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BOARD OF HEALTH:	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Timothy Gay	Adam Petersen

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)
 BOARD OF HEALTH
 REGULAR MEETING
 at
Montcalm Office, Stanton, Michigan

Wednesday, April 26, 2023
9:00 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

- Members Present: Adam Petersen, Chairperson; George Bailey, Vice Chairperson; Phil Kohn, and Timothy Gay
- Members Absent: Bruce DeLong, David Pohl
- Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Jennifer E. Morse, MD, MPH, FAAFP, Medical Director; Lonnie Smith, Director of Environmental Health (EH); Sarah Doak, Director of Community Health and Education Division (CHED); Krishna Santana, Board Secretary
- Staff Absent: None
- Guests: Austin Armentrout, Environmental Health Specialist MBO

Adam Petersen, Chairperson called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:03 a.m. on Wednesday, April 26, 2023, at the Montcalm Office of the MMDHD, Stanton, Michigan.

The Pledge of Allegiance was led by A. Petersen.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

Motion made by G. Bailey and seconded by P. Kohn to approve the Agenda as presented. Motion carried.

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held March 13, 2023
- b. Mid-Michigan District BOH Regular Meeting held March 22, 2023

Motion made by G. Bailey and seconded by T. Gay to accept Meeting Minutes B. 1. a. and b. and place on file. Motion carried.

2. Communications

- a. FY24 MICR Termination Letter 3.23.23
- b. FY24 MICR Termination Letter 3.27.23

L. Braddock discussed the history of the MICR program and expressed the disappointment of losing the program to the state as well as the two MMDHD employees currently working with this program, these employees have been notified and are able to apply for the positions with MPH, a contractor for the State of Michigan as their MMDHD employment will end September 30, 2023.

- c. No-cost Extension for COVID-19 Public Health Workforce Supplemental.

C. PUBLIC COMMENTS: – None

D. BRANCH OFFICE EMPLOYEES: – Austin Armentrout

L. Braddock introduced the employee: Austin Armentrout, Environmental Health Specialist in our Montcalm County Branch.

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

- a. MMDHD's Expenses for March 11 through April 7, 2023

Motion made by G. Bailey and seconded by T. Gay to approve payment of the MMDHD's Expenses for March 11 through April 7, 2023 totaling \$572,328.25. Motion carried.

- b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for March 2023

Motion made by G. Bailey and seconded by T. Gay to accept the Balance Sheet, Revenue and Expenditure Report for March 2023 and place on file. Motion carried.

c. Dental Assessment D0191 Price Increase –

M. Selby explained the price increase will allow us to receive the maximum reimbursement available from insurance to offset our cost.

Motion made by G. Bailey and seconded by T. Gay to authorize MMDHD to increase the fee for Dental Assessment (D0191)

d. Re-Hire former employee at step 3 (teamsters)

L. Braddock told the board an employee who had previously held this position moved out of state but has now returned and applied for the position of part time community health worker, because she is already trained for this position it would be beneficial to hire her back at the same rate she received before her departure, T4 step 3.

Motion made by G. Bailey and seconded by T. Gay to re-hire a previous employee for the part time community health worker position at T4 step3. Motion carried.

e. Fee establishment for rapid on-site testing

L. Braddock explained MMDHD seeks to add the OSOM Trichomonas (trich) Rapid Test to our services at a cost of \$16/test, to be paid by the patient or their insurance. Patients with no insurance will be charged on a sliding fee scale based on their income. Dr. Morse explained that in the past the samples were sent to the state and we waited for results, with this new test the results are not only more accurate they will be available at the same appointment, if the test is positive treatment can be given at that time.

Motion made by G. Bailey and seconded by T. Gay to establish a \$16.00 fee for OSOM rapid tests. Motion carried.

2. Personnel Committee – David Pohl, Chairperson –

Teamster’s negotiations begin in May, it was decided the personal committee will review a synopsis of the meeting from staff after the negotiation meeting in leu of attending the negotiations.

3. Program Committee – Phil Kohn, Chairperson – No Report.

F. MEDICAL DIRECTOR’S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

1. Alcohol Awareness

Dr. Morse informed the board April is Alcohol Awareness Month, she went over her report commenting on the highlights.

Motion made by G Bailey and seconded by T. Gay to adopt the BOH Monthly Healthy Living Recommendations for May as proposed and accept and place the Medical Director’s Report on file. Motion carried.

G. HEALTH OFFICER'S REPORT: Mari E. (Liz) Braddock

1. FY 22/23 Quarterly Service Report (QSR), Second Quarter (January 1 through March 31, 2023)

L. Braddock reviewed the FY 21/22 QSR for the second quarter.

2. County Rankings

L. Braddock –The county health rankings were released in April; she went over the numbers for the three counties.

3. 2022 Draft Annual Report

L. Braddock went over the 2022 Annual Report, hard copies of the report were reviewed by the commissioners. It was requested that the report go out in online format only to save on printing cost.

A. Petersen ask for opinions on the annual report, it was agreed the report appeared complete and ready for distribution online.

Motion made by G. Bailey and seconded by T. Gay to accept the Health Officer's Report and place it on file and to approve the 2022 Annual Report. Motion carried.

H. OLD BUSINESS:

1. Update Grand Ledge ANG PFAS

L. Braddock explained a location on the southern border of Clinton County has been reported as having elevated levels and how testing at this site has been going on since 2019. Testing of wells surrounding the site is being scheduled and completed by the National Guard. The Health Department would work on filter distribution to the homes/private wells if elevated PFAS levels was detected.

I. NEW BUSINESS:

1. Appeal Hearing, Bruce Vandermeulen (Montcalm County) scheduled for 11:00 April 26, 2023

2. PBB 50th Anniversary Commemoration

L. Braddock gave an overview of the event and a brief history also noting the venue for the event will be changing because of the number of people requesting to attend. Dr. Morse advised the board the Health Department has been involved with this for many years.

J. LEGISLATIVE ACTION: None

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, March 2023

2. Staffing Report

- L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2023-board-of-health/>
1. None

AGENCY NEWSLETTERS: <https://conta.cc/43VW0pt>

There being no further business to come before the Board, G. Bailey made a motion to adjourn seconded by T. Gay. Motion carried. The meeting was adjourned at 10:04 a.m.

Respectfully Submitted,



Krishna Santana, Board Secretary For
Adam Petersen, Chairperson
Mid-Michigan District Board of Health

DRAFT