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BOARD OF HEALTH:	Bruce DeLong	George Bailey	Michael R. Beach
	Dwight Washington, Ph.D.	Chuck Murphy	Adam Petersen

Mid-Michigan District Health Department (MMDHD)
 BOARD OF HEALTH
 FINANCE COMMITTEE MEETING
 Clinton Office, Saint Johns

Wednesday, May 25, 2022, 8:30 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: George Bailey (Chair), Bruce DeLong, and Adam Petersen

Members Absent: None

Other Board
 Members Present: None

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Cynthia M. Partlo, Board Secretary; Lonnie Smith, Director of Environmental Health; and Sarah Doak, Director of Community Health and Education

Staff Absent: None

Guests: None

G. Bailey called the Finance Committee Meeting of the Mid-Michigan District Board of Health (BOH) to order at 8:30 a.m., on Wednesday, May 25, 2022, at the Clinton Office of the Mid-Michigan District Health Department (MMDHD), Saint Johns, Michigan.

M. Selby requested to add Budget Development FY 22/23 to the Agenda as Item E.

Motion made by B. DeLong and seconded by A. Peterson to accept the Agenda as amended. Motion carried.

A. MMDHD's Expenses for April 9 through May 13, 2022

Motion made by A. Petersen to recommend the BOH approve and pay the MMDHD's Expenses for April 9 through May 13, 2022, totaling \$1,522,397.91. Motion seconded by B. DeLong. Motion carried.

B. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for April 2022

Motion made by A. Petersen and seconded by B. DeLong to recommend the BOH accept and place on file the Balance Sheet, Revenue and Expenditure Report for April 2022. Motion carried.

C. Update – Purchase/Upgrade of Fortinet Firewalls and Antivirus

M. Selby mentioned that omitted from the original quote were additional cables and licenses needed to move forward with the Fortinet Firewall project at an additional cost of \$5,000.

Motion made by B. DeLong and seconded by A. Petersen to recommend the BOH authorize additional funding in the amount of \$5,000 for additional equipment and licenses needed for the Fortinet Firewall system as proposed. Motion carried.

D. Increase in Staffing

L. Braddock requested an increase of .50 FTE (Full Time Equivalent) in Health Educator time. She said that the program was specific to Montcalm County with the goal to teach social and emotional programs to students. The position will be combined with a vacant .50 FTE Health Educator position currently funded under the substance use program. L. Braddock indicated that the agency's Health Resource Advocacy grant funds will be used for this position. She stated that the agency would be eligible for continuation of the grant in 2023 and 2024.

Motion made by A. Petersen and seconded by B. DeLong to recommend the full BOH approve an additional .50 FTE Health Educator time to provide support in Montcalm County schools. Motion carried.

E. Budget Development Schedule, FY 22/23

Motion made by B. DeLong and seconded by A. Petersen to recommend the full BOH approve the FY 22/23 Budget Development schedule and schedule a Special Finance Committee Meeting for July 13, 2022, 9:00 a.m. at the Gratiot Office, Ithaca. Motion carried.

There being no further business to come before the Finance Committee, the meeting adjourned at 8:43 a.m.

Respectfully Submitted,



Cynthia M. Partlo, Board Secretary for
George Bailey, Finance Committee Chair
Mid-Michigan District Board of Health