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BOARD OF HEALTH:	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Timothy Gay	Adam Petersen

APPROVED 10/25/23

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT(MMDHD)
 BOARD OF HEALTH
 REGULAR MEETING
 at
Gratiot Office, Ithaca, Michigan

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: Adam Petersen, Chairperson; George Bailey, Vice Chairperson; Bruce DeLong, David Pohl, Timothy Gay; Phil Kohn

Members Absent: None

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Lonnie Smith, Director of Environmental Health (EH); Sarah Doak, Director of Community Health & Education Division (CHED); Krishna Santana, Board Secretary

Staff Absent: Jennifer E. Morse, MD, MPH, FAAFP, Medical Director

Guests: None

Adam Petersen, called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:00 a.m. on Wednesday, September 27, 2023, at the Gratiot Office of the MMDHD, Ithaca, Michigan.

The Pledge of Allegiance was led by A. Petersen.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

Request made by D. Pohl to move the Personnel Committee Report to the end of the meeting.

Motion made by G. Bailey and seconded by D. Pohl to approve the Agenda with moving the Personnel committee to the end of the session. Motion carried.

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held August 14, 2023

- b. Mid-Michigan District BOH Regular Meeting held August 23, 2023

Motion made by B. DeLong and seconded by G. Bailey to accept Meeting Minutes B.1.a., and b. and place on file. Motion carried.

2. Communications

- a. PFAS Notice of Award Letter Central Sanitary Landfill FY24
- b. PFAS Notice of Award Letter Palo Site FY24

L. Braddock told the commissioners there are sites in the district that are known PFAS sites where we provide water filters to the homeowners for treatment of possible PFAS. The Palo site, while actually being located in Ionia County, has residents directly across the county boarder into Montcalm County so we provide these residents with filters. These communications noted the awards to MMDHD to provide these filters.

- c. Mid-Michigan District LHD Transition Letter

L. Braddock reminded the board the MICR grant is coming to an end as the State of Michigan will now be running this program, this is affecting two full time MMDHD employees that were part of this grant.

C. PUBLIC COMMENTS:

Public Comments were called after the Committee Reports –

Doug Brecht from Gratiot County’s Seville Township addressed the board concerning a house that has been condemned. His concern being there are still people living on the property, he noted it would be helpful if the health department would be more forceful in removing the residents because he believes the home is not in a livable condition. He also provided water sample results from the Pine River he collected and had tested. A. Petersen stated this is public comment and the board is not obligated to respond, however if anyone wanted to speak on this issue they are welcome to do so. L. Smith did respond, he informed Mr. Brecht there was an appointment that afternoon for the MMDHD to meet with the Gratiot County Prosecutor concerning this situation. A. Peterson asked D. Brecht if he would like to come back to the board in the event he is not satisfied with the outcome of actions taken by the prosecutor, this would be an agenda item and the board would be prepared to discuss this issue further. D. Brecht agreed and was pleased to know L. Smith is being attentive to this matter.

D. BRANCH OFFICE EMPLOYEES: - None

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

- a. MMDHD’s Expenses for August 12 through September 22, 2023

Motion made by G. Bailey and seconded by D. Pohl to approve payment of the MMDHD's Expenses for August 12 through September 22,2023 totaling \$825,232.19. Motion carried.

- b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for August 2023

Motion made by G. Bailey and seconded by D. Pohl to accept the Balance Sheet, Revenue and Expenditure Report for August 2023 and place on file. Motion carried.

- c. COVID Vaccine Fees

L. Braddock explained MMDHD is requesting support to add new fees to our clinical fee schedule because of the need to purchase COVID vaccine for the public. We will need to purchase Moderna and Novavas, the fee for these vaccines would be market price plus 10%. We are also adding an administration fee of \$40.00; we came to this total because this is the amount insurance companies have indicated they will reimburse us.

A. Petersen reminded the board this is not going to turn into a covid vaccine discussion we are not pushing the vaccines on the public this is simply establishing a fee the individuals who want to receive the vaccine.

Motion made by G. Bailey and seconded by B. DeLong to approve vaccination fee of market price plus 10% and administration fee of \$40.00. Motion carried.

- 2. Personnel Committee – David Pohl, Chairperson
This report has been moved to the end of the agenda.
- 3. Program Committee – Phil Kohn, Chairperson – No Report

F. MEDICAL DIRECTORY'S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

Immunization Update –

L. Braddock gave the Medical Directors report in J. Morse's absence. She went over the immunization update with her recommendations noting; RSV vaccine will not be available through the health department anyone interested should contact their medical provider, we will have covid and updated flu immunizations, COVID vaccine will be ordered when it becomes available. She noted the report went on to advise the importance of vaccines and reasons to be vaccinated.

**Motion made by B. DeLong and seconded by D. Pohl to adopt the BOH Monthly Healthy Living Recommendations as proposed and accept and place the Medical Director's Report on file.
Motion carried.**

G. HEALTH OFFICER'S REPORT: Mari E. (Liz) Braddock

1. Agreements Signed

Two agreements were signed. A contract with MIFMA with the purpose to expand SNAP to all Gratiot County Farmers Market, signed by L. Braddock on 8/24/23 for \$2750.00. It may be possible to expand the farmers market to Ithaca and Alma with the option to accept the snap program. The second agreement signed was a contract with MSHN to provide prevention, community recovery and collegiate recovery services, for. Braddock in the amount of \$291,632.00.

2. Flu Clinic Information Flyer

L. Braddock went over the walk-in flu shot clinic dates, for Branch Offices –
Montcalm County Branch Office – October 12, 2023 – 8:30 am to 4:00 pm
Gratiot County Branch Office – October 19, 2023 – 8:30 am to 4:00 pm
Clinton County Branch Office – October 26, 2023 – 8:30 am to 4:00 pm

It was noted that flu vaccines will be available to everyone six months of age and up, no appointment necessary, an ID and proof of insurance will be required (most insurances will be accepted). It was also noted COVID-19 vaccines will also be offered if available.

T. Gay ask how many people we expect to attend the clinics, L. Braddock noted we have not run the clinics in a walk-in manner in the past so at this time the numbers are unknown, however we do not expect to run out of vaccine.

L Braddock also noted we have booklets available for each commissioner, these books are titled "Michigan's Guide to Public Health for Local Governing Entities". She will also be providing books to the county administrators.

**Motion made by D. Pohl and seconded by B. DeLong to approve the Health Officer's Report.
Motion carried.**

H. OLD BUSINESS:

1. Statewide Septic Code Update- no updates currently
2. Michigan's Guide to Public Health for Local Governing Entities

The books were covered in the Health Officer's Report.

I. NEW BUSINESS:

1. – None

2. Emerging Issues – None

J. LEGISLATIVE ACTION: - None

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, August 2023
2. Staffing Report

M. AGENCY NEWSLETTERS: <https://www.mmdhd.org/2023-board-of-health/>

Motion made by A. Peterson at 9:29 a.m. to go into closed session, seconded by B. DeLong. Motion Carried.

The board came out of closed session at 9:45 a.m.

E. COMMITTEE REPORTS:

2. Personnel Committee – David Pohl, Chairperson
 - a. Teamsters T214 Contract Agreement –

Motion to accept the Agreement as proposed between the MMDHD and the Teamsters T214 effective October 1,2023 to September 30,2026. Motion carried.

Board Member	Yes	No
G. Bailey	x	
B. DeLong	x	
T. Gay	x	
P. Kohn	x	
D. Pohl	x	
A. Petersen	X	

- b. MNA Reopener –

Motion to accept the MNA Reopener as proposed between the MMDHD and MNA effective October 1,2023. Motion carried.

Board Member	Yes	No
G. Bailey	x	
B. DeLong	x	

T. Gay	x	
P. Kohn	x	
D. Pohl	x	
A. Petersen	x	

c. Non-Union Agreement-

Motion to accept the Agreement as proposed between the MMDHD and the Non-Union employees effective October 1,2023. Motion carried.

Board Member	Yes	No
G. Bailey	x	
B. DeLong	x	
T. Gay	x	
P. Kohn	x	
D. Pohl	x	
A. Petersen		x

There being no further business to come before the Board, B. DeLong made a motion to adjourn seconded by D. Pohl. Motion carried. The meeting was adjourned at 9:57 a.m.

Respectfully Submitted,



Krishna Santana, Board Secretary
 For Adam Petersen, Chairperson
 Mid-Michigan District Board of Health

