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<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Timothy Gay	Adam Petersen

APPROVED 6/28/23

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)  
 BOARD OF HEALTH  
 REGULAR MEETING  
 at  
**Clinton Office, Saint Johns, Michigan**

**Wednesday, May 24, 2023**  
**9:00 a.m.**

**MINUTES**

*We take action to protect, maintain, and improve the health of our community.*

- Members Present: Adam Petersen, Chairperson; George Bailey, Vice Chairperson; Bruce De Long, David Pohl, Phil Kohn, and Timothy Gay
- Members Absent: None
- Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Jennifer E. Morse, MD, MPH, FAAFP, Medical Director; Lonnie Smith, Director of Environmental Health (EH); Sarah Doak, Director of Community Health and Education Division (CHED); Hailey Brewer, Administrative Services Supervisor; Krishna Santana, Board Secretary
- Staff Absent: None
- Guests: Jada Palmer

Adam Petersen, Chairperson, called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:03 a.m. on Wednesday, May 24, 2023, at the Clinton Office of the MMDHD, Saint Johns, Michigan.

The Pledge of Allegiance was led by A. Petersen.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

**Motion made by B. Delong and seconded by P. Kohn to approve the Agenda as presented. Motion carried.**

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held April 10, 2023
- b. Mid-Michigan District BOH Regular Meeting held April 24, 2023

**Motion made by B. DeLong and seconded by D. Pohl to accept Meeting Minutes B. 1. a. and b. and place on file. Motion carried.**

2. Communications - None

C. PUBLIC COMMENTS: – None

D. BRANCH OFFICE EMPLOYEES: –

Jada Palmer – M. Braddock introduced J. Palmer, a graduate of GVSU who will be pursuing her MPH, she is not currently an employee of MMDHD but is shadowing S. Doak at this time.

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

- a. MMDHD's Expenses for April 8 through May 4, 2023

**Motion made by G. Bailey and seconded by B. DeLong to approve payment of the MMDHD's Expenses for April 8 through May 4, 2023 totaling \$527,571.24. Motion carried.**

- b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for April 2023

**Motion made by G. Bailey and seconded by B. DeLong to accept the Balance Sheet, Revenue and Expenditure Report for March 2023 and place on file. Motion carried.**

- c. Vaccine Storage Unit Replacement (Gratiot Office) – **Included.**

L. Braddock explained Gratiot's unit is failing and the office was informed by the repair company that it is getting too old to be repaired. This unit is needed to assure adequate storage for vaccines. There are funds available from COVID grants to purchase a new unit in the amount of \$5,444.88.

**Motion made by G. Bailey and seconded by B. DeLong to purchase the K2 Scientific unit at a cost of \$5,444.88 with funding from the COVIDU grant.**

- d. Access Control System

L. Braddock explained a few reasons why an access control system is needed including the safety of our

staff and clients and the protection of vaccines and equipment. We are seeking an access control system for two of our offices, Gratiot and Montcalm. Clinton is already using the County system. Funding from a MMRMA RAP program and CDC Rural Health grant have been secured to cover the costs. P. Kohn asked who will be responsible for activating and updating the access cards. L. Braddock said the I.T. department would have that responsibility. P. Kohn asked about funding which M. Selby explained each grant. This project had been discussed in the past but could not be completed until the funding was secured.

**Motion made by G. Bailey and seconded by B. DeLong to authorize the purchase of an access control system from TKS Security for a one-time cost of \$46,295.00 plus \$399.00/per month (\$4788/year) with a grant from MMRMA in the amount of \$36,851.65 and the remaining balance covered by CDC Rural Health Initiative Grant funding. Motion carried.**

2. Personnel Committee – David Pohl, Chairperson –

a. Teamsters T214 Negotiations Update – The Teamsters T214 Bargaining Unit cancelled the scheduled meeting in May. It is anticipated meetings will take place in June or July, however there is no date set. The Personnel Committee will be notified of the dates.

b. MNA Reopener – The Michigan Nurse Association Bargaining Unit will likely meet after the Teamsters negotiations for a wage reopener and one additional issue.

c. Health Officer Review – The date of July 26, 2023 at 11:00 a.m., following the Board of Health meeting, was agreed upon for the annual Health Officer review by the Personnel Committee.

**Motion made by B. DeLong supported by G. Bailey to schedule the annual health officer review with the personnel committee for 11:00 a.m. July 26, 2023, following the regular board of health meeting.**

3. Program Committee – Phil Kohn, Chairperson – No Report.

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

1. One Health

J. Morse went over her report with the board, highlighting the concept that our health is linked with our animals, plants, and environment. There was a discussion about certain infectious diseases spreading from animals to humans. Vector borne illnesses w, including Lyme Disease, are transmitted from infected ticks to humans. There are other illnesses transmitted to human by mosquitoes. She recommended considering healthier environments for activities such as walking or hiking, human and animal interactions, healthy environment for livestock, and work against climate change and pollution for our environment.

**Motion made by B. DeLong and seconded by G. Bailey to adopt the BOH Monthly Healthy Living Recommendations for June as proposed and accept and place the Medical Director's Report on file. Motion carried.**

G. HEALTH OFFICER'S REPORT: Mari E. (Liz) Braddock

1. Agreement Signed  
L. Braddock spoke on the two agreements signed.
2. Health Officer Report – L. Braddock reviewed her report for May that included updates on Environmental Health’s seasonal programs such as Bathing Beach Monitoring, Harmful Algal Bloom, Mosquito Trapping and Tick Dragging.

This is the 3<sup>rd</sup> year of beach monitoring by the Environmental Health Division. The same beaches will be sampled weekly and monitored for E-coli.

Harmful Algal Bloom (HAB) – there will be surveillance during beach monitoring otherwise this will be on a complaint basis.

Two new programs this year are mosquito trapping and tick dragging. You should watch the updates on our website or social media accounts concerning these programs and their results.

L. Braddock also went over our immunization percentages, noting the numbers are going back up after a decline during COVID. It was also noted that in many of the age ranges our district is above the state average.

**Motion made by B. DeLong and seconded by P. Kohn to accept the Health Officer’s Report and place it on file. Motion carried.**

H. OLD BUSINESS:

1. EH Appeal Hearing –

L. Braddock and L. Smith gave an update on the appeal hearing held April 26, 2023. At this time, the homeowner obtained an engineer to design the septic system, and the plans were submitted to the EH Director and approved. The language was drawn up by L. Smith that must be recorded with the deed. The red tag has been removed for the occupancy permit to be issued but EH will need to approve the septic and ensure the deed has been amended at this time, the refund will be issued.

2. Statewide Septic Codes –

L. Braddock and L. Smith updated the pending statewide septic code.

A statewide septic code is moving through the Michigan House and Senate. Environmental Health will monitor any progress and keep the Board of Health updated.

I. NEW BUSINESS:

1. Emerging Issues - None

J. LEGISLATIVE ACTION: None

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, April 2023

2. Staffing Report

L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2023-board-of-health/>

1. Watch out for Ticks This Summer

AGENCY NEWSLETTERS: <https://conta.cc/43VW0pt>

**There being no further business to come before the Board, A. Petersen made a motion to adjourn seconded by B. DeLong. Motion carried. The meeting was adjourned at 9:49 a.m.**

Respectfully Submitted,

A handwritten signature in cursive script that reads "Krishna Santana".

Krishna Santana, Board Secretary For  
Adam Petersen, Chairperson  
Mid-Michigan District Board of Health