



CLINTON OFFICE
 1307 E. Townsend Rd.
 Saint Johns, MI 48879-9036
 (989) 224-2195

GRATIOT OFFICE
 151 Commerce Dr.
 Ithaca, MI 48847-1627
 (989) 875-3681

MONTCALM OFFICE
 615 N. State St.
 Stanton, MI 48888-9702
 (989) 831-5237

BOARD OF HEALTH:	Bruce DeLong	George Bailey	Michael R. Beach
	Dwight Washington, Ph.D.	Chuck Murphy	Adam Petersen

Mid-Michigan District Health Department (MMDHD)
 BOARD OF HEALTH
 FINANCE COMMITTEE MEETING
 Clinton Office, Saint Johns

Wednesday, November 23, 2022, 8:30 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: Bruce DeLong, Adam Petersen, and George Bailey (Chair)

Members Absent: None

Other Board
 Members Present: None

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Lonnie Smith, Director of Environmental Health (EH); and Sarah Doak, Director of Community Health and Education, Hailey Brewer, Acting Board Secretary; Krishna Santana, Executive Administrative Assistant

Staff Absent: None

Guests: None

G. Bailey, Chairperson called the Finance Committee Meeting of the Mid-Michigan District Board of Health (BOH) to order at 8:35 a.m., on Wednesday, November 23, 2022, at the Clinton Office of the Mid-Michigan District Health Department (MMDHD), Saint Johns, Michigan.

A. MMDHD's Expenses for October 8 through November 4, 2022

Motion made by A. Petersen and seconded by B. DeLong to recommend the BOH approve and pay the MMDHD's Expenses for October 8 through November 4, 2022, totaling \$534,297.41. Motion carried.

B. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for September 2022

M. Selby discussed year end and explained the handout. MMDHD ended with a deficit for the year. A lump sum payment was made to the retirement account in addition to the building improvements. Funding will be removed from facility development fund balance to cover the deficit.

Motion made by A. Peterson and seconded by B. DeLong to accept the Balance Sheet, Revenue and Expenditure Report for September 2022. Motion carried.

- C. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for October 2022– **Delayed due to year-end closing.**
- D. MMDHD's Financial Status Report (FSR), FY 21/22
- E. New Software of Oral Health

Motion made by B. Delong and seconded by A. Peterson to recommend the full board to authorize MMDHD to purchase Oral Health Program application within Patagonia for an initial fee of \$15,000.00 and a monthly subscription of \$500.00 per month. Motion carried.

There being no further business to come before the Finance Committee, the meeting adjourned at 8:46 a.m.

Respectfully Submitted,



Hailey Brewer, Acting Board Secretary for
George Bailey, Finance Committee Chair
Mid-Michigan District Board of Health