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BOARD OF HEALTH:	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Timothy Gay	Adam Petersen

APPROVED 4/26/23

Mid-Michigan District Health Department (MMDHD)
 BOARD OF HEALTH
 FINANCE COMMITTEE MEETING
 Gratiot Office, Ithaca

Wednesday, March 22, 2023, 8:30 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: George Bailey (Chair), Bruce DeLong, and Adam Petersen

Members Absent: None

Other Board
 Members Present: None

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Lonnie Smith, Director of Environmental Health (EH); and Sarah Doak, Director of Community Health and Education, Hailey Brewer; Administrative Services Supervisor; Krishna Santana, Board Secretary

Staff Absent: None

Guests: Tammy Eurich, Public Health Representative (PHR)

G. Bailey called the Finance Committee Meeting of the Mid-Michigan District Board of Health (BOH) to order at 8:30 a.m., on Wednesday, March 22, 2023, at the Gratiot Office of the Mid-Michigan District Health Department (MMDHD), Ithaca, Michigan.

A. MMDHD's Expenses for February 11 through March 10, 2023

Motion made by A. Petersen to recommend the BOH approve and pay the MMDHD's Expenses for February 11 through March 10, 2023, totaling \$498,728.14. Motion seconded by B. DeLong. Motion carried.

B. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for February 2023

Motion made by A. Petersen and seconded by B. DeLong to accept and place on file the Balance Sheet, Revenue and Expenditure Report for February 2023. Motion carried.

C. Purchase of Video Conferencing Equipment

Motion made by B. DeLong and seconded by A. Petersen to recommend the full board to authorize the purchase of video conferencing equipment through Yealink MVC at a cost of \$12,537.52 covered by the State of Michigan Public Health Emergency Preparedness grant in the amount of \$12,000.00 with the remaining \$537.52 covered under Emergency Preparedness funding. Motion carried.

D. Purchase of Cabling for Wireless Access Point

L. Braddock gave an overview of the quotes. B. DeLong abstained from the vote because of his acquaintance with one of the business owners. H. Brewer that the Board of Health authorize up to \$10,000 to cover any additional supplies that may be needed for the project.

Motion made by A. Petersen to contract with New Look Computer and Data (St Johns) for the cost of \$7,411.96 and seconded by G. Bailey also requesting that the full board to authorize MMDHD not to exceed \$10,000.00 to contract the installation of cabling for wireless access points.

There being no further business to come before the Finance Committee, the meeting adjourned at 8:40 a.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Krishna Santana".

Krishna Santana, Board Secretary for
George Bailey, Finance Committee Chair
Mid-Michigan District Board of Health