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BOARD OF HEALTH:	Bruce DeLong David Pohl	George Bailey Timothy Gay	Phil Kohn Adam Petersen
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APPROVED 7/26/23

Mid-Michigan District Health Department (MMDHD)
BOARD OF HEALTH
FINANCE COMMITTEE MEETING
Gratiot Office, Ithaca

Wednesday, June 28, 2023, 8:30 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: George Bailey (Chair), Bruce DeLong and Adam Petersen

Members Absent: None

Other Board

Members Present: None

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Lonnie Smith, Director of Environmental Health (EH); Krishna Santana, Board Secretary

Staff Absent: None

Guests: None

G. Bailey called the Finance Committee Meeting of the Mid-Michigan District Board of Health (BOH) to order at 8:30 a.m., on Wednesday, June 28, 2023, at the Gratiot Office of the Mid-Michigan District Health Department (MMDHD), Ithaca, Michigan.

A. MMDHD's Expenses for May 6 through June 16, 2023

Motion made by A. Petersen to recommend the BOH approve and pay the MMDHD's Expenses for May 6 through June 16, 2023, totaling \$773,509.58 Motion seconded by B. DeLong. Motion carried.

B. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for May 2023

Motion made by A. Petersen and seconded by B. DeLong to recommend the Balance Sheet, Revenue and Expenditure Report for May 2023 be accepted and placed on file. Motion carried.

C. Access Control System

M. Selby explained there is a need to purchase additional commercial doors, this will ensure the doors automatically closes. There is also a need to purchase additional latch protectors for doors that have large gaps between the door and the latch, this will ensure the door cannot be pried open. This amount will be covered by the Rural Health Grant.

**Motion made by B. DeLong and seconded by A. Petersen to recommend the full board to allocate an additional \$4,000.00 for the access control system with funds covered by the Rural Health Grant.
Motion carried.**

- D. An addition to the agenda was requested, a special meeting of the finance committee is needed to approve the FY 23/24 budget. A special finance meeting was scheduled for Wednesday, July 12, 2023, at 8:00 a.m. at the Gratiot office of the MMDHD, Ithaca, Michigan.

There being no further business to come before the Finance Committee, the meeting adjourned at 8:40 a.m.

Respectfully Submitted,



Krishna Santana, Board Secretary for
George Bailey, Finance Committee Chair
Mid-Michigan District Board of Health