



CLINTON OFFICE
1307 E. Townsend Rd.
Saint Johns, MI 48879-9036
(989) 224-2195

GRATIOT OFFICE
151 Commerce Dr.
Ithaca, MI 48847-1627
(989) 875-3681

MONTCALM OFFICE
615 N. State St.
Stanton, MI 48888-9702
(989) 831-5237

BOARD OF HEALTH:	Bruce DeLong	George Bailey	Michael R. Beach
	Dwight Washington, Ph.D.	Chuck Murphy	Adam Petersen

Mid-Michigan District Health Department (MMDHD)
BOARD OF HEALTH
FINANCE COMMITTEE MEETING
Montcalm Office, Stanton

Wednesday, April 27, 2022, 8:30 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: George Bailey (Chair), Bruce DeLong, and Adam Petersen

Members Absent: None

Other Board

Members Present: Michael Beach (*arrived at 8:47 a.m.*)

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Cynthia M. Partlo, Board Secretary (*arrived at 8:45 a.m.*); and Sarah Doak, Director of Community Health and Education

Staff Absent: None

Guests: Hailey Brewer, Administrative Services Supervisor; Paul Eddy, IT Coordinator

G. Bailey called the Finance Committee Meeting of the Mid-Michigan District Board of Health (BOH) to order at 8:30 a.m., on Wednesday, April 27, 2022, at the Montcalm Office of the Mid-Michigan District Health Department (MMDHD), Stanton, Michigan.

A. MMDHD's Expenses for March 12 through April 8, 2022

Motion made by A. Petersen to recommend the BOH approve and pay the MMDHD's Expenses for March 12 through April 8, 2022, totaling \$488,573.42. Motion seconded by B. DeLong. Motion carried.

B. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for March 2022

Motion made by B. DeLong and seconded by A. Petersen to accept and place on file the Balance Sheet, Revenue and Expenditure Report for March 2022. Motion carried.

C. FY 20/21 Audited Financial Statements, Ali Barnes, Yeo & Yeo (Note: One presentation will be given at the Regular Board Meeting)

D. Purchase of New Flooring for MMDHD Offices

L. Braddock provided an update stating that Montcalm County provided a check to MMDHD for \$41,000 toward the cost of the flooring in the Montcalm Office. She mentioned that Gratiot County has committed up to \$40,000 after the MMDHD pays the first \$40,000. M. Selby noted that the lowest bid increased almost \$5,000. L. Braddock summarized that MMDHD's total expense for the project would be approximately \$84,000 with Gratiot County paying \$21,137 toward the cost of the flooring in the Gratiot Office.

Motion made by A. Peterson and seconded by B. DeLong to authorize the purchase of new vinyl plank flooring for the MMDHD offices in Gratiot and Montcalm Counties as proposed. Motion carried.

E. Purchase/Upgrade of Fortinet Firewalls and Antivirus

L. Braddock explained that the agency's firewalls and antivirus needed to be replaced as they were reaching their end of life. Hailey Brewer provided an explanation of the system indicating that the agency was operating three different platforms which was making it difficult to maintain and protect the agency from malicious security breaches. She indicated that the proposed replacement would be one integrated platform maintained more efficiently and would allow any problems to be tracked down more rapidly. L. Braddock mentioned that a recent Rural Health grant awarded to the Agency would cover up to \$81,000 of the cost of the project. M. Selby requested that the BOH allocate \$95,000 for the purchase of the proposed project. M. Selby indicated that future renewals of the three-year license and maintenance would be around \$43,000. H. Brewer added that there could be a 20% increase in the license cost in year four. M. Selby requested that the BOH approve the proposal at a cost up to \$95,000.

Motion made by B. DeLong and seconded by A. Peterson to authorize the purchase of new Fortinet firewalls and antivirus as proposed up to \$95,000. Motion carried.

There being no further business to come before the Finance Committee, the meeting adjourned at 8:54 a.m.

Respectfully Submitted,



Cynthia M. Partlo, Board Secretary for
George Bailey, Finance Committee Chair
Mid-Michigan District Board of Health