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BOARD OF HEALTH:	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Timothy Gay	Adam Petersen

APPROVED 9/27/23

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT(MMDHD)
 BOARD OF HEALTH
 REGULAR MEETING
 at
Clinton Office, Saint Johns, Michigan

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: George Bailey, Vice Chairperson; Bruce DeLong, David Pohl, Timothy Gay

Members Absent: Adam Petersen, Chairperson; Phil Kohn

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Jennifer E. Morse, MD, MPH, FAAFP, Medical Director; Lonnie Smith, Director of Environmental Health (EH); Sarah Doak, Director of Community Health & Education Division (CHED); Hailey Brewer, Administrative Services Supervisor; Krishna Santana, Board Secretary

Staff Absent: None

Guests: None

Bruce DeLong, called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:00 a.m. on Wednesday, August 23, 2023, at the Clinton Office of the MMDHD, Saint Johns, Michigan.

The Pledge of Allegiance was led by B. DeLong.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

Motion made by G. Bailey and seconded by D. Pohl to approve the Agenda as presented. Motion carried.

B. CONSENT ITEMS:

1. Meeting Minutes
 - a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held July 10, 2023
 - b. Mid-Michigan District BOH Regular Meeting held July 26, 2023

Motion made by G. Bailey and seconded by D. Pohl to accept Meeting Minutes B.1.a., and b. and place on file. Motion carried.

2. Communications – None

C. PUBLIC COMMENTS: – None

D. BRANCH OFFICE EMPLOYEES: –None

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson
 - a. MMDHD’s Expenses for July 15 through August 11, 2023

Motion made by G. Bailey and seconded by D. Pohl to approve payment of the MMDHD’s Expenses for July 15 through August 11,2023 totaling \$632,735.67. Motion carried.

- b. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for July 2023

Motion made by G. Bailey and seconded by D. Pohl to accept the Balance Sheet, Revenue and Expenditure Report for July 2023 and place on file. Motion carried.

- c. Carrier / Racing Pigeon Permit Fee.

L. Smith explained the EH department was approached by a district resident that would like to develop a pigeon loft. Public Health Code, Act 57 of 1974 states the local health department is responsible for issuing this permit. MMDHD has not had this request in the past so currently there is not a fee in place. L. Smith consulted other health departments that issue this permit often to determine the fee and policy. D. Pohl asked what the qualifications are for a permit to be approved. L. Smith explained as far as the health department is concerned we are inspecting for sanitation, making sure the lofts are clean and the birds are not being a nuisance to the neighboring properties. G. Bailey ask when would be the appropriate time for the annual inspection, L. Smith explained the resident wishing to house pigeons would apply for the initial permit if approved we would continue to inspect the lofts close to the same time each year, it was also noted that in the event a complaint was filed an inspection would be conducted.

Motion made by G. Bailey and seconded by D. Pohl to approve the Carrier/Racing Pigeon Permit Fee of \$110.00 for FY 22/23 and to be raised to \$115.00 for FY 23/24. Motion carried.

2. Personnel Committee – David Pohl, Chairperson –

a. Teamsters T214 Negotiations Update

b. MNA Reopener –

D. Pohl indicated all negotiations are going well and there should be an agreement soon, hopefully before next month.

c. Health Officer Review –

Last Month L. Braddock met with the committee for her yearly review, the only request made was to try to improve the immunization of our youth. It was noted the board is very satisfied with the job L. Braddock is doing as the Health Officer. L. Braddock commented that she appreciated the feedback from the committee.

3. Program Committee – Phil Kohn, Chairperson – No Report.

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, MD, MPH, FAFP

1. Animal Bites and Rabies.

J. Morse summarized her report, reminding us that any bite by a mammal is required to be reported. She included links for animal rehabilitators for wildlife as it is not a good idea to try to assist an injured or abandoned wild animal on your own. She noted a map was included in her handout to indicate what type of rabies are more common in different areas of the United States. Approximately 60 thousand people die from rabies worldwide every year, if you are exposed or believe you may have been exposed there is treatment available, and you should seek it in a timely manner. Recommendations: explore the websites/links provided in the report, avoid handling dead animals, keep trash contained as to not attract wild animals, call a rehabilitator for injured wild animals, do not feed wild animals as it can make the animals less afraid of humans. She also noted there has been two rabid bats so far this year in Clinton County.

Motion made by G. Bailey and seconded by D. Pohl to adopt the BOH Monthly Healthy Living Recommendations for August as proposed and accept and place the Medical Director's Report on file. Motion carried.

G. HEALTH OFFICER'S REPORT: Mari E. (Liz) Braddock

1. Agreement Signed – None

2. Strategic Plan

L. Braddock explained we need the board's support for the strategic plan which is a plan that spans three years and addresses our goals as a health department incorporating our vision and mission along with our values which are, Respect, Integrity, Service and Compassion. The plan aims to improve the health of our community as well as the health and wellbeing of our own staff. There is focus on four priority areas community needs, promote public health, encourage an atmosphere for professional growth and personal wellbeing and being effective stewards of our fiscal resources. The committee meets every quarter, and commissioners are always welcome to attend.

Motion made by G. Bailey and seconded by D. Pohl to approve the 2023-2023 MMDHD Strategic Plan. Motion carried.

3. Accreditation

L. Braddock extended an invitation to any board member that would like to attend the accreditation the week of December 4, 2023. B. DeLong told the board if they are interested please contact Liz.

H. OLD BUSINESS:

1. Statewide Septic Code Update

L. Braddock stated we do not have an update as they are on break at this time. However, we will continue to monitor and keep the board informed.

I. NEW BUSINESS:

1. MPPHC Conference

L. Braddock extended an invitation to board members to attend the MPPHC conference in October and ask any member that is interested to please let us know by the end of the week.

2. Emerging Issues –

G. Bailey asked if Hubscher park's algal bloom is still an issue, L. Smith explained at this time the bloom has dissipated however we are still monitoring.

M. Selby extended an invitation to all the board members to attend the MMDHD's all staff meeting December 12,2023 at AgroLiquid in Saint Johns.

J. LEGISLATIVE ACTION: None

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, July 2023

2. Staffing Report

L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2023-board-of-health/>

1. Public Health Advisory: Harmful Algal Bloom Confirmed at Hubscher Park in Gratiot County – July 27,2023
2. Coalition Offers Support, Programs During National Breastfeeding Month – *Gratiot County Herald* – July 27,2023
3. Health Care Aces – *The Daily News* – August 10,2023
4. Health Department Confirms Harmful Algal Bloom at Hubscher County Park – *Gratiot County Herald* – August 9,2023
- 5.

M. AGENCY NEWSLETTERS: <https://conta.cc/3YzCT2k>

There being no further business to come before the Board, B. DeLong made a motion to adjourn seconded by D. Pohl. Motion carried. The meeting was adjourned at 9:45 a.m.

Respectfully Submitted,



Krishna Santana, Board Secretary
For Adam Petersen, Chairperson
Mid-Michigan District Board of Health