



**CLINTON OFFICE**

1307 E. Townsend Rd.  
Saint Johns, MI 48879-9036  
(989) 224-2195

**GRATIOT OFFICE**

151 Commerce Dr.  
Ithaca, MI 48847-1627  
(989) 875-3681

**MONTCALM OFFICE**

615 N. State St.  
Stanton, MI 48888-9702  
(989) 831-5237

TO: Temporary Food Service Operator

FROM: Food Service Specialists, Gratiot Branch Office

SUBJECT: TEMPORARY FOOD SERVICE LICENSE

Attached is an application for a temporary food service license. Please be sure to complete contact information, public event information, sign and date, complete and all sections A-N. Please return to this office at least thirty (30) days prior to the event.

**Fee schedule:**

<b>Non-Profit</b> Organization	\$95.00
<b>Profit</b> Organization	\$99.00
Late Fee, <b>if application is not received 30 days before event</b>	\$35.00

Also, included is a copy of the “Temporary Food Operations Checklist.”

Please feel free to contact the appropriate office with any questions:

Clinton Branch Office  
989-224-2195

Gratiot Branch Office  
989-875-3681

Montcalm Branch Office  
989-831-5237