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<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Timothy Gay	Adam Petersen

APPROVED 9/27/23

Mid-Michigan District Health Department (MMDHD)  
 BOARD OF HEALTH  
 FINANCE COMMITTEE MEETING  
 Clinton Office, Saint Johns

Wednesday, August 23, 2023, 8:30

a.m.

MINUTES

*We take action to protect, maintain, and improve the health of our community.*

Members Present: George Bailey (Chair) and Bruce DeLong

Members Absent: Adam Petersen

Other Board

Members Present: David Pohl

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Lonnie Smith, Director of Environmental Health (EH); Sarah Doak, Director of Community Health and Education Division (CHED); Krishna Santana, Board Secretary

Staff Absent: None

Guests: None

G. Bailey called the Finance Committee Meeting of the Mid-Michigan District Board of Health (BOH) to order at 8:33 a.m., on Wednesday, August 23, 2023, at the Clinton Office of the Mid-Michigan District Health Department (MMDHD), Saint Johns, Michigan.

**Motion to accept the agenda as presented made by B. DeLong seconded by G. Bailey. Motion carried to accept the agenda as presented.**

A. MMDHD's Expenses for July 15, through August 11, 2023

**Motion made by G. Bailey to recommend the BOH approve and pay the MMDHD's Expenses for July 15 through August 11, 2023, totaling \$632,735.67 Motion seconded by B. DeLong. Motion carried.**

B. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for July 2023

**Motion made by G. Bailey and seconded by B. DeLong to recommend the Balance Sheet, Revenue and Expenditure Report for July 2023 be accepted and placed on file. Motion carried.**

**C. Carrier/Racing Pigeon Permit Fee.**

L. Smith explained the EH department was approached by a district resident that would like to develop a pigeon loft. Public Health Code, Act 57 of 1974 states the health department is responsible for issuing this permit. The health department has not had this request in the past so currently there is not a fee in place. L. Smith consulted other health departments that issue this permit often to determine the fee and policy. A sanitarian must conduct a yearly inspection that focuses mainly on sanitation and confirming that the pigeons are not becoming a nuisance to neighboring properties.

**Motion by G. Bailey, Second by B. DeLong to recommend the full board approve a \$110.00 fee for the fiscal year 22/23 and be allowed to raise to \$115.00 for fiscal year 23/24 for a Carrier / Racing Pigeon Permit.**

There being no further business to come before the Finance Committee, the meeting adjourned at 8:40 a.m.

Respectfully Submitted,



Krishna Santana, Board Secretary for  
George Bailey, Finance Committee Chair  
Mid-Michigan District Board of Health