annually. The \$38,000 implementation cost for this project would come from the additional EGLE funding to enhance EH Programs, of which \$60,000 has not been budgeted by MMDHD. The \$12,000 annual costs will be built into the budget in future years with the additional EGLE funding offsetting the expense.

V. Alternatives Considered:

Environmental Health attempted to create an online payment process internally this past summer, but the payment process that was tested determined to be problematic. This was ultimately discontinued due to lack of features and additional steps staff required to make the process work.

VI. Recommendation:

We recommend the authorization to purchase the Hedgehog 2 Way Portal to allow for online payment of services and enhance communications with clients and the general public.

VII. Monitoring and Reporting Timeline:

Building and testing the portal will take approximately 3 months with go live targeted April 1, 2023. Reports on use will be monthly.

December 21, 2022

ADMINISTRATOR: Lonnie Smith, Director of Environmental Health Services

SUBJECT: New Hire to Start at Step 4 of Teamsters Contract

Information Only       Action Needed

I. Authority For This Action:

- Local Policy \_\_\_\_\_  
 Law or Rule \_\_\_\_\_

II. Summary:

To hire a previous MMDHD Environmental Health Specialist (EHS) for the current vacant EHS position at the Step within the Teamsters contract that the EHS was earning at departure 4/27/2022. The employee left at a Step 4. Anything that is above a Step 2 within the wage band needs Board of Health approval.

III. Strategic Objective, Health Issue, or other Need Addressed:

The employee had four years of previous experience which means that there will be less training required and also that the employee has a good knowledge of our communities and agency operations.

Fiscal Impact and Cost:

Wage band T9 Step 2 is currently \$22.77 an hour and wage band T9 Step 4 is \$25.00 an hour. The difference per year would be an additional \$4,638.40

IV. Alternatives Considered:

Pass on hiring a previous employee who has a bright future with leadership skills and hire a new person with no experience which will require additional training efforts to be able to perform assigned duties.

V. Recommendation:

We recommend an allowance of hiring Austin Thomas as a T9 at Step 4.

VI. Monitoring and Reporting Timeline:

90 day, 6 month and yearly employee appraisals will be conducted to assure job duties are performed appropriately as per wage band hired.