

<b>BOARD OF HEALTH:</b>	Bruce DeLong David Pohl	George Bailey Timothy Gay	Phil Kohn Adam Petersen
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MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)  
BOARD OF HEALTH  
REGULAR MEETING  
at  
**Clinton Office, Saint Johns, Michigan**  
**Conference Rooms A & B**

**Wednesday, August 23, 2023**  
**9:00 a.m.**

**AGENDA**

*We take action to protect, maintain, and improve the health of our community.*

Pledge of Allegiance

A. AGENDA NOTES, REVIEW, AND REVISIONS:

1.

B. CONSENT ITEMS:

1. Meeting Minutes

a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held July , 2023 – **Included.**

b. Mid-Michigan District Board of Health Regular Meeting held July 26, 2023 – **Included.**

c.

2. Communications

a.

C. PUBLIC COMMENTS:

1.

D. BRANCH OFFICE EMPLOYEES:

1.

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson
  - a. MMDHD’s Expenses for July 15 through August 11, 2023 – **Included.**
  - b. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for July 2023 – **Included.**
  - c. Carrier/Racing Pigeon Permit Fee – **Included**
  - d.
2. Personnel Committee – David Pohl, Chairperson
  - a. Teamsters Negotiations Updates
  - b. MNA Reopener
  - c. Health Officer Annual Review – Goals and Progress – **Included.**
  - d.
3. Program Committee – Phil Kohn, Chairperson
  - a.

F. MEDICAL DIRECTOR’S REPORT: Jennifer E. Morse, MD, MPH, FAAFP – **Handout.**

- 1.

G. HEALTH OFFICER’S REPORT: Mari E. (Liz) Braddock

1. Agreements signed –None.
2. Strategic Plan – **Included.**
3. Accreditation - **Included.**
- 4.

H. OLD BUSINESS:

1. Statewide Septic Code Update
- 2.

I. NEW BUSINESS:

1. MPPHC Conference – **Included.**

2. Emerging Issues

3.

J. LEGISLATIVE ACTION:

1.

K. INFORMATIONAL ITEMS: – **Included.**

1. Mid-Michigan District BOH Action Items, July 2023 -**Included**

2. Staffing Report –**Included**

3.

L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2023-board-of-health/>

1. Public Health Advisory: Harmful Algal Bloom Confirmed at Hubscher Park in Gratiot County – July 27, 2023

2. Coalition Offers Support, Programs During National Breastfeeding Month – *Gratiot County Herald* – July 27, 2023

3. Health Care Aces – *The Daily News* – August 10, 2023

4. Health Department Confirms Harmful Algal Bloom at Hubscher County Park – *Gratiot County Herald* – August 9, 2023

5.

M. AGENCY NEWSLETTERS: <https://conta.cc/3YzCT2k> -**Included.**



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<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Timothy Gay	Adam Petersen

**Board of Health (BOH) Synopsis of Actions Needed**  
 August 23, 2023 Regular Meeting

Item A. 1.	<b>AGENDA NOTES, REVIEW, AND REVISIONS</b>
Motion to approve the Agenda as presented.	
Item B. 1. & 2.	<b>CONSENT ITEMS (MEETING MINUTES &amp; COMMUNICATIONS)</b>
Motion to accept Meeting Minutes B. 1. a. and B. 1. b. and place on file.	
Item E. 1. a.	<b>EXPENSES FOR JULY 15 THROUGH AUGUST 11, 2023</b>
Motion to approve payment of the Mid-Michigan District Health Department’s Expenses for July 15, through August 11, 2023, totaling \$632,735.67.	
Item E. 1. b.	<b>BALANCE SHEET, REVENUE AND EXPENDITURE REPORT FOR JULY 2023</b>
Motion to approve and place on file the Balance Sheet, Revenue and Expenditure Report for July 2023.	
Item E. 1. c.	<b>CARRIER / RACING PIGEON PERMIT FEE</b>
Motion to approve a \$110.00 fee for carrier/racing pigeon permit for the fiscal year 22/23 and allowed to be raided to \$115.00 for the fiscal year 23/24.	
Item F.	<b>MEDICAL DIRECTOR’S REPORT</b>
Motion to adopt the BOH Monthly Healthy Living Recommendations as proposed.	
Motion to accept and place the Medical Director’s Report on file.	
Item G.	<b>HEALTH OFFICER’S REPORT</b>
Motion to accept the Health Officer’s report and place on file.	

**MICHIGAN ASSOCIATION FOR LOCAL PUBLIC HEALTH  
(MALPH)  
Board of Directors  
Meeting Minutes  
July 10, 2023**

**I. Call to Order**

The meeting was called to order at 9:03am by Jimena Loveluck, President.

**II. Roll Call**

A quorum was present.

*Jurisdictions Represented:* Allegan [Randy Rapp], Barry-Eaton [Colette Scrimger], Bay [Joel Strasz], Benzie-Leelanau [Dan Thorell], Berrien [Guy Miller, Candi Gabrielse], Branch-Hillsdale-St. Joseph [Rebecca Burns], Calhoun [Eric Pessell], Central Michigan [Steve Hall], Chippewa [Karen Senkus], Delta-Menominee [Mike Snyder], Detroit [Christina Floyd], Dickinson-Iron [Daren Deyaert], District 2 [Denise Bryan], District 10 [Kevin Hughes], District 4 [Denise Bryan, Kevin Prevost], Genesee [Michelle Estell], Grand Traverse [Wendy Hirschenberger], Huron [Tip MacGuire], Ingham [Nike Shoyinka], Ionia [Chad Shaw], Jackson [Kristin Pluta], Kalamazoo [Jim Rutherford], Kent [Adam London], Lapeer [Kathy Haskins], Lenawee [Monica Hunt], Livingston [Matt Bolang], Luce-Mackinaw-Alger-Schoolcraft [Nick Derusha], Macomb [Andrew Cox], Marquette [Jerry Messana], Midland [Fred Yanoski], Mid-Michigan [Liz Braddock], Monroe [Kim Comerzan, Jamie Dean], Muskegon [Kathy Moore], Northwest Michigan [Dan Thorell], Saginaw [Christina Harrington], Shiawassee [Larry Johnson], St. Clair [Liz King]Tuscola [Amanda Ertman], Washtenaw [Jimena Loveluck], Wayne [Avani Sheth], Western UP [Kate Beer].

*Others Present:* Administrative Officers Forum, [Holly Karpovich], Health Education and Promotion Forum, [Jill Keast], Environmental Health Forum, [Tony Drautz], Nurse Administrators Forum, [Christie Clement], Physician's Forum, [Mark Hamed], EGLE, [Brian Thurston], LARA, [Mandi Cooley, Larry Horvath, David Harns, Anastasha Osborn, Derek Sova], MAC, [Dwight Washington], MDARD, [Jennifer Bonsky], MDHHS, [Molly Cotant, Laura de la Rambelje, Aaron Ferguson, Adrian Zeh], PAA, [Becky Bechler],

*Staff:* Jodie Shaver, Gwen Tithof

**III. Approve Agenda**

Motion by M. Bolang, support by K. Hughes to approve the agenda. Motion carried.

**IV. Approve Minutes of the June 12, 2023 Meeting**

Motion by T. McGuire, support by M. Bolang to accept the June 12, 2023 meeting minutes. Motion carried.

**V. Public Affairs Associates Report**

B. Bechler reported the legislature completed budget in late June, with almost \$82B and \$33B of that to MDHHS. ELPHS received an additional \$25M and additional funding for lead line replacement and other PH-adjacent funds. Rep. Skaggs is working on substitutes for the Septic Code. PAA is expecting a robust policy agenda in the fall. MALPH advised to pay attention to Health Policy committees in the House and Senate. The legislature is expected to come back in September, but we don't know how long their schedule will be at that time. The governor's office / Democratic party wants to reschedule the primary election to February. PAA will follow up on HB4087, legislation on tobacco products, and statewide ME system.

**VI. Partner Updates**

B. Thurston (EGLE) reported \$5M for private well testing was included in the budget. EGLE will begin testing for manganese in hotspots.

B. Vought (MDARD) reported on positions filled at MDARD; Carla Horne (Food Program Manager- Manufacturing), Emily Hollingsworth (Food Program Manager- Retail), and Heather Birt (Recall Specialist).

A. Ferguson, (MDHHS) gave an update on webinars on climate health, LPH roles and responsibilities, and LPH climate resiliency. MDHHS is looking to create climate-focused workgroup to build capacity (wildfire smoke, vector-borne disease, etc.). A survey will be sent out via Local Health Services and MALPH to get feedback on these ideas. L. de la Rambelje reported the budget listed an additional \$25M for ELPHS. MDHHS will be reconvening the funding formula committee. Local community impact stabilization funds will continue to run based on 2020 numbers and will be the same when distributed in November. The CDC infrastructure was appropriated, but MDHHS needs to review the boilerplate language and compare to what was written to CDC. A reminder was given on the MDHHS Director's award. Please recommend / submit for the Director's award. PH Law 501 registration is still open. The training date for the Livingston County session is changing to accommodate the lead trainer. L. de la Rambelje will be on vacation for two weeks and M. Cotant will be acting director from July 12 – 23.

D. Harns (LARA) gave an update on Cannabis. The law prohibits advertising marijuana to minors. Potential violations can be reported to the enforcement section here, <https://www.michigan.gov/cra/file-a-complaint>. Administrative rules are being revised and are currently in the comment stage. If anyone would like to submit suggestions for rule changes on advertising or any other topic, please send your suggestions to [CRA-AdminRules@michigan.gov](mailto:CRA-AdminRules@michigan.gov). LARA can return to MALPH BOD in December for another update.

## VII. Officer Updates

J. Loveluck- President sent a written president's report prior to the meeting. There is a need for three (3) health officers to participate in a powers and duties workgroup for Cycle 9 Accreditation. Please let J. Loveluck know if interested. A. Cox will be replacing K. Comerzan on the Accreditation Commission. MALPH will be reaching out to Rep. Skaggs office to continue work on Septic Code substitute.

C. Scrimger- Secretary / Treasurer reported the May 2023 financials were included in the BOD packet. A motion by C. Scrimger, support by J. Rutherford to approve the May 2023 financials as presented. Motion carried.

J. Shaver reported the 2024 MALPH Day at the Capitol will be on April 10, 2024 at the Mackinac Room in the House Office Building. A save the date will be sent out soon. August 8<sup>th</sup> CJS Leadership Workshop had a huge level of responses. Selections of participants will be made this week and additional sessions are being planned to allow for more attendees. Stay tuned for more information. The MPPHC registration brochure will be out later this month. The award information, hotel reservation link, and sponsorship opportunities are all on the MALPH website. The registration for the Health Officer Retreat has been sent out. Please register if you have not done so already. A call for nominations of the Executive Committee was made. There will be another announcement at the August meeting and the ballot will be sent out immediately following.

G. Tithof reported the 2023 version of the *Resources for Those New to Public Health Guide* is complete and will be published on the website (outside login) and in this Friday's MALPH-ful. The LHD Wellbeing grants' spending deadline is September 30<sup>th</sup>. The link to the reporting survey will be sent out next month. Please take pictures of your event and submit them to MALPH through the reporting survey.

## VIII. Forum Reports

Admin Forum- H. Karpovich submitted a written report in the BOD packet.

MALEHA- T. Drautz reported a multi-jurisdictional outbreak document is under revision, and hopefully will wrap that up by the end of the year. MALEHA may be reaching out to health officers, epis, etc. MALEHA sent a (more-neutral) letter regarding the septic bill to Rep. Skaggs directly. There are still several items in the substitute bills that are of concern to MALEHA.

HEP- J. Keast reported the HEP update is in the BOD packet. The Roadmap to Health page on the MALPH website has been updated to a resources page for PIOs and Health Educators.

MAPPP- M. Hamed reported MAPPP has been reviewing a new study on STI prophylaxis medication (“morning-after pill for STIs”). Study has shown promising results. MAPPP is recommending LHDs use social media to advertise advice on behavior corresponding to air quality and work with hospitals to watch ED admittance.

**IX. Public Comments / Announcements / Requests for Future Agenda Items**

There were no public comments, announcements, or requests for future agenda items.

**X. Adjournment**

The meeting adjourned at 10:19am.





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MID-MICHIGAN DISTRICT HEALTH DEPARTMENT(MMDHD)  
 BOARD OF HEALTH  
 REGULAR MEETING  
 at  
**Montcalm Office, Stanton, Michigan**

**MINUTES**

*We take action to protect, maintain, and improve the health of our community.*

Members Present: Adam Petersen, Chairperson; George Bailey, Vice Chairperson; Bruce DeLong, David Pohl, Phil Kohn

Members Absent: Timothy Gay

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Jennifer E. Morse, MD, MPH, FAAFP, Medical Director; Lonnie Smith, Director of Environmental Health (EH); Sarah Doak, Director of Community Health & Education Division (CHED); Hailey Brewer, Administrative Services Supervisor; Krishna Santana, Board Secretary

Staff Absent: None

Guests: Christa Jerome

Adam Petersen, Chairperson, called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:01 a.m. on Wednesday, July 26, 2023, at the Montcalm Office of the MMDHD, Stanton, Michigan.

The Pledge of Allegiance was led by A. Petersen.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

There was a request to amend the agenda by adding an agenda item, as E.1.e., IT Contractual Service.

**Motion made by G. Bailey and seconded by B. DeLong to add the agenda item and approve the Agenda as amended. Motion carried.**

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held June 12, 2023
- b. Mid-Michigan District BOH Regular Meeting held June 28, 2023
- c. Mid-Michigan District Board of Health Finance Committee Special Meeting held July 12, 2023

**Motion made by B. DeLong and seconded by D. Pohl to accept Meeting Minutes B.1.a., b. and c. and place on file. Motion carried.**

2. Communications –

- a. MDHHS HIV Prevention Award Letter – **Included.**

**Motion made by G. Bailey second by D. Pohl to accept and place on file the communications.**

C. PUBLIC COMMENTS: – None

D. BRANCH OFFICE EMPLOYEES: –Christa Jerome

L. Braddock introduced Christa Jerome, Health Educator, Project SUCCESS Coordinator, Working in our Montcalm Office.

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

- a. MMDHD’s Expenses for June 17 through July 14, 2023

**Motion made by G. Bailey and seconded by D. Pohl to approve payment of the MMDHD’s Expenses for June 17 through July 14,2023 totaling \$663,084.52. Motion carried.**

- b. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for June 2023

**Motion made by G. Bailey and seconded by B. DeLong to accept the Balance Sheet, Revenue and Expenditure Report for June 2023 and place on file. Motion carried.**

c. FY 23/24 Proposed Budget and Narrative

M. Selby presented a balanced budget to the board. She noted some significant changes from the prior year such as COVID funding ending resulting in temporary positions coming to an end, the MICR program being taken over by the State of Michigan resulting in the loss of two employees, as well as the elimination of the Data Specialist positions that became vacant upon

an employee's retirement. L. Braddock noted there may also be additional ELPHS funding (essential local public health services and infrastructure funding) however it has not been included in the budget as it has not been confirmed. G. Bailey wanted to make all the commissioners aware of the county appropriations, especially for any new member to see what amount the counties will be asked to supply. D. Pohl ask about the eliminated data specialist position, L. Braddock explained the position's description was made in the early 2000's since this time our needs have changed, as a result the position will be eliminated and we will assess if the duties are still needed then possibly revisit the issue next year. P. Kohn asked about the difference in the year-to-year expenditures, and how we will cut costs for this amount, it was explained that this is all being done through eliminating positions that included temporary COVID positions, MICR positions that have transferred to the State of Michigan and the elimination of the Data Specialist.

**Motion made by G. Bailey and seconded by D. Pohl to approve the Budget as proposed. Motion carried.**

d. FY 23/24 Proposed Fees

L. Braddock explained the board needs to approve fees for EH and CHED every year. This year a 2% increase was made to the EH fees, it was noted fees were not increased last year however the fees were adjusted to \$5.00 increments. S. Doak, noted the only change in the CHED fees this year was to the TB skin test which increased from \$20.00 to \$25.00.

**Motion made by G. Bailey and seconded by D Pohl to approve the Fees as proposed. Motion carried.**

e. IT Contractual Services

M. Selby explained that VC3 was contracted just under a year ago for our I.T. needs. MMDHD previously employed three full-time individuals in the I.T. department, however one has retired and one resigned, leaving the I.T. department with only one full-time employee. Since this change VC3 has not lived up to the expectations for IT services. MMDHD has experienced a difficult relationship with the vendor including lack of communication and long waits on help tickets. L. Braddock contacted other agencies that use the VC3 I.T. services, they responded with the same frustration we are experiencing with the vendor. In order to sever or contract with VC3 we need to give a **90-day** notice then no fees will be assessed. MMDHD contacted Corporate Technologies (who the agency has had prior interaction with) along with one other company to request quotes and service information, it was decided that Corporate Technologies has the most attractive options for our agency, in part because of on-site service they would provide upon our request, for example in the event the MMDHD I.T. employee is out of the office for multiple days Corporate Technologies will provide onsite I.T. support. It was also noted that Corporate Technologies will waive the initial \$10,000.00 fee if we sign a letter of intent before the end of July 2023. It was requested the board approve to sever the contract with VC3 and sign a contract with Corporate Technologies at a cost of \$116,802.00 per year.

**Motion made by G. Bailey and seconded by B. DeLong to terminate our contract with VC3 and**

**approve MMDHD sign a contract with Corporate Technologies at a cost of \$116,802.00 for IT contractual services.**

2. Personnel Committee – David Pohl, Chairperson –

a. Teamsters T214 Negotiations Update –meeting, July 21,2023.

D. Pohl stated he attended a meeting with the T214 Union and a second meeting has been scheduled.

b. MNA Reopener –

There is not a meeting date scheduled at this time.

c. It was also noted that the Health Officer review will be following this meeting at 11:00 a.m.

3. Program Committee – Phil Kohn, Chairperson – No Report.

4. Mid-Central Coordination Committee – David Pohl

Mid-Central Committee meet Monday, July 17,2023, 10:30 a.m. at Central Michigan District Health Department, 2012 E. Preston Ave, Mt. Pleasant. L. Braddock and D. Pohl attended the Mid- Central Coordination Committee meeting. The handout was available to the board with the minutes from the Mid-Central Coordination Committee.

The Medical Director’s contract was discussed, a copy of the unapproved confidential minutes was available for the commissioners to review but will not be available outside of this meeting as it has not been approved by all three Health Departments Boards of Health, MMDHD was the first of the three health departments to review and sign the contract. A. Petersen asked Dr. Morse if she would like to go into closed session, she declined. The discussion pursued, it was stated that all three health departments, Central Michigan District Health Department, District Health Department #10 and MMDHD are very happy with Dr. Morse and have offered her a three-year contract. MMDHD is the first of the three districts to review the contract.

**Motion made by D. Pohl seconded by P. Kohn to approve the associated agreement between Mid-Michigan District Health Department and Central Michigan District Health Department and District Health Department #10 for Physician Services. Motion carried.**

F. MEDICAL DIRECTOR’S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

1. Air Quality

J. Morse explained her report summarizing why we should care about air quality and how it is affecting individuals and animals. She indicated resources available are included in her report. She is recommending signing up for alerts on air quality, especially if you have health issues such as asthma and being prepared for poor air quality days. She also noted that wood burning devices are the most common form of air pollution in the winter months in our area so please look at the requirements for such units, as for our summer months, ash has been the most common form of air pollution. You may

choose to wear a mask and or stay inside if you have a health condition that would make you more at risk.

**Motion made by D. Pohl and seconded by P. Kohn to adopt the BOH Monthly Healthy Living Recommendations for July as proposed and accept and place the Medical Director's Report on file. Motion carried.**

G. HEALTH OFFICER'S REPORT: Mari E. (Liz) Braddock

1. Agreement Signed – None
2. FY 22/23 Quarterly Service Report (QSR), Third Quarter (April 1 through June 30,2023)

L. Braddock went over the quarterly service report with the individual programs and counties, this included the CHED and EH departments. L. Smith noted the onsite wastewater program's numbers are down, possibly due to the new construction slowing.

3. Health Officer Report – Gratiot Office Lighting Strike

L. Braddock told the board the Gratiot Office was struck by lightning on June 29,2023 at approximately 6:55 a.m. Because of this incident considerable damage was done to the agency's equipment, an initial list of items affected was included along with the dollar amounts. It is believed the lightning hit the internet tower, this tower has since been removed and fiber internet has replaced it. Vaccine was removed from the building very quickly this resulted in a minimal loss of vaccines. Two Gratiot County staff members were in the building at the time and did need medical attention, there were also MMDHD employees in the building that were not affected medically. Currently the HVAC system is still not fully functional. Most essential items have been replaced at this time. The initial cost estimation is around \$32,000.00 this does not include the printers however it is anticipated these items will be covered by insurance.

H. OLD BUSINESS:

G. Baily asked if there have been any updates on the septic bill. L. Smith said they are working on a second draft of the bill at this time so there is nothing new to report.

I. NEW BUSINESS:

1. None
2. Emerging Issues –

Yesterday an EH sanitarian noticed a possible harmful algal bloom while beach monitoring the lake at Hubscher Park in Gratiot County. She did a rapid test that came back positive. As a result, signs were posted closing the beach. Gratiot parks were contacted and agreed with beach closure. The sanitarian will continue to monitor the lake daily. P. Kohn asked what the results would be if someone swam in water with a harmful algal bloom. L. Smith stated it would be the most harmful to small children and pets but can affect anyone resulting in symptoms such as diarrhea, nausea or vomiting, skin, eye or throat irritation along with allergic reactions or difficulty breathing.

It was discussed that not all algae is harmful the harmful algae looks more like spilled paint /some being blue or purple. Normally the harmful algae is caused by farm run off or septic systems not functioning properly, it is a nutrient overload. P. Kohn ask what to do if you see algae on a lake, L. Smith noted to call the MMDHD Environmental Health Division, and a sanitarian will come out and run the tests.

J. LEGISLATIVE ACTION: None

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, June 2023
2. Staffing Report

L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2023-board-of-health/>

1. None
2. AGENCY NEWSLETTERS: <https://conta.cc/3PfqMF2>

**There being no further business to come before the Board, G. Bailey made a motion to adjourn seconded by B. DeLong. Motion carried. The meeting was adjourned at 10:00 a.m.**

Respectfully Submitted,



Krishna Santana, Board Secretary  
For Adam Petersen, Chairperson  
Mid-Michigan District Board of Health

**MONTHLY EXPENSES FOR  
July 15, 2023 - August 11, 2023**

<i>EV 2011</i>	<i>7/28/2023</i>	\$	<i>317,642.07</i>
<i>EV 2012</i>	<i>8/11/2023</i>	\$	<u><i>315,093.60</i></u>
<b>TOTAL</b>		\$	<b>632,735.67</b>



Expense Voucher # 2011

7/28/2023

**Payables**

108361 - 108395 Acumatica Checks & ACH \$ 152,932.31

**Payroll**

Ameriprise NBS \$ 100.00

MERS 457 \$ 1,907.00

MERS Defined Benefit - Employee \$ 4,289.81

Nationwide \$ 2,180.00

EFT Payroll Tax

Federal \$ 33,584.44

State \$ 5,223.06

Direct Deposit Payroll \$ 110,353.34

Direct Deposit HSA \$ 7,072.11

**TOTAL**

**\$ 317,642.07**



AP Payment Register

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108361	Closed	7/28/2023	ALPH01	ALPHA FAMILY CENTER	0.00	200.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		AUG2023	RENT FOR 8/10 &	200.00	USD	0.00	200.00
						<b>Document Total:</b>	<b>200.00</b>
						<b>Payment Method Total:</b>	<b>200.00</b>
						<b>Cash Account Total:</b>	<b>200.00</b>

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108362	Closed	7/28/2023	AMAZON01	AMAZON CAPITAL SERVICES	0.00	36.08

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		1WDD-KMRN-JYMG	FRAMES	36.08	USD	0.00	36.08
						<b>Document Total:</b>	<b>36.08</b>
						<b>Payment Method Total:</b>	<b>36.08</b>
						<b>Cash Account Total:</b>	<b>36.08</b>

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108363	Closed	7/28/2023	BROM01	BROMBERG & ASSOCIATES	0.00	75.48

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		22445	JUNE 2023 TRAN\$	75.48	USD	0.00	75.48
						<b>Document Total:</b>	<b>75.48</b>
						<b>Payment Method Total:</b>	<b>75.48</b>
						<b>Cash Account Total:</b>	<b>75.48</b>

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108364	Closed	7/28/2023	CAP01	CAPITAL AREA UNITED WAY	0.00	32.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		07282023	7/28/23 EMPLOYE	32.00	USD	0.00	32.00
						<b>Document Total:</b>	<b>32.00</b>
						<b>Payment Method Total:</b>	<b>32.00</b>
						<b>Cash Account Total:</b>	<b>32.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108365	Closed	7/28/2023	CDWG01	CDW GOVERNMENT, INC.	0.00	5,925.08

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		KR67248	13 SMART DOCKS	5,894.79	USD	0.00	5,894.79
Bill		KN97480	POWER EXTENSI	30.29	USD	0.00	30.29
<b>Document Total:</b>							<b>5,925.08</b>
<b>Payment Method Total:</b>							<b>5,925.08</b>
<b>Cash Account Total:</b>							<b>5,925.08</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108366	Closed	7/28/2023	CLIN01	CLINTON COUNTY ADMINISTRATION/ACCOUNTING	0.00	1,966.67

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		AC-2023-075	AUGUST 2023 RE	1,966.67	USD	0.00	1,966.67
<b>Document Total:</b>							<b>1,966.67</b>
<b>Payment Method Total:</b>							<b>1,966.67</b>
<b>Cash Account Total:</b>							<b>1,966.67</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108367	Closed	7/28/2023	CON01	CONSORT DISPLAY GROUP	0.00	619.03

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		PS-INV114079	RETRACTABLE SI	619.03	USD	0.00	619.03
<b>Document Total:</b>							<b>619.03</b>
<b>Payment Method Total:</b>							<b>619.03</b>
<b>Cash Account Total:</b>							<b>619.03</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108368	Closed	7/28/2023	DRAY01	DRAYTON AUTOMATIC DOOR, LLC	0.00	253.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		3356	GRATIOT DOOR L	253.00	USD	0.00	253.00
<b>Document Total:</b>							<b>253.00</b>
<b>Payment Method Total:</b>							<b>253.00</b>
<b>Cash Account Total:</b>							<b>253.00</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108369	Closed	7/28/2023	GLAXO1	GLAXO SMITH KLINE	0.00	1,833.17
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		8254053606	VACCINE BEXSEF	1,833.17	USD	0.00	1,833.17
						<b>Document Total:</b>	<b>1,833.17</b>
						<b>Payment Method Total:</b>	<b>1,833.17</b>
						<b>Cash Account Total:</b>	<b>1,833.17</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108370	Closed	7/28/2023	GRAT08	GRATIOT COUNTY EQUALIZATION	0.00	750.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		2023	DUES	750.00	USD	0.00	750.00
						<b>Document Total:</b>	<b>750.00</b>
						<b>Payment Method Total:</b>	<b>750.00</b>
						<b>Cash Account Total:</b>	<b>750.00</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108371	Closed	7/28/2023	GRAT07	GRATIOT ISABELLA RESD	0.00	88,938.51
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		11589	APRIL-JUNE 2023	88,938.51	USD	0.00	88,938.51
						<b>Document Total:</b>	<b>88,938.51</b>
						<b>Payment Method Total:</b>	<b>88,938.51</b>
						<b>Cash Account Total:</b>	<b>88,938.51</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108372	Closed	7/28/2023	INSP01	INSPIRATION STUDIO DESIGNS	0.00	187.50
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		3399	GRAPHIC DESIGN	187.50	USD	0.00	187.50
						<b>Document Total:</b>	<b>187.50</b>
						<b>Payment Method Total:</b>	<b>187.50</b>
						<b>Cash Account Total:</b>	<b>187.50</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108373	Closed	7/28/2023	JAWORSKI	JAWORSKI LYLE	0.00	630.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		152428	REFUND FOOD LI	630.00	USD	0.00	630.00
						<b>Document Total:</b>	<b>630.00</b>
						<b>Payment Method Total:</b>	<b>630.00</b>
						<b>Cash Account Total:</b>	<b>630.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108374	Closed	7/28/2023	JUAREZ	JUAREZ RON	0.00	625.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		05252023	REFUND STFU PE	625.00	USD	0.00	625.00
						<b>Document Total:</b>	<b>625.00</b>
						<b>Payment Method Total:</b>	<b>625.00</b>
						<b>Cash Account Total:</b>	<b>625.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108375	Closed	7/28/2023	KKZO01	KKZO LLC	0.00	540.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		2023-Q2&3	CD REPORTING T	540.00	USD	0.00	540.00
						<b>Document Total:</b>	<b>540.00</b>
						<b>Payment Method Total:</b>	<b>540.00</b>
						<b>Cash Account Total:</b>	<b>540.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108376	Closed	7/28/2023	KRISTASCOU	KRISTA'S COUNTRY CATERING/KRISTA MEAD	0.00	540.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		1710	40PP LUNCH	540.00	USD	0.00	540.00
						<b>Document Total:</b>	<b>540.00</b>
						<b>Payment Method Total:</b>	<b>540.00</b>
						<b>Cash Account Total:</b>	<b>540.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108377	Closed	7/28/2023	MALP01	MALPH - ADMINISTRATOR'S FORUM	0.00	575.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		2023	MALPH ADMINIST	575.00	USD	0.00	575.00
						<b>Document Total:</b>	<b>575.00</b>
						<b>Payment Method Total:</b>	<b>575.00</b>
						<b>Cash Account Total:</b>	<b>575.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108378	Closed	7/28/2023	MCKE01	MCKESSON MEDICAL	0.00	736.49

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		20862610	QUANTIFY CONTI	736.49	USD	0.00	736.49
						<b>Document Total:</b>	<b>736.49</b>
						<b>Payment Method Total:</b>	<b>736.49</b>
						<b>Cash Account Total:</b>	<b>736.49</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108379	Closed	7/28/2023	MERC01	MERCK SHARP & DOHME LLC	0.00	1,574.40

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		7017044036	VAQTA VACCINE	675.79	USD	0.00	675.79
Bill		7017043607	MMR VACCINE	898.61	USD	0.00	898.61
<b>Document Total:</b>							<b>1,574.40</b>
<b>Payment Method Total:</b>							<b>1,574.40</b>
<b>Cash Account Total:</b>							<b>1,574.40</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108380	Closed	7/28/2023	MICH06	MICHIGAN DEPARTMENT OF AGRICULTURE	0.00	3,692.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		791-11101665	FOOD FEES	3,692.00	USD	0.00	3,692.00
<b>Document Total:</b>							<b>3,692.00</b>
<b>Payment Method Total:</b>							<b>3,692.00</b>
<b>Cash Account Total:</b>							<b>3,692.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108381	Closed	7/28/2023	MICH11	MICHIGAN NURSES ASSOCIATION	0.00	575.01

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		JULY2023	DUES	511.12	USD	0.00	511.12
Bill		JULY2023-1	DUES FOR A NET	63.89	USD	0.00	63.89
<b>Document Total:</b>							<b>575.01</b>
<b>Payment Method Total:</b>							<b>575.01</b>
<b>Cash Account Total:</b>							<b>575.01</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108382	Closed	7/28/2023	MID01	MIDSTATE PRINTING	0.00	1,765.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		3302	MMDHD APPAREL	1,765.00	USD	0.00	1,765.00
<b>Document Total:</b>							<b>1,765.00</b>
<b>Payment Method Total:</b>							<b>1,765.00</b>
<b>Cash Account Total:</b>							<b>1,765.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108383	Closed	7/28/2023	MISD01	MISDU - FRIEND OF COURT	0.00	83.91

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		07282023	7/28/23 EMPLOYE	83.91	USD	0.00	83.91
						<b>Document Total:</b>	<b>83.91</b>
						<b>Payment Method Total:</b>	<b>83.91</b>
						<b>Cash Account Total:</b>	<b>83.91</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108384	Closed	7/28/2023	MUTU01	MUTUAL OF OMAHA	0.00	5,155.39

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		001561493016	LIFE & VOLUNTAF	5,155.39	USD	0.00	5,155.39
						<b>Document Total:</b>	<b>5,155.39</b>
						<b>Payment Method Total:</b>	<b>5,155.39</b>
						<b>Cash Account Total:</b>	<b>5,155.39</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108385	Closed	7/28/2023	PREIN01	PREIN&NEWHOF	0.00	5,160.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		108226	JUNE WATER LAE	5,160.00	USD	0.00	5,160.00
						<b>Document Total:</b>	<b>5,160.00</b>
						<b>Payment Method Total:</b>	<b>5,160.00</b>
						<b>Cash Account Total:</b>	<b>5,160.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108386	Closed	7/28/2023	RICO01	RICOH USA INC	0.00	396.19

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		5067702859	MAY COPIES	396.19	USD	0.00	396.19
						<b>Document Total:</b>	<b>396.19</b>
						<b>Payment Method Total:</b>	<b>396.19</b>
						<b>Cash Account Total:</b>	<b>396.19</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108387	Closed	7/28/2023	RINGYS	RINGY'S TACOS & MORE	0.00	155.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		185350	REFUND STFU LK	155.00	USD	0.00	155.00
						<b>Document Total:</b>	<b>155.00</b>
						<b>Payment Method Total:</b>	<b>155.00</b>
						<b>Cash Account Total:</b>	<b>155.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108388	Closed	7/28/2023	STAP01	STAPLES	0.00	196.26

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		3542166527	BATTERIES CHEC	46.14	USD	0.00	46.14
Bill		3542166528	LEGAL PADS, LAE	150.12	USD	0.00	150.12
<b>Document Total:</b>							<b>196.26</b>
<b>Payment Method Total:</b>							<b>196.26</b>
<b>Cash Account Total:</b>							<b>196.26</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108389	Closed	7/28/2023	STAT04	STATE OF MICHIGAN-LAB	0.00	23.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		20230701-28	LAB	11.50	USD	0.00	11.50
Bill		20230701-23	LAB	11.50	USD	0.00	11.50
<b>Document Total:</b>							<b>23.00</b>
<b>Payment Method Total:</b>							<b>23.00</b>
<b>Cash Account Total:</b>							<b>23.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108390	Closed	7/28/2023	TEAM02	TEAMSTERS LOCAL 214	0.00	1,648.99

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		JULY2023	DUES	1,648.99	USD	0.00	1,648.99
<b>Document Total:</b>							<b>1,648.99</b>
<b>Payment Method Total:</b>							<b>1,648.99</b>
<b>Cash Account Total:</b>							<b>1,648.99</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108391	Closed	7/28/2023	TKS01	TKS SECURITY	0.00	25,402.15

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		23069	ACCESS CARDS	455.00	USD	0.00	455.00
Bill		23083	FINAL INVOICE FC	23,147.50	USD	0.00	23,147.50
Bill		23135	DOOR CLOSER A	1,799.65	USD	0.00	1,799.65
<b>Document Total:</b>							<b>25,402.15</b>
<b>Payment Method Total:</b>							<b>25,402.15</b>
<b>Cash Account Total:</b>							<b>25,402.15</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108392	Closed	7/28/2023	UNIT02	UNITED WAY OF GRATIOT COUNTY	0.00	156.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		07282023	7/28/23 EMPLOYE	156.00	USD	0.00	156.00
						<b>Document Total:</b>	<b>156.00</b>
						<b>Payment Method Total:</b>	<b>156.00</b>
						<b>Cash Account Total:</b>	<b>156.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108393	Closed	7/28/2023	UNIT03	UNITED WAY OF MONTCALM COUNTY	0.00	46.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		07282023	7/28/23 EMPLOYE	46.00	USD	0.00	46.00
						<b>Document Total:</b>	<b>46.00</b>
						<b>Payment Method Total:</b>	<b>46.00</b>
						<b>Cash Account Total:</b>	<b>46.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108394	Closed	7/28/2023	VERT01	VERTILOCITY	0.00	940.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		31009070	JUNE UKG READ\	940.00	USD	0.00	940.00
						<b>Document Total:</b>	<b>940.00</b>
						<b>Payment Method Total:</b>	<b>940.00</b>
						<b>Cash Account Total:</b>	<b>940.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108395	Closed	7/28/2023	WATK01	WATKINS ROSS & CO	0.00	1,500.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		90975	GASB FY2022	1,500.00	USD	0.00	1,500.00
						<b>Document Total:</b>	<b>1,500.00</b>
						<b>Payment Method Total:</b>	<b>1,500.00</b>
						<b>Cash Account Total:</b>	<b>1,500.00</b>

Doc. Type	Count	Amount Paid (USD)
Check	35	152,932.31
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
<b>Company Total:</b>	<b>35</b>	<b>152,932.31</b>





Expense Voucher # 2012

8/11/2023

**Payables**

108396 - 108429 Acumatica Checks & ACH \$ 104,895.96

**Payroll**

Ameriprise NBS		\$	100.00
MERS 457		\$	1,907.00
MERS Defined Benefit - Employee		\$	4,255.19
Nationwide		\$	2,180.00
EFT Payroll Tax			
Federal		\$	32,833.98
State		\$	5,113.19
MERS Defined Benefit - Employer	Jul-23	\$	44,917.81
Direct Deposit Payroll		\$	111,510.73
Direct Deposit HSA		\$	7,115.16

**Fees**

Huntington e-Banking fee	Jul-23	\$	298.96
Huntington Bank Interest	Jul-23	\$	(34.38)

**TOTAL**

**\$315,093.60**

AP Payment Register

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108396	Closed	8/11/2023	FOUR01	4IMPRINT, INC	0.00	419.74

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		11474195	DFC SUPPLIES CI	419.74	USD	0.00	419.74
						<b>Document Total:</b>	<b>419.74</b>
						<b>Payment Method Total:</b>	<b>419.74</b>
						<b>Cash Account Total:</b>	<b>419.74</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108397	Closed	8/11/2023	ADAM01	ADAMS OUTDOOR ADVERTISING OF MICHIGAN	0.00	2,900.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		0861285	4 POSTER DISTRI	2,900.00	USD	0.00	2,900.00
						<b>Document Total:</b>	<b>2,900.00</b>
						<b>Payment Method Total:</b>	<b>2,900.00</b>
						<b>Cash Account Total:</b>	<b>2,900.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108398	Closed	8/11/2023	AMAZON01	AMAZON CAPITAL SERVICES	0.00	3,796.04

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		1XG3-JC1J-GL1G	WADERS ALEXIS	108.99	USD	0.00	108.99
Bill		1NKV-7XVK-HL9C	AMA CODING BO	277.71	USD	0.00	277.71
Bill		1D6P-41LT-QNLK	COMMUNICATION	19.95	USD	0.00	19.95
Bill		1KXV-TRQQ-CHVN	TABLE MBO BRE/	180.18	USD	0.00	180.18
Bill		1WT7-GFXK-6LX9	FIRST AID KITS S	2,765.34	USD	0.00	2,765.34
Bill		1W7L-RG4N-C6H4	7 FIRST AID KITS	79.66	USD	0.00	79.66
Bill		1HN1-TRXY-4TJ9	ERGONOMIC MOI	7.98	USD	0.00	7.98
Bill		1LQ7-1HFN-1GCC	WELLNESS GRAN	206.79	USD	0.00	206.79
Bill		1H1N-VXH9-93YW	DENTAL MIRROR:	149.44	USD	0.00	149.44
						<b>Document Total:</b>	<b>3,796.04</b>
						<b>Payment Method Total:</b>	<b>3,796.04</b>
						<b>Cash Account Total:</b>	<b>3,796.04</b>

**CASH AP CASH ACCOUNT FOR AP**

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108399	Closed	8/11/2023	BADE01	BADER, LINDA	0.00	750.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		00010	SDOH CONSULTA	750.00	USD	0.00	750.00
<b>Document Total:</b>							<b>750.00</b>
<b>Payment Method Total:</b>							<b>750.00</b>
<b>Cash Account Total:</b>							<b>750.00</b>

**CASH AP CASH ACCOUNT FOR AP**

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108400	Closed	8/11/2023	CAS01	CAS DATALOGGERS	0.00	833.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		41128	1 YR MONITORIN	833.00	USD	0.00	833.00
<b>Document Total:</b>							<b>833.00</b>
<b>Payment Method Total:</b>							<b>833.00</b>
<b>Cash Account Total:</b>							<b>833.00</b>

**CASH AP CASH ACCOUNT FOR AP**

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108401	Closed	8/11/2023	CDWG01	CDW GOVERNMENT, INC.	0.00	17,297.30

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Debit Adj.		CR00327850	PROFESSIONAL F	-14,181.25	USD	0.00	-14,181.25
Bill		KS27131	2 SWITCHES GBC	8,217.54	USD	0.00	8,217.54
Bill		ZR00372619	JULY WEBEX CLC	250.00	USD	0.00	250.00
Bill		ZR00327850	CISCO VOICE FEI	22,180.23	USD	0.00	22,180.23
Bill		ZR003792489	JUNE 2023 CISCC	680.77	USD	0.00	680.77
Bill		KW81701	SURFACE TC PRC	150.01	USD	0.00	150.01
<b>Document Total:</b>							<b>17,297.30</b>
<b>Payment Method Total:</b>							<b>17,297.30</b>
<b>Cash Account Total:</b>							<b>17,297.30</b>

CASH AP		CASH ACCOUNT FOR AP					
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108402	Closed	8/11/2023	COHL01	COHL, STOKER & TOSKEY, P.C.	0.00	312.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		54797	JUNE LEGAL	312.00	USD	0.00	312.00
						<b>Document Total:</b>	<b>312.00</b>
						<b>Payment Method Total:</b>	<b>312.00</b>
						<b>Cash Account Total:</b>	<b>312.00</b>

CASH AP		CASH ACCOUNT FOR AP					
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108403	Closed	8/11/2023	COVE01	COVENANT MEDICAL CENTER	0.00	134.78
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		23269833	GRATIOT LABS	72.84	USD	0.00	72.84
Bill		23269823	MONTCALM LAB	20.26	USD	0.00	20.26
Bill		23269886	CLINTON LABS	41.68	USD	0.00	41.68
						<b>Document Total:</b>	<b>134.78</b>
						<b>Payment Method Total:</b>	<b>134.78</b>
						<b>Cash Account Total:</b>	<b>134.78</b>

CASH AP		CASH ACCOUNT FOR AP					
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108404	Closed	8/11/2023	EART01	EARTEK SERVICES	0.00	745.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		2023G191-02	HEARING EQUIPM	745.00	USD	0.00	745.00
						<b>Document Total:</b>	<b>745.00</b>
						<b>Payment Method Total:</b>	<b>745.00</b>
						<b>Cash Account Total:</b>	<b>745.00</b>

CASH AP		CASH ACCOUNT FOR AP					
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108405	Closed	8/11/2023	EURO01	EUROTROL.COM	0.00	538.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		22020039	HEMO TROL DUO	538.00	USD	0.00	538.00
						<b>Document Total:</b>	<b>538.00</b>
						<b>Payment Method Total:</b>	<b>538.00</b>
						<b>Cash Account Total:</b>	<b>538.00</b>

**CASH AP CASH ACCOUNT FOR AP**

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108406	Closed	8/11/2023	FIRS01	FIRST NATIONAL BANK OMAHA	0.00	5,466.13

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		VISA 7/7/2023	STAMPED ENVEL	1,136.35	USD	0.00	1,136.35
Bill		VISA 7/24/23	NOTARY STAMP	45.74	USD	0.00	45.74
Bill		7/24/2023 VISA CC	NOTRY STAMP P/	45.74	USD	0.00	45.74
Bill		VISA 7/19/23	IBCLC SUPPLIES	28.13	USD	0.00	28.13
Bill		7/19/23- CC	IBCLC SUPPLIES	24.00	USD	0.00	24.00
Bill		7/24/23 VISA CC	STAMPED ENVEL	1,998.55	USD	0.00	1,998.55
Bill		8712 JUL2023	UPS, SUBSCRIPT	476.88	USD	0.00	476.88
Bill		8712-1	PAGER, SUBSCRI	316.00	USD	0.00	316.00
Bill		0609 JUL 2023	NEW EMPLOYEE	14.69	USD	0.00	14.69
Bill		2593 JUL2023	TRAININGS,HOTE	1,380.05	USD	0.00	1,380.05
<b>Document Total:</b>							<b>5,466.13</b>
<b>Payment Method Total:</b>							<b>5,466.13</b>
<b>Cash Account Total:</b>							<b>5,466.13</b>

**CASH AP CASH ACCOUNT FOR AP**

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108407	Closed	8/11/2023	FRIE01	FRIEDLAND INDUSTRIES, INC.	0.00	270.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		6843	7/24 CONFIDENTI	270.00	USD	0.00	270.00
<b>Document Total:</b>							<b>270.00</b>
<b>Payment Method Total:</b>							<b>270.00</b>
<b>Cash Account Total:</b>							<b>270.00</b>

**CASH AP CASH ACCOUNT FOR AP**

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108408	Closed	8/11/2023	FRIES	FRIES BRITTNEY	0.00	220.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		20230711182423	REFUND PLAN RE	220.00	USD	0.00	220.00
<b>Document Total:</b>							<b>220.00</b>
<b>Payment Method Total:</b>							<b>220.00</b>
<b>Cash Account Total:</b>							<b>220.00</b>

CASH AP		CASH ACCOUNT FOR AP					
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108409	Closed	8/11/2023	MAGE01	MAGELLAN DIAGNOSTICS	0.00	978.08
Doc. Type	Branch	Vendor Ref.	Description	Original Amount Currency		Discount Taken	Amount Paid
Bill		63547	PO 1012 BLOOD L	978.08 USD		0.00	978.08
						<b>Document Total:</b>	<b>978.08</b>
						<b>Payment Method Total:</b>	<b>978.08</b>
						<b>Cash Account Total:</b>	<b>978.08</b>

CASH AP		CASH ACCOUNT FOR AP					
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108410	Closed	8/11/2023	MICH02	MALEHA-MICHIGAN ASSOCIATION OF LOCAL ENVIRONMENTA	0.00	380.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount Currency		Discount Taken	Amount Paid
Bill		07282023	LONNIE SMITH TF	380.00 USD		0.00	380.00
						<b>Document Total:</b>	<b>380.00</b>
						<b>Payment Method Total:</b>	<b>380.00</b>
						<b>Cash Account Total:</b>	<b>380.00</b>

CASH AP		CASH ACCOUNT FOR AP					
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108411	Closed	8/11/2023	MICH03	MALPH	0.00	2,567.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount Currency		Discount Taken	Amount Paid
Bill		07312023	3Q2023 CJS GRAI	2,567.00 USD		0.00	2,567.00
						<b>Document Total:</b>	<b>2,567.00</b>
						<b>Payment Method Total:</b>	<b>2,567.00</b>
						<b>Cash Account Total:</b>	<b>2,567.00</b>

CASH AP		CASH ACCOUNT FOR AP					
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108412	Closed	8/11/2023	MCKE01	MCKESSON MEDICAL	0.00	89.90
Doc. Type	Branch	Vendor Ref.	Description	Original Amount Currency		Discount Taken	Amount Paid
Bill		20899371	VITAMIN B-6 SALI	89.90 USD		0.00	89.90
						<b>Document Total:</b>	<b>89.90</b>
						<b>Payment Method Total:</b>	<b>89.90</b>
						<b>Cash Account Total:</b>	<b>89.90</b>

CASH AP		CASH ACCOUNT FOR AP						
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	108413	Closed	8/11/2023	MISD01	MISDU - FRIEND OF COURT	0.00	83.91	
Doc. Type	Branch	Vendor Ref.	Description	Original Amount Currency		Discount Taken	Amount Paid	
Bill		08112023		8/11/23 EMPLOYE	83.91 USD	0.00	83.91	
						<b>Document Total:</b>	<b>83.91</b>	
						<b>Payment Method Total:</b>	<b>83.91</b>	
						<b>Cash Account Total:</b>	<b>83.91</b>	

CASH AP		CASH ACCOUNT FOR AP						
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	108414	Closed	8/11/2023	MONT03	MONTCALM AREA INTERMEDIATE SCHOOL DISTRICT	0.00	43,595.15	
Doc. Type	Branch	Vendor Ref.	Description	Original Amount Currency		Discount Taken	Amount Paid	
Bill		3Q2023		APR-JUN 2023 HF	43,595.15 USD	0.00	43,595.15	
						<b>Document Total:</b>	<b>43,595.15</b>	
						<b>Payment Method Total:</b>	<b>43,595.15</b>	
						<b>Cash Account Total:</b>	<b>43,595.15</b>	

CASH AP		CASH ACCOUNT FOR AP						
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	108415	Closed	8/11/2023	PERS01	PERSPECTIVE ENTERPRISES INC	0.00	849.00	
Doc. Type	Branch	Vendor Ref.	Description	Original Amount Currency		Discount Taken	Amount Paid	
Bill		63048		1 INFANT, 1 ADUL	849.00 USD	0.00	849.00	
						<b>Document Total:</b>	<b>849.00</b>	
						<b>Payment Method Total:</b>	<b>849.00</b>	
						<b>Cash Account Total:</b>	<b>849.00</b>	

CASH AP		CASH ACCOUNT FOR AP						
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	108416	Closed	8/11/2023	CASA01	POINT BROADBAND	0.00	710.00	
Doc. Type	Branch	Vendor Ref.	Description	Original Amount Currency		Discount Taken	Amount Paid	
Debit Adj.		CM21396		CREDIT	-1,040.00 USD	0.00	-1,040.00	
Bill		821099		JULY BUSINESS I	875.00 USD	0.00	875.00	
Bill		4091328		AUGUST INTERNI	875.00 USD	0.00	875.00	
						<b>Document Total:</b>	<b>710.00</b>	
						<b>Payment Method Total:</b>	<b>710.00</b>	
						<b>Cash Account Total:</b>	<b>710.00</b>	

**CASH AP CASH ACCOUNT FOR AP**

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108417	Closed	8/11/2023	PREIN01	PREIN&NEWHOF	0.00	4,396.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		108948	WATER LABS	4,396.00	USD	0.00	4,396.00
						<b>Document Total:</b>	<b>4,396.00</b>
						<b>Payment Method Total:</b>	<b>4,396.00</b>
						<b>Cash Account Total:</b>	<b>4,396.00</b>

**CASH AP CASH ACCOUNT FOR AP**

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108418	Closed	8/11/2023	PUBL01	PUBLIC SECTOR CONSULTANTS	0.00	2,241.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		INV5694	CAPITAL AREA Bf	2,241.00	USD	0.00	2,241.00
						<b>Document Total:</b>	<b>2,241.00</b>
						<b>Payment Method Total:</b>	<b>2,241.00</b>
						<b>Cash Account Total:</b>	<b>2,241.00</b>

**CASH AP CASH ACCOUNT FOR AP**

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108419	Closed	8/11/2023	RSNO01	R&S NORTHEAST LLC	0.00	2,317.70
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		411445	NUVARING, MEDf	2,317.70	USD	0.00	2,317.70
						<b>Document Total:</b>	<b>2,317.70</b>
						<b>Payment Method Total:</b>	<b>2,317.70</b>
						<b>Cash Account Total:</b>	<b>2,317.70</b>

**CASH AP CASH ACCOUNT FOR AP**

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108420	Closed	8/11/2023	RICO01	RICOH USA INC	0.00	588.61
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		5067796250	JULY COPIES	588.61	USD	0.00	588.61
						<b>Document Total:</b>	<b>588.61</b>
						<b>Payment Method Total:</b>	<b>588.61</b>
						<b>Cash Account Total:</b>	<b>588.61</b>



**CASH AP CASH ACCOUNT FOR AP**

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108421	Closed	8/11/2023	SANO01	SANOVI PASTEUR INC	0.00	3,126.12

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		920781565	TDAP AND TUBEF	1,215.09	USD	0.00	1,215.09
Bill		920781566	VACCINE HEPLIS.	1,547.35	USD	0.00	1,547.35
Bill		920825184	IPOL VACCINE	363.68	USD	0.00	363.68
<b>Document Total:</b>							<b>3,126.12</b>
<b>Payment Method Total:</b>							<b>3,126.12</b>
<b>Cash Account Total:</b>							<b>3,126.12</b>

**CASH AP CASH ACCOUNT FOR AP**

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108422	Closed	8/11/2023	STAP01	STAPLES	0.00	55.70

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		3542680545	BATTERIES, STAF	55.70	USD	0.00	55.70
<b>Document Total:</b>							<b>55.70</b>
<b>Payment Method Total:</b>							<b>55.70</b>
<b>Cash Account Total:</b>							<b>55.70</b>

**CASH AP CASH ACCOUNT FOR AP**

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108423	Closed	8/11/2023	TKS01	TKS SECURITY	0.00	2,386.85

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		23164	GRATIOT DOOR C	1,189.85	USD	0.00	1,189.85
Bill		23335	AUG - OCT CLOUI	1,197.00	USD	0.00	1,197.00
<b>Document Total:</b>							<b>2,386.85</b>
<b>Payment Method Total:</b>							<b>2,386.85</b>
<b>Cash Account Total:</b>							<b>2,386.85</b>

**CASH AP CASH ACCOUNT FOR AP**

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108424	Closed	8/11/2023	TRO01	TROUBLE SHOOTERS OF MID-MICHIGAN, INC	0.00	200.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		101933-7	GBO FRIDGE REF	200.00	USD	0.00	200.00
<b>Document Total:</b>							<b>200.00</b>
<b>Payment Method Total:</b>							<b>200.00</b>
<b>Cash Account Total:</b>							<b>200.00</b>

**CASH AP CASH ACCOUNT FOR AP**

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108425	Closed	8/11/2023	VERI01	VERIZON	0.00	5,178.67

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		9940421419	7/24-8/23 AGENCY	5,178.67	USD	0.00	5,178.67
<b>Document Total:</b>							<b>5,178.67</b>
<b>Payment Method Total:</b>							<b>5,178.67</b>
<b>Cash Account Total:</b>							<b>5,178.67</b>

**CASH AP CASH ACCOUNT FOR AP**

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108426	Closed	8/11/2023	VERT01	VERTILOCITY	0.00	42.50

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		31009421	M SELBY REQUE	42.50	USD	0.00	42.50
<b>Document Total:</b>							<b>42.50</b>
<b>Payment Method Total:</b>							<b>42.50</b>
<b>Cash Account Total:</b>							<b>42.50</b>

**CASH AP CASH ACCOUNT FOR AP**

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108427	Closed	8/11/2023	WATK02	WATKINS SURGICAL SUPPLY	0.00	203.10

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		0000555636	TRICHLOROACET	203.10	USD	0.00	203.10
<b>Document Total:</b>							<b>203.10</b>
<b>Payment Method Total:</b>							<b>203.10</b>
<b>Cash Account Total:</b>							<b>203.10</b>

**CASH AP CASH ACCOUNT FOR AP**

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108428	Closed	8/11/2023	WINN01	WINN TELECOM	0.00	1,187.18

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		AUG2023	LOCAL/LONG DIS	1,187.18	USD	0.00	1,187.18
<b>Document Total:</b>							<b>1,187.18</b>
<b>Payment Method Total:</b>							<b>1,187.18</b>
<b>Cash Account Total:</b>							<b>1,187.18</b>

**CASH AP      CASH ACCOUNT FOR AP**

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108429	Closed	8/11/2023	WOOD01	WOOD SARAH	0.00	37.50

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		07222023	7/17-7/19 CONTR/	37.50	USD	0.00	37.50
						<b>Document Total:</b>	<b>37.50</b>
						<b>Payment Method Total:</b>	<b>37.50</b>
						<b>Cash Account Total:</b>	<b>37.50</b>

Doc. Type	Count	Amount Paid (USD)
Check	34	104,895.96
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
<b>Company Total:</b>	<b>34</b>	<b>104,895.96</b>

**Balance Sheet**

As of July 31, 2023

**Assets**

Cash & Cash Equivalents	2,604,909.97
Account Receivable	200,304.34
Other Receivables	257,054.94
Prepaid Expenses	55,671.75
VFC Inventory	55,571.74
<b>Total Assets</b>	<b>3,173,512.74</b>

**Liabilities**

Employee Deductions	45,112.51
Accounts Payable	97,261.14
Due to Others	252,330.61
VFC Inventory	55,571.74
Trust Funds	17,987.17
Deferred Revenues	0.00
Other Long-term Liabs	198,633.00
38901-FUND BALANCE RESTRICTED DENTAL	95,208.84
39001-FUND BALANCE	163,207.96
39004-FUND BALANCE - TECHNICAL/EQUIP	489,494.46
39005-FUND BALANCE-FACILITY DEV.	137,523.00
39007-FUND BALANCE-SELF INS BONDS	13,949.72
39008-FUND BALANCE-FUTURE RETIREMENT	192,269.58
39009-FUND BALANCE-COMPENSATED LEAVE	549,707.51
39010-FUND BALANCE-UNEMPLOYMENT	55,000.00
39012-FUND BALANCE - TRAINING	35,000.00
39013-FUND BALANCE - BRFS	11,522.00
39014-FUND BALANCE-HEALTH INSURANCE	160,000.00
39015-FUND BALANCE-POTENTIAL CLAIMS	168,289.00
39017-FUND BALANCE CHW	200,000.00
39018-FUND BALANCE OPEB	77,778.00
Net Income / (Loss)	157,666.50
<b>Total Liabilities</b>	<b>3,173,512.74</b>
Difference	0.00

ALL PROGRAMS	BUDGET	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
<b>REVENUE</b>					
ELPHS	1,147,315.00	79,762.00	987,787.20	159,527.80	86%
MDHHS GRANTS	3,503,257.00	299,560.00	3,059,675.19	443,581.81	87%
MDHHS FEE FOR SERVICE	70,000.00	0.00	23,105.80	46,894.20	33%
EGL E GRANTS	85,015.00	4,787.50	142,789.82	-57,774.82	168%
OTHER GRANTS	858,000.00	90,657.70	605,346.11	252,653.89	71%
VFC SUPPLIES	300,000.00	11,951.89	100,245.39	199,754.61	33%
MEDICAID FULL COST	282,000.00	44,277.00	177,108.00	104,892.00	63%
MEDICAID OUTREACH	53,355.00	0.00	27,383.72	25,971.28	51%
MISC INCOME	22,000.00	8,960.34	83,447.82	-61,447.82	379%
CHED ADMINISTRATION	1,000.00	0.00	2,932.56	-1,932.56	293%
ORAL HEALTH	0.00	0.00	1,465.00	-1,465.00	
ORAL HEALTH K-ASSESSMENT	0.00	4,515.00	19,164.00	-19,164.00	
CLINICAL VARNISH	10,000.00	-1,205.00	1,003.20	8,996.80	10%
HEARING	21,000.00	0.00	9,629.20	11,370.80	46%
VISION	21,000.00	0.00	8,492.40	12,507.60	40%
FAMILY PLANNING	108,000.00	2,989.57	40,722.46	67,277.54	38%
BCCCP	1,000.00	0.00	499.90	500.10	50%
BLOOD LEAD	8,100.00	131.12	2,074.59	6,025.41	26%
HIV	1,000.00	0.00	0.00	1,000.00	0%
STD/STI	4,000.00	151.17	3,082.02	917.98	77%
IMMUNIZATIONS	130,000.00	5,226.97	118,193.17	11,806.83	91%
COMMUNICABLE DISEASE	2,000.00	0.00	570.00	1,430.00	29%
BODY ART	1,500.00	0.00	0.00	1,500.00	0%
FOOD PROGRAM	315,000.00	8,726.00	312,862.00	2,138.00	99%
WATER PROGRAM	185,000.00	12,830.00	120,967.34	64,032.66	65%
SEWAGE PROGRAM	195,000.00	17,960.00	149,263.00	45,737.00	77%
EH MISC	45,000.00	2,564.00	42,624.08	2,375.92	95%
EH ADMIN	1,000.00	108.00	495.10	504.90	50%
ADMINISTRATION	200.00	0.00	-50.00	250.00	-25%
SPACE	296,599.99	24,194.04	240,573.10	56,026.89	81%
APPROPRIATIONS	1,133,504.01	94,622.92	948,439.45	185,064.56	84%
<b>TOTAL REVENUE</b>	<b>8,800,846.00</b>	<b>712,770.22</b>	<b>7,229,891.62</b>	<b>1,570,954.38</b>	<b>82%</b>

ALL PROGRAMS	BUDGET	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
<b>EXPENSE</b>					
SALARIES	4,336,979.00	330,186.02	3,413,887.85	923,091.15	79%
FICA	331,775.00	24,185.25	250,609.52	81,165.48	76%
HEALTH INSURANCE	913,058.00	70,678.64	744,755.72	168,302.28	82%
DENTAL INSURANCE	57,645.00	3,973.48	41,236.83	16,408.17	72%
RETIREMENT	723,303.00	44,917.81	493,052.66	230,250.34	68%
OTHER BENEFITS	43,786.00	1,555.76	24,437.90	19,348.10	56%
OFFICE SUPPLIES	92,700.00	18,694.98	108,327.74	-15,627.74	117%
COMPUTER SUPPLIES	70,000.00	14,292.63	68,790.70	1,209.30	98%
MEDICAL SUPPLIES	48,800.00	10,066.69	48,712.14	87.86	100%
BIOLOGICS	60,500.00	6,559.15	69,965.58	-9,465.58	116%
VFC	300,000.00	11,951.89	100,245.38	199,754.62	33%
OTHER SUPPLIES	0.00	1,682.85	16,181.33	-16,181.33	
CAPITAL EXPENSE	0.00	0.00	29,151.73	-29,151.73	
SOFTWARE PURCHASES	0.00	0.00	32,075.00	-32,075.00	
CONTRACTUAL	1,056,400.00	222,224.20	839,830.57	216,569.43	79%
LABS	4,200.00	157.78	2,781.98	1,418.02	66%
COMMUNICATIONS	59,400.00	31,565.09	116,611.26	-57,211.26	196%
TRAVEL/TRAINING	171,900.00	10,417.67	130,876.97	41,023.03	76%
MEMBERSHIPS	25,600.00	3,044.81	26,014.04	-414.04	102%
ADVERTISING	34,100.00	3,110.00	31,381.56	2,718.44	92%
LIABILITY INSURANCE	33,000.00	16,844.75	63,711.50	-30,711.50	193%
LEASE & MAINTENANCE	111,100.00	-5,017.83	140,824.75	-29,724.75	127%
RENT	31,000.00	2,166.67	24,804.67	6,195.33	80%
SPACE	285,600.00	24,194.04	240,573.10	45,026.90	84%
MISC EXPENSE	10,000.00	3,020.27	13,384.64	-3,384.64	134%
<b>TOTAL EXPENSE</b>	<b>8,800,846.00</b>	<b>850,472.60</b>	<b>7,072,225.12</b>	<b>1,728,620.88</b>	<b>80%</b>
<b>Net Income (Loss)</b>	<b>0.00</b>	<b>-137,702.38</b>	<b>157,666.50</b>	<b>-157,666.50</b>	

<b>BOARD OF HEALTH:</b>	Bruce DeLong David Pohl	George Bailey Timothy Gay	Phil Kohn Adam Petersen
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August 23, 2023

ADMINISTRATOR: Lonnie Smith, Director of Environmental Health Services

SUBJECT: Carrier/Racing Pigeon Permit Fee

Information Only       Action Needed

I. Authority For This Action:

- Local Policy \_\_\_\_\_  
 Law or Rule Act 57, Public Acts of 1974

II. Summary:

The Environmental Health Division has been contacted by an individual that they have interest in housing, harboring, raising, flying, training and conditioning pigeons for carrier and/or racing. Act 57 of Public Acts of 1974 states that the local health department shall permit such operations within their jurisdiction. Currently there has been no such permitting program or associated fee established within the Mid-Michigan District Health Department.

III. Strategic Objective, Health Issue, or other Need Addressed:

To create policy and procedure for receiving application, processing a fee, conducting an inspection and creating a permit for loft locations housed by carrier and/or racing pigeons.

IV. Fiscal Impact and Cost:

Application fee proposed would be similar to inspection fees collected for campground and pool inspections at \$110.00

V. Alternatives Considered:

NA

VI. Recommendation:

We recommend that a \$110.00 fee be approved for fiscal year 22/23 and to be allowed to be raised to \$115.00 for fiscal year 23/24

VII. Monitoring and Reporting Timeline:

Yearly with the number of applications received.

<b>Health Officer Goals and Progress Report: July 2022 to July 2024</b>		
<b>Budget</b>	<b>Outcome for July 2023</b>	<b>Future Initiative for FY2024</b>
Fiscal Responsibility	Large capital improvement initiatives completed with partial funding and County \$	Balanced Budget for FY2024, Teamsters Negotiations Ongoing
Grant Awards	FY2023: Rural Health Grant and MPHI Power DM grant. HRA Schoold based	NACCHO grant for Rural Dev, HRA extension 1 yr. Pursue new grants
Threat List for future capital improvement	Generator Montcalm & HVAC Gratiot	Cabling of Gratiot buildings for future technology enhancements
<b>Staff</b>		
Engage staff in ideas and program improvements	Workforce Development	Mentor Program. Accreditation on Site Dec 4 2024
Management Team / Leadership Development	Succession training training & Internal planning initiative	Collaboration with State and Neighborign LHD's to continue Supervisory and Management trainings
Promote Services within the community	Monthly Newsletter, increased presence at fairs and events	More targeted approach to health campaigns based on root cause analysis and data driven initiatives
Hybrid Work Schedule	Implemented yearly review of Remote Work Policy Janaury 23	Same for Janaury 2024
Staff Retention and Recruiting		"Stay surveys"
<b>New and Future Programs</b>		
SSP/Harm Reduction Montcalm County	Program in place November 2022 with partner provider in Montcalm	No expansion plans
Pre-K Oral Health Assessment	State funding allowed us to build successful program in FY2023 with ideas to partner with neighboring Counties in FY2024	
Continuation of Beach Monitoring Program (2 year program)	Grant in place for FY2024 &2025	
Childhood Lead Program Expansion	No action	Lead Kits purchased per SDOH grant
Access to drinking water well testing service: Nitrates and Arsenic	State initiative with roll out expected Aug 2023	
Opioid Settlement Dispersal	Part of Montcalm Opiod Taskforce est June 2033 and Gratiot Taskforce est July 2023	
<b>Personal Growth</b>		
Michigan Local Public Health Board Position:	No action/ future nomination. Representing MALPH on Cycle 9 Accreditation Workgroup	
Outreach to Legislators	Day at the Capital April 2023	Montcalm Legislator Meeting moderator for 2024
Community Engagement and Partnerships	Live Well Gratiot, Healthy Montcalm Healthy! Capital Counties. Build on hospital network collaborations	
Trainings	Certificate in Wellbeing completed March 2023	NACCHO conference July 2024
<b>Ongoing Challenges</b>		
Maintain consistency in how we provide information to the Board of Health	Provide consise and informative packets, Orientation to new members in Febraury 2023	
Public Health Emergency extended for 90 days: WIC and wrap around services	WIC Services are in person from August 2023, future goal is to meet 100% of all required office visits after Aug 10th .	
Michigan Public Health Code and Health Officer Duties and Responsibilities	Continue to communicate with local officials on necessary orders, advisories and actid	Attend Public Health Law Training Aug 2023
Ability to Respond to Emerging Issues: Vector Borne Disease, PFAS	Maintain a well trained and knowedgable staff in Incident Command Structure ICS and Communicable Disease investigations. MI CIMS: Critical Incident Management System training	
Rural Health: Conditions to support positive health, well-being and change community conditions	Ongoing community collaboration to review community health needs	Social Determnants of Health grant work





Mid-Michigan District  
HEALTH DEPARTMENT  
CLINTON • GRATIOT • MONTCALM

**2023-2025 MMDHD Strategic Plan**

October 1, 2023 – September 30, 2025

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## Introduction

I am excited to introduce the Mid-Michigan District Health Department's (MMDHD) 2023-2025 Strategic Plan. Our plan is well thought out and provides MMDHD with actionable ways to reach our goals. For this cycle, additional staff alternated in to join the Quality, Vision, and Action Team (QVAT), bringing new enthusiasm and dedication to the work. The team has worked on analyzing and reviewing data to properly understand the needs of our community and creating measurable goals for tracking progress during this cycle. Our vision has been updated to better reflect how our plan will impact both community goals and personal goals of our staff. This new vision gives us a measurable expectation of the direction in which we are headed.

Having a strategic planning process gives us a forward focused vision to align our organizational goals with the needs of our community. It equips us with a tool to monitor and track progress while also assisting us achieve our long-term goals. The team will meet quarterly, and the plan will be updated regularly to show progress, but also adjusted to capture the shifts that we anticipate Local Public Health will encounter over the coming years. Our agency is adept at being able to pivot to work on emerging issues, public health emergencies, and other needs of our community's health. We are also mindful of our fiscal responsibility and being able to meet our goals and track progress during periods of limited financial and personnel resources.

Strategic planning is an opportunity for us to set overall tasks, look at our priorities and set a plan to tackle the goals ahead of us. We hope to create an increased sense of responsibility throughout the organization by making staff aware of our goals and how they were chosen. It is an ongoing process with measurable and actionable ways to reach our long-term plan.

Sincerely,

A handwritten signature in black ink that reads "Liz Braddock". The signature is written in a cursive, slightly slanted style.

Liz Braddock  
Health Officer

## Mission:

We take action to protect, maintain, and improve the health of our community

## Vision:

Advancing personal & community-based solutions to achieve healthier outcomes

## Values:

### 1. Respect

We value different perspectives, ideas, and thoughts. We create an environment where different voices can be heard.

### 2. Integrity

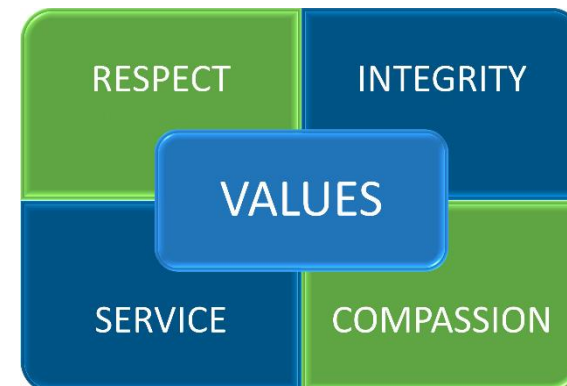
The embodiment of honesty, trustworthiness, honor, and adherence to high level moral principles.

### 3. Service

Contribution to the welfare of others, being helpful, making intentional decisions and actions to benefit others.

### 4. Compassion

Commitment to serving others with empathy, respect and dignity and understanding.



# Strategic Planning Process

## Team

The work of the Mid-Michigan District Health Department (MMDHD) is guided by a strategic plan. The planning process is led by the Quality Vision Action Team (QVAT) which includes members representing all branches and levels of the Department. The Plan is developed from a SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis and identifies specific—usually measurable and time-bounded—actions that will be taken to achieve critical goals.

Quality Vision Action Team Members	
Name	Title
Liz Braddock	Health Officer
Hailey Brewer	Administrative Services Supervisor
Adam Byrne	Environmental Health Supervisor
Sarah Doak	Community Health & Education Division Director
Tammy Eurich	Public Health Representative
Linda Gronda	Executive Public Health Representative
Brady Guilbault	Public Information Officer
Mandi Heikkila	Public Health Representative
Gayle Hood	Registered Dietitian
Rex Hoyt	Data Specialist
Ian Hyslop	Environmental Health Specialist I
Tracey Larabel	Accounting Clerk II
Lisa Mikesell	Public Health Nurse III
Vanessa Nelson	Environmental Health Specialist I
Rochelle O'Shay	Community Health & Education Supervisor
Ross Pope	Quality & Process Improvement Coordinator
Melissa Selby	Administrative Services Director
Ashely Tate	MCIR Coordinator
Tyler Wigent	Health Educator

## Focus Areas (priorities)

MMDHD created its first strategic plan in April 2000. The Plan was created to respond to staff concerns about the future of the Department. The Plan included considerable staff input and collaboration, as well as community partner participation addressing future strategic initiatives. The current 2023-2025 Strategic Plan includes the following five Focus Areas.

1. We respond to community needs
2. We promote public health
3. We encourage an atmosphere for professional growth & personal wellbeing
4. We are effective stewards of our fiscal resources

## Strategic Planning Process

These Focus Areas were developed through an extension planning process overseen by QVAT. This process began in January of 2023 and the following is a timeline of the activities that occurred during that planning process:

- **January 2023**- The team reviewed our past strategic plan to identify successes and unmet goals. The team also reviewed data sets that included client satisfaction surveys, employee surveys, program/service data, and external factors that could affect the department. It was determined at this meeting that QVAT needed to add additional members during the Strategic Planning process to have better staff representation to develop the plan. The additional team members included Tammy Eurich (EH PHR), Mandi Heikkila (CHED PHR), Rex Hoyt (Data Specialist), Vanessa Nelson (EH Specialist), Tyler Wigent (Health Educator).
- **March 2023**- Two meetings were held in March that focused on reviewing health data within the community, which included MIPHY results, BRFSS results, and additional external factors that may impact the health of our residents. After discussing all the data and feedback from our team members, QVAT developed our focus areas that our agency would prioritize for the current strategic plan cycle.
- **April 2023** – The team met and agreed upon what objectives we would concentrate on in our focus areas through a group discussion and prioritization process. The team utilized our agency values as the primary tool during the prioritization process. The team also agreed that we would gather input from our staff who are experts in those areas to help develop the actions needed to achieve those identified goals. A draft strategic plan would then be brought back to QVAT for final revisions and approval.
- **May 2023**– The team reviewed the draft strategic plan and provided agreed upon revisions to some of the objectives, action items, and measurements within the plan. It was determined that the plan still required some input from additional staff in a few areas and then would be brought back to QVAT for a final review before being approved by QVAT team members.
- **June 2023** - The team conducted its final review of the plan after receiving additional input from staff and approved the strategic plan for the agency to implement. The plan will now be implemented, and all staff & Board of Health members will be educated on the workings of the plan and updated on its progress quarterly.

## SWOT Analysis

Data teams consisting of 5-6 Quality Vision Action Team (QVAT) members were assigned to review and discuss four data sets for strategic planning purposes. These data sets consisted of program & service data, employee survey results, client satisfaction survey results, and community health assessment results. The data teams developed fishbone diagrams depicting the strengths, weaknesses, opportunities, and threats for each identified data set. These fishbone diagrams were then showcased to all QVAT members for further input and summaries were developed from each data set. Our Health Officer also provided QVAT with a summary of external factors, so we can incorporate all factors during the planning phase to assist in determining our direction moving forward.

Strength	Weakness
<ul style="list-style-type: none"> <li>• External communication (public)</li> <li>• Staff knowledge/input</li> <li>• Data/metrics</li> <li>• Collaborations</li> <li>• Use of technology (improved efficiency)</li> <li>• Enhanced technology capabilities (software)</li> <li>• EH staff stabilizing</li> </ul>	<ul style="list-style-type: none"> <li>• Reaching targeted audiences</li> <li>• Staff limitations</li> <li>• Internal Communication</li> <li>• Client survey response rate</li> <li>• IT staffing levels</li> <li>• Three separate CHA processes</li> </ul>
Opportunity	Threat
<ul style="list-style-type: none"> <li>• Enhanced internal communication</li> <li>• Enhanced education/interaction with public</li> <li>• Enhanced data/metrics from Environmental Health</li> <li>• Strengthen community partnerships</li> <li>• Increased access at outlying clinics for services</li> <li>• Marketing</li> <li>• Acknowledge staff more effectively</li> <li>• Oral health assessments in schools</li> </ul>	<ul style="list-style-type: none"> <li>• PFA's/emerging contaminants of concern</li> <li>• Lack of primary care providers/dental care providers</li> <li>• Technology in programs (ex: MCIR)</li> <li>• Pathways program sustainability</li> <li>• Decreased access to services for clients</li> <li>• COVID illnesses to staff could disrupt services</li> <li>• Lack of Federal public health leadership</li> </ul>

## Implementation and Monitoring

QVAT members will provide oversight for implementation and monitoring of the Strategic Plan for the health department. QVAT members will also assist in communicating progress made on the Strategic Plan to other staff members by providing updates and obtaining feedback from staff at division meetings. These updates will be provided to all staff following our quarterly QVAT meetings. This feedback will be utilized to strengthen our Strategic Plan moving forward, as this is a living document that will adapt to the current public health environment. In addition to the in-person updates/discussions described above, all meeting information will be posted on the agency's Microsoft QVAT Teams section and an email (VALL) will be sent to all staff following our quarterly QVAT meetings to disseminate the meeting minutes, updated Strategic Plan, and any pertinent information related to the Strategic Plan.

## Focus Area 1: We Respond to Community Needs

Goal 1:	Collaborate with community partners to stay current with community needs						
Objective	Action Item	Start Date	Measure or Metric	Champion	Status	Last Update Date	Recent Activity
<b>Community Health Assessment:</b> Ensure these continue to move forward with collaboration from our partners	<b>1.1A:</b> ensure MMDHD has adequate staff participation to facilitate these collaboratives	Summer 2023	MMDHD active engagement with stakeholders	Health Officer			Gratiot Collaborative Council Montcalm County Human Services Coalition Healthy! Capital Counties  Current SDOH funding through July 2023
	<b>1.1B:</b> resume regular scheduled meetings to continue progress forward on identified objectives	Summer 2023	Develop new or continue existing projects that address priority items from each Community Health Improvement Plans (CHIP)	Health Officer & Data Specialist			Healthy Montcalm Live Well Gratiot Healthy! Capital Counties: SDOH Homeless Forum
	<b>1.1C:</b> keep public and staff informed of progress on CHA's/CHIP's	Winter 2023	Information available on website & status updates at staff meetings	PIO/Data Specialist			Create web page specific to the groups above
<b>Polybrominated Biphenyl (PBB) Study:</b> Support research on health-related outcomes	<b>1.1D:</b> Support and Engage with partners including Emory University, EPA & Community groups	Fall 2023	Support funding opportunities Partner on new initiatives Seek community health partnerships	EPI & Health Officer			PBB 50 <sup>th</sup> Commemoration Planning, Panelists and Speakers Annual Community meetings Monthly Leadership

Status Legend	
Met	Action item has been completed successfully
Active	Action item is currently being addressed
Not Active	Action item is not currently being addressed
Not Met	Action item was not able to be completed successfully
Ongoing	Action item is a continuous process



Goal 2:	Assess community data and respond with prevention & education methods						
Objective	Action Item	Start Date	Measure or Metric	Champion	Status	Last Update Date	Recent Activity
<b>Substance Use Prevention:</b> Provide prevention education to youth & assist local coalitions in their prevention efforts	<b>1.2A:</b> Prevention education presence in local schools in Clinton & Montcalm County	Fall 2023	90% presence in schools (school survey results)	Health Educator			
	<b>1.2B:</b> Youth Leadership Club presence or the creation of one throughout local schools in Montcalm county	Fall 2023	Club established in 100% of Montcalm County School District that are participating	Health Educator			
	<b>1.2C:</b> Continue to support prevention & recovery coalitions guiding them through the community development practice	Summer 2023	Attend coalition meetings	Health Educator/Health Promotion Supervisor			
	<b>1.2D:</b> Assist local coalitions with a variety of strategies to reduce past 30-day use of electronic nicotine/vaping devices (ENDS), marijuana and alcohol use among high school students	Fall 2023-25	Decrease measured in MiPHY results	Health Educator			
	<b>1.2E:</b> Explore innovative programming for adaptation in Montcalm County	Fall 2023-25	Plans reviewed annually	Health Promotion Supervisor			
<b>Mental Health Awareness:</b> Increase awareness and support preventive education	<b>1.2F:</b> Ensure involvement in local coalition	Summer 2023	MMDHD Active Engagement with Stakeholders	Health Educator			
	<b>1.2G:</b> Provide staff training and encourage participation in prevention activities	Fall 2023	Question, Persuade, Refer and De-escalation training	Health Educator			
	<b>1.2H:</b> Provide public with educational & mental health/therapy resources and encourage participation in prevention activities	Fall 2023	Quarterly Push/Focus in May (Mental Health Awareness month) and dedicated section on website to MH awareness	PIO/Health Educator			

Goal 3:	Provide accurate and timely information to the community						
Objective	Action Item	Start Date	Measure or Metric	Champion	Status	Last Update Date	Recent Activity
<b>Public Health Threats:</b> Ensure information is shared with the community on emerging health threats	<b>1.3A:</b> Disseminate public health messaging in a relevant and appropriate manner to ensure all community members are receiving accurate and timely information.	Fall 2023	Increase newsletter distribution by 10% & increase open rate by 10%	PIO			Newsletter, social media posts, and Press Release regarding Ticks and Lyme Disease.
<b>Website &amp; Social Media:</b> Improve access to public health information	<b>1.3B:</b> Increase social media presence by utilizing engaging informational videos.	Fall 2023	Tracking views and clicks	PIO			Insurance verbiage & services available
	<b>1.3C:</b> Update website to keep information current and relevant.	Fall 2023	Increase traffic data	PIO			need to find a way to reach more people on social media (influencer?)
	<b>1.3D:</b> Improve access to information while minimizing browsing time.	Fall 2023	Increase traffic data	PIO			

Goal 4:	Investigative powers and duties to ensure community safety						
Objective	Action Item	Start Date	Measure or Metric	Champion	Status	Last Update Date	Recent Activity
<b>Water Program:</b> Clean water	<b>1.4A:</b> PFAS investigation activities	Fall 2023	Provide filter replacement cartridges	EH Supervisor	Met	5/4/23	March/April 2023 filters delivered
	<b>1.4B:</b> Participation in EPA 319 Non-point Source Management Program	Fall 2023	Required Quarterly Reporting to Conservation Districts	EH Director	Active	5/4/23	Entered MOU for scanning project
	<b>1.4C:</b> PFAS Investigation Activities	Summer 2023	PFAS Drinking Water Sampling Activities	EH	Active	5/4/23	Grand Ledge Armory sampling effort
	<b>1.4D:</b> Type II monitoring violation reduction	Spring 2023	Monitor Type II sampling compliance	EH Supervisor	Active	5/4/23	Enforcement activity / development of outreach
<b>Vector:</b> Surveillance of vector borne diseases	<b>1.4H:</b> Mosquito surveillance	Summer 2023	EEE monitoring Montcalm/Clinton	EH Supervisor	Active	5/4/23	
	<b>1.4I:</b> Tick monitoring	Summer 2023	Tick borne disease monitoring Montcalm/Clinton	EH Supervisor	Active	5/4/23	MSU training – identify tick training
<b>Food Service Program:</b> County Fairgrounds Inspections	<b>1.4J:</b> County fairgrounds Temp food inspection	Summer 2023	Temporary food license issued	EH Supervisor	Active	5/4/23	Temp food applications accepted
<b>Beach Monitoring Program:</b> beach water quality and to assure a safe and healthy recreational experience at public beaches.	<b>1.4K:</b> Grant for annual beach monitoring program	Summer 2023	Bacteriological sampling of inland beaches	EH Director			
	<b>1.4L:</b> Grant for beach monitoring microbial source tracking 2-year program	Summer 2023	Samples taken for DNA tracking	EH Director			
	<b>1.4M:</b> Harmful Algal Blooms Emerging issues	Summer 2023	Micocystin sampling	EH Director			

## Focus Area 2: We Promote Public Health

Goal 1:	Improved client access to services.						
Objective	Action Item	Start Date	Measure or Metric	Champion	Status	Last Update Date	Recent Activity
<b>Hedgehog:</b> Portal to allow access to environmental information & reduce FOIA requests	<b>3.1A:</b> Attached scanned documents into Hedgehog	Fall 2025	100% of Documents attached in Hedgehog	EH Director	Active	5/4/23	Documents scanned daily.
	<b>3.1B:</b> Portal Building with online payment options available	Summer 2023	Portal active to public	EH Director	Active	5/4/23	Server/hardware updates
<b>Outlying Clinics:</b> Improve clients access to services	<b>3.1C:</b> Promote outlying clinic locations on website/ social media	Summer 2023	Track number of shared posts by partner agencies	PIO			Quarterly social media posts/outlying clinic schedule posted on website
	<b>3.1D:</b> Offer more services to clients (Fluoride varnish & immunizations)	Fall 2023	Immunization Nurse & Oral Health Coordinator available in 15% of clinics	CHED Director			

Goal 2:	Reestablish (Reengage) with Community Partners & Public						
Objective	Action Item	Start Date	Measure or Metric	Champion	Status	Last Update Date	Recent Activity
<b>Reconnect staff to Community Partners:</b> Staff will engage in provider & community outreach activities	<b>3.2A:</b> Encourage staff to attend events in the community & identify staff for participation in coalitions	Fall 2023	Increased staff engagement (outreach log monitoring)	CHED Director			Increase VFC providers, increased reimbursement
	<b>3.2B:</b> Schedule outreach to several offices/ schools/ businesses in the community	Fall 2023	Six activities per district - quarterly	CHED Director			
	<b>3.2C:</b> Outreach activities logged to determine impact	Fall 2024	10% of staff involved in outreach	CHED Director			
<b>Oral Health:</b> Kindergarten program & access to dental offices for the public	<b>3.2D:</b> Contract services with Shiawassee & Ionia County	Fall 2023	Contract signed	CHED Director			
	<b>3.2E:</b> Hire Registered Dental Hygienist 0.8-1.0 FTE	Fall 2023	RDH hired	CHED Director			
	<b>3.2F:</b> Promote KOHA information to dental providers and general community	Fall 2023-2025	Promotional materials sent to all eligible providers/schools/ parents	Oral Health Coordinator			
	<b>3.2G:</b> Kindergarten oral health assessments conducted	Fall 2023	90% of eligible children receive a dental assessment	Oral Health Coordinator			Preschool roundups as well

## Focus Area 3: We Encourage an Atmosphere for Professional Growth & Personal Wellbeing

Goal 1:	Improve Internal Communication						
Objective	Action Item	Start Date	Measure or Metric	Champion	Status	Last Update Date	Recent Activity
<b>Addressing Staff Issues &amp; Concerns:</b> Develop appropriate channels for staff to utilize	<b>3.1A:</b> Encourage the use of the innovation station for LHD improvement ideas	Fall 2023	Responses in Innovation Station (increase of 1 per quarter)	WFD			Add new staff to the team
	<b>3.1B:</b> Create platform to filter staff concerns for resolution & enhance response time for those requests (maint./safety, personal, equipment requests)	Fall 2023	Alchemer platform used to filter requests & track response timeframe from submission date	HR Specialist (management)			Develop platform kind of like the IT help desk to filter issues and direct to correct staff member (HR to filter & direct)
	<b>3.1C:</b> Appropriate follow-up completed	Fall 2023	Determined by specific issue raised	Admin Services Director			
<b>Improved Internal Communication:</b> Identify what staff need/want to know and how it is communicated	<b>3.1D:</b> Determine best form to communicate specific internal information	Fall 2023	All staff mtgs./ Feedback from staff	Admin Division Director (management)			Committees need to be informing staff, management team mtgs need to inform staff
	<b>3.1E:</b> Implement communication plan (platforms used, etc.)	Fall 2024	Feedback from Employee Survey	Admin Division Director (management)			Develop communication topics library
	<b>3.1F:</b> Improve communication surveys	Fall 2024	Pulse survey, employee, & reverse appraisal reviewed	WFD			
<b>Power DMS Management System:</b> Develop schedule to review and update policies and procedures on a regular basis	<b>3.1G:</b> Determine review cycle for all policies.	Fall 2023	Inventory created Polices in PowerDMS have review dates established	Admin Services Supervisor			
	<b>3.1H:</b> Update all policies	Dec 2023	100% policies updated (PowerDMS report)	Admin Services Supervisor			
	<b>3.1I:</b> Upload all contracts to system	Winter 2023/24	100% Contracts uploaded	Admin Services Supervisor & Executive Asst.			

Goal 2:	Staff development						
Objective	Action Item	Start Date	Measure or Metric	Champion	Status	Last Update Date	Recent Activity
<b>Training:</b> Ensure staff can seek training to grow professionally	<b>3.2A:</b> identify & establish a new learning management system	Fall 2023	New Learning Management System	WFD			IT & program training for staff (billing, duties, etc). Get rid of GCN
	<b>3.2B:</b> Pull Kronos report to identify commonly requested trainings & training gaps	Fall 2023	Training log reports (identify # of trainings & # of staff that participate)	WFD			Pull training log data to determine staff training gaps
	<b>3.2C:</b> Mentoring from peers for new employees	Fall 2023	A mentor assigned to 100% of new hires	WFD			
	<b>3.2D:</b> Use staff self-evaluations to identify areas for professional growth	Fall 2024	100% of required Self-evaluations completed	Direct Supervisor			
<b>Orientation:</b> Identified roles and responsibilities for staff (training)	<b>3.2E:</b> Develop orientation materials	Fall 2023	MMDHD orientation materials developed	WFD			
	<b>3.2F:</b> Quarterly orientation on public health	Fall 2023	Half day in-person meeting	Health Officer & Emergency Preparedness Coord.			
	<b>3.2G:</b> Job shadowing from peers for new employees	Fall 2023	80% completion rate within 1 year of hire date	Management			Ensure new hires experience programs provided by each division
	<b>3.2H:</b> Track orientation process effectively in Kronos	Winter 2023	Electronic checklist developed	WFD			
	<b>3.2I:</b> Collect feedback from staff on orientation process for additional enhancement opportunities	Fall 2024	80% new hires provide feedback (collect at evaluations; 90 day/6 mo. and 1 yr.)	WFD			
<b>Public Health Workforce:</b> Ensure we have adequate staffing to meet the needs of the community	<b>3.2J:</b> List job openings on the most used recruitment/hiring platforms	Fall 2023	Adjust platforms as needed/Staff hired	Management			
	<b>3.2K:</b> Identify staff that will be retiring to help forecast needed positions & training preparation	Winter 2023/24	Develop Plan	Management			
	<b>3.2L:</b> Improve job descriptions	Winter 2023	100% of Descriptions revised	Admin Division Director			

	<b>3.2M:</b> Conduct “stay” interviews	Fall 2023	8 stay interviews completed annually – 4 being CHED	Admin Division Director			Conducted by a division director but not your direct division director you work for.
	<b>3.2N:</b> Determine reasons for leaving with exit interview process	Fall 2023	90% of exiting staff complete an exit interview	Admin Division Director			
<b>EH Staff Training:</b> Enhanced field training for environmental health staff	<b>3.2O:</b> Miss Dig training	Fall 2023	Sanitarian training	EH Supervisor	Active	5/4/23	Invite sent to MISS Dig for training
	<b>3.2P:</b> Well construction training	Fall 2024	Sanitarian training	EH Supervisor	Active	5/4/23	
	<b>3.2Q:</b> PHR field shadowing all programs	Summer/ Fall 2023	100% of PHR’s field shadow	EH Supervisor	Active	5/4/23	
	<b>3.2R:</b> On-site SDS construction	Fall 2024	Sanitarian training	EH Supervisor	Active	5/4/23	

<b>Goal 4:</b>		<b>Focus on staff wellness</b>					
<b>Objective</b>	<b>Action Item</b>	<b>Start Date</b>	<b>Measure or Metric</b>	<b>Champion</b>	<b>Status</b>	<b>Last Update Date</b>	<b>Recent Activity</b>
<b>Wellness:</b> Ensure we provide avenues to help improve the physical & mental wellness of our staff	<b>3.4A:</b> establish a champion (s). among HEC members to which wellness info will be channeled through.	Fall 2023	2 HEC members identified	HEC			
	<b>3.4B:</b> WFD to focus wellness components into plan	Fall 2023	All Staff Meetings	HEC			
	<b>3.4C:</b> Periodic wellness events/presenters conducted throughout the year.	Spring 2024	4 wellness events annually	HEC			
	<b>3.4D:</b> Encourage staff awareness of wellness resources available to them.	Winter 2023/24	Monthly communication regarding wellness	HEC/Management			Wellness Corner identified and showcased during All Staff mtgs
	<b>3.4E:</b> Evaluate how our wellness initiative impacted staff	Fall 2023	Quarterly Pulse Survey conducted	Management			Discussed “perspective polling” with 2 questions for staff as intro to All Staff mtgs.
<b>Staff Affirmations &amp; Acknowledgements:</b> Staff recognition for achievements and demonstrating core values	<b>3.4F:</b> “Values in Action”. Recognize staff exemplifying our values in the workplace. (Supervisor led process)	Fall 2023	Monthly recognition of staff displaying value	HEC/WFD			
	<b>3.4G:</b> Encourage nominations for ACE award each quarter and make improvements to	Winter 2023/24	Increase nominations by 15%	HEC			Improve ace award process, including the outlying staff



	nomination process. (Staff led process)						that may not get recognized as much
	<b>3.4H:</b> Acknowledge staff at quarterly branch office meetings for their accomplishments	Fall 2023	At least one staff member acknowledged at each BO meeting	Management			

Goal 5:	Building Improvements						
Objective	Action Item	Start Date	Measure or Metric	Champion	Status	Last Update Date	Recent Activity
<b>Key FOB:</b> Ensure we provide a safe work environment for our staff	<b>3.5A:</b> Install key fobs in both MBO & GBO offices	Fall 2023	Installation completed	Admin Services Supervisor			
	<b>3.5B:</b> Train staff on use of doors	Fall 2023	All Staff Meeting/training	Admin Services Supervisor			
	<b>3.5C:</b> Evaluate effectiveness	Spring 2024	Feedback from pulse survey	Admin Services Supervisor			
<b>Generator:</b> Maintain continuity of operations during power outages	<b>3.5F:</b> Install purchased generator	Fall 2023	Installation completed	Admin Services Supervisor			
	<b>3.5G:</b> Set generator up on a maintenance plan	Fall 2023	Contract signed	Admin Services Supervisor			
<b>Rewire Gratiot &amp; Montcalm Branch Offices:</b> Improve IT connectivity within the branch offices	<b>3.5H:</b> Collect quotes for installation	Winter 2023/24	Minimum of 3 Quotes obtained	Admin Services Supervisor			
	<b>3.5I:</b> Obtain funding	Spring 2024	Funding secured	Admin Services Supervisor			
	<b>3.5J:</b> Secure BOH approval	Spring 2024	Formal BOH approval	Admin Services Supervisor			
	<b>3.5K:</b> Installation	Fall 2024	Offices rewired	Admin Services Supervisor			

## Focus Area 4: We are Effective Stewards of our Fiscal Resources

Goal 1:	Develop & identify opportunities for new revenue streams						
Objective	Action Item	Start Date	Measure or Metric	Champion	Status	Last Update Date	Recent Activity
<b>Continue Development of Capabilities within Financial/HR Software:</b> Acumatica Software refinement	<b>4.1A:</b> Further development of the purchasing component	Winter 2023/24	Staff training & system refinement	Admin Services Director			
	<b>4.1B:</b> Education of the reporting capabilities and data sharing (Acumatica)	Fall 2023	Reports developed/75% of supervisor trained	Admin Services Director			
	<b>4.1C:</b> Develop the Kronos HR capabilities	Winter 2023/24	System built	Admin Services Director			
<b>Retirement Funding:</b> Ensure adequate funding	<b>4.1G:</b> BOH recommendation on funding levels	Fall 2023	Funding levels met – at least 80% funded	Admin Services Director			
	<b>4.1H:</b> Share actuarial annually with staff	Summer 2023	Report shared at All Staff mtg.	Admin Services Director			
	<b>4.1I:</b> Adjust funding levels as needed	Summer 2024	Market adjustments made	Admin Services Director			

Goal 2:	Collaborate with community partners to utilize available funding						
Objective	Action Item	Start Date	Measure or Metric	Champion	Status	Last Update Date	Recent Activity
<b>Opioid &amp; marijuana funding:</b> Collaborate with partners to decrease use of harmful substances	<b>4.2A:</b> Received Marijuana Education grant for Clinton and Montcalm Counties	Summer 2023	Apply for funding annually.	PIO			Working with area partners for points of distribution of lock bags
	<b>4.2B:</b> Opioid Settlement Money	Summer 2023	Part of a data driven decision making process that seeks equitable fund distribution	Health Officer			Opioid is separate funding from a settlement

**\*As evidence-based strategies continually change, each objective will review and determine the appropriate evidence-based strategies to accomplish the intended objective prior to implementation of said strategy.**

**MID-MICHIGAN DISTRICT HEALTH DEPARTMENT  
INTERNAL COMMITTEES AND MEMBERS**

**Health Enhancement Committee (HEC)**

- Purpose:** To assist employees in establishing a balance of health and wellness in the workplace.
- Mission:** To create a sense of community within the agency that conveys a positive outlook and a shared vision for the health and wellness of self and others.
- Members:** Hailey Brewer, Tracey Larabel, Nicole Montgomery, Kim Peters, Melissa Selby, Shanna Smith, Sara Thelen, Kara Trimbach, Charity Wood
- Meets:** Monthly

**Quality Vision Action Team (QVAT)**

- Purpose:** This team exists to champion the strategic planning and quality improvement efforts at MMDHD.
- Members:** Liz Braddock, Hailey Brewer, Adam Byrne, Sarah Doak, Linda Gronda, Brady Guilbault, Gayle Hood, Ian Hyslop, Tracey Larabel, Lisa Mikesell, Ross Pope, Melissa Selby, Jennifer Stratton, Ashely Tate
- Meets:** Quarterly

**Health Insurance Task Force**

- Purpose:** This team represents Administration and both unions to assess, review, and make recommendation on employee insurance programs. Also makes decisions on requests from general leave bank.
- Members:** Melissa Selby, Holly Stevens, Current Union Stewardship (TBD)
- Meets:** Annually or As Needed

**Marketing Team**

- Purpose:** Subcommittee of QVAT – Develop or enhance information/ communication venues
- Members:** Katie Allen, Pauline Black, Sarah Doak, Brady Guilbault, Rochelle O’Shay, Ross Pope, Megan Schulz, Melissa Selby, Jennifer Stratton, Kara Trimbach
- Meets:** Monthly

## Acronym Descriptions

**(CHA) Community Health Assessment**– a systematic examination of the health status indicators for a given population that is used to identify key problems and assets in a community.

**(CHED) Community Health & Education Division**– provides a variety of preventive health services to individuals and families in the community.

**(CHIP) Community Health Improvement Plan**– a long-term, systematic effort to address public health problems on the basis of the results of community health assessment

**(EGLE) Michigan Department of Environment, Great Lakes, and Energy**– responsible for protecting the state's air, land, and water.

**(EH) Environmental Health Division**– the duty of enforcing environment-related laws to protect the health of residents within the Health District's jurisdiction.

**(FP) Family Planning** - program provides affordable pregnancy prevention services.

**(FTE) Full-Time Equivalent**– is the hours worked by one employee on a full-time basis.

**(MCIR) Michigan Care Improvement Registry**– a registry to track information about adult and childhood immunizations.

**(MDHHS) Michigan Department of Health & Human Services**– provides public assistance, child and family welfare services, and oversees health policy and management.

**(MMDHD) Mid-Michigan District Health Department** – one of Michigan’s forty-five local health departments formed March 1, 1966.

**(NIEHS) National Institute of Environmental Health Sciences** – institute goal is to discover how the environment affects people in order to promote healthier lives.

**(PAP) Patient Assistance Program** – staff assists patients with completing drug company applications for assistance with obtaining prescription drugs at low or no cost to the patient.

**(PBB) Polybrominated Biphenyl**– are man-made chemicals that were used as fire retardants in plastics that were used in a variety of consumer products.

**(PIO) Public Information Officer**– a communications coordinators or spokespersons of certain governmental organizations.

**(rTCR) Revised Total Coliform Rule**– The purpose of the rule is to protect public health by ensuring the integrity of the drinking water distribution system and monitoring for the presence of microbial contamination.

**(STI) Sexually Transmitted Infection** – program provides confidential testing, treatment and education for sexually transmitted diseases is provided for both adults and teens.

**SWOT analysis** – strengths, weaknesses, opportunities, and threats analysis and is a structured planning method that evaluates those four elements of an organization, project or business venture.

**(QVAT) Quality Vision Action Team**– MMDHD’s strategic planning committee that develops, implements, and monitors our agency’s strategic planning process.

## Accreditation Web Module Account Request Form

Please provide the following information for each person for which you would like an Accreditation Web Module account created. Please ensure that the Health Officer and the Accreditation Coordinator are included in order for accounts to be set up for pre-material submission. In addition, please provide information for your local governing entity representative, as they will need an account to access the Site Visit Report once it is finalized. **Please return this form to Jessica Nash via email at [jnash@mphi.org](mailto:jnash@mphi.org) no later than two weeks prior to your pre-materials due date.**

Each user listed will receive an email that contains their username and prompts them to create a password. This username and password will allow them to log in to the Accreditation web module and access the health department's Site Visit report.

Please contact Jessie Jones at [jjones@mphi.org](mailto:jjones@mphi.org) or 517-324-8387 if you have any questions or concerns.

	Name	Email	Phone	Role (Health Officer, Accreditation Coordinator, Program Lead, Etc.)
<b>Ex.</b>	<i>Haley David</i>	Hdavid@mphi.org	517-324-6020	<b>CD Department Staff</b>
<b>1</b>	Liz Braddock	<a href="mailto:lbraddock@mmdhd.org">lbraddock@mmdhd.org</a>	989-831-3640	<b>Health Officer</b>
<b>2</b>	Ross Pope	<a href="mailto:rpope@mmdhd.org">rpope@mmdhd.org</a>	989-831-3601	<b>Accreditation Coordinator</b>
<b>3</b>				<b>Local Governing Entity Representative</b>
<b>4</b>	Rochelle O'Shay	<a href="mailto:roshay@mmdhd.org">roshay@mmdhd.org</a>	989-875-1025	<b>Hearing &amp; Vision Supervisor</b>
<b>5</b>	Dena Kent	<a href="mailto:dkent@mmdhd.org">dkent@mmdhd.org</a>	989-831-3609	<b>Immunization, CD Supervisor</b>
<b>6</b>	Jennifer Stratton	<a href="mailto:jstratton@mmdhd.org">jstratton@mmdhd.org</a>	989-875-1028	<b>Family Planning, CSHCS, HIV/STI Supervisor</b>
<b>7</b>	Sarah Doak	<a href="mailto:sdoak@mmdhd.org">sdoak@mmdhd.org</a>	989-831-3639	<b>CHED Division Director</b>
<b>8</b>	Adam Byrne	<a href="mailto:abyrne@mmdhd.org">abyrne@mmdhd.org</a>	989-224-3104	<b>Onsite Wastewater Supervisor</b>
<b>9</b>	Bryan Fowler	<a href="mailto:bfowler@mmdhd.org">bfowler@mmdhd.org</a>	989-875-1020	<b>Food Service Supervisor</b>
<b>10</b>	Lonnie Smith	<a href="mailto:lsmith@mmdhd.org">lsmith@mmdhd.org</a>	989-831-3635	<b>EH Division Director</b>

# 2023

## Michigan Premier Public Health Conference

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**Reconnect and Reimagine Together:**  
Building the Public Health Workforce of the Future



**October 3-4, 2023**

Shanty Creek Resort, Bellaire, Michigan



## Michigan Premier Public Health Conference

# Partners in Planning



Central Michigan University

Michigan Public Health Institute

Grand Valley State University

Michigan Public Health Association

Michigan State University

Michigan Association for Local Public Health

University of Michigan School of Public Health

Region V Public Health Training Center

Great Lakes Chapter Society  
or Public Health Education

Michigan Department of Agriculture  
and Rural Development

Michigan Department of Health  
and Human Services

Michigan Department of Environment,  
Great Lakes, and Energy



# Pre-Conference Sessions

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**MONDAY**

**October 2, 2023**

**1:00–4:00pm**

**P-101 Embracing Quality in Public Health: Workforce and Equity**

The Michigan Public Health Institute, with support from the MDHHS Office of Performance Improvement Management, will facilitate a conversation focused on peer learning and breaking down challenges related to integrating equity into workforce recruitment and retention processes. The session is aimed at sharing best practices and understanding the types of support needed at the local level, while integrating frameworks and toolkits to assist health departments in cultivating a productive and engaged workforce.

Jessie Jones, Michigan Public Health Institute

Madeline Davies, Michigan Public Health Institute

Brittney Spitzley, Michigan Public Health Institute

**1:30–4:30pm**

**P-102 Public Health Law 101**

This workshop will review the powers and responsibilities (authority) of Michigan's local health departments to protect and improve the public's health. The training will provide attendees with an overview of Michigan's Public Health Code (Public Act 368 of 1978, as amended) and the legal context in which it operates. Presenters will also provide a framework for incorporating legal and ethical considerations into public health decision-making.

Carrie Waggoner, JD, Network for Public Health Law (Mid-States Region)

Colleen Healy Boufides, JD, Network for Public Health Law (Mid-States Region)

Denise Chrysler, JD, Network for Public Health Law (Mid-States Region)

Peter D. Jacobson, JD, MPH, Network for Public Health Law (Mid-States Region)

# Pre-Conference Sessions

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**MONDAY**

**2:00–4:00pm**

**October 2, 2023**

**P-103 Local Health Department Collaboration and Exploration of Shared Approach to Delivery of Services**

The Michigan Department of Health and Human Services (MDHHS) has provided funds to continue the exploration of service sharing agreements and/or collaboration in the operations (role and function) of Michigan’s local health departments. Collaboration and/or a shared approach to delivery of services, also known as Cross Jurisdictional Sharing (CJS), are significant concepts in public health service delivery in America. CJS is recognized by NACCHO and supported by the Center for Sharing Public Health Services. The Center serves as a national resource on CJS, building the evidence, and disseminating tools, methods and models to assist local health departments and policy makers as they consider and adopt CJS approaches. Fifteen local health departments received dollars to implement CJS projects. A panel of those health departments and MDHHS local health services staff will discuss their road map to include exploration, preparedness and planning, and finally implementation and improvement.

**P-104 Equity in Action: Equipping the Public Health Workforce from a Health Equity Concept to Practical Application**

2020 exposed deep-rooted societal challenges amid the COVID-19 pandemic. The declaration of racism as a public health crisis and the release of the revised Ten Essential Public Health Services diagram, which included equity as its foci, created a platform and need for an intentional discussion of health equity in public health practice. Explore the foundational principles of Equity in Action (EIA) to cultivate a diverse workforce while creating organizational change.

Hope Rollins, Michigan Public Health Institute

# Schedule at a Glance

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**TUESDAY**

**October 3, 2023**

**7:30–8:15am**

Breakfast, Registration, Posters/Exhibitors, and Networking

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**8:30–9:15am**

Welcome

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**9:15–10:15am**

Keynote Address

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**10:30–11:30am**

Breakout Sessions

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**11:30–11:45am**

Networking Break and Poster Presentations/Exhibitors

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**11:45–12:15pm**

Lunch

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**12:15–1:00pm**

Awards

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**1:15–2:15pm**

Breakout Sessions

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**2:30–3:30pm**

Breakout Sessions

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**3:30–4:00pm**

Networking Break and Poster Presentations/Exhibitors

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**4:00–5:00pm**

Keynote Address

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**5:00–5:30pm**

Wrap Up and Adjourn

# Session Details

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9:15–10:15am

## KEYNOTE ADDRESS

### **From Fargo to Traverse City to Youngstown: Workforce development needs and opportunities abound within Michigan and across Region V**

In many ways, Michigan sits within a unique region. Our six states hold a fifth of the nation's local health departments. Our workforce looks different than our peers elsewhere – we have a true mix of urban, suburban, mid-sized, rural, and frontier jurisdictions. This session will place the workforce development needs of the Michigan public health workforce in the broader regional and national context and set up a conversation for the broader conference.

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Jonathon P Leider, Senior Fellow, University of Minnesota School of Public Health

10:30–11:30am

## SESSION 101

### **Addressing Social Determinants of Health through Development of a Resource Website: A Healthcare Provider, Academic, and Public Health Partnership**

Addressing the negative health impact of social determinants is recognized as a critical need to improve the health of our communities and reduce health inequities. Although medical and public health providers can identify needs, addressing them often requires referrals to community resources, which can be difficult to locate without updated resource lists. Researchers can collaborate with health agencies to develop, test and evaluate programs addressing such gaps.

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Kelly Kamm, PhD, MHS, Portage Health Endowed Assistant Professor, Michigan Technical University;

Robin Meneguzzo, FNP-C, Research Associate, Michigan Technical University

## SESSION 102

### **A Tale of Two Counties: Variations of Mpox Clinics in Michigan from Rural to Urban**

Two tales of Mpox clinics in Michigan. Oakland County is located on the border of the City of Detroit and Wayne County and is the second most populous county in Michigan; Central Michigan District Health Department serves six rural counties in the center of Michigan, and more for those who travel to their Ryan White clinic. Together, we discuss the implementation of Mpox vaccination clinics with the help of partners and for special populations.

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Kate Guzman, RN, MS, Administrator, Medical Services, Oakland County Health Division;

Christie Clement, RN MSN, Chief, Public Health Special Programs, Oakland County Health Division;

Jacque Billette, MPH, MA, BA Personal Health Manager, Central Michigan District Health Department

Kelly Conley, MS, RD, CLE, Personal Health Director & WIC Coordinator, Central Michigan District Health Department

## SESSION 103

### **Incorporating Preparedness Into Routine Public Health Activities to Equip Staff of All Levels Through Creative Emergency Response Training**

Emergency preparedness exercises can be adapted to fit the needs of any organization with a public health mission. Together, MDARD and LCHD provide fundamentals to develop and implement both small and large-scale exercises that range from commonly encountered scenarios to larger multi-jurisdictional threats. This session shows how agencies can include all staff in fun, valuable exercises to increase ICS capacity and leadership skills, and identify areas for improvement for a successful response with outside partners.

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Lindsay Gestro, BS, PEM, Emergency Preparedness Coordinator, Livingston County Health Department;

Elizabeth Zay, PEM, MSA, Deputy Emergency Management Coordinator, Michigan Department of Agriculture and Rural Development;

Juan Luis Marquez, MD, MPH, Medical Director, Washtenaw and Livingston County Health Departments;

Lynn Hermann, BS, MA, Epidemiologist, Livingston County Health Department

## SESSION 104

### **Photovoice 101: Building Skills to Lead Innovation in Public Health Services in Michigan**

Photovoice is an innovative, participatory tool with power for improving health equity and advocating for social justice with communities across Michigan. This “Photovoice 101” session will equip participants with baseline knowledge and skills to use Photovoice in their public health work. Attendees will experience a brief mini lecture to gain foundational knowledge about Photovoice, be guided through a practice session, and formulate a plan to use Photovoice within their respective practice settings in Michigan.

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Shannon McMorrow, PhD, MPH, Associate Professor/ MPH Program Director, Western Michigan University

## SESSION 105

### **Trauma-Informed Supervision**

One of the common issues that impacts, interferes with, and interrupts staff satisfaction, performance and longevity is trauma. Trauma is present within the general population, including the public health workforce and the persons served by the public health system. Secondary traumatic stress, vicarious trauma and burnout are contributing to departures from the field. This training will give supervisors tangible ways to support staff coping, resilience and empathy within the professional relationship.

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Molly Perez, LMSW, Public Health Program Supervisor, Kent County Health Department

1:15pm–2:15pm

## SESSION 201

### **Prescribing Health in Rural Communities: The Power of Partnership in Advancing Access to Nutrition and Physical Activity**

In the face of the COVID-19 pandemic, “Rx for Health” project partners joined forces to adapt a nutrition model program to the needs and assets of their communities. The project achieved a reach 3x greater than intended and resulted in increased purchasing habits for fruits and vegetables, increased knowledge and motivation to eat more fruits and vegetables, and improved health outcomes as well as food retail changes to encourage healthy shopping behavior.

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Katie Miller, MPH, CHES, Community Health Supervisor, District Health Department #10

Kaitlyn Haner, CHES, Public Health Educator, District Health Department #10

Maegan Sorenson, BS, Public Health Educator, District Health Department #10

## SESSION 202

### **Leveraging Partnerships and Emerging Technologies for Virtual Outbreak Investigation Training**

This presentation is a walkthrough of the development, implementation, and evaluation of an interdisciplinary, virtual outbreak investigation training, done with partners in local public health. We will discuss the collaborative and innovative approach to training development, including using existing training materials and adapting them to a new, refreshing medium. Use cases for other training activities using Notion will be covered.

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Storee Harris, MPH, CHW, Project Coordinator,  
University of Michigan Public Health Prepared

Cindra M. James, MPA, Public Health Professional

Danielle Zimmel, MPH, Training and Engagement  
Manager, Region V Public Health Training Center  
and Public Health Prepared

## SESSION 203

### **Supporting the Local Public Health Workforce During Lead Poisoning Prevention Activities**

The Center for Disease Control and Prevention decreased the blood lead reference level from 5µg/dL to 3.5µg/dL. This decrease led to an increase in blood lead testing and children with elevated blood lead levels. Michigan Department of Health and Human Services (MDHHS) Childhood Lead Poisoning Prevention Program (CLPPP) understood the additional strain the drop in reference level would put on local public health. In an effort to support capacity at the local health department, CLPPP identified numerous strategies to support case management efforts. The efforts and strategies will be discussed during the presentation.

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Aimee Surma, MS, RN, Nurse Consultant, Michigan  
Department of Health and Human Services

Julie Fox, MSN, RN, Nurse Consultant, Michigan  
Department of Health and Human Services

## SESSION 204

### **Changing the Culture Around Substance Use Disorders**

The Changing the Culture Around Substance Use Disorders presentation will discuss the substance use stigma assessment and response project that has been implemented in Northwest Michigan. Assessment findings, resources, and interventions will be shared with the audience to build an understanding of how this work addressed stigmatizing beliefs related to substance use. This presentation will demonstrate how community voice is used to empower communities to address substance use disorders and increase access to services.

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Donna Norkoli, BS, MCHES, Public Health Regional  
Systems Specialist, District Health Department #10

Emily Pokorski, MPH, Epidemiologist, District Health  
Department #10

Erin Oleniczak, Public Health Educator, District Health  
Department #10

## SESSION 205

### **Investing in Equitable Pathways to Public Health Employee Development**

In the wake of compounding factors attributing to increased public health workforce turnover, local health departments must implement innovative, equitable processes to develop and retain their workforce. This includes strategies to internally evaluate workforce development processes and utilizing employee feedback to develop new, equitable workforce improvement projects to develop and retain valuable workers. Evidenced by ICHD's 2022-2023 enhanced Workforce Development Committee efforts, this presentation will share key methods to effective workforce development.

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Aaron Watts, MA, BSc, Workforce Development  
Coordinator, Ingham County Health Department

Anne Barna, MA, Deputy Health Officer, Ingham  
County Health Department

2:30pm–3:30pm

## SESSION 301

### **Increasing Equity and Improving Social Determinants of Health Through Regional System of Comprehensive Community Health Worker Navigation Services**

We will describe the NMCHIR's approach for increasing health equity and improving social determinants of health in a 31-county rural region through cross-sector engagement, alignment and implementation of four interrelated components: 1) SDOH screening for needs at patient-centered medical homes and community agencies; 2) Network of six clinical community linkages hubs; 3) Community Information Exchange; 4) Cross-sector Clinical Community Linkages Steering Committee. Tools and Processes to scale up a Health Department HUB will be shared.

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Jenifer Murray, RN, MPH, Community Connections HUB Director, JHM Consulting

Debbie Aldridge, RN, Assistant Director of Personal Health, Benzie-Leelanau District Health Department

## SESSION 302

### **Public Health and Climate Change in Michigan**

This presentation is on the climate change impacts to health in Michigan and the public health response. We'll outline climate change trends in Michigan, explain the human health impacts of climate change, and describe the work of the MDHHS Michigan Climate and Health Adaptation Program. The second half of the presentation will focus on how local health departments can incorporate climate change preparedness into their work.

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Julia Field, Program Manager, Michigan Climate and Health Adaptation Program

Stephanie White, MSc, PhD, MICHAP Health Educator, Michigan Department of Health and Human Services

Aaron Ferguson, MPA, Climate and Tracking Unit Manager, Michigan Department of Health and Human Services

## SESSION 303

### **Public Health “Well-Being Champions”: Stories of Implementation from the Field**

This presentation will showcase the learning from local health departments who participated in the MALPH sponsored “Certificate in Creating Well-Being” course. This session will highlight implementation strategies that moved agencies from learning the “science of well-being” to actionable hands-on doing. Examples include a broad range of implementation strategies from launching tiny habits, executing learning sessions, utilizing the model to impact employee health/agency culture and tracking improvement as part of a performance management system.

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Sarah Oleniczak, MPH, MCHES, Deputy Health Officer, District Health Department #10

Ariane Donnelly, MPH, RD, Health Promotion Coordinator, Washtenaw County Health Department

Tracy Metcalfe, MPA, CHES, Community Health Improvement Coordinator, Saginaw County Health Department

## SESSION 304

### **Connecting, Sustaining, and Deepening Community Partnerships and Community Health Assessments in a Post-Covid Era**

COVID showed the importance of community involvement and partnerships. It also highlighted significant areas of vulnerability. Join us to learn how we are jumpstarting new plans and addressing these areas of need, and how we are deepening our community engagement. While the altered landscape and public perception of local health departments provided obstacles, it also allowed staff to think outside traditional strategies to reach residents and identify their needs and concerns.

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Maria Swiatkowski, BS, Public Health Services Manager, Macomb County Health Department

Ruth Kraut, MPH, MA, Deputy Health Officer, Washtenaw County Health Department

Dayna Brimley, MPH, Community Health Analyst, Washtenaw County Health Department

Charlyn Vandeventer, MPH, CHES, Healthy Neighborhoods Team Supervisor, Washtenaw County Health Department



## SESSION 305

### **The Transformational Leadership Model: Putting New Ideas into Practice**

Transformational leadership inspires creativity by soliciting diverse ideas and opinions, clearly communicating a vision, and motivating problem-solving. This framework can be used by public health program leaders responsible for balancing strategic plans and a diverse, equitable, and inclusive workforce. In this session, participants will be introduced to the transformational leadership model and guided through examples of how transformational leadership was used to enhance the culture and promote retention within public health teams.

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Denise Parr, MSN-IPC, RN, CIC, IPRAT Lead Manager,  
Michigan Department of Health and Human Services

Julie Hales-Smith, BS, MA, Principal, North Coast  
Community Consultants

Renee Brum, MSN-IPC, RN, CIC, CPHQ, Infection  
Preventionist, Michigan Public Health Institute

Cynthia Cameron, PhD, Cameron Consulting

4:00pm–5:00pm

## KEYNOTE ADDRESS

### **Supporting the Public Health Workforce in Shifting Times: The Bad, the Good, and the Opportunity**

Much has been said about the impacts on and state of the public health workforce: political & legal forces, supply & demand, well-being & mental health status, and new & changing conditions under which work is done – to name a few. For better or worse, these factors impact our collective ability to protect and promote public and personal health. This presentation will focus on the hope and opportunity for those called to public health by identifying shifts in the public health workforce landscape and sharing initiatives and resources created to elevate and bolster the essential and deserving workforce.

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Joanne Pearsol, MA, MCHES, Director, Workforce  
Development, Association of State and Territorial  
Health Officials



# Schedule at a Glance

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**WEDNESDAY**

**October 4, 2023**

**7:00–7:45am**

Exercise Activity

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**7:45–8:45am**

Breakfast, Registration and Networking

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**8:45–9:45am**

Keynote Address

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**10:00–11:00am**

Breakout Sessions

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**11:15–11:30am**

Networking Break and Poster Presentations/Exhibitors

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**11:30–12:15pm**

Lunch

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**12:30–1:30pm**

Breakout Sessions

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**1:30–1:45pm**

Networking Break

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**1:45–2:45pm**

Keynote Address

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**2:45–3:00pm**

Raffle (Must Be Present to Win)

# Session Details

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7:00–7:45am

## EXERCISE ACTIVITY

Back by popular demand! Cari Draft is one of the lakeshore's most active and community-involved personal fitness trainers. While she is founder and owner of EcoTrek Fitness (unique outdoor group workouts with several series all over Michigan) she also trains numerous fitness clients, ranging from marathon runners to men and women of all ages interested in losing weight or just feeling more fit.

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Cari Draft

8:45–9:45am

## KEYNOTE ADDRESS

### **Empowering Community Partnerships in Public Health Services**

Join Ella Greene-Moton, President-elect of the American Public Health Association, for her keynote address to the Michigan Premier Public Health Conference where she defines community partnerships identifies and discusses models to empower community partnerships and lead innovations in public health service. Ella will share recommendations and strategies to build and sustain community/grassroots level partnerships supported by the APHA advocacy priorities promoting improved health status and equity while addressing the structural and systemic causes of poor health outcomes in many Michigan communities.

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Ella Greene-Moton, President-elect, The American Public Health Association

10:00–11:00am

## SESSION 401

### **Aligning Fatality Review Recommendations to Improve Maternal and Infant Health Outcomes**

The Michigan Maternal Mortality Surveillance (MMMS) and Fetal Infant Mortality Review Programs (FIMR) developed a qualitative analysis methodology and dissemination plan of recommendations. Program staff will discuss lessons learned through a quality improvement process and how these tools have been adapted by each program. Results from the fiscal year 2022 analysis will be shared. We aim to elevate recommendations to improve health and identify opportunities for prevention and systems improvement.

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Audra Brummel, MPH, CHES, Infant Health Consultant, Michigan Department of Health and Human Services

Heidi Neumayer, MPH, Preventable Mortality Epidemiologist, Michigan Department of Health and Human Services

Melissa Limon-Flegler, BSW, Michigan Maternal Mortality Surveillance Program Coordinator, Michigan Department of Health and Human Services

## SESSION 402

### **Michigan's Infection Control Educational Collaborative for Better Health Outcomes (Mi-ECHO): A Collaboration between the Infection Prevention Resource and Assessment Team (IPRAT) and Michigan's Local Health Departments (LHD)**

Michigan's Infection Control Educational Collaborative for Better Health Outcomes (MI-ECHO) is an educational program created by the Michigan Department of Health and Human Services (MDHHS). The program's objective is to empower infection prevention staff within Local Health Departments (LHDs) to support and strengthen infection prevention programs within their communities' congregate care settings. The program provides self-directed, practical education and training to local health department staff.

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Chelsea Ludington, MPH, CIC, Infection Preventionist Team Lead, Michigan Department of Health and Human Services

Renee Brum, MSN-IPC, RN, CIC, CPHQ, Infection Preventionist, Michigan Public Health Institute

Erica Bills, MPA, PMP, CPHQ, CHES, Quality, Evaluation, and Epidemiology Section Manager, Michigan Department of Health and Human Services

## SESSION 403

### **Year One of Embarking on Our Journey to Zero: Implementing the Zero Suicide Framework**

In 2021, Hope Network was awarded a five-year grant from SAMHSA to implement the Zero Suicide Model throughout Hope Network, one of Michigan's largest behavioral health nonprofit organizations. Throughout this presentation, two members of the Zero Suicide Leadership Team with lived experience will highlight activities implemented including program workflows, key metrics and clinical outcomes, evidence-based practices, and lessons learned through year one of this initiative.

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Kasie Pickart, MPH, Zero Suicide Initiative Project Director, Hope Network

Amy T. Haun, MA, LPC, Program Manager, Crisis Stabilization, Hope Network-New Passages

## SESSION 404

### **Health Departments Moving from "Let me tell you" to "You tell us."**

Audience members will walk away with additional ideas and comfort towards implementing shared leadership. There will be an understanding of the use of the Spectrum for Community Engagement and how it varies depending on the goal. They will also learn how to identify this and how to lean into less directives to the community. As we work with our communities we engage and make space for community leadership and partnership.

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Isabel Montemayor-Vazquez, PhD, MA, BS, Executive Director, Hispanic Latino Commission of Michigan

Dana Watson, MS, Health Equity & Social Justice Coordinator, Ingham County Health Department

## SESSION 405

### **Mass Fatality Planning: Using Partnerships to Enhance Planning**

Planning for a mass fatality incident is a critical component to Michigan's emergency preparedness and response. This presentation will identify the community partners to assist in a mass fatality response, identify resources, and provide planning recommendations and considerations. Additionally, the presenters will highlight the state resources available upon request of the local medical examiner to support a local mass fatality response.

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Jessica Gould, BSc, Healthcare Preparedness Specialist, Michigan Department of Health and Human Services

Jeannie Byrne, Medical Countermeasures Coordinator, Michigan Department of Health and Human Services

12:30–1:30pm

## SESSION 501

### **Billerud Paper Mill Blastomycosis Outbreak: A View from the Local Health Department**

This presentation will discuss the timeline and clinical presentation of the blastomycosis outbreak at the Billerud Paper Mill in 2023 in Delta County, Michigan.

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Michael R. Snyder, RS, MPA, Health Officer, Public Health Delta & Menominee Counties

Robert L. Yin, MD, MS in Public Health, FACG, FACP, Medical Director, Public Health, Delta & Menominee Counties

## SESSION 502

### **A Pathway to ‘Yes’: Better Data Sharing to Increase Public Health’s Reach and Effectiveness**

Timely and reliable public health data informs effective public health interventions, now more than ever. Yet, accessing and sharing key datasets often involves a complex web of policies, systems, laws and agreements. This session will explore a structured approach to data-sharing, outlined in a new resource by the Network for Public Health Law and Data Across Sectors for Health (DASH).

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Carrie Waggoner, JD, Director, Mid-States Region, Network for Public Health Law

## SESSION 503

### **Elevating Community Voices to End the Sale of Flavored Tobacco Products Through Use of a Community Action Model**

Tremendous tobacco-related health disparities exist in certain Michigan communities despite smoking’s decline. This calls for new, innovative ideas that involve these communities leading the work, engaging policymakers, and identifying solutions to the tobacco-related disparities they face. Learn how communities are working to end the sale of menthol and all flavored tobacco products through use of the Community Action Model, and how these efforts can reinvigorate the public health professional’s work for the long term.

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Amanda Ng, BS, Health Promotion Coordinator, Washtenaw County Health Department

Maya Bryant, MPH, NASM-CPT, Urban League of Michigan

Minou Jones, MBA, CPS-M, ICRC, Founder and CEO, Making It Count CDC

## SESSION 504

### **Translating Data to Practice: Shared HIV Networks (SHiNe) and The Pull Up Project**

This presentation will provide insight into the SHiNe program at MDHHS and how it works to identify and interrupt networks of recent and rapid HIV transmission in communities. This will be accomplished through the lens of a real-world response to a SHiNe Network in Wayne County, MI and the development of The Pull Up Project, a community mobile health initiative to showcase how data helped to inform active response and collaboration with community partners.

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Loren Powell, BS, Emerging HIV Networks Coordinator, Michigan Department of Health and Human Services

Tyffanie Walton, BA, CHW, Community Health Educator, Michigan Department of Health and Human Services

Kyra Sanders, BS, MSW, Community Planner, Michigan Department of Health and Human Services



## SESSION 505

### **Connecting with Community Partner Organizations to Conduct In-Home Vision Screening in Flint and the Western Upper Peninsula**

Presenters will discuss how we used interviews and surveys to apply a socioecological model framework to develop an in-home vision screening program which utilizes local partner organizations in both a rural and an urban setting. This pilot will be used to create a toolbox for future, sustainable in-home screening programs. Presenters will run a workshop-style discussion about the methodology used to identify community partners for implementation of a place-based health intervention.

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Lianne Novak, MPH, Research Assistant, Michigan Technological University

Stacey Richardson, Graduate Student Research Assistant, University of Michigan Flint

1:45pm–2:45pm

## KEYNOTE ADDRESS

### **Bugs and Diseases, Oh My! How LHDs Work with Other MDARD Programs Beyond Food Inspections.**

A panel discussion with Michigan Department of Agriculture and Rural Development's leadership from Pesticide and Plant Pest Management, Animal Industry and Laboratory Divisions around how their work impacts public health as well as how they can support and engage with local health departments across the state.

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Brad Deacon, Director, Office of Legal Affairs & Emergency Management Michigan Department of Agriculture and Rural Development

Nora Wineland, DVM, MS, DACVPM, State Veterinarian, Michigan Department of Agriculture and Rural Development

Mike Philip, Director, Pesticide and Plant Pest Management Division, Michigan Department of Agriculture and Rural Development

Craig VanBuren, Director, Michigan Department of Agriculture and Rural Development, Laboratory Division

# Conference Objectives

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## Conference Takeaways

- Learners will be able to define how partnerships, investment, and public health crises affect public health workforce, practice, and outcomes.
- Learners will be able to describe strategies to recruit and retain a vibrant public health workforce.
- Learners will be able to examine leadership models that will support creativity in a thriving, diverse public health workforce.
- Learners will be able to explore the legal, ethical, and practical elements of developing an equitable, vibrant public health workforce in all public health settings.
- Learners will be able to identify models to empower community partnerships and lead innovations in public health services.

## Overarching Conference Outcome

Every learner will identify skills and knowledge that will enable them to create strategies, connect with partners, and build key relationships to contribute to and support a dynamic workforce of public health professionals in Michigan.

## CHES/MCHES [Continuing Education]

SOPHE, including its chapters, is a designated provider of continuing education contact hours (CECH) in health education by the National Commission for Health Education Credentialing, Inc. Application for CHES® (entry-level)/MCHES® (advanced level) Category I continuing education contact hours (CECH) has been made to Great Lakes Chapter SOPHE and is pending approval.

# Registration Information

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## Conference Registration

Please complete the attached registration form, or [register online](https://bit.ly/3YgsCYv) (URL: <https://bit.ly/3YgsCYv>). Please note that registration includes group breakfasts and luncheons.

Once the registrations have been processed, a confirmation will be emailed to all registrants. Registration forms can be emailed in advance of payment to [jshaver@malph.org](mailto:jshaver@malph.org).

- One Day Registration | **\$99**
- Full Conference Registration | **\$169**
- Late Fee (After 9/1/23) | **\$20** (Add-On)
- Add-On Onsite Registration | **\$50** (Add-On)

## Location

Shanty Creek Resort  
5780 Shanty Creek Road  
Bellaire, MI 49615

## Early Registration

The deadline to register without incurring additional fees is September 1, 2023. Registrations occurring after this date will be assessed an additional \$20 fee.

## ONSITE REGISTRATION

There will be an additional \$50 fee to register onsite. Please keep in mind that meals may not be accommodated for these registrants.

## Hotel Accommodations

### GROUP NAME

Michigan Association for Local Public Health  
(Reservation must be made by September 2, 2023)

### HOTEL RESERVATIONS

You can access our group's [dedicated page on the Shanty Creek website](https://bit.ly/3XD1YeF) (URL: <https://bit.ly/3XD1YeF>) or you can call the resort directly at 866-695-5010.

Conference attendees will receive a discounted rate starting at \$85 per night.

### IMPORTANT

Shanty Creek Resort is the only hotel associated with our conference. While other hotel resellers may offer rooms for your trip, they are not affiliated with MALPH or the Michigan Premier Public Health Conference. Please be aware Shanty Creek Resort will NOT solicit you to make a reservation.

## Conference Cancellations

Cancellations must be received in writing to [jshaver@malph.org](mailto:jshaver@malph.org) 48 hours prior to arrival, and are subject to a \$25 administrative fee.

# Michigan Premier Public Health Conference **Registration Form**

Name \_\_\_\_\_ Title \_\_\_\_\_

Agency \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Emergency Contact Phone \_\_\_\_\_

## **CONFERENCE FEES** (registration deadline: September 1, 2023)

- I plan to attend the full conference..... \$169
- I plan to attend only Tuesday, October 3..... \$99
- I plan to attend only Wednesday, October 4..... \$99
- Late fee (add-on) – after September 1 ..... \$20
- Onsite registration (add-on) ..... \$50

## **PAYMENT METHOD**

- Check (payable to MALPH)
- Credit Card (invoice will be sent)

TOTAL AMOUNT DUE \_\_\_\_\_

## **GUEST EVENT TICKETS** (\$30 per meal function)

If you wish to bring a guest who is not a registered at the conference, please email [jshaver@malph.org](mailto:jshaver@malph.org).

## **SESSION SELECTION** (select ONE session per series; Monday's pre-conference sessions are FREE)

### **Monday, October 2\***

- P-101  P-102
- P-103  P-104

\*Check brochure for overlapping times

### **Tuesday, October 3**

- 101  102  103  104  105
- 201  202  203  204  205
- 301  302  303  304  305

### **Wednesday, October 4**

- 401  402  403  404  405
- 501  502  503  504  505

- Check if you do not want your email released to sponsors
- Check if applying for CHES CE credits

## **ACCOMMODATIONS** (Special needs cannot be guaranteed unless we know your accommodations in advance)

- I will require vegetarian meals  I will require gluten free meals  Other needs - please contact MALPH
- Food allergies - Please explain \_\_\_\_\_
- Physical limitations - Please explain \_\_\_\_\_

## **SUBMITTING REGISTRATION FORMS**

To register, please complete the registration form online, email a completed registration form ahead of payment to [jshaver@malph.org](mailto:jshaver@malph.org), or submit your registration and payment to MALPH, PO Box 13276, Lansing, MI 48901. Cancellation policy will apply to all registrations.



JULY 2023

- The BOH approved the MMDHD FY 2023/24 Budget.
- The BOH approved the FY 23/24 Fees for EH and CHED.
- The BOH authorized the MMDHD to cancel the contract with VC3 and sign a new contract for I.T. services with Corporate Technologies with an annual fee of \$116,802.00.

**STAFFING REPORT – AUGUST 2023**

***Administration/Administrative Services Division***

STATUS	POSITION	BRANCH OFFICE
ELIMINATED	FT Data Specialist, Main Office effective date October 1, 2023	Main

***Community Health and Education Division***

STATUS	POSITION	BRANCH OFFICE
ELIMINATED	PT (0.6 FTE) Hearing/Vision Technician, Montcalm Branch Office effective October 1, 2023	Montcalm
RECALL	Stacey Peterman, PT (0.7 FTE) Hearing/Vision Technician, Montcalm Branch Office effective August 14, 2023	Montcalm
RECALL	Jeannette Sternhagen, PT (0.7 FTE) Hearing/Vision Technician, Gratiot Branch Office effective August 14, 2023	Gratiot
RECALL	Mary Wallen, PT (0.7 FTE) Hearing/Vision Technician, Clinton Branch Office effective August 14, 2023	Clinton
SEPARATION OF EMPLOYMENT	Kara Trimbach, Health Educator II, Clinton Branch Office effective August 18, 2023	Clinton
VACANCY	Health Educator I/II, Clinton Branch Office effective August 21, 2023	Clinton
RETIREMENT	Mary Wallen, PT (0.7 FTE) Hearing/Vision Technician, Clinton Branch Office effective August 25, 2023	Clinton
VACANCY	FT (0.8 FTE) Hearing/Vision Technician, Clinton Branch Office effective August 28, 2023	Clinton

***Environmental Health Division***

STATUS	POSITION	BRANCH OFFICE
VACANCY	FT E.H. Specialist I/II, Montcalm Branch Office effective May 23, 2023	Montcalm

**Contact Information:**

Mid-Michigan District Health Department  
Brady Guilbault  
(616) 788-3008  
bguilbault@mmdhd.org



**FOR IMMEDIATE RELEASE: 7/26/2023**

## **Public Health Advisory: Harmful Algal Bloom Confirmed at Hubscher Park in Gratiot County**

**Gratiot County, MI** – During routine beach monitoring at Paul Hubscher Park in Sumner, it was noted and confirmed by The Mid-Michigan District Health Department (MMDHD) that an algal bloom had formed and tested positive for algal toxin microcystin.

MMDHD is recommending people and pets visiting the park avoid areas of the lake where the algal bloom is present, until the bloom dissipates.

Algae are naturally occurring plant-like organisms found in water. When conditions are right (during periods of warm temperatures, lots of sun, and high nutrient content), these organisms can increase rapidly to form an algal bloom. Blooms can take on many appearances. They can be different colors, can look foamy or scummy, look like a mat on the surface of the water, look like spilled paint, have a green sheen to it, or even look clumpy. Most blooms are harmless, but some produce toxins, which can be poisonous to humans, animals, and aquatic life. It's difficult to tell by looking at a bloom if it is harmful or not, so when in doubt, keep yourself and animals out of the water. To see examples of what an algal bloom looks like, visit:

<https://www.mmdhd.org/recreational-water/> and click on "Harmful Algal Bloom Picture Guide."

Actions to take where an algal bloom is present include:

- Obey posted public health advisory signs and/or beach closings.
- Do not let people, pets, or livestock near the shore or in the water in affected areas.
- Do not let people, pets or livestock drink the water.
- Do not let people, pets, or livestock eat scum on the shore.
- Rinse off people and pets with fresh water after contact with the water.

Breathing in or swallowing water containing harmful algal blooms and their toxins may cause the following symptoms in people: diarrhea, vomiting, stomach pain, headache, weakness, numbness, tingly fingers, dizziness, difficulty breathing, asthma-like symptoms, runny eyes and nose, allergic reactions, sore throat, headache, and allergic reactions. Skin contact can cause rashes, blisters, or hives. If you or a loved one experiences any of these symptoms after contact with water that may have a harmful algal bloom, call your doctor right away.

Animals, especially dogs, can become ill or die after contact with a harmful algal bloom. Signs of illness include vomiting, diarrhea, staggered walking, and convulsions. If your pet or livestock

animal becomes sick after contact with water that may have a harmful algal bloom, contact your veterinarian right away.

If you think you may have found an algal bloom, you can report it to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) by emailing [AlgaeBloom@michigan.gov](mailto:AlgaeBloom@michigan.gov) (pictures are encouraged) or by calling 800-662-9278.

For more information, visit [www.michigan.gov/habs](http://www.michigan.gov/habs).

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*The Mid-Michigan District Health Department has proudly served the residents of Clinton, Gratiot, and Montcalm Counties since 1966. We take action to protect, maintain and improve the health of our community.*

# Coalition Offers Support, Programs During National Breastfeeding Month

By Admin - July 26, 2023



By William Meiners  
Herald Staff Writer

In less than a year's time, the Gratiot County Breastfeeding Coalition (GCBC), established through Child Advocacy, has made strides in bringing focus to a subject that deserves attention. During National Breastfeeding Month, in August, the group wants to spread a message of support even further.

Amanda Siddall, who first came to Child Advocacy as a Court Appointed Special Advocate, or CASA volunteer, suggested to Audra Stahl, then the nonprofit's CEO, the critical need for such a coalition. The GCBC was launched in September 2022 with Siddall as its coordinator.

Siddall, who has advanced degrees in nursing and is a certified lactation counselor, told The Herald that even with her professional background, she learned firsthand about the lack of local breastfeeding support after having her daughter. She hoped a coalition might, among other things, improve communications between hospitals, health departments, and the young families in need of support.

"Our main mission was to find a way to get the resources to the families that need it and to improve the resources that we do have," Siddall said.

To that end, Siddall detailed some of their first-year accomplishments in a recent newsletter. "The coalition meets once a month to share updates on lactation resources and trainings, identify barriers, discuss a relevant educational topic, and plan community events," she wrote. "Meetings are open to anyone who wishes to learn more about how to improve breastfeeding support in our community, and are regularly attended by staff from Child Advocacy, Mid-Michigan District Health Department, MyMichigan Health, Gratiot Integrated Health Network, local doulas, community lactation supporters, and parents."

Siddall hopes the coalition, for starters, can help better educate new mothers and the support of breastfeeding mothers in the workplace. She shared a recommendation from the World Health Organization "that all infants be exclusively breastfed for the first six months of life, with

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breastfeeding continuing up to two years of life, as long as mutually desired by both mom and baby.” A “Breastfeeding Report Card” from the Centers for Disease Control and Prevention states that “as of 2022, only 42.6 percent of infants in Michigan are exclusively breastfed through three months, and at six months only 25.1 percent.”

One of the long-term goals of the GCBC is for “all working mothers in our community to have appropriate and comfortable pumping spaces provided by their employers,” Siddall said.

In fact, Siddall noted, federal laws require employers provide “a place, other than a bathroom, that is shielded from view and free from intrusion from coworkers and the public, which may be used by an employee to express breast milk.”

The law also requires employers to provide “reasonable break time for employees to pump” for up to a year after giving birth to a child, Siddall reported.

#### August events

Throughout National Breastfeeding Month, the GCBC is offering several events, including the following.

**Child Advocacy Lunch and Learn:** August 3, 11:30 a.m. to 1 p.m. at Child Advocacy. Shannon McKenny Schubert, executive director of Michigan’s Breastfeeding Network, will discuss the importance of community support.

**Breastfeeding Awareness Walk:** August 5, 9 a.m. to noon, Wright Park. Informational booths and stroller decorations available at 9 for the walk to Alma downtown that begins at 10.

**Michigan Virtual Breastmilk Support Group:** August 2 and 16, 10 to 11 a.m. on Google Meets. Gratiot, Midland, Saginaw, and Bay County Breastfeeding Coalitions host a collaborative virtual support group on the first and third Wednesdays of every month. Available to any current or expecting parent planning to use human milk. Join via MI Breastmilk Circle Google Calendar.

**Gratiot County Substance Abuse Coalition Monthly Meeting:** August 14, 1 p.m. at Child Advocacy. Nancy Renn-Bugai, from Spectrum Health’s Maternal Fetal Medicine program, will present on substance use during pregnancy and postpartum, newborn withdrawal syndrome, and when breastfeeding is recommended for newborns exposed to substances during pregnancy.

**Gratiot County Breastfeeding Coalition Monthly Meeting:** August 23, 4:30 p.m. at Child Advocacy and via Zoom. The coalition meets monthly to share updates about lactation resources, training and events, and have a focused educational discussion.

**Infant Massage Workshop:** August 31, 2 to 4 p.m. at Child Advocacy. Licensed massage therapists Heather Becker and Kat Zettel, from ZENlightenment Wellness Center, will educate caregivers on the infant massage. Infant massage may improve digestion, the ability to feed effectively, increase attachment and bonding, and decrease stress and tension. Registration required.

If you have additional questions about the GCBC or are interested in more information on any of the events in August, please email [amanda@childadvocacy.net](mailto:amanda@childadvocacy.net). The GCBC also has its own website and Facebook page with additional resources and support: [www.gcbreastfeedingcoalition.com](http://www.gcbreastfeedingcoalition.com).

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**Admin**

<http://www.gcherald.com>

## Editor Picks

### **DISPATCH DIRECTOR'S RESIGNATION CAME AMID ACCUSATIONS, REGRET OVER 'POOR CHOICES'**

JULY 26, 2023

### **Retired Ithaca Educator Dies in Traffic Crash**

JULY 26, 2023

### **Farm Family, Ag Business of the Year Honored at Annual Event**

JULY 26, 2023

## Must Read

### **DISPATCH DIRECTOR'S RESIGNATION CAME AMID ACCUSATIONS, REGRET OVER 'POOR CHOICES'**

JULY 26, 2023

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JULY 26, 2023

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JULY 26, 2023

## Hot Topics

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Society	426
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## About Us

### Gratiot County Herald

“Gratiot County’s Largest Circulation Newspaper”

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# DAILY NEWS

Since 1854 – News from Montcalm County and Ionia County, Michigan

*Breaking News:*

UPDATE: 'Vehicle of interest' secured in fatal hit-and-run

## Health care aces

[Open Audio Article Player](#)

By The Daily News Staff on August 10, 2023



The Mid-Michigan District Health Department is proud to recognize Linda Gronda and Alex Fisher as recipients of our ACE Award. Gronda is an executive public health representative, and Fisher is a breastfeeding peer counselor with the health department. The ACE (Achievement, Character, Excellence) Award is given to employees who have gone above and beyond what is expected and demonstrated achievement, character and excellence in their work. – Submitted photo

# Health Department Confirms Harmful Algal Bloom at Hubscher County Park

By Admin - August 9, 2023



During routine beach monitoring at Paul Hubscher Park in Sumner, it was noted and confirmed by The Mid-Michigan District Health Department (MMDHD) last week that an algal bloom had formed and tested positive for algal toxin microcystin.

MMDHD is recommending people and pets visiting the park avoid areas of the lake where the algal bloom is present, until the bloom dissipates. Warning signage has been posted in the impacted area. Further inquiry by The Herald to MMDHD to learn more about the harmful bloom went unreturned by Herald presstime on Tuesday.

According to Michigan.gov, blooms can last days or months. They can also dissipate only to reappear weeks later.

Algae are naturally occurring plant-like organisms found in water. When conditions are right (during periods of warm temperatures, lots of sun, and high nutrient content), these organisms can increase rapidly to form an algal bloom.

Blooms can take on many appearances. They can be different colors, can look foamy or scummy, look like a mat on the surface of the water, look like spilled paint, have a green sheen to it, or even look clumpy. Most blooms are harmless, but some produce toxins, which can be poisonous to humans, animals, and aquatic life.

Actions to take where an algal bloom is present include:

- Obey posted public health advisory signs and/or beach closings.
- Do not let people, pets, or livestock near the shore or in the water in affected areas.
- Do not let people, pets or livestock drink the water.
- Do not let people, pets, or livestock eat scum on the shore.
- Rinse off people and pets with fresh water after contact with the water.

Breathing in or swallowing water containing harmful algal blooms and their toxins may cause the following symptoms in people: diarrhea, vomiting, stomach pain, headache, weakness, numbness, tingly fingers, dizziness, difficulty breathing, asthma-like symptoms, runny eyes and nose, allergic reactions, sore throat, headache, and allergic reactions.

Skin contact can cause rashes, blisters, or hives.

Animals, especially dogs, can become ill or die after contact with a harmful algal bloom. Signs of illness include vomiting, diarrhea, staggered walking, and convulsions.

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**Admin**

<http://www.gcherald.com>



## Editor Picks

**'THERE IS SO MUCH WORTH SAVING' Architect Holds Out Hope After Reviewing Condition of Former Alma Catholic Church**

AUGUST 9, 2023

**Historic Preservation Network Takes Stance Against Demo of Church**

AUGUST 9, 2023

# Mid-Michigan District HEALTH DEPARTMENT

CLINTON • GRATIOT • MONTCALM

[www.mmdhd.org](http://www.mmdhd.org)

## Mid-Michigan District Health Department August 2023 Newsletter

Happy August! Can we believe it's already *this* late into the year? This summer sure has been cruising along.

This month's Newsletter sure is a busy one! We'll be talking about Women, Infants, & Children (WIC) and the return to in-person clinics, National Immunization Month, National Breastfeeding Month, Harmful Algal Blooms (HABs) and how to stay safe from them, we'll announce the two recipients of our ACE Award, and at the end, MDARD would like to hear from you! Find the survey below.

-Brady Guilbault, MMDHD Public Information Officer

### Women, Infants, & Children (WIC): Back to In-Person

We are excited to see you back in our WIC clinics! Whether this will be your first visit, or it has been a long time, here is some information to help make your appointment go smoothly.

Michigan WIC was able to modify services during the public health emergency for the COVID-19 pandemic. **Starting August 10, we will return to full services in our WIC clinics.** We look forward to seeing you in our offices and are happy to offer our full services to better support you and your family!



us check you and your child's growth and health. It also helps us give your family the best resources and referrals.

During your appointment, WIC will need to verify your identification, address, income, and pregnancy, if you are pregnant.

Watch for your appointment reminder that will give you more details about what is needed for your next visit!

If you have questions about WIC, or want to see if you qualify, call one of our branch locations below!

**Clinton County:**  
(989) 224-2195

**Gratiot County:**  
(989) 875-3681

**Montcalm County:**  
(989) 831-5237



[Click HERE to learn more about WIC Clinics at MMDHD](#)

## National Immunization Awareness Month

August is National Immunization Awareness Month (NIAM)! This annual observance highlights the efforts to protect people of all ages against vaccine-preventable diseases through on-time vaccination. This year, NIAM serves as a focal point to get back on track with routine vaccines.

During NIAM, we encourage you to schedule appointments to ensure you're up to date on annual exams and recommended vaccines. Research shows that healthcare providers remain the most trusted source of vaccine information for parents and patients.

### "Back to School" Vaccines

Many children missed check-ups and recommended childhood vaccinations over the past few years. CDC and the American Academy of Pediatrics (AAP) recommend children catch up on routine childhood vaccinations and get back on track for school, childcare, and beyond.

[Click here to Catch Up on Well-Child Visits and Recommended Vaccinations](#)



## National Breastfeeding Month

On August 6, 2011, the United States Breastfeeding Committee USBC officially declared August as National Breastfeeding Month.

In recognition of National Breastfeeding Month (NBM), each August the USBC hosts a social media advocacy and outreach campaign inviting member organizations, breastfeeding coalitions, partner organizations, and individuals to participate in online action and conversation about the policy and practice changes needed to build a landscape of support for babies and families.

**INTO EVERY DROP**  
NATIONAL BREASTFEEDING MONTH  
*Partnering in your breastfeeding journey.*

We honor the process of every breastfeeding journey and what it takes to make it successful. This campaign reflects on some of the people and things that goes into every drop of breastfeeding a child.

*It takes a village to raise a child!*

[WWW.MICHIGAN.GOV/MDHHS/ASSISTANCE-PROGRAMS/WIC/BREASTFEEDING](http://WWW.MICHIGAN.GOV/MDHHS/ASSISTANCE-PROGRAMS/WIC/BREASTFEEDING)

Michigan residents living near or visiting bodies of water should be aware of the potential for harmful algal blooms (HABs).

The Michigan Departments of Health and Human Services (MDHHS); Environment, Great Lakes, and Energy (EGLE); and Agriculture and Rural Development (MDARD) have collaborated with Michigan's local health departments (LHDs) and expanded HAB testing efforts to increase public safety around HABs.

Frequently Asked Questions such as: What should I do if I think I've found a HAB? What are the threats of HABs to my animal's health? can be answered by clicking below.

## How to Stay Safe from Harmful Algal Blooms



## ACE (Achievement, Character, Excellence) Award Recipients

MMDHD is proud to recognize Linda Gronda, and Alex Fisher as recipients of our ACE Award!

Linda is an Executive Public Health Representative, and Alex is a Breastfeeding Peer Counselor with MMDHD.

The ACE (Achievement, Character, Excellence) Award is given to employees who have gone above and beyond what is expected, and demonstrated achievement, character and excellence in their work. Congratulations Linda and Alex!



## Rural Michigan Perspectives and Priorities Survey



The Office of Rural Development continues to prioritize outreach and engagement in Michigan's rural communities to understand what's most important to residents and community leaders.

Please fill out the survey below to share your insights and pass along to your rural friends and family to fill out too! Your input is critical to uplifting rural priorities in policies and programming.

[Rural Michigan Perspectives and Priorities Survey](#)

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