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BOARD OF HEALTH:	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Timothy Gay	Adam Petersen

Mid-Michigan District Health Department (MMDHD)
BOARD OF HEALTH
FINANCE COMMITTEE MEETING
Clinton Office, St. Johns

Wednesday, February 22, 2023, 8:30 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: Bruce DeLong and Adam Petersen

Members Absent: George Bailey (Chair)

Other Board
Members Present: None

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Lonnie Smith, Director of Environmental Health (EH); Jennifer E. Morse, MD, MPH, FAAFP, Medical Director; Krishna Santana, Board Secretary; Hailey Brewer, Administrative Services Supervisor

Staff Absent: None

Guests: None

A. Petersen called the Finance Committee Meeting of the Mid-Michigan District Board of Health (BOH) to order at 8:33 a.m., on Wednesday, February 22, 2023, at the Clinton Office of the Mid-Michigan District Health Department (MMDHD), St. Johns, Michigan.

A. MMDHD's Expenses for January 14 through February 10, 2023

Motion made by A. Petersen to recommend the BOH approve and pay the MMDHD's Expenses for January 14 through February 10, 2023, totaling \$598,982.55. Motion seconded by B. DeLong. Motion carried.

B. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for January 2023

M. Selby reviewed the Monthly Balance Sheet, Revenue and Expenditure Report

Motion made by A. Petersen and seconded by B. DeLong to accept and place on file the Balance Sheet, Revenue and Expenditure Report for January 2023. Motion carried.

C. Purchase of Policy Management Platform

- H. Brewer gave an overview of the grant and the policy management platform.
- L. Braddock explained how this will impact our accreditation requirements.

Motion made by A. Petersen and seconded by B. DeLong to recommend the purchase of a Policy Management Platform from PowerDMS at an initial cost of \$11,000.00 and an annually reoccurring cost of \$9,425.00 using the 2023 Public Health Capacity-Building Mini-Grant Program award of \$10,000.00 and unallocated funds received for the non-community water supply program. Motion carried.

D. Purchase of Cabling for Wireless Access Points

H. Brewer explained the cabling installation will allow the three offices to have full wireless coverage for staff and visitors. A discussion on attempting to contact local businesses lead to the suggestion to table this item until next month. H. Brewer will collect bids from businesses within our district for next month.

Motion made by A. Petersen and seconded by B. DeLong to table the issue until next month to collect bids from local companies to install cabling and access points. Motion carried.

There being no further business to come before the Finance Committee, B. DeLong motioned to adjourn, seconded by A. Peterson, Motion carried, the meeting adjourned at 8:51 a.m.

Respectfully Submitted,

Krishna Santana, Board Secretary for
Bruce DeLong, Finance Committee Vice Chair
Mid-Michigan District Board of Health