



CLINTON OFFICE
 1307 E. Townsend Rd.
 Saint Johns, MI 48879-9036
 (989) 224-2195

GRATIOT OFFICE
 151 Commerce Dr.
 Ithaca, MI 48847-1627
 (989) 875-3681

MONTCALM OFFICE
 615 N. State St.
 Stanton, MI 48888-9702
 (989) 831-5237

BOARD OF HEALTH:	Bruce DeLong David Pohl	George Bailey Timothy Gay	Phil Kohn Adam Petersen
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MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)
 BOARD OF HEALTH
 FINANCE COMMITTEE MEETING
Gratiot Office, Ithaca, Michigan
Conference Rooms A & B

Wednesday, June 28, 2023
8:30 a.m.

AGENDA

We take action to protect, maintain, and improve the health of our community.

COMMITTEE MEMBERS: Bruce DeLong, Adam Petersen, and George Bailey (Chairperson)

STAFF: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Sarah Doak, Director of Community Health and Education Division (CHED); Lonnie Smith, Director of Environmental Health; Hailey Brewer, Administrative Services Supervisor; Krishna Santana, Board Secretary

- A. MMDHD’s Expenses for May 6 through June 16, 2023 – **Included.**
- B. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for May 2023 – **Included.**
- C. Access Control System – **Included.**
- D.



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	David Pohl	Timothy Gay	Adam Petersen

Board of Health Finance Committee Synopsis of Actions Needed
 June 28,2023 Finance Meeting

Item A.	EXPENSES FOR MAY 6 THROUGH JUNE 16, 2023
Motion to recommend payment of the Mid-Michigan District Health Department’s Expenses for May 6 through June 16, 2023, totaling \$773,509.58.	
Item B.	BALANCE SHEET, REVENUE AND EXPENDITURE REPORT FOR MAY 2023
Motion to recommend the approval of the Balance Sheet, Revenue and Expenditure Report for May 2023 on file.	
Item C.	ACCESS CONTROL SYSTEM
Motion to recommend the MMDHD to spend an additional \$4,000 on the access control system by utilizing the CDC Rural Health Initiative Grant Funding.	
Item D.	

**MONTHLY EXPENSES FOR
May 6, 2023 - June 16, 2023**

<i>EV 2005</i>	<i>5/19/2023</i>	\$	<i>290,580.92</i>
<i>EV 2006</i>	<i>6/2/2023</i>	\$	<i>209,201.14</i>
<i>EV 2007</i>	<i>6/16/2023</i>	\$	<u><i>273,727.52</i></u>
TOTAL		\$	773,509.58


Mid-Michigan District
HEALTH DEPARTMENT
CLINTON • GRATIOT • MONTCALM

Expense Voucher # 2005

5/19/2023

Payables

108228 - 108256 Acumatica Checks & ACH \$ 107,560.19

Payroll

Ameriprise NBS \$ 100.00

MERS 457 \$ 1,907.00

MERS Defined Benefit - Employee \$ 4,605.72

Nationwide \$ 2,180.00

EFT Payroll Tax

 Federal \$ 38,068.21

 State \$ 5,730.61

MERS Defined Benefit - Employer \$ -

Direct Deposit Payroll \$ 123,081.60

Direct Deposit HSA \$ 7,347.59

TOTAL

\$ 290,580.92

AP Payment Register

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108228	Closed	5/19/2023	AMAZON01	AMAZON CAPITAL SERVICES	0.00	13,611.20

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
DRADJ		CC 4/27/23	EGIFT CARDS AM	-100.00	USD	0.00	-100.00
BILL		1M9F-P3TK-4FGW	FLOOR LAMPS	249.95	USD	0.00	249.95
BILL		1WNW-L34P-6LHF	PFAS REPLACEM	399.95	USD	0.00	399.95
BILL		1CPD-6GN7-36QF	LOCK BAGS	4,198.00	USD	0.00	4,198.00
BILL		1M4M-6QQ9-4DXQ	ROOM SIGNS W/I	125.70	USD	0.00	125.70
BILL		CC 4/27/23	EGIFT CARDS AM	100.00	USD	0.00	100.00
BILL		1YNM-4CGV-F4GP	FIRST AID KITS	8,508.96	USD	0.00	8,508.96
BILL		1NFP-LH73-FTKN	HAND SANITIZER	73.70	USD	0.00	73.70
BILL		1J6F-F3LK-F1Y1	SPACE HEATER	29.99	USD	0.00	29.99
BILL		1NVD-K1YP-1X6L	PBB HARD COVEI	24.95	USD	0.00	24.95
Document Total:							13,611.20
Payment Method Total:							13,611.20
Cash Account Total:							13,611.20

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108229	Closed	5/19/2023	BROM01	BROMBERG & ASSOCIATES	0.00	36.79

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		21926	APRIL TRANSLAT	36.79	USD	0.00	36.79
Document Total:							36.79
Payment Method Total:							36.79
Cash Account Total:							36.79

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108230	Closed	5/19/2023	CAPI01	CAPITAL AREA UNITED WAY	0.00	32.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		MAY2023	MAY 2023 EMPLO	32.00	USD	0.00	32.00
Document Total:							32.00
Payment Method Total:							32.00
Cash Account Total:							32.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108231	Closed	5/19/2023	CDWG01	CDW GOVERNMENT, INC.	0.00	250.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		ZR00342556	APRIL 2023 WEBE	250.00	USD	0.00	250.00
						Document Total:	250.00
						Payment Method Total:	250.00
						Cash Account Total:	250.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108232	Closed	5/19/2023	CENT02	CENTRAL MICHIGAN DIST HEALTH DEPARTMENT	0.00	5,832.13
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		APRIL2023	MD FOR APRIL	5,832.13	USD	0.00	5,832.13
						Document Total:	5,832.13
						Payment Method Total:	5,832.13
						Cash Account Total:	5,832.13

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108233	Closed	5/19/2023	CLIN01	CLINTON COUNTY ADMINISTRATION/ACCOUNTING	0.00	1,966.67
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		AC-2023-046	JUNE 2023 RENT	1,966.67	USD	0.00	1,966.67
						Document Total:	1,966.67
						Payment Method Total:	1,966.67
						Cash Account Total:	1,966.67

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108234	Closed	5/19/2023	FIRS01	FIRST NATIONAL BANK OMAHA	0.00	4,511.97
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		VISA CC 4/3/2023	EGIFT CARDS AM	150.00	USD	0.00	150.00
BILL		8712 APRIL2023	TIGERCONNECT,	881.83	USD	0.00	881.83
BILL		2593 APRIL2023	SHRM,CONSTAN	2,276.40	USD	0.00	2,276.40
BILL		0609 APRIL2023	HOTEL, RENT SP,	1,103.74	USD	0.00	1,103.74
BILL		2593 4/27 CC	GIFT CARDS	100.00	USD	0.00	100.00
						Document Total:	4,511.97
						Payment Method Total:	4,511.97
						Cash Account Total:	4,511.97

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108235	Closed	5/19/2023	GRAT07	GRATIOT ISABELLA RESD	0.00	66,747.91
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		11294	JAN-MAR 2023 HF	66,747.91	USD	0.00	66,747.91
						Document Total:	66,747.91
						Payment Method Total:	66,747.91
						Cash Account Total:	66,747.91

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108236	Closed	5/19/2023	HOSP03	HOSPITAL NETWORK HEALTHCARE SERVICES	0.00	62.74
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		86249	ST JOHNS WASTI	62.74	USD	0.00	62.74
						Document Total:	62.74
						Payment Method Total:	62.74
						Cash Account Total:	62.74

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108237	Closed	5/19/2023	MCKE01	MCKESSON MEDICAL	0.00	636.81
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		20612140	GBO TOWELS, KL	636.81	USD	0.00	636.81
						Document Total:	636.81
						Payment Method Total:	636.81
						Cash Account Total:	636.81

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108238	Closed	5/19/2023	MICH11	MICHIGAN NURSES ASSOCIATION	0.00	511.12
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		MAY2023	DUES FOR MAY	511.12	USD	0.00	511.12
						Document Total:	511.12
						Payment Method Total:	511.12
						Cash Account Total:	511.12

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108239	Closed	5/19/2023	MISD01	MISDU - FRIEND OF COURT	0.00	283.91
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		05192023		5/19/23 EMPLOYE	283.91 USD	0.00	283.91
						Document Total:	283.91
						Payment Method Total:	283.91
						Cash Account Total:	283.91

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108240	Closed	5/19/2023	NATI05	NRFSP ENVIROMENTAL HEALTH TESTING LLC	0.00	525.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		INV132893		21 FOOD TESTS	525.00 USD	0.00	525.00
						Document Total:	525.00
						Payment Method Total:	525.00
						Cash Account Total:	525.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108241	Closed	5/19/2023	PARSONS	PARSONS, DARIN	0.00	255.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		05082023		REFUND PERMIT	255.00 USD	0.00	255.00
						Document Total:	255.00
						Payment Method Total:	255.00
						Cash Account Total:	255.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108242	Closed	5/19/2023	PREIN01	PREIN&NEWHOF	0.00	1,365.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		106780		APRIL WATER LA	1,365.00 USD	0.00	1,365.00
						Document Total:	1,365.00
						Payment Method Total:	1,365.00
						Cash Account Total:	1,365.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108243	Closed	5/19/2023	PUBL01	PUBLIC SECTOR CONSULTANTS	0.00	2,241.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		INV5556	2023 CAPITAL AR	2,241.00	USD	0.00	2,241.00
						Document Total:	2,241.00
						Payment Method Total:	2,241.00
						Cash Account Total:	2,241.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108244	Closed	5/19/2023	RSNO01	R&S NORTHEAST LLC	0.00	1,386.76
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		398992	APRI,PORTIA,TRI	1,386.76	USD	0.00	1,386.76
						Document Total:	1,386.76
						Payment Method Total:	1,386.76
						Cash Account Total:	1,386.76

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108245	Closed	5/19/2023	RICO01	RICOH USA INC	0.00	660.28
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		5067245700	APRIL COPIES	660.28	USD	0.00	660.28
						Document Total:	660.28
						Payment Method Total:	660.28
						Cash Account Total:	660.28

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108246	Closed	5/19/2023	SPEC02	SPECTRUM HEALTH OCCUPATIONAL HEALTH	0.00	51.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		773757	CONFIDENTIAL TI	51.00	USD	0.00	51.00
						Document Total:	51.00
						Payment Method Total:	51.00
						Cash Account Total:	51.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108247	Closed	5/19/2023	STAP01	STAPLES	0.00	95.25

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		3536805625	INK, LEGAL PADS	95.25	USD	0.00	95.25
						Document Total:	95.25
						Payment Method Total:	95.25
						Cash Account Total:	95.25

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108248	Closed	5/19/2023	STAT01	STATCOURIER	0.00	2,201.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		1019-3123	APRIL COURIER	2,201.00	USD	0.00	2,201.00
						Document Total:	2,201.00
						Payment Method Total:	2,201.00
						Cash Account Total:	2,201.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108249	Closed	5/19/2023	STAT04	STATE OF MICHIGAN-LAB	0.00	46.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		20230501-24	LABS	23.00	USD	0.00	23.00
BILL		20230501-20	LABS	23.00	USD	0.00	23.00
						Document Total:	46.00
						Payment Method Total:	46.00
						Cash Account Total:	46.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108250	Closed	5/19/2023	TEAM02	TEAMSTERS LOCAL 214	0.00	1,886.99

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		MAY2023	DUES FOR MAY	1,886.99	USD	0.00	1,886.99
						Document Total:	1,886.99
						Payment Method Total:	1,886.99
						Cash Account Total:	1,886.99

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108251	Closed	5/19/2023	TOTA01	TOTAL ACCESS GROUP INC	0.00	517.16

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		TSF003020	7 CASES OF CON	517.16	USD	0.00	517.16
						Document Total:	517.16
						Payment Method Total:	517.16
						Cash Account Total:	517.16

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108252	Closed	5/19/2023	UNIT02	UNITED WAY OF GRATIOT COUNTY	0.00	156.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		05192023	MAY 2023 EMPLO	156.00	USD	0.00	156.00
						Document Total:	156.00
						Payment Method Total:	156.00
						Cash Account Total:	156.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108253	Closed	5/19/2023	UNIT03	UNITED WAY OF MONTCALM COUNTY	0.00	46.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		05192023	MAY 2023 EMPLO	46.00	USD	0.00	46.00
						Document Total:	46.00
						Payment Method Total:	46.00
						Cash Account Total:	46.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108254	Closed	5/19/2023	VERT01	VERTILOCITY	0.00	949.50

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		31007735	MAY 2023 UKG Rf	949.50	USD	0.00	949.50
						Document Total:	949.50
						Payment Method Total:	949.50
						Cash Account Total:	949.50

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108255	Closed	5/19/2023	WAGN01	WAGNER, JEFF	0.00	195.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		04132023	REFUND PERMIT	195.00	USD	0.00	195.00
						Document Total:	195.00
						Payment Method Total:	195.00
						Cash Account Total:	195.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108256	Closed	5/19/2023	WGLM01	WGLM AM-FM	0.00	500.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		23040132	4/20-4/28 RADIO A	500.00	USD	0.00	500.00
						Document Total:	500.00
						Payment Method Total:	500.00
						Cash Account Total:	500.00

Doc. Type	Count	Amount Paid (USD)
Check	29	107,560.19
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
Company Total:	29	107,560.19


Mid-Michigan District
HEALTH DEPARTMENT
CLINTON • GRATIOT • MONTCALM

Expense Voucher # 2006

6/2/2023

Payables

108257 - 108277 Acumatica Checks & ACH \$ 35,895.58

Payroll

Ameriprise NBS	\$ 100.00
MERS 457	\$ 1,907.00
MERS Defined Benefit - Employee	\$ 4,474.67
Nationwide	\$ 2,180.00
EFT Payroll Tax	
Federal	\$ 34,970.53
State	\$ 5,344.66
MERS Defined Benefit - Employer	\$ -
Direct Deposit Payroll	\$ 117,167.55
Direct Deposit HSA	\$ 7,161.15

TOTAL

\$ 209,201.14

AP Payment Register

Account	Description							
CASH AP	CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
CHECK	108257	Closed	6/2/2023	FOUR01	4IMPRINT, INC	0.00	2,912.60	
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
BILL		24850576	PROMOTIONAL IT	2,912.60	USD	0.00	2,912.60	
						Document Total:	2,912.60	
						Payment Method Total:	2,912.60	
						Cash Account Total:	2,912.60	
CASH AP	CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
CHECK	108258	Closed	6/2/2023	ALPH01	ALPHA FAMILY CENTER	0.00	200.00	
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
BILL		JUINE2023	JUNE CLINICS	200.00	USD	0.00	200.00	
						Document Total:	200.00	
						Payment Method Total:	200.00	
						Cash Account Total:	200.00	
CASH AP	CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
CHECK	108259	Closed	6/2/2023	AMAZON01	AMAZON CAPITAL SERVICES	0.00	862.81	
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
DRADJ		1C3V-JCFC-64LD	CREDIT FOR RET	-59.99	USD	0.00	-59.99	
DRADJ		1T3W-XK3C-R6DD	CREDIT FOR RET	-71.99	USD	0.00	-71.99	
BILL		1M9F-WHM3-49NL	SARA T. PROMOT	994.79	USD	0.00	994.79	
						Document Total:	862.81	
						Payment Method Total:	862.81	
						Cash Account Total:	862.81	
CASH AP	CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
CHECK	108260	Closed	6/2/2023	BRAN01	BRANDON, RENEE	0.00	255.00	
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
BILL		195112	REFUND PERMIT	255.00	USD	0.00	255.00	
						Document Total:	255.00	
						Payment Method Total:	255.00	
						Cash Account Total:	255.00	

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108261	Closed	6/2/2023	COVE01	COVENANT MEDICAL CENTER	0.00	42.84
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		22830012	LAB	21.42	USD	0.00	21.42
BILL		22830067	LAB	21.42	USD	0.00	21.42
Document Total:							42.84
Payment Method Total:							42.84
Cash Account Total:							42.84

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108262	Closed	6/2/2023	FIRS02	FIRST PRESBYTERIAN CHURCH	0.00	400.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		2023	COMMUNITY GAF	400.00	USD	0.00	400.00
Document Total:							400.00
Payment Method Total:							400.00
Cash Account Total:							400.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108263	Closed	6/2/2023	GLAXO1	GLAXO SMITH KLINE	0.00	1,833.17
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		8254012862	VACCINE BEXSEF	1,833.17	USD	0.00	1,833.17
Document Total:							1,833.17
Payment Method Total:							1,833.17
Cash Account Total:							1,833.17

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108264	Closed	6/2/2023	INSP01	INSPIRATION STUDIO DESIGNS	0.00	184.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		3353	BUSINESS CARD	36.00	USD	0.00	36.00
BILL		3356	BUSINESS CARD	148.00	USD	0.00	148.00
Document Total:							184.00
Payment Method Total:							184.00
Cash Account Total:							184.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108265	Closed	6/2/2023	MCKE01	MCKESSON MEDICAL	0.00	1,618.85

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
DRADJ		20658425	CREDIT PO 985; €	-184.57	USD	0.00	-184.57
BILL		20623545	SCALPEL, LUBRIC	1,117.88	USD	0.00	1,117.88
BILL		20644869	SOUND UTERINE	335.76	USD	0.00	335.76
BILL		20654050	OSOM RAPID TRI	264.41	USD	0.00	264.41
BILL		20634592	SHARPS CONTAIN	85.37	USD	0.00	85.37
Document Total:							1,618.85
Payment Method Total:							1,618.85
Cash Account Total:							1,618.85

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108266	Closed	6/2/2023	MERC01	MERCK SHARP & DOHME LLC	0.00	2,687.68

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		7016922691	GARDASIL VACCI	2,687.68	USD	0.00	2,687.68
Document Total:							2,687.68
Payment Method Total:							2,687.68
Cash Account Total:							2,687.68

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108267	Closed	6/2/2023	MISD01	MISDU - FRIEND OF COURT	0.00	283.91

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		06022023	6/2/23 EMPLOYEE	283.91	USD	0.00	283.91
Document Total:							283.91
Payment Method Total:							283.91
Cash Account Total:							283.91

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108268	Closed	6/2/2023	MUTU01	MUTUAL OF OMAHA	0.00	5,283.63

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		JUNE2023	LIFE & VOLUNTA	5,283.63	USD	0.00	5,283.63
Document Total:							5,283.63
Payment Method Total:							5,283.63
Cash Account Total:							5,283.63

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108269	Closed	6/2/2023	QUIC01	QUICKTROPHY	0.00	27.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		115330	NAMEPLATES O'E	27.00	USD	0.00	27.00
Document Total:							27.00
Payment Method Total:							27.00
Cash Account Total:							27.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108270	Closed	6/2/2023	SANO01	SANOFI PASTEUR INC	0.00	9,106.15
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		920540253	VACCINE MENQU	3,040.54	USD	0.00	3,040.54
BILL		920540252	VACCINE HEPLIS.	6,065.61	USD	0.00	6,065.61
Document Total:							9,106.15
Payment Method Total:							9,106.15
Cash Account Total:							9,106.15

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108271	Closed	6/2/2023	STAP01	STAPLES	0.00	573.06
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		3537583209	COPY PAPER, PC	208.96	USD	0.00	208.96
BILL		3537313196	POST-ITS, CORRE	44.30	USD	0.00	44.30
BILL		3537687424	PAPER,TAPE,POF	319.80	USD	0.00	319.80
Document Total:							573.06
Payment Method Total:							573.06
Cash Account Total:							573.06

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108272	Closed	6/2/2023	ARTI01	THE ARTIST'S UMBRELLA	0.00	1,000.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		2023-05-04-1	2023 PRIDE FEST	1,000.00	USD	0.00	1,000.00
Document Total:							1,000.00
Payment Method Total:							1,000.00
Cash Account Total:							1,000.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108273	Closed	6/2/2023	THER01	THERACOM, A CAREMARK CO	0.00	2,052.86
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		224190440-301	NEXPLANON IUD'	2,052.86	USD	0.00	2,052.86
						Document Total:	2,052.86
						Payment Method Total:	2,052.86
						Cash Account Total:	2,052.86

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108274	Closed	6/2/2023	VERI01	VERIZON	0.00	4,637.02
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		9935685301	CELL PHONE/HOT	4,637.02	USD	0.00	4,637.02
						Document Total:	4,637.02
						Payment Method Total:	4,637.02
						Cash Account Total:	4,637.02

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108275	Closed	6/2/2023	VERT01	VERTILOCITY	0.00	170.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		31008041	RESEARCH/UPDA	170.00	USD	0.00	170.00
						Document Total:	170.00
						Payment Method Total:	170.00
						Cash Account Total:	170.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108276	Closed	6/2/2023	WOOD01	WOOD SARAH	0.00	15.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		05132023	5/10 CONTRACTU	15.00	USD	0.00	15.00
						Document Total:	15.00
						Payment Method Total:	15.00
						Cash Account Total:	15.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108277	Closed	6/2/2023	YEOY01	YEO & YEO PC CPA	0.00	1,750.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		575711	PREP FOR NONP	1,750.00	USD	0.00	1,750.00
Document Total:							1,750.00
Payment Method Total:							1,750.00
Cash Account Total:							1,750.00

Doc. Type	Count	Amount Paid (USD)
Check	21	35,895.58
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
Company Total:	21	35,895.58



Mid-Michigan District HEALTH DEPARTMENT

CLINTON • GRATIOT • MONTCALM

Expense Voucher # 2007

6/16/2023

Payables

108278 - 108303 Acumatica Checks & ACH \$ 51,539.36

Payroll

Ameriprise NBS		\$	100.00
MERS 457		\$	1,907.00
MERS Defined Benefit - Employee		\$	4,533.49
Nationwide		\$	2,180.00
EFT Payroll Tax			
Federal		\$	35,514.66
State		\$	5,518.61
MERS Defined Benefit - Employer	May-23	\$	45,505.48
Direct Deposit Payroll		\$	119,541.79
Direct Deposit HSA		\$	7,161.15

Fees

Huntington e-Banking fee	May-23	\$	250.06
Huntington Bank Interest	May-23	\$	(24.08)

TOTAL

\$ 273,727.52

AP Payment Register

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108278	Closed	6/16/2023	AMAZON01	AMAZON CAPITAL SERVICES	0.00	503.06

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		1NRQ-NKH9-74F9	HEARING STICKE	143.20	USD	0.00	143.20
BILL		1YWV-JR4V-DJD6	TWO POCKET FO	49.48	USD	0.00	49.48
BILL		1LGG-6Y91-4VR7	CD BOOKS	185.43	USD	0.00	185.43
BILL		19JM-MFHR-46X1	OFFICE CHAIR W	124.95	USD	0.00	124.95
Document Total:							503.06
Payment Method Total:							503.06
Cash Account Total:							503.06

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108279	Closed	6/16/2023	ARRO01	ARROW SWIFT	0.00	92.40

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		100066	DOOR HANGERS	92.40	USD	0.00	92.40
Document Total:							92.40
Payment Method Total:							92.40
Cash Account Total:							92.40

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108280	Closed	6/16/2023	CAP01	CAPITAL AREA UNITED WAY	0.00	32.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		061623	6/16/23 EMPLOYE	32.00	USD	0.00	32.00
Document Total:							32.00
Payment Method Total:							32.00
Cash Account Total:							32.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108281	Closed	6/16/2023	CDWG01	CDW GOVERNMENT, INC.	0.00	2,076.09

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		GR2201241	3/8/22 DRS FAILU	102.50	USD	0.00	102.50
BILL		ZR00263014	JUNE 2022 WEBE	250.00	USD	0.00	250.00
BILL		ZR00353761	MAY 2023 WEBEX	250.00	USD	0.00	250.00
BILL		ZR00348324	MARCH 2023 CISC	330.30	USD	0.00	330.30
BILL		ZR00359001	APRIL 2023 CISC	325.50	USD	0.00	325.50
BILL		JX77008	LVO E15 (6/13 PEI	817.79	USD	0.00	817.79
Document Total:							2,076.09
Payment Method Total:							2,076.09
Cash Account Total:							2,076.09

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108282	Closed	6/16/2023	CONT01	CONTROL SOLUTIONS, INC.	0.00	412.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		CS255530	DATA LOGGER C,	299.00	USD	0.00	299.00
BILL		CS255752	PROBE AND CALI	113.00	USD	0.00	113.00
Document Total:							412.00
Payment Method Total:							412.00
Cash Account Total:							412.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108283	Closed	6/16/2023	FIRS01	FIRST NATIONAL BANK OMAHA	0.00	2,935.26

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		8712 MAY 2023	UPS, PAGER	104.69	USD	0.00	104.69
BILL		5477 MAY 2023	HOTEL, PARKING	654.04	USD	0.00	654.04
BILL		2593 MAY 2023	STAMPS.COM,ME	2,122.74	USD	0.00	2,122.74
BILL		0609 MAY 2023	HOTEL CREDIT, N	53.79	USD	0.00	53.79
Document Total:							2,935.26
Payment Method Total:							2,935.26
Cash Account Total:							2,935.26

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108284	Closed	6/16/2023	GLAXO1	GLAXO SMITH KLINE	0.00	791.17
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		8254012863	VACCINE	791.17	USD	0.00	791.17
						Document Total:	791.17
						Payment Method Total:	791.17
						Cash Account Total:	791.17

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108285	Closed	6/16/2023	HOSP03	HOSPITAL NETWORK HEALTHCARE SERVICES	0.00	356.44
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		86794	5/30/23 SHARP PI	356.44	USD	0.00	356.44
						Document Total:	356.44
						Payment Method Total:	356.44
						Cash Account Total:	356.44

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108286	Closed	6/16/2023	LANS01	LANSING ENTERTAINMENT & PUBLIC FACILITIES AUTHORITY	0.00	1,850.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		LC2023-265-1	BANQUET ROOM:	1,850.00	USD	0.00	1,850.00
						Document Total:	1,850.00
						Payment Method Total:	1,850.00
						Cash Account Total:	1,850.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108287	Closed	6/16/2023	MICH06	MICHIGAN DEPARTMENT OF AGRICULTURE	0.00	6,768.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		791-11099436	FOOD FEES	6,768.00	USD	0.00	6,768.00
						Document Total:	6,768.00
						Payment Method Total:	6,768.00
						Cash Account Total:	6,768.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108288	Closed	6/16/2023	MICH11	MICHIGAN NURSES ASSOCIATION	0.00	575.01
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		06162023	JUNE DUES	575.01	USD	0.00	575.01
						Document Total:	575.01
						Payment Method Total:	575.01
						Cash Account Total:	575.01

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108289	Closed	6/16/2023	MISD01	MISDU - FRIEND OF COURT	0.00	283.91
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		06162023	6/16/23 EMPLOYE	283.91	USD	0.00	283.91
						Document Total:	283.91
						Payment Method Total:	283.91
						Cash Account Total:	283.91

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108290	Closed	6/16/2023	NATI01	NATIONAL ASSOCIATION OF COUNTY & CITY HEALTH OFFICE	0.00	960.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		321961	23/24 MEMBERSH	960.00	USD	0.00	960.00
						Document Total:	960.00
						Payment Method Total:	960.00
						Cash Account Total:	960.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108291	Closed	6/16/2023	NATI05	NRFSP ENVIROMENTAL HEALTH TESTING LLC	0.00	550.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		inv133862	22 FOOD SAFETY	550.00	USD	0.00	550.00
						Document Total:	550.00
						Payment Method Total:	550.00
						Cash Account Total:	550.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108292	Closed	6/16/2023	CASA01	POINT BROADBAND	0.00	875.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		814956	JUNE INTERNET,	875.00	USD	0.00	875.00
						Document Total:	875.00
						Payment Method Total:	875.00
						Cash Account Total:	875.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108293	Closed	6/16/2023	PREIN01	PREIN&NEWHOF	0.00	1,590.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		107460	WATER LABS	1,590.00	USD	0.00	1,590.00
						Document Total:	1,590.00
						Payment Method Total:	1,590.00
						Cash Account Total:	1,590.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108294	Closed	6/16/2023	PUBL01	PUBLIC SECTOR CONSULTANTS	0.00	2,241.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		INV5588	PMT #2 2023 CAP	2,241.00	USD	0.00	2,241.00
						Document Total:	2,241.00
						Payment Method Total:	2,241.00
						Cash Account Total:	2,241.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108295	Closed	6/16/2023	SCOTTACKER	SCOTT ACKER CLASSIC/BCCF	0.00	40.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		05252023	MEMORIAL	40.00	USD	0.00	40.00
						Document Total:	40.00
						Payment Method Total:	40.00
						Cash Account Total:	40.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108296	Closed	6/16/2023	STAP01	STAPLES	0.00	462.90

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		3538480475		125.24	USD	0.00	125.24
BILL		3539657527		60.29	USD	0.00	60.29
BILL		3539657526		277.37	USD	0.00	277.37
Document Total:							462.90
Payment Method Total:							462.90
Cash Account Total:							462.90

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108297	Closed	6/16/2023	STAT01	STATCOURIER	0.00	2,267.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		1019-3177		2,267.00	USD	0.00	2,267.00
Document Total:							2,267.00
Payment Method Total:							2,267.00
Cash Account Total:							2,267.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108298	Closed	6/16/2023	TEAM02	TEAMSTERS LOCAL 214	0.00	1,879.99

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		JUNE2023		1,879.99	USD	0.00	1,879.99
Document Total:							1,879.99
Payment Method Total:							1,879.99
Cash Account Total:							1,879.99

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108299	Closed	6/16/2023	TKS01	TKS SECURITY	0.00	23,147.50

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		22574		23,147.50	USD	0.00	23,147.50
Document Total:							23,147.50
Payment Method Total:							23,147.50
Cash Account Total:							23,147.50

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108300	Closed	6/16/2023	TOTA01	TOTAL ACCESS GROUP INC	0.00	457.38

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		TSI065346	CONDOM PAL CA	457.38	USD	0.00	457.38
						Document Total:	457.38
						Payment Method Total:	457.38
						Cash Account Total:	457.38

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108301	Closed	6/16/2023	UNIT02	UNITED WAY OF GRATIOT COUNTY	0.00	156.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		06162023	6/16/23 EMPLOYE	156.00	USD	0.00	156.00
						Document Total:	156.00
						Payment Method Total:	156.00
						Cash Account Total:	156.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108302	Closed	6/16/2023	UNIT03	UNITED WAY OF MONTCALM COUNTY	0.00	46.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		06162023	6/16/23 EMPLOYE	46.00	USD	0.00	46.00
						Document Total:	46.00
						Payment Method Total:	46.00
						Cash Account Total:	46.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
CHECK	108303	Closed	6/16/2023	WOOD01	WOOD SARAH	0.00	191.25

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
BILL		5/20/2023		5/17-25 CONTRAC	86.25 USD	0.00	86.25
BILL		06032023		5/31-6/1 CONTRA	105.00 USD	0.00	105.00
Document Total:							191.25
Payment Method Total:							191.25
Cash Account Total:							191.25

Doc. Type	Count	Amount Paid (USD)
Check	26	51,539.36
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
Company Total:	26	51,539.36

Balance Sheet

As of May 31, 2023

Assets

Cash & Cash Equivalents	2,881,635.94
Account Receivable	134,815.89
Other Receivables	234,788.77
Prepaid Expenses	7,192.50
VFC Inventory	47,261.23
Total Assets	3,305,694.33

Liabilities

Employee Deductions	46,221.14
Accounts Payable	30,457.93
Due to Others	339,783.13
VFC Inventory	47,261.24
Trust Funds	17,987.17
Deferred Revenues	0.00
Other Long-term Liabs	198,633.00
38901-FUND BALANCE RESTRICTED DENTAL	95,208.84
39001-FUND BALANCE	163,207.96
39004-FUND BALANCE - TECHNICAL/EQUIP	489,494.46
39005-FUND BALANCE-FACILITY DEV.	137,523.00
39007-FUND BALANCE-SELF INS BONDS	13,949.72
39008-FUND BALANCE-FUTURE RETIREMENT	192,269.58
39009-FUND BALANCE-COMPENSATED LEAVE	549,707.51
39010-FUND BALANCE-UNEMPLOYMENT	55,000.00
39012-FUND BALANCE - TRAINING	35,000.00
39013-FUND BALANCE - BRFS	11,522.00
39014-FUND BALANCE-HEALTH INSURANCE	160,000.00
39015-FUND BALANCE-POTENTIAL CLAIMS	168,289.00
39017-FUND BALANCE CHW	200,000.00
39018-FUND BALANCE OPEB	77,778.00
Net Income / (Loss)	276,400.65
Total Liabilities	3,305,694.33
Difference	0.00

ALL PROGRAMS	BUDGET	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
REVENUE					
ELPHS	1,147,315.00	79,762.00	828,262.20	319,052.80	72%
MDHHS GRANTS	3,503,257.00	299,990.00	2,437,174.15	1,066,082.85	70%
MDHHS FEE FOR SERVICE	70,000.00	0.00	16,861.06	53,138.94	24%
EGL E GRANTS	85,015.00	4,787.50	48,113.95	36,901.05	57%
OTHER GRANTS	858,000.00	102,976.33	471,706.37	386,293.63	55%
VFC SUPPLIES	300,000.00	6,496.27	77,988.42	222,011.58	26%
MEDICAID FULL COST	282,000.00	0.00	132,831.00	149,169.00	47%
MEDICAID OUTREACH	53,355.00	0.00	2,582.17	50,772.83	5%
MISC INCOME	22,000.00	9,066.38	65,401.80	-43,401.80	297%
CHED ADMINISTRATION	1,000.00	0.00	0.00	1,000.00	0%
ORAL HEALTH	0.00	0.00	1,465.00	-1,465.00	
ORAL HEALTH K-ASSESSMENT	0.00	7,294.00	11,599.00	-11,599.00	
CLINICAL VARNISH	10,000.00	288.00	2,062.20	7,937.80	21%
BREASTFEEDING PROGRAM	0.00	55.00	55.00	-55.00	
HEARING	21,000.00	797.20	9,647.80	11,352.20	46%
VISION	21,000.00	759.60	8,494.40	12,505.60	40%
FAMILY PLANNING	108,000.00	1,017.18	32,510.21	75,489.79	30%
BCCCP	1,000.00	185.00	734.20	265.80	73%
WOMENS HEALTH PROGRAM	0.00	-230.00	0.00	0.00	
BLOOD LEAD	8,100.00	20.51	1,721.56	6,378.44	21%
HIV	1,000.00	0.00	0.00	1,000.00	0%
STD/STI	4,000.00	172.03	2,464.97	1,535.03	62%
IMMUNIZATIONS	130,000.00	4,683.63	104,811.11	25,188.89	81%
COMMUNICABLE DISEASE	2,000.00	0.00	570.00	1,430.00	29%
BODY ART	1,500.00	0.00	0.00	1,500.00	0%
FOOD PROGRAM	315,000.00	20,569.00	300,916.00	14,084.00	96%
WATER PROGRAM	185,000.00	17,720.00	91,318.00	93,682.00	49%
SEWAGE PROGRAM	195,000.00	18,055.00	111,573.00	83,427.00	57%
EH MISC	45,000.00	2,899.00	37,200.08	7,799.92	83%
EH ADMIN	1,000.00	22.92	366.28	633.72	37%
ADMINISTRATION	200.00	0.00	-50.00	250.00	-25%
SPACE	296,599.99	23,195.99	192,185.10	104,414.89	65%
APPROPRIATIONS	1,133,504.01	94,622.92	759,193.61	374,310.40	67%
TOTAL REVENUE	8,800,846.00	695,205.46	5,749,758.64	3,051,087.36	65%

ALL PROGRAMS	BUDGET	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
EXPENSE					
SALARIES	4,336,979.00	368,538.71	2,741,322.39	1,595,656.61	63%
FICA	331,775.00	27,121.23	201,003.41	130,771.59	61%
HEALTH INSURANCE	913,058.00	74,238.50	598,997.61	314,060.39	66%
DENTAL INSURANCE	57,645.00	4,050.20	33,300.36	24,344.64	58%
RETIREMENT	723,303.00	45,505.48	381,091.76	342,211.24	53%
OTHER BENEFITS	43,786.00	1,623.27	19,294.83	24,491.17	44%
OFFICE SUPPLIES	92,700.00	10,617.87	89,545.32	3,154.68	97%
COMPUTER SUPPLIES	70,000.00	0.00	47,086.39	22,913.61	67%
MEDICAL SUPPLIES	48,800.00	6,315.42	33,982.17	14,817.83	70%
BIOLOGICS	60,500.00	14,644.91	61,097.37	-597.37	101%
VFC	300,000.00	6,496.27	77,988.42	222,011.58	26%
OTHER SUPPLIES	0.00	988.14	14,498.48	-14,498.48	
CAPITAL EXPENSE	0.00	0.00	29,052.73	-29,052.73	
SOFTWARE PURCHASES	0.00	0.00	32,075.00	-32,075.00	
CONTRACTUAL	1,056,400.00	82,020.37	546,889.70	509,510.30	52%
LABS	4,200.00	88.84	2,393.00	1,807.00	57%
COMMUNICATIONS	59,400.00	9,805.71	77,710.41	-18,310.41	131%
TRAVEL/TRAINING	171,900.00	16,984.70	106,146.88	65,753.12	62%
MEMBERSHIPS	25,600.00	1,795.35	19,657.54	5,942.46	77%
ADVERTISING	34,100.00	500.00	20,309.56	13,790.44	60%
LIABILITY INSURANCE	33,000.00	0.00	46,866.75	-13,866.75	142%
LEASE & MAINTENANCE	111,100.00	965.28	73,628.69	37,471.31	66%
RENT	31,000.00	2,306.67	18,346.33	12,653.67	59%
SPACE	285,600.00	23,195.99	192,185.10	93,414.90	67%
MISC EXPENSE	10,000.00	1,146.81	8,887.79	1,112.21	89%
TOTAL EXPENSE	8,800,846.00	698,949.72	5,473,357.99	3,327,488.01	62%
Net Income (Loss)	0.00	-3,744.26	276,400.65	-276,400.65	



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(989) 224-2195

GRATIOT OFFICE
151 Commerce Dr.
Ithaca, MI 48847-1627
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MONTCALM OFFICE
615 N. State St.
Stanton, MI 48888-9702
(989) 831-5237

BOARD OF HEALTH:	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Timothy Gay	Adam Petersen

June 28, 2023

ADMINISTRATOR: Melissa Selby, Director of Administrative Services

SUBJECT: Purchase of Access Control System

Information Only

Action Needed

I. Authority For This Action:

Local Policy

Law or Rule Public Health Code, Act 368 of 1978, MCL 333.2417

II. Summary:

(Previous board action relating to this item? Background information and if any future action anticipated.)

Last month the Board approved the purchase of the new access control system. While implementing the purchase of the access control system, MMDHD and TKS Security identified an additional need of equipment totaling \$4,000. Below are the identified gaps:

1. Need to purchase additional commercial door closers for the doors that currently don't have one. This will ensure the door automatically shuts after the staff member walks through.
2. Need to purchase additional latch protectors for doors that have large gaps between the door and the latch. This will ensure individuals cannot pry the door open with tools and gain access.
3. All installation will be completed by TKS Security.

III. Strategic Objective, Health Issue, or other Need Addressed:

(What priority should be given in relation to goals? Include reason for recommending change in priorities and how the need will be introduced into planning process.)

MMDHD has identified multiple risks that this solution could mitigate. Currently, MMDHD is operating utilizing standard issued keys. Although many attempts have been made at maintaining a key inventory, changing the locks and staff turnover have resulted in MMDHD not being able to keep up with the key inventory. This ultimately has created a safety and security issue within the office. Additionally, when exiting employees are turning in their keys, it is an honor system, meaning MMDHD could have disgruntled former employees with keys to the buildings. This not only increases the safety risk to employees, but it also creates risk for the confidential material, computer equipment, and building assets within the facility.

Furthermore, due to the construction of the buildings, once a member of the public enters one of the department's lobbies it has full access to the building as there are no locked doors restricting movement from public areas to employee only areas. Additionally, there have been instances where a child escapes from their parents and are able to run the entire length of the hallway before being stopped. The lack of locked doors delineating public vs. employee only areas has created a safety risk for employees and members of the public visiting our offices.

Finally, because MMDHD does not have an access control system, there is no ability to limit staff or the public from entering restricted areas such as server rooms, vaccine storage rooms, and confidential filing rooms. Access to these areas could lead to compromised health information, HIPAA violations, and catastrophic failure of servers and technological equipment. The addition of automatic locking doors would restrict access to vulnerable parts of the buildings that could cost MMDHD hundreds of thousands of dollars in damages should an event occur.

The installation of the door locking system would allow for staff to use access cards which would replace the need for standard keys. MMDHD would not need to maintain a hard inventory of keys rather, all staff issued an access card would be housed electronically. Any staff that are being released from their position or exiting the agency can be immediately denied access to the building. This removes the risk of additional copies of keys being made and keeping track of the keys that are issued to staff. If an access card is lost, the old card can be deactivated and a new card can be issued without the worry of who now has access to that old card. Furthermore, the access control system allows for reduced movement throughout the buildings from the public. MMDHD would be able to keep the public in public approved areas which would reduce the safety and security risk to MMDHD assets and employees. Finally, the ability to limit staff and the public from entering restricted areas such as filing rooms with medical information and server rooms with expensive information technology equipment is of utmost importance. Access to these rooms would be given only to approved staff. This reduces the risk of disgruntled staff or members of the public from accessing these areas out of retribution.

IV. Fiscal Impact and Cost:

(Immediate, ongoing, and future impact.)

MMDHD received a grant from Michigan Municipal Risk Management Authority for 50% of the cost of the project up to \$36,851.65. TKS Security was contracted to complete the project at a cost of \$46,295 plus an additional \$4,788.00 annually. This additional \$4,000 will allow MMDHD to finalize the installation of the access control system. MMDHD is requesting an additional authorization of \$4,000.

This will change MMDHD's initial cost to be \$29,935.50 with \$4,788.00 of that cost being charged annually.

MMDHD's strategy for covering the remaining cost is to utilize CDC Rural Health Initiative Grant funding. This is still within the budgeted amount of \$40,000 for this project.

V. Alternatives Considered:

(Scope of options reviewed. Reasons for rejecting alternatives.)

MMDHD could not install the latch guards and door closers, but it would create a security risk making the access control system ineffective.

VI. Recommendation:

(Advantages/benefits of proposal. Expected results. Possible problems or disadvantages of proposal. Effect of action on agency. Consequences of not approving recommendation or taking action.)

MMDHD recommends the Board of Health authorize the agency to spend an additional \$4,000 on the access control system.

VII. Monitoring and Reporting Timeline:

(Evaluation method and timeline. Next report to the Board.)

Implementation will begin immediately as the installation has been started.