

<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Timothy Gay	Adam Petersen

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)  
BOARD OF HEALTH  
REGULAR MEETING  
at  
**Clinton Office, St. Johns, Michigan**  
**Conference Rooms A & B**

**Wednesday, November 22, 2023**  
**9:00 a.m.**

**AGENDA**

*We take action to protect, maintain, and improve the health of our community.*

Pledge of Allegiance

A. AGENDA NOTES, REVIEW, AND REVISIONS:

1.

B. CONSENT ITEMS:

a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held October 2, 2023 – **Included.**

b. Mid-Michigan District Board of Health Regular Meeting held October 25, 2023 – **Included.**

c.

2. Communications – **Included.**

a. Mid Michigan FY24 ELPHS NOA Letter

b. Mid Michigan Strengthening PH Workforce & Infrastructure FY24 NOA Letter

c. Mid Michigan COVID Workforce Development FY24 NOA Letter

d. FY24 ELC Contact Investigation / Contract Tracing IP NOA Letter

e. Mid Michigan ELPHS LCSA Letter 2023 – Local Community Stabilization Authority

f.

C. PUBLIC COMMENTS:

D. BRANCH OFFICE EMPLOYEES:

Alison Stout - Health Educator

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

- a. MMDHD’s Expenses for October 21 through November 17, 2023 – **Included.**
- b. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for September 2023 – **Included.**
- c. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for October 2023 – **Delayed due to year-end closing.**
- d. MMDHD’s Financial Status Report (FSR), FY 22/23 - **Handout.**
- e.

2. Personnel Committee – David Pohl, Chairperson

- a.

3. Program Committee – Phil Kohn, Chairperson

- a.

F. MEDICAL DIRECTOR’S REPORT: Jennifer E. Morse, MD, MPH, FAAFP – **Included.**

- 1. Syphilis
- 2.

G. HEALTH OFFICER’S REPORT: Mari E. (Liz) Braddock

- 1. Agreements signed -**Included.**
- 2. District Wide Annual Meeting

3.

H. OLD BUSINESS:

1. Statewide Septic Code Update

2.

I. NEW BUSINESS:

1. Schedule January's Organizational Meeting.

2. Emerging Issues

3.

J. LEGISLATIVE ACTION:

1.

K. INFORMATIONAL ITEMS: – **Included.**

1. Mid-Michigan District BOH Action Items, October 2023 -**Included**

2. Staffing Report –**Included**

3.

L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2023-board-of-health/>

1. Walk In Clinic November 18, 2023 – Advertisement

2. Walk In Vaccination Clinic St. Johns at MMDHD – Press Release

3.

M. AGENCY NEWSLETTERS: <https://conta.cc/3FPCNuH> -**Included.**



**CLINTON OFFICE**  
 1307 E. Townsend Rd.  
 Saint Johns, MI 48879-9036  
 (989) 224-2195

**GRATIOT OFFICE**  
 151 Commerce Dr.  
 Ithaca, MI 48847-1627  
 (989) 875-3681

**MONTCALM OFFICE**  
 615 N. State St.  
 Stanton, MI 48888-9702  
 (989) 831-5237

<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Timothy Gay	Adam Petersen

**Board of Health (BOH) Synopsis of Actions Needed**  
 November 22, 2023 Regular Meeting

Item A. 1.	<b>AGENDA NOTES, REVIEW, AND REVISIONS</b>
Motion to approve the Agenda as presented.	
Item B. 1. & 2.	<b>CONSENT ITEMS (MEETING MINUTES &amp; COMMUNICATIONS)</b>
Motion to accept Meeting Minutes B. 1. a. and B. 1. b. and place on file.	
Item E. 1. a.	<b>EXPENSES FOR OCTOBER 21 THROUGH NOVEMBER 17, 2023</b>
Motion to approve payment of the Mid-Michigan District Health Department’s Expenses for October 21, through November 17, 2023, totaling \$575,941.83.	
Item E. 1. b.	<b>BALANCE SHEET, REVENUE AND EXPENDITURE REPORT FOR SEPTEMBER 2023</b>
Motion to approve and place on file the Balance Sheet, Revenue and Expenditure Report for September 2023.	
Item E. 1. d.	<b>FINANCIAL STATUS REPORT (FSR), FY 22/23</b>
Motion to approve the FSR for FY 22/23.	
Item F.	<b>MEDICAL DIRECTOR’S REPORT; SYPHILIS</b>
Motion to adopt the BOH Monthly Healthy Living Recommendations as proposed.	
Motion to accept and place the Medical Director’s Report on file.	
Item G.	<b>HEALTH OFFICER’S REPORT</b>
Motion to accept the Health Officer’s report and place on file.	
Item I. 1.	<b>SCHEDULE JANUARY’S ORGANIZATIONAL MEETING</b>
Motion to schedule the January BOH Organizational Meeting for January 24,2024 at 9 a.m. at the Montcalm Office, Stanton.	



**MALPH**  
**Board of Directors**  
**Meeting Minutes**  
**October 2, 2023**

**I. Call to Order**

The meeting was called to order at 11:11am by J. Loveluck, president. K. Hughes transitions to president.

**II. Roll Call**

A quorum was present.

*Jurisdictions Represented:* Allegan [Angelique Joynes], Barry-Eaton [Colette Scrimger], Bay [Joel Strasz], Benzie-Leelanau [Dan Thorell], Berrien [Guy Miller, Candi Gabrielse], Branch-Hillsdale-St. Joseph [Rebecca Burns], Central Michigan [Steve Hall], Chippewa [Karen Senkus], Delta-Menominee [Mike Snyder], District 2 [Denise Bryan], District 10 [Kevin Hughes], District 4 [Denise Bryan], Genesee [Pam Hackert], Grand Traverse [Wendy Hirschenberger], Ionia [Chad Shaw], Jackson [Kristin Pluta], Kalamazoo [Jim Rutherford], Kent [Adam London], Lapeer [Kathy Haskins], Lenawee [Monica Hunt], Livingston [Matt Bolang], Macomb [Andrew Cox], Marquette [Jerry Messana], Midland [Fred Yanoski], Mid-Michigan [Liz Braddock], Monroe [Jamie Dean, John Laub], Northwest Michigan [Dan Thorell], Ottawa [Adeline Hambley], Saginaw [Christina Harrington], Shiawassee [Larry Johnson], Tuscola [Amanda Ertman], Washtenaw [Jimena Loveluck], Wayne [Avani Sheth], Western UP [Kate Beer].

*Others Present:* Administrative Officers Forum, [Derek Burton], Health Education and Promotion Forum, [Jill Montgomery, Tracy Metcalfe], Environmental Health Forum, [Tony Drautz], Physician's Forum, [Nirali Bora], EGLE, [Dana DeBruyn, Ian Smith], MDARD, [Jennifer Bonsky], MDHHS, [Laura de la Rambilje, Adrian Zeh], PAA, [Becky Bechler],

*Staff:* Norm Hess, Jodie Shaver. Gwen Tithof

**III. Approve Agenda**

Motion by S. Hall, support by M. Snyder to approve the agenda. Motion carried.

**IV. Approve Minutes of the September 11, 2023 Meeting**

Motion by J. Loveluck, support by M. Bolang to accept the September 11, 2023 meeting minutes. Motion carried.



**V. Public Affairs Associates Report**

B. Bechler reported there is an aggressive legislative agenda from the Democrats. Additional supplementals have \$450M on the books as eligible to spend. Two (2) Democratic House members running for mayor of respective cities, which will affect the legislative schedule. The House Policy committee focused on federal guidelines into state statute and a package of bills that would loosen reproductive rights restrictions.

**VI. Partner Updates**

D. DeBruyn (EGLE) reported the non-community water workshop is in Mt. Pleasant this week. MichiganSaves will be the vendor for the failing septic system loan program. There will be two tiers of the loan program. There will be a small workgroup to discuss minimum standards for loan program & replacement systems.

J. Bonsky (MDARD) reported MDARD is going through realignment, going from six (6) divisions to four (4) bureaus. Food & Dairy is being combined with the Animal Industry and bringing in a Feed program.

L. de la Rambelje reported the workgroup for the ELPHS funding formula committee met on Sept. 29<sup>th</sup>. The workgroup decided on one scenario and will schedule a meeting to explain the scenario that was selected, averaging out the last five years. E-Grams update coming this week or next week. The new Local Health Services website is now active at Michigan.gov/localhealthservices. Please let local health services know if there's something you'd like to see posted. PHAB accreditation is coming up with a survey on October 15<sup>th</sup>. WIC will be sending out their survey around the same time. A brief review of the organization for LHS, with advisement to go to page 73 of MDHHS flowchart.

**VII. Officer Updates**

K. Hughes- No president report for this month.

C. Scrimger- Secretary / Treasurer reported the August 2023 financials were included in the BOD packet. A motion by C. Scrimger, support by K. Haskins to approve the August 2023 financials. Motion carried.

J. Shaver reported there will be CJS and MDARD grants again for FY2024. Additional information will be sent out in the coming months. The November MALPH BOD meeting will be virtual only. Do not travel to Lansing. A reminder was given to forums to send in their new leadership team. A vote was taken on when to hold the 2024 Health Officer Retreat and the September dates won by majority vote.



N. Hess gave a legislative report, including septic code bills. The communication plan that was presented last month was set to be voted upon today, but due to money not yet allocated, the vote was pushed back to November's meeting.

## **VIII. Forum Reports**

Admin Forum- D. Burton reported the Admin forum conference was last week. There has been interest from members to meet quarterly in person. The forum may be moving their conference date to no longer be held in September.

MALEHA- T. Drautz reported on the state septic bill. There is a meeting tomorrow. The Directors' meeting was last week, and President-elect is K. Green.

HEP- J. Montgomery reported T. Metcalfe is the new HEP chair and Kaylynne Miesen will be vice-chair. More information on Advocacy 101 webinar (October 17 at 2 pm) to come. HEP has begun sharing medical marijuana materials to have one voice. These are housed on the MALPH website.

NAF- J. Shaver reported on behalf of C. Clement. The Nurse Administrator's Forum has moved their elections to January.

MAPPP- N. Bora reported she is the new chair of MAPPP, following last week's meeting. RSV season is from now until March and they are waiting for more information on RSV. MAPPP continues to discuss Lyme disease and sero-positive confirmations, preventative medicine program at UofM, and a SB that would give Nurse Practitioners full permission to diagnose and treat without physician approval.

## **IX. Public Comments / Announcements / Requests for Future Agenda Items**

Discussion on mandated vaccination policy in local health departments and how this relates to workman's compensation and death via a vaccine-preventable disease.

## **X. Adjournment**

Meeting adjourned at 12:13pm

<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Timothy Gay	Adam Petersen

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)  
BOARD OF HEALTH  
REGULAR MEETING  
at  
**Montcalm Office, Stanton, Michigan**

**MINUTES**

*We take action to protect, maintain, and improve the health of our community.*

- Members Present: Adam Petersen, Chairperson; George Bailey, Vice Chairperson; David Pohl, Phil Kohn, Timothy Gay
- Members Absent: Bruce DeLong
- Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Lonnie Smith, Director of Environmental Health (EH); Sarah Doak, Director of Community Health & Education Division (CHED); Krishna Santana, Board Secretary
- Staff Absent: Jennifer E. Morse, MD, MPH, FAAFP, Medical Director
- Guests: None

Adam Petersen, called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:00 a.m. on Wednesday, October 25, 2023, at the Montcalm Office of the MMDHD, Stanton, Michigan.

The Pledge of Allegiance was led by A. Petersen.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

**Motion to accept the agenda as presented made by G. Bailey seconded by D. Pohl. Motion carried.**

B. CONSENT ITEMS:

1. Meeting Minutes
  - a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held September 11, 2023
  - b. Mid-Michigan District BOH Regular Meeting held September 27, 2023



**Motion made by G. Bailey and seconded by D. Pohl to accept Meeting Minutes B.1.a., and b. and place on file. Motion carried.**

2. Communications –

a. LHD Collaboration and Exploration of Shared Approach to Delivery of Services.

L. Braddock explained this is a CDC block grant received for the use of training for Health Officers and leaderships.

**Motion made by D. Pohl and seconded by G. Bailey to accept and place on file the communication. – Motion carried.**

C. PUBLIC COMMENTS: – None

D. BRANCH OFFICE EMPLOYEES: –None

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

a. MMDHD’s Expenses for September 23 through October 20, 2023, totaling \$526,543.25.

D. Pohl questioned one of the reports, M. Selby took the question to the finance department and was able to clarify the report to the satisfaction of the board.

**Motion made by G. Bailey and seconded by D. Pohl to approve payment of the MMDHD’s Expenses for September 23 through October 20,2023 totaling \$526,543.25. Motion carried.**

b. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for September 2023.

No report this month due to year-end.

c. Increase Wage Step.

L. Braddock explained a request from an employee to be placed at the highest pay step for her new position. Her prior position was eliminated due to the MICR program being transferred from the local health departments to the State of Michigan effective September 30,2023 as a result she applied for and was hired for a public health representative position that was vacant at a significant decrease in pay. The MMDHD would like to raise her to the highest step for this position as she has been a long-time valued employee and has knowledge of public health.

It was questions by P. Kohn if this employee was laid off because of the program ending, S. Doak stated the employee’s MICR position ended September 30,2023 and she began her new PHR roll on October 1, 2023.

**Motion made by P. Kohn and seconded by D. Pohl to approve the increase of the PHR position**

**from step two to step six. Motion carried.**

2. Personnel Committee – David Pohl, Chairperson –
  - a. The contracts for Teamsters, MNA and Non-Union are being signed.
3. Program Committee – Phil Kohn, Chairperson – No Report.

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

1. Malaria in the U.S.

L. Braddock spoke briefly on the highlights of the report in J. Morse's absence, explaining malaria is spread by mosquitoes not person to person, there has been ten cases across the U.S. this year of locally contracted Malaria. Dr. Morse recommends vaccinations before traveling to affected countries and using insect repellent while traveling and at home to protect yourself.

**Motion made by G. Bailey and seconded by D. Pohl to adopt the BOH Monthly Healthy Living Recommendations as proposed and accept and place the Medical Director's Report on file. Motion carried.**

G. HEALTH OFFICER'S REPORT: Mari E. (Liz) Braddock

1. Agreement Signed –

EGLE Agreement for Environmental Health services.  
Spectrum Health United agreement for emergency pharmaceutical dispensing.  
NACCHO Workforce Capacity Grant – this is a grant for \$20,000.00 that is focused on improving our emergency administration plan and provides five 90-minute staff training sessions.

2. FY 23/24 Quarterly Service Report (QSR), Third Quarter (July 1 through September 30, 2023)

L. Braddock went over the report focusing on hearing and vision; she presented to the board the hearing and vision brochure, she commented that the numbers are very robust, and we are catching up with our screening stating it is a very popular well ran program. She also commented on the Environmental Health's food program telling the board this is program that we must meet minimum requirements – this is the inspection of restaurants. The food program and the hearing and vision are two of the programs that will be reviewed as part of accreditation the week beginning December 4, 2023.

**Motion made by G. Bailey and seconded by D. Pohl to approve the 2023-2023 MMDHD Health officers report. Motion carried.**

3. Accreditation

Accreditation will begin as early as November 29, 2023, with the hearing and vision program, then

into the week of December 4, 2023 at our Clinton County branch office, for the Powers & Duties section. A schedule is available if any board member is interested in attending.

H. OLD BUSINESS:

1. Statewide Septic Code Update –

L. Braddock said there will be no movement on this code until after Christmas they are breaking early because of the presidential primaries – T. Gay ask what the code would be, A. Petersen explained there could be a statewide septic code whereas we currently use individual county codes.

I. NEW BUSINESS:

1. Vaccine Supply –

L Braddock informed the board we have vaccine available for any board member that would like to get the vaccine today and stated tomorrow is our last walk-in clinic, this clinic is being held at the Clinton County branch office.

2. Emerging Issues – None.

J. LEGISLATIVE ACTION: None

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, September 2023
2. Staffing Report
3. Organizational Charts

L. Braddock went over the charts stating they have not changed since last year other than the loss of the data analyst, who retired and was not replaced, and the MICR positions being eliminated. P. Kohn ask if all the positions are funded, M. Selby stated we do have a balanced budget.

**Motion to approve the organizational charts and place on file made by G. Bailey seconded by T. Gay. Motion carried.**

L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2023-board-of-health/>

1. Press Release – Public Notice
2. 2023-10-12- Gratiot County Herald - Public Notice

3.

M. AGENCY NEWSLETTERS: <https://conta.cc/46QxPJT>

**There being no further business to come before the Board, G. Bailey seconded D. Pohl. Motion carried.  
The meeting was adjourned at 9:35 a.m.**

Respectfully Submitted,

*Krishna Santana*

Krishna Santana, Board Secretary  
For Adam Petersen, Chairperson  
Mid-Michigan District Board of Health

DRAFT



STATE OF MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ELIZABETH HERTEL  
DIRECTOR

October 27, 2023

Dear Health Officer Braddock,

The MDHHS FY 2024 budget provided a \$25M increase to the Essential Local Public Health Services (ELPHS) funding for local health departments for MDHHS ELPHS Other (Infectious Disease Control, Sexually Transmitted Disease Control and Prevention, Immunization), MDARD ELPHS (Food Protection), and EGLE ELPHS (Public Water Supply/Private Ground Water Supply and Onsite Sewage Management). As per Sec. 1222(4) of PA 191 of 2023, funds are being distributed in accordance with the "implementation of the distribution formula for the allocation of essential local public health services funding to local health departments as specified by section 1234 of article X of 2018 PA 207."

Any increases to ELPHS allocations have been entered into EGrAMS and will be available with the next amendment. All new totals will be available for the full FY 24 fiscal year.

The amounts below reflect the new total allocation for FY 24 ELPHS. Funding allocations for Mid-Michigan District Health Department will be as follows:

MDARD ELPHS	\$264,490
MDHHS ELPHS Other	\$606,029
EGLE ELPHS	\$624,546

If you have any questions or concerns, please do not hesitate to make contact.

Sincerely,

Laura de la Rambilje  
Director  
Division of Local Health Services  
Public Health Administration  
[delarambeljel@michigan.gov](mailto:delarambeljel@michigan.gov)  
(517) 388-7302

cc: Orlando Todd, MDHHS Bureau Director of Health and Wellness  
Becky Vought, MDARD  
Dana DeBruyn, EGLE



STATE OF MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES

LANSING

GRETCHEN WHITMER  
GOVERNOR

ELIZABETH HERTEL  
DIRECTOR

November 2, 2023

Ms. Liz Braddock  
Health Officer  
Mid-Michigan District Health Department  
615 N. State Road, Suite 2  
Stanton, MI 48888

Dear Ms. Braddock:

This correspondence will serve as the official Notice of Award for the project titled COVID-19 Public Health Workforce Supplemental. Mid-Michigan District Health Department is funded in the amount of \$110,000. The project begins October 1, 2023, and will end June 30, 2024.

Funding is intended to establish, expand, and sustain a public health workforce, including school nurses. A few examples of acceptable expenses for this funding can include hiring personnel, purchase of equipment and supplies necessary to support the expanded workforce, and administrative support services necessary to implement activities, including travel and training.

If you have any questions or concerns, please do not hesitate to contact Molly Cotant at [cotantm@michigan.gov](mailto:cotantm@michigan.gov).

Sincerely,

A handwritten signature in blue ink that reads "Laura de la Rambelje".

Laura de la Rambelje  
Director  
Division of Local Health Services  
Public Health Administration  
[delarambeljel@michigan.gov](mailto:delarambeljel@michigan.gov)  
(517) 388-7302



STATE OF MICHIGAN  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ELIZABETH HERTEL  
DIRECTOR

October 27, 2023

Ms. Liz Braddock  
Health Officer  
Mid-Michigan District Health Department  
615 N. State Road, Suite 2  
Stanton, MI 48888

Dear Ms. Braddock,

This correspondence serves as the official Notice of Award for Mid-Michigan District Health Department's funding under the Strengthening Public Health Workforce and Infrastructure in Michigan Grant. The grant is funded in the amount of \$176,184. The project begins October 1, 2023 and will end September 30, 2024.

Funds have been entered into EGrAMS and will be available with the next amendment. All new totals will be available for the full FY 24 fiscal year.

Reporting deadlines will be communicated by Strengthening Public Health Workforce and Infrastructure in Michigan Grant Coordinators, Hailey Bittner and Adrian Zeh.

Congratulations on your grant award. We are excited about your project and are anticipating great outcomes.

Sincerely,

A handwritten signature in blue ink that reads "Laura de la Rambelje".

Laura de la Rambelje  
Director  
Division of Local Health Services  
Public Health Administration  
delarambeljel@michigan.gov  
(517) 388-7302



STATE OF MICHIGAN  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ELIZABETH HERTEL  
DIRECTOR

November 7, 2023

Ms. Liz Braddock  
Health Officer  
Mid-Michigan District Health Department  
615 N. State Road, Suite 2  
Stanton, MI 48888

Dear Ms. Braddock:

This correspondence will serve as the official Notice of Award for the project titled "**ELC (Epi Lab Capacity) Contact Tracing, Case Investigation, Testing Coordination, and Infection Prevention.**" Mid-Michigan District Health Department is funded in the amount of \$505,079. The project begins October 1, 2023 and will end July 31, 2024.

Funding is intended to support staff time and supplies associated with COVID-19 response in your community specifically focused on testing, tracing, case investigations, and infection prevention. Allowable expenses include staffing, IT, communications, computers and/or phones or other office needs, travel, PPE, professional development/trainings/conferences for staff, and expenses related to hosting events/trainings. Funding cannot be used for vaccination, clinical care or research.

If you have any questions or concerns, please do not hesitate to contact Janine Whitmire at whitmirej@michigan.gov.

Sincerely,

A handwritten signature in blue ink that reads "Laura de la Rambelje".

Laura de la Rambelje  
Director  
Division of Local Health Services  
Public Health Administration  
delarambeljel@michigan.gov  
(517) 388-7302

Attachment: Attachment III

c: Melissa Selby





## PROJECT: ELC (Epi Lab Capacity) Infection Prevention, Case Investigation, and Contact Tracing

Beginning Date: 10/1/2023

End Date: 7/31/2024

### **Project Synopsis:**

For COVID-19 funding from ELC Supplemental for Infection Prevention, Case Investigations, and Contact Tracing. To gain access to these funds, Local Health Departments (LHDs) must participate in collaborative efforts with MDHHS to improve the knowledge of infection prevention (IP) and control at a local level, therefore improving the quality of care for residents within congregate care settings within Michigan. As the need arises, the funds can also be used to support case investigations, contact tracing, and testing for COVID-19 and emerging pathogens.

**All activities supported under this agreement must have a tie to COVID-19.**

### **Reporting Requirements (if different than contract language)**

#### **Related to Infection Prevention:**

MDHHS will serve as a statewide technical assistance provider to LHD personnel for infection prevention expertise, including but not limited to train-the-trainer models, job shadowing, assistance with onsite facility assessments, pre-and post-visit consultation and follow-up, cluster/outbreak reporting, investigation, response, and containment of multidrug resistant organisms.

- The LHD will designate a staff member or members responsible for leading onsite infection prevention assessments:
  - Prevention-based IP assessments (preparedness)
  - Response-based IP assessments (outbreak/cluster)
- A list of relevant LHD team members and contact information will be made available to MDHHS
- Team members will participate in routinely scheduled coordination calls with MDHHS
- Dedicated LHD staff will complete education provided by MDHHS based on the LHD staff member needs. This will include regular check-in meetings and office hour sessions
- Dedicated LHD staff will be offered, at no cost, trainings by the Association for Professionals in Infection Control and Epidemiology
- LHDs will conduct ongoing outreach to high-risk settings to assess infectious disease reporting, existing infection prevention resources, policies, practices, and processes and provide facilities with best practice recommendations for infection prevention
- MDHHS and LHDs will coordinate co-leading and job shadowing facility site visits
- LHDs shall submit site visit information to MDHHS at [https://mdhhs.cd.qualtrics.com/jfe/form/SV\\_73acnAtD2MuHJN1](https://mdhhs.cd.qualtrics.com/jfe/form/SV_73acnAtD2MuHJN1).

### **Related to Case Investigation and Contact Tracing:**

As the need arises, these funds can also be used to support case investigations, contact tracing, testing, and social supports for COVID-19 and emerging pathogens – in consultation with MDHHS.

### **For local health departments:**

- Use staffing to collaborate to conduct infection prevention and outbreak response activities, such as infectious disease mitigation for high-priority settings like skilled nursing facilities, adult foster care, homes for the aged, jails, other congregate settings,
  - LHDs will report to MDHHS the number of clusters/outbreaks investigated with supported staff
- LHDs will provide education to congregate care and other healthcare setting staff on infection prevention and other public health recommendations for infectious diseases, including COVID-19 and other emerging communicable disease threats
- Staffing can be used to support:
  - training and development of infection prevention and infectious disease response expertise
  - proactive infection prevention and infectious disease response activities in congregate care and other high impact settings
  - assisting with expanding infection prevention knowledge in congregate care settings
- Staff can be cross trained to support other infectious disease investigation activities such as:
  - healthcare associated and antibiotic resistant organisms
  - hepatitis C infection
  - tuberculosis investigations
  - foodborne outbreak response
  - sexually transmitted infections
  - HIV partner services
- LHDs will report to MDHHS, on a quarterly basis, prevention/outbreak activities were conducted by staff supported under this award
- MDHHS will support local public health staff in infection prevention and infectious disease response expertise by providing development and training opportunities

### **Allowable expenses:**

- Staffing and contractual staffing
- Staffing can support activities related to other infectious diseases, as long as the work incorporates components of COVID-19 (e.g. providing education on COVID-19 testing, vaccine, or therapeutics)
- Staff training and professional development
- In- and out-of-state travel to conferences (including registration fees, lodging, meals, etc.)
- Investment in IT systems at least partially relevant to COVID-19
- Hardware or software for staff related at least partially to COVID-19
- Educational materials, health promotion, and printed or electronic media at least partially related to COVID-19 (stay home when sick, testing, therapeutics, vaccination)
- Assistance with case/contact isolation or quarantine expenses related to COVID-19

Any single procurement of over \$4,000 should be vetted with MDHHS prior to purchase. Requests should be sure to include how the purchase is related to COVID-19.

**Unallowable expenses:**

- Cannot be used for clinical work
- Cannot be used to support research
- Cannot be used to purchase vaccine
- Cannot be used to recuperate costs of vaccine administration
- Cannot be used to purchase of food for meetings, events
- Cannot be used to support lobbying activities

For additional guidance, please refer to the [CDC ELC ED Guidance Document](#) and the [CDC ELC ED FAQ](#).



STATE OF MICHIGAN  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ELIZABETH HERTEL  
DIRECTOR

November 16, 2023

Ms. Liz Braddock  
Health Officer  
Mid-Michigan District Health Department  
615 N. State Road, Suite 2  
Stanton, MI 48888

Dear Ms. Braddock:

In accordance with MCL 123.1357(4)(viii), on June 26, 2023 the Michigan Department of Health and Human Services (MDHHS) certified to the Local Community Stabilization Authority the amount to be paid to each municipality. On November 10, 2023, the Local Community Stabilization Authority approved distribution of those payments. Your county is approved to receive \$190,167 for reimbursement of reasonable and allowable costs of required and allowable health services described in MCL 333.2475 not otherwise reimbursed.

Payments are set to be released November 30, 2023. Those counties that have signed up for ACH will see funds some time that day. If your county has not signed up for ACH, the county will receive a check a few days later depending on the mail service.

If you have any questions or concerns, please do not hesitate to make contact.

Sincerely,

A handwritten signature in blue ink that reads "Laura de la Rambelje".

Laura de la Rambelje  
Director  
Division of Local Health Services  
Public Health Administration  
delarambeljel@michigan.gov  
(517) 388-7302

cc: Dr. Sarah Lyon-Callo, Interim Senior Deputy Director Public Health Administration  
Orlando Todd, MDHHS Bureau Director of Health and Wellness  
Jaymes Vettraino, LCSA Administrator  
Melissa Selby, Financial Administrator

**MONTHLY EXPENSES FOR  
October 21, 2023 - November 17, 2023**

<i>EV 2018</i>	<i>11/3/2023</i>	\$	<i>265,145.07</i>
<i>EV 2019</i>	<i>11/17/2023</i>	\$	<u><i>310,796.76</i></u>
<b>TOTAL</b>		\$	<b>575,941.83</b>



Expense Voucher # 2018

11/3/2023

**Payables**

108566 - 108595 Acumatica Checks & ACH \$ 91,828.99

**Payroll**

Ameriprise NBS \$ 100.00

MERS 457 \$ 1,907.00

MERS Defined Benefit - Employee \$ 4,478.34

Nationwide \$ 2,180.00

EFT Payroll Tax

Federal \$ 34,806.86

State \$ 5,384.37

Direct Deposit Payroll \$ 117,911.71

Direct Deposit HSA \$ 6,547.80

**TOTAL**

**\$ 265,145.07**

AP Payment Register

Account	Description						
CASH AP	CASH ACCOUNT FOR AP						
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108566	Closed	11/3/2023	FOUR01	4IMPRINT, INC	0.00	2,271.13
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		11769845	NOTEBOOKS,LIP	2,271.13	USD	0.00	2,271.13
						<b>Document Total:</b>	<b>2,271.13</b>
						<b>Payment Method Total:</b>	<b>2,271.13</b>
						<b>Cash Account Total:</b>	<b>2,271.13</b>

Account	Description						
CASH AP	CASH ACCOUNT FOR AP						
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108567	Closed	11/3/2023	ALPH01	ALPHA FAMILY CENTER	0.00	200.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		NOV2023	RENT FOR NOVEI	200.00	USD	0.00	200.00
						<b>Document Total:</b>	<b>200.00</b>
						<b>Payment Method Total:</b>	<b>200.00</b>
						<b>Cash Account Total:</b>	<b>200.00</b>

Account	Description						
CASH AP	CASH ACCOUNT FOR AP						
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108568	Closed	11/3/2023	AMAZON01	AMAZON CAPITAL SERVICES	0.00	1,026.36
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		1D9Y-CW9C-LD7L	DENTAL MIRROR:	199.90	USD	0.00	199.90
Bill		1P6P-LT7R-WJCP	NOTEBOOK,POR1	67.97	USD	0.00	67.97
Bill		1M16-F6ND-LL44	FILTER CARTRIDG	393.55	USD	0.00	393.55
Bill		1MLP-X3X6-T6FD	STORAGE CLIPBC	15.49	USD	0.00	15.49
Bill		1NCL-9FJH-39RH	6 TRAVEL BACK F	145.41	USD	0.00	145.41
Bill		14KJ-KLXL-9CKQ	ALL PURPOSE CL	45.99	USD	0.00	45.99
Bill		1QKC-R6FC-96CG	PRINTER CART	114.95	USD	0.00	114.95
Bill		1VCN-JLGJ-699K	PLANNER	19.90	USD	0.00	19.90
Bill		1T9J-96L4-7RRY	AIR FRESHNER FI	23.20	USD	0.00	23.20
						<b>Document Total:</b>	<b>1,026.36</b>
						<b>Payment Method Total:</b>	<b>1,026.36</b>
						<b>Cash Account Total:</b>	<b>1,026.36</b>

Account	Description						
CASH AP	CASH ACCOUNT FOR AP						
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108569	Closed	11/3/2023	ASDH01	ASD HEALTHCARE	0.00	18,288.64
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		996071546	MODERNA SPIKE'	18,288.64	USD	0.00	18,288.64
						<b>Document Total:</b>	<b>18,288.64</b>
						<b>Payment Method Total:</b>	<b>18,288.64</b>
						<b>Cash Account Total:</b>	<b>18,288.64</b>



CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108570	Closed	11/3/2023	BROM01	BROMBERG & ASSOCIATES	0.00	155.08
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		23046	SEPTEMBER TRA	155.08	USD	0.00	155.08
<b>Document Total:</b>							<b>155.08</b>
<b>Payment Method Total:</b>							<b>155.08</b>
<b>Cash Account Total:</b>							<b>155.08</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108571	Closed	11/3/2023	CDWG01	CDW GOVERNMENT, INC.	0.00	126.94
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		MJ23999	2 PRIVACY SCREI	126.94	USD	0.00	126.94
<b>Document Total:</b>							<b>126.94</b>
<b>Payment Method Total:</b>							<b>126.94</b>
<b>Cash Account Total:</b>							<b>126.94</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108572	Closed	11/3/2023	COHL01	COHL, STOKER & TOSKEY, P.C.	0.00	4,191.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		55109	SEPTEMBER LEG	1,500.00	USD	0.00	1,500.00
Bill		55017	AUGUST LEGAL	2,691.00	USD	0.00	2,691.00
<b>Document Total:</b>							<b>4,191.00</b>
<b>Payment Method Total:</b>							<b>4,191.00</b>
<b>Cash Account Total:</b>							<b>4,191.00</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108573	Closed	11/3/2023	COVE01	COVENANT MEDICAL CENTER	0.00	21.42
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		23926048	LAB	21.42	USD	0.00	21.42
<b>Document Total:</b>							<b>21.42</b>
<b>Payment Method Total:</b>							<b>21.42</b>
<b>Cash Account Total:</b>							<b>21.42</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108574	Closed	11/3/2023	EURO01	EUROTROL.COM	0.00	518.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		22021472	HEMO TROLS DU	518.00	USD	0.00	518.00
<b>Document Total:</b>							<b>518.00</b>
<b>Payment Method Total:</b>							<b>518.00</b>
<b>Cash Account Total:</b>							<b>518.00</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108575	Closed	11/3/2023	FREE01	FREEMAN DOUG	0.00	255.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		3194	REFUND WELL PE	255.00	USD	0.00	255.00
						<b>Document Total:</b>	<b>255.00</b>
						<b>Payment Method Total:</b>	<b>255.00</b>
						<b>Cash Account Total:</b>	<b>255.00</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108576	Closed	11/3/2023	GLAXO1	GLAXO SMITH KLINE	0.00	791.17
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		8254123900	BOOSTRIX VACCI	791.17	USD	0.00	791.17
						<b>Document Total:</b>	<b>791.17</b>
						<b>Payment Method Total:</b>	<b>791.17</b>
						<b>Cash Account Total:</b>	<b>791.17</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108577	Closed	11/3/2023	GRAT07	GRATIOT ISABELLA RESD	0.00	16,811.11
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		11743	AUG/SEPT HRA E	16,811.11	USD	0.00	16,811.11
						<b>Document Total:</b>	<b>16,811.11</b>
						<b>Payment Method Total:</b>	<b>16,811.11</b>
						<b>Cash Account Total:</b>	<b>16,811.11</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108578	Closed	11/3/2023	MCKE01	MCKESSON MEDICAL	0.00	1,126.39
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		21208425	NEEDLES	225.69	USD	0.00	225.69
Bill		21245844	PREP PAD,RAPID	900.70	USD	0.00	900.70
						<b>Document Total:</b>	<b>1,126.39</b>
						<b>Payment Method Total:</b>	<b>1,126.39</b>
						<b>Cash Account Total:</b>	<b>1,126.39</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108579	Closed	11/3/2023	MERC01	MERCK SHARP & DOHME LLC	0.00	352.04
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		7017248449	HEP A PEDS VAC	352.04	USD	0.00	352.04
						<b>Document Total:</b>	<b>352.04</b>
						<b>Payment Method Total:</b>	<b>352.04</b>
						<b>Cash Account Total:</b>	<b>352.04</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108580	Closed	11/3/2023	MISD01	MISDU - FRIEND OF COURT	0.00	83.91
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		NOV2023	11/3/23 EMPLOYE	83.91	USD	0.00	83.91
						<b>Document Total:</b>	<b>83.91</b>
						<b>Payment Method Total:</b>	<b>83.91</b>
						<b>Cash Account Total:</b>	<b>83.91</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108581	Closed	11/3/2023	MONT03	MONTCALM AREA INTERMEDIATE SCHOOL DISTRICT	0.00	18,535.80
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		1024	AUG/SEPT HRA E	18,535.80	USD	0.00	18,535.80
						<b>Document Total:</b>	<b>18,535.80</b>
						<b>Payment Method Total:</b>	<b>18,535.80</b>
						<b>Cash Account Total:</b>	<b>18,535.80</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108582	Closed	11/3/2023	MONT02	MONTCALM HUMAN SERVICES COALITION	0.00	1,000.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		2023-712	FY2024 DUES	1,000.00	USD	0.00	1,000.00
						<b>Document Total:</b>	<b>1,000.00</b>
						<b>Payment Method Total:</b>	<b>1,000.00</b>
						<b>Cash Account Total:</b>	<b>1,000.00</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108583	Closed	11/3/2023	MUTU01	MUTUAL OF OMAHA	0.00	5,141.18
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		001601670177	NOVEMBER ER LI	5,141.18	USD	0.00	5,141.18
						<b>Document Total:</b>	<b>5,141.18</b>
						<b>Payment Method Total:</b>	<b>5,141.18</b>
						<b>Cash Account Total:</b>	<b>5,141.18</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108584	Closed	11/3/2023	POWE01	POWELL JOHN	0.00	255.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		001643	REFUND SEPTIC	255.00	USD	0.00	255.00
						<b>Document Total:</b>	<b>255.00</b>
						<b>Payment Method Total:</b>	<b>255.00</b>
						<b>Cash Account Total:</b>	<b>255.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108585	Closed	11/3/2023	QUIC02	QUICKMEDICAL.COM	0.00	1,280.58

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		20332509	LAB FREEZER	1,280.58	USD	0.00	1,280.58
						<b>Document Total:</b>	<b>1,280.58</b>
						<b>Payment Method Total:</b>	<b>1,280.58</b>
						<b>Cash Account Total:</b>	<b>1,280.58</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108586	Closed	11/3/2023	RHCC02	RHC CONSULTING (CORP)	0.00	2,075.85

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		349	INTERNET CONSI	2,075.85	USD	0.00	2,075.85
						<b>Document Total:</b>	<b>2,075.85</b>
						<b>Payment Method Total:</b>	<b>2,075.85</b>
						<b>Cash Account Total:</b>	<b>2,075.85</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108587	Closed	11/3/2023	SANO01	SANOFI PASTEUR INC	0.00	2,123.90

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		921572344	TUBERSOL	517.39	USD	0.00	517.39
Bill		921260562	MENQUADFI VAC	1,347.82	USD	0.00	1,347.82
Bill		921261210	TUBERSOL VACC	258.69	USD	0.00	258.69
						<b>Document Total:</b>	<b>2,123.90</b>
						<b>Payment Method Total:</b>	<b>2,123.90</b>
						<b>Cash Account Total:</b>	<b>2,123.90</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108588	Closed	11/3/2023	STAP01	STAPLES	0.00	267.85

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		3549396567	SHARPIE MARKEI	39.27	USD	0.00	39.27
Bill		3549326077	WALL CLOCK, INK	113.97	USD	0.00	113.97
Bill		3549839981	INK FOR MELISSA	62.62	USD	0.00	62.62
Bill		3549708050	FLOOR LAMP CLII	51.99	USD	0.00	51.99
						<b>Document Total:</b>	<b>267.85</b>
						<b>Payment Method Total:</b>	<b>267.85</b>
						<b>Cash Account Total:</b>	<b>267.85</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108589	Closed	11/3/2023	TERH01	TERHORST TYLER	0.00	200.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		122927	REFUND VACANT	200.00	USD	0.00	200.00
						<b>Document Total:</b>	<b>200.00</b>
						<b>Payment Method Total:</b>	<b>200.00</b>
						<b>Cash Account Total:</b>	<b>200.00</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108590	Closed	11/3/2023	THEUPS01	THE UPS STORE 1197	0.00	7,994.91
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		10042023423	EDDM MAILERS	7,994.91	USD	0.00	7,994.91
						<b>Document Total:</b>	<b>7,994.91</b>
						<b>Payment Method Total:</b>	<b>7,994.91</b>
						<b>Cash Account Total:</b>	<b>7,994.91</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108591	Closed	11/3/2023	VERI01	VERIZON	0.00	4,455.68
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		9947657049	10/24-11/23 CELL	4,455.68	USD	0.00	4,455.68
						<b>Document Total:</b>	<b>4,455.68</b>
						<b>Payment Method Total:</b>	<b>4,455.68</b>
						<b>Cash Account Total:</b>	<b>4,455.68</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108592	Closed	11/3/2023	VIEW01	VIEW NEWSPAPER GROUP	0.00	500.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		603934	ADVERTISING	500.00	USD	0.00	500.00
						<b>Document Total:</b>	<b>500.00</b>
						<b>Payment Method Total:</b>	<b>500.00</b>
						<b>Cash Account Total:</b>	<b>500.00</b>

CASH AP CASH ACCOUNT FOR AP							
Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108593	Closed	11/3/2023	WATK02	WATKINS SURGICAL SUPPLY	0.00	1,181.30
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		0000558998	TB MEDS - MONTI	1,181.30	USD	0.00	1,181.30
						<b>Document Total:</b>	<b>1,181.30</b>
						<b>Payment Method Total:</b>	<b>1,181.30</b>
						<b>Cash Account Total:</b>	<b>1,181.30</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108594	Closed	11/3/2023	WILL01	WILLAIMS STEPHANIE	0.00	490.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		017962	REFUND PERMIT	490.00	USD	0.00	490.00
						<b>Document Total:</b>	<b>490.00</b>
						<b>Payment Method Total:</b>	<b>490.00</b>
						<b>Cash Account Total:</b>	<b>490.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108595	Closed	11/3/2023	WOOD01	WOOD SARAH	0.00	108.75

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		10142023	10/10-11 CONTRA	108.75	USD	0.00	108.75
						<b>Document Total:</b>	<b>108.75</b>
						<b>Payment Method Total:</b>	<b>108.75</b>
						<b>Cash Account Total:</b>	<b>108.75</b>

Doc. Type	Count	Amount Paid (USD)
Check	30	91,828.99
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
<b>Company Total:</b>	<b>30</b>	<b>91,828.99</b>



Expense Voucher # 2019

11/17/2023

**Payables**

108596 - 108635 Acumatica Checks & ACH \$ 74,838.05

**Payroll**

Ameriprise NBS \$ 100.00

MERS 457 \$ 1,907.00

MERS Defined Benefit - Employee \$ 4,591.05

Nationwide \$ 2,180.00

EFT Payroll Tax  
     Federal \$ 36,943.79

    State \$ 5,663.22

MERS Defined Benefit - Employer Oct-23 \$ 44,546.11

Direct Deposit Payroll \$ 124,193.46

Direct Deposit HSA \$ 6,547.80

State of Michigan Unemployment 3Q2023 \$ 9,034.28

**Fees**

Huntington e-Banking fee Oct-23 \$ 277.44

Huntington Bank Interest Oct-23 \$ (25.44)

**TOTAL**

**\$ 310,796.76**

AP Payment Register

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108596	Closed	11/17/2023	AMAZON01	AMAZON CAPITAL SERVICES	0.00	2,365.50

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		1GL1-KVR4-1TGJ	2024 PLANNER, 1	30.36	USD	0.00	30.36
Bill		1NPL-T4PH-4MQR	FRAMES HOLLY	70.41	USD	0.00	70.41
Bill		1CNP-9HNW-HFR4	AQUA FILTERS	2,134.86	USD	0.00	2,134.86
Bill		19R6-JNXV-1RDL	STANDING TO SIT	129.87	USD	0.00	129.87
<b>Document Total:</b>							<b>2,365.50</b>
<b>Payment Method Total:</b>							<b>2,365.50</b>
<b>Cash Account Total:</b>							<b>2,365.50</b>

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108597	Closed	11/17/2023	BROM01	BROMBERG & ASSOCIATES	0.00	45.22

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		23458	OCTOBER TRANS	45.22	USD	0.00	45.22
<b>Document Total:</b>							<b>45.22</b>
<b>Payment Method Total:</b>							<b>45.22</b>
<b>Cash Account Total:</b>							<b>45.22</b>

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108598	Closed	11/17/2023	CAPI01	CAPITAL AREA UNITED WAY	0.00	32.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		11172023	NOVEMBER EMPL	32.00	USD	0.00	32.00
<b>Document Total:</b>							<b>32.00</b>
<b>Payment Method Total:</b>							<b>32.00</b>
<b>Cash Account Total:</b>							<b>32.00</b>

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108599	Closed	11/17/2023	CAS01	CAS DATALOGGERS	0.00	175.93

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		42011	CALIBRATE 2 PRC	175.93	USD	0.00	175.93
<b>Document Total:</b>							<b>175.93</b>
<b>Payment Method Total:</b>							<b>175.93</b>
<b>Cash Account Total:</b>							<b>175.93</b>



CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108600	Closed	11/17/2023	CDWG01	CDW GOVERNMENT, INC.	0.00	1,134.90

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		MS12509	VMWARE SUBSCI	178.00	USD	0.00	178.00
Bill		ZR00414746	SEPT 2023 CISCC	706.90	USD	0.00	706.90
Bill		ZR00410631	OCTOBER WEBE	250.00	USD	0.00	250.00
<b>Document Total:</b>							<b>1,134.90</b>
<b>Payment Method Total:</b>							<b>1,134.90</b>
<b>Cash Account Total:</b>							<b>1,134.90</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108601	Closed	11/17/2023	CENT02	CENTRAL MICHIGAN DIST HEALTH DEPARTMENT	0.00	5,413.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		OCT2023	MEDICAL DIRECT	5,413.00	USD	0.00	5,413.00
<b>Document Total:</b>							<b>5,413.00</b>
<b>Payment Method Total:</b>							<b>5,413.00</b>
<b>Cash Account Total:</b>							<b>5,413.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108602	Closed	11/17/2023	CLIN01	CLINTON COUNTY ADMINISTRATION/ACCOUNTING	0.00	1,966.66

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		AC-2023-143	DECEMBER RENT	1,966.66	USD	0.00	1,966.66
<b>Document Total:</b>							<b>1,966.66</b>
<b>Payment Method Total:</b>							<b>1,966.66</b>
<b>Cash Account Total:</b>							<b>1,966.66</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108603	Closed	11/17/2023	CLIN02	CLINTON COUNTY RESA	0.00	28,027.74

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		20230931	AUG/SEPT HRA	28,027.74	USD	0.00	28,027.74
<b>Document Total:</b>							<b>28,027.74</b>
<b>Payment Method Total:</b>							<b>28,027.74</b>
<b>Cash Account Total:</b>							<b>28,027.74</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108604	Closed	11/17/2023	COVE01	COVENANT MEDICAL CENTER	0.00	115.68

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		241481749	LABS	51.42	USD	0.00	51.42
Bill		24148236	LABS	42.84	USD	0.00	42.84
Bill		24148226	LAB	21.42	USD	0.00	21.42
<b>Document Total:</b>							<b>115.68</b>
<b>Payment Method Total:</b>							<b>115.68</b>
<b>Cash Account Total:</b>							<b>115.68</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108605	Closed	11/17/2023	EAT001	EATON RESA	0.00	10.58

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		008562	9/30/23 DFC FRIN	10.58	USD	0.00	10.58
<b>Document Total:</b>							<b>10.58</b>
<b>Payment Method Total:</b>							<b>10.58</b>
<b>Cash Account Total:</b>							<b>10.58</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108606	Closed	11/17/2023	ENVI01	ENVIRO-MASTER	0.00	384.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		GRR120498	MONTCALM SANI	384.00	USD	0.00	384.00
<b>Document Total:</b>							<b>384.00</b>
<b>Payment Method Total:</b>							<b>384.00</b>
<b>Cash Account Total:</b>							<b>384.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108607	Closed	11/17/2023	FIRS01	FIRST NATIONAL BANK OMAHA	0.00	2,623.96

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		8712OCT2023	HOTEL, UPS	162.19	USD	0.00	162.19
Bill		8712NOV2023	PAGER	56.30	USD	0.00	56.30
Bill		2593OCT2023	HOTEL, TRAINING	1,435.37	USD	0.00	1,435.37
Bill		0609OCT2023	MEALS, HOTEL, H	970.10	USD	0.00	970.10
<b>Document Total:</b>							<b>2,623.96</b>
<b>Payment Method Total:</b>							<b>2,623.96</b>
<b>Cash Account Total:</b>							<b>2,623.96</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108608	Closed	11/17/2023	GRAT04	GRATIOT COUNTY HERALD	0.00	378.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		119	24" COLOR DISPA	378.00	USD	0.00	378.00
						<b>Document Total:</b>	<b>378.00</b>
						<b>Payment Method Total:</b>	<b>378.00</b>
						<b>Cash Account Total:</b>	<b>378.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108609	Closed	11/17/2023	GRAT06	GRATIOT INTEGRATED HEALTH NETWORK	0.00	200.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		122023	DECEMBER RENT	200.00	USD	0.00	200.00
						<b>Document Total:</b>	<b>200.00</b>
						<b>Payment Method Total:</b>	<b>200.00</b>
						<b>Cash Account Total:</b>	<b>200.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108610	Closed	11/17/2023	INSP01	INSPIRATION STUDIO DESIGNS	0.00	439.51

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		26810	EH APPOINTMEN	36.00	USD	0.00	36.00
Bill		26809	2 BOXES APPT. C	108.00	USD	0.00	108.00
Bill		26808	APPOINTMENT C/	36.00	USD	0.00	36.00
Bill		26807	250 VINYL DECAL	259.51	USD	0.00	259.51
						<b>Document Total:</b>	<b>439.51</b>
						<b>Payment Method Total:</b>	<b>439.51</b>
						<b>Cash Account Total:</b>	<b>439.51</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108611	Closed	11/17/2023	MAGE01	MAGELLAN DIAGNOSTICS	0.00	1,932.54

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		65426	BLOOD LEAD TES	1,932.54	USD	0.00	1,932.54
						<b>Document Total:</b>	<b>1,932.54</b>
						<b>Payment Method Total:</b>	<b>1,932.54</b>
						<b>Cash Account Total:</b>	<b>1,932.54</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108612	Closed	11/17/2023	MCKE01	MCKESSON MEDICAL	0.00	1,126.56

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		21281539	QUANTIFY CONTI	759.33	USD	0.00	759.33
Bill		21304085	SERUM SEPARAT	367.23	USD	0.00	367.23
<b>Document Total:</b>							<b>1,126.56</b>
<b>Payment Method Total:</b>							<b>1,126.56</b>
<b>Cash Account Total:</b>							<b>1,126.56</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108613	Closed	11/17/2023	MICH06	MDARD-MICHIGAN DEPARTMENT OF AGRICULTURE	0.00	1,981.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		791-11112586	FOOD FEES	417.00	USD	0.00	417.00
Bill		791-11106884	FOOD FEES	1,564.00	USD	0.00	1,564.00
<b>Document Total:</b>							<b>1,981.00</b>
<b>Payment Method Total:</b>							<b>1,981.00</b>
<b>Cash Account Total:</b>							<b>1,981.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108614	Closed	11/17/2023	MICH11	MICHIGAN NURSES ASSOCIATION	0.00	575.01

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		NOV2023	DUES	575.01	USD	0.00	575.01
<b>Document Total:</b>							<b>575.01</b>
<b>Payment Method Total:</b>							<b>575.01</b>
<b>Cash Account Total:</b>							<b>575.01</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108615	Closed	11/17/2023	MISD01	MISDU - FRIEND OF COURT	0.00	83.91

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		11172023	11/17/23 EMPLOY	83.91	USD	0.00	83.91
<b>Document Total:</b>							<b>83.91</b>
<b>Payment Method Total:</b>							<b>83.91</b>
<b>Cash Account Total:</b>							<b>83.91</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108616	Closed	11/17/2023	NATI05	NRFSP NATIONAL REGISTRY OF FOOD SAFETYENVIROMENTAL	0.00	683.81

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		INV138487	9586627-1 FOOD	683.81	USD	0.00	683.81
						<b>Document Total:</b>	<b>683.81</b>
						<b>Payment Method Total:</b>	<b>683.81</b>
						<b>Cash Account Total:</b>	<b>683.81</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108617	Closed	11/17/2023	PREIN01	PREIN&NEWHOF	0.00	1,568.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		111112	WATER LABS	1,568.00	USD	0.00	1,568.00
						<b>Document Total:</b>	<b>1,568.00</b>
						<b>Payment Method Total:</b>	<b>1,568.00</b>
						<b>Cash Account Total:</b>	<b>1,568.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108618	Closed	11/17/2023	PUBL01	PUBLIC SECTOR CONSULTANTS	0.00	2,241.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		INV5851	2023 BRFS PRO.	2,241.00	USD	0.00	2,241.00
						<b>Document Total:</b>	<b>2,241.00</b>
						<b>Payment Method Total:</b>	<b>2,241.00</b>
						<b>Cash Account Total:</b>	<b>2,241.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108619	Closed	11/17/2023	PUTMAN	PUTMAN MARSHA	0.00	94.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		10112023	REFUND TEMP C/	94.00	USD	0.00	94.00
						<b>Document Total:</b>	<b>94.00</b>
						<b>Payment Method Total:</b>	<b>94.00</b>
						<b>Cash Account Total:</b>	<b>94.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108620	Closed	11/17/2023	RSNO01	R&S NORTHEAST LLC	0.00	660.56

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Debit Adj.		CM21660	2022 CREDIT	-79.39	USD	0.00	-79.39
Bill		429412	BIRTH CONTROL	533.25	USD	0.00	533.25
Bill		430373	BIRTH CONTROL	206.70	USD	0.00	206.70
<b>Document Total:</b>							<b>660.56</b>
<b>Payment Method Total:</b>							<b>660.56</b>
<b>Cash Account Total:</b>							<b>660.56</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108621	Closed	11/17/2023	RICO01	RICOH USA INC	0.00	981.75

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		5068357571	SEPTEMBER COF	981.75	USD	0.00	981.75
<b>Document Total:</b>							<b>981.75</b>
<b>Payment Method Total:</b>							<b>981.75</b>
<b>Cash Account Total:</b>							<b>981.75</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108622	Closed	11/17/2023	RUSSELL	RUSSELL, GLENN	0.00	240.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		BN20231106183345	REFUND OVERPA	240.00	USD	0.00	240.00
<b>Document Total:</b>							<b>240.00</b>
<b>Payment Method Total:</b>							<b>240.00</b>
<b>Cash Account Total:</b>							<b>240.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108623	Closed	11/17/2023	SANO01	SANOVI PASTEUR INC	0.00	5,152.02

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		921674411	FLUZONE HD & Q	5,152.02	USD	0.00	5,152.02
<b>Document Total:</b>							<b>5,152.02</b>
<b>Payment Method Total:</b>							<b>5,152.02</b>
<b>Cash Account Total:</b>							<b>5,152.02</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108624	Closed	11/17/2023	ST. MARY'S	ST. MARY'S SCHOOL	0.00	40.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		10272023	MEMORIAL GERA	40.00	USD	0.00	40.00
						<b>Document Total:</b>	<b>40.00</b>
						<b>Payment Method Total:</b>	<b>40.00</b>
						<b>Cash Account Total:</b>	<b>40.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108625	Closed	11/17/2023	STAP01	STAPLES	0.00	150.69

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		3551815031	BATTERIES	69.68	USD	0.00	69.68
Bill		3551815032	MBO CHED-HIGHI	81.01	USD	0.00	81.01
						<b>Document Total:</b>	<b>150.69</b>
						<b>Payment Method Total:</b>	<b>150.69</b>
						<b>Cash Account Total:</b>	<b>150.69</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108626	Closed	11/17/2023	STAT01	STATCOURIER	0.00	2,267.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		1019-3344	OCTOBER LAB C	2,267.00	USD	0.00	2,267.00
						<b>Document Total:</b>	<b>2,267.00</b>
						<b>Payment Method Total:</b>	<b>2,267.00</b>
						<b>Cash Account Total:</b>	<b>2,267.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108627	Closed	11/17/2023	STAT04	STATE OF MICHIGAN-LAB	0.00	278.40

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		20231101-10	LABS	232.40	USD	0.00	232.40
Bill		20231001-22	LAB	11.50	USD	0.00	11.50
Bill		20231101-23	LABS	34.50	USD	0.00	34.50
						<b>Document Total:</b>	<b>278.40</b>
						<b>Payment Method Total:</b>	<b>278.40</b>
						<b>Cash Account Total:</b>	<b>278.40</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108628	Closed	11/17/2023	TEAM02	TEAMSTERS LOCAL 214	0.00	1,937.99

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		11302023	NOVEMBER DUES	1,937.99	USD	0.00	1,937.99
						<b>Document Total:</b>	<b>1,937.99</b>
						<b>Payment Method Total:</b>	<b>1,937.99</b>
						<b>Cash Account Total:</b>	<b>1,937.99</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108629	Closed	11/17/2023	TKS01	TKS SECURITY	0.00	1,637.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		24253	HOST ACCESS C	1,197.00	USD	0.00	1,197.00
Bill		24111	MOVE 2 MAGLOC	440.00	USD	0.00	440.00
						<b>Document Total:</b>	<b>1,637.00</b>
						<b>Payment Method Total:</b>	<b>1,637.00</b>
						<b>Cash Account Total:</b>	<b>1,637.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108630	Closed	11/17/2023	TOBY01	TOBY'S INSTRUMENT REPAIR	0.00	3,305.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		48942	CALIBRATIONS	783.00	USD	0.00	783.00
Bill		48922	CALIBRATIONS G	1,160.00	USD	0.00	1,160.00
Bill		48920	CALIBRATIONS M	1,362.00	USD	0.00	1,362.00
						<b>Document Total:</b>	<b>3,305.00</b>
						<b>Payment Method Total:</b>	<b>3,305.00</b>
						<b>Cash Account Total:</b>	<b>3,305.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108631	Closed	11/17/2023	UNIT02	UNITED WAY OF GRATIOT COUNTY	0.00	152.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		11172023	NOVEMBER EMPL	152.00	USD	0.00	152.00
						<b>Document Total:</b>	<b>152.00</b>
						<b>Payment Method Total:</b>	<b>152.00</b>
						<b>Cash Account Total:</b>	<b>152.00</b>



CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108632	Closed	11/17/2023	UNIT03	UNITED WAY OF MONTCALM COUNTY	0.00	46.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		11172023	NOVEMBER EMPL	46.00	USD	0.00	46.00
						<b>Document Total:</b>	<b>46.00</b>
						<b>Payment Method Total:</b>	<b>46.00</b>
						<b>Cash Account Total:</b>	<b>46.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108633	Closed	11/17/2023	VERT01	VERTILOCITY	0.00	935.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		31012071	10/3 UPDATED PA	42.50	USD	0.00	42.50
Bill		31012286	OCTOBER UKG R	892.50	USD	0.00	892.50
						<b>Document Total:</b>	<b>935.00</b>
						<b>Payment Method Total:</b>	<b>935.00</b>
						<b>Cash Account Total:</b>	<b>935.00</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108634	Closed	11/17/2023	WINN01	WINN TELECOM	0.00	3,169.63

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		0410000908NOV2023	INTERNET, LOCAI	3,169.63	USD	0.00	3,169.63
						<b>Document Total:</b>	<b>3,169.63</b>
						<b>Payment Method Total:</b>	<b>3,169.63</b>
						<b>Cash Account Total:</b>	<b>3,169.63</b>

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108635	Closed	11/17/2023	WOOD01	WOOD SARAH	0.00	286.50

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		10212023	10/17-18 CONTRA	82.50	USD	0.00	82.50
Bill		10282023	10/24 CONTRACT	22.50	USD	0.00	22.50
Bill		11042023	11/1 CONTRACTU	75.00	USD	0.00	75.00
Bill		11112023	11/6-7 CONTRACT	106.50	USD	0.00	106.50
						<b>Document Total:</b>	<b>286.50</b>
						<b>Payment Method Total:</b>	<b>286.50</b>
						<b>Cash Account Total:</b>	<b>286.50</b>

Doc. Type	Count	Amount Paid (USD)
Check	40	74,838.05
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
<b>Company Total:</b>	<b>40</b>	<b>74,838.05</b>

Mid-Michigan District Health Department

User: MELISSA SELBY

Balance Sheet

As of September 30, 2023

**Assets**

Cash & Cash Equivalents	2,654,975.28
Account Receivable	431,781.41
Other Receivables	402,514.68
Prepaid Expenses	178,320.63
VFC Inventory	58,165.91

**Total Assets**

**3,725,757.91**

**Liabilities**

Employee Deductions	44,672.60
Accounts Payable	107,423.28
Due to Others	1,028,442.31
VFC Inventory	58,165.92
Trust Funds	17,987.17
Deferred Revenues	8,296.69
Other Long-term Liabs	198,633.00
38901-FUND BALANCE RESTRICTED DENTAL	65,208.84
39001-FUND BALANCE	163,207.96
39004-FUND BALANCE - TECHNICAL/EQUIP	489,494.46
39005-FUND BALANCE-FACILITY DEV.	137,523.00
39007-FUND BALANCE-SELF INS BONDS	13,949.72
39008-FUND BALANCE-FUTURE RETIREMENT	192,269.58
39009-FUND BALANCE-COMPENSATED LEAVE	549,707.51
39010-FUND BALANCE-UNEMPLOYMENT	55,000.00
39012-FUND BALANCE - TRAINING	35,000.00
39013-FUND BALANCE - BRFS	11,522.00
39014-FUND BALANCE-HEALTH INSURANCE	160,000.00
39015-FUND BALANCE-POTENTIAL CLAIMS	168,289.00
39017-FUND BALANCE CHW	200,000.00
39018-FUND BALANCE OPEB	77,778.00
Net Income / (Loss)	(56,813.13)

**Total Liabilities**

**3,725,757.91**

Difference

0.00

Mid-Michigan District Health Department  
 REVENUE-EXPENSE  
 As of September 30, 2023

MELISSA SELBY  
 1 of 2

ALL PROGRAMS

	BUDGET	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
<b>REVENUE</b>					
ELPHS	1,147,315.00	1,147,313.00	1,147,313.00	2.00	100%
MDHHS GRANTS	3,503,257.00	3,246,843.35	3,246,843.35	256,413.65	93%
MDHHS FEE FOR SERVICE	70,000.00	35,288.96	35,288.96	34,711.04	50%
EGLE GRANTS	85,015.00	206,241.43	206,241.43	-121,226.43	243%
OTHER GRANTS	858,000.00	901,190.52	901,190.52	-43,190.52	105%
VFC SUPPLIES	300,000.00	139,504.47	139,504.47	160,495.53	47%
MEDICAID FULL COST	282,000.00	84,275.88	84,275.88	197,724.12	30%
MEDICAID OUTREACH	53,355.00	92,993.28	92,993.28	-39,638.28	174%
MISC INCOME	22,000.00	132,886.58	132,886.58	-110,886.58	604%
ADMINISTRATION	200.00	2.70	2.70	197.30	1%
EH ADMIN	1,000.00	527.18	527.18	472.82	53%
EH MISC	45,000.00	52,228.12	52,228.12	-7,228.12	116%
SEWAGE PROGRAM	195,000.00	184,790.71	184,790.71	10,209.29	95%
WATER PROGRAM	185,000.00	143,393.05	143,393.05	41,606.95	78%
FOOD PROGRAM	315,000.00	324,447.71	324,447.71	-9,447.71	103%
BODY ART	1,500.00	290.00	290.00	1,210.00	19%
COMMUNICABLE DISEASE	2,000.00	570.00	570.00	1,430.00	29%
IMMUNIZATIONS	130,000.00	155,823.71	155,823.71	-25,823.71	120%
STD/STI	4,000.00	2,982.10	2,982.10	1,017.90	75%
HIV	1,000.00	0.00	0.00	1,000.00	0%
BLOOD LEAD	8,100.00	5,294.01	5,294.01	2,805.99	65%
WOMENS HEALTH PROGRAM	0.00	101.01	101.01	-101.01	
BCCCP	1,000.00	1,592.05	1,592.05	-592.05	159%
FAMILY PLANNING	108,000.00	59,727.36	59,727.36	48,272.64	55%
VISION	21,000.00	10,789.60	10,789.60	10,210.40	51%
HEARING	21,000.00	11,977.20	11,977.20	9,022.80	57%
BREASTFEEDING PROGRAM	0.00	729.09	729.09	-729.09	
CLINICAL VARNISH	10,000.00	2,880.20	2,880.20	7,119.80	29%
ORAL HEALTH K-ASSESSMENT	0.00	12,089.00	12,089.00	-12,089.00	
ORAL HEALTH	0.00	570.00	570.00	-570.00	
CHED ADMINISTRATION	1,000.00	2,812.04	2,812.04	-1,812.04	281%
SPACE	296,599.99	288,407.02	288,407.02	8,192.97	97%
APPROPRIATIONS	1,133,504.01	1,139,403.29	1,139,403.29	-5,899.28	101%
<b>TOTAL REVENUE</b>	<b>8,800,846.00</b>	<b>8,387,964.62</b>	<b>8,387,964.62</b>	<b>412,881.38</b>	<b>95%</b>

Mid-Michigan District Health Department  
 REVENUE-EXPENSE  
 As of September 30, 2023

MELISSA SELBY  
 2 of 2

ALL PROGRAMS

	BUDGET	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
<b>EXPENSE</b>					
SALARIES	4,336,979.00	4,095,664.93	4,095,664.93	241,314.07	94%
FICA	331,775.00	301,005.84	301,005.84	30,769.16	91%
HEALTH INSURANCE	913,058.00	885,797.22	885,797.22	27,260.78	97%
DENTAL INSURANCE	57,645.00	49,112.15	49,112.15	8,532.85	85%
RETIREMENT	723,303.00	582,025.56	582,025.56	141,277.44	80%
OTHER BENEFITS	43,786.00	36,350.22	36,350.22	7,435.78	83%
OFFICE SUPPLIES	92,700.00	124,087.52	124,087.52	-31,387.52	134%
COMPUTER SUPPLIES	70,000.00	86,974.01	86,974.01	-16,974.01	124%
MEDICAL SUPPLIES	48,800.00	49,742.70	49,742.70	-942.70	102%
BIOLOGICS	60,500.00	92,214.57	92,214.57	-31,714.57	152%
VFC	300,000.00	139,504.47	139,504.47	160,495.53	47%
OTHER SUPPLIES	0.00	17,999.21	17,999.21	-17,999.21	
CAPITAL EXPENSE	0.00	29,151.73	29,151.73	-29,151.73	
SOFTWARE PURCHASES	0.00	32,075.00	32,075.00	-32,075.00	
CONTRACTUAL	1,056,400.00	1,010,522.77	1,010,522.77	45,877.23	96%
LABS	4,200.00	3,265.74	3,265.74	934.26	78%
COMMUNICATIONS	59,400.00	132,200.08	132,200.08	-72,800.08	223%
TRAVEL/TRAINING	171,900.00	163,491.84	163,491.84	8,408.16	95%
MEMBERSHIPS	25,600.00	30,615.35	30,615.35	-5,015.35	120%
ADVERTISING	34,100.00	32,095.19	32,095.19	2,004.81	94%
LIABILITY INSURANCE	33,000.00	63,711.50	63,711.50	-30,711.50	193%
LEASE & MAINTENANCE	111,100.00	152,717.22	152,717.22	-41,617.22	137%
RENT	31,000.00	29,338.00	29,338.00	1,662.00	95%
SPACE	285,600.00	288,407.02	288,407.02	-2,807.02	101%
MISC EXPENSE	10,000.00	16,707.91	16,707.91	-6,707.91	167%
TOTAL EXPENSE	8,800,846.00	8,444,777.75	8,444,777.75	356,068.25	96%
<b>Net Income (Loss)</b>	<b>0.00</b>	<b>-56,813.13</b>	<b>-56,813.13</b>	<b>56,813.13</b>	

**Mid-Michigan District Health Department  
Monthly Balance Sheet, Revenue and Expenditure Report  
September 2023**

**Summary and Special Notes**

At the end of the year for 2023, actual revenues and expenditures were \$8,387,964.62 and the total expenses were \$8,444,777.75. The overall actual revenues and expenditures were at 95% and 96% respectively of the original budget, representing a small deficit of \$56,813.13.

There were variances from the original budget including:

There was increased funding as was discussed with the Board of Health. There was a takeback from the State for Medicaid Full Cost Reimbursement that was not budgeted in the amount of \$92,832. There was more funding from the MDHHS than originally budgeted but less revenue from other grant sources. Fees overall were down from the original budget and will be closely monitored in the future.

Supply expenses and biologics were more than originally projected but salaries/benefits were less than budgeted. The budget for communication was insufficient but was increase for the 2024 budget.

Although the agency budgeted a lump sum payment for retirement, a payment was not made for \$150,000.

I am recommending that the Board authorize the use of \$50,000 from the reserved fund balance for the Community Health Worker program. Additionally, I am recommending that the reserved amount for the Medicaid Full Cost Reimbursement takeback be used in the amount of \$92,000. I recommend that the amount of \$85,000 be reserved to pay into the retirement fund.

As a reminder, changes may be made prior to or during the audited process. Any changes resulting in a difference in the overall deficit, would be communicated to the Board during the audit presentation.

**V. A. 1.**

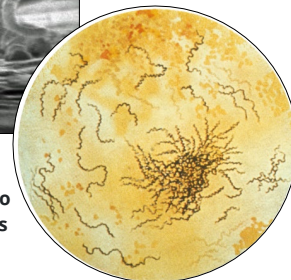


## Syphilis

Syphilis is a sexually transmitted infection (STI) caused by a corkscrew-shaped bacteria called *Treponema pallidum*. Throughout history, syphilis has had some major impacts on the world. If you are interested in more information on the history and origins of syphilis, you can see [Origins of Syphilis](#), [A Medieval French Skeleton Is Rewriting the History of Syphilis](#), and [Revisiting the Great Imitator: The Origin and History of Syphilis](#).




Corkscrew shaped *Treponema pallidum* bacteria, also known as spirochetes



Syphilis spreads person to person during vaginal, anal, or oral sex or other similar close intimate contact. It doesn't spread by casual contact with items such as doorknobs, toilet seats, towels, or clothing. Using condoms and other barriers during sex lowers the risk of getting syphilis but it can still spread if there is an infectious syphilis sore not covered by the condom or barrier.

### Signs and Symptoms of Syphilis

**Syphilis** is a bacterial infection typically spread through sexual contact. Congenital syphilis occurs when infection is passed from parent to fetus during pregnancy and can result in stillbirth, infant death, or other health issues.

 Syphilis can present at different stages, so early diagnosis and treatment are important to prevent disease progression and transmission to others.

Stage	Time period	Symptoms
Primary	10-90 days after infection	Painless ulcer (chancre) on the genitals or mouth Typically heals on its own within 3-6 weeks
Secondary	Varies, typically 4-10 weeks after primary stage	Full-body rash (can involve palms of hands and soles of feet) and flu-like symptoms (eg, fever, headache, sore throat)
Latent	After untreated secondary syphilis	No symptoms but the infection is still present Can still be transmitted congenitally
Tertiary	Years or decades after initial infection	May cause damage to the brain, nerves, eyes, heart, blood vessels, liver, bones, and joints May be life-threatening

**Neurosyphilis** (infection of the brain and spinal cord) can occur at any stage and cause meningitis, stroke, hearing loss, blindness, paralysis, and dementia.

Syphilis can lead to lifelong suffering, disability, and death. Unlike most other STIs, syphilis can cause a variety of unusual symptoms at various stages of infection. Infection during pregnancy can pass to the fetus causing a serious infection called congenital syphilis.

The different stages of syphilis are primary, secondary, latent, and tertiary. Primary syphilis, or the earliest part of the infection, causes a painless ulcer called a chancre. This chancre will appear where the germ first entered the body, either on the genitals, anus, mouth, or other parts of the body. On average, the chancre forms about 3 weeks after the infection happened, but it may develop as soon as 3 days to as long as 3 months after. The chancre may go unnoticed because it is painless. The chancre usually goes away on its own in 3 to 6 weeks even without treatment.

Secondary syphilis happens when the bacteria move from the chancre into the blood stream and spreads throughout the body. If the primary stage is not treated, secondary syphilis will develop in about 1 in 4 people that are infected, usually within weeks to a few months. Secondary syphilis can cause a wide variety of symptoms such as fever, headache, sore throat, feeling unwell, muscle aches, weight loss, patchy hair loss, and swollen lymph nodes. The most classic symptom in secondary syphilis is a rash, which can be all over the body including the palms of the hands and soles of the feet. Sores or large, raised growths called condylomata lata may form on mucus membranes like the mouth, tongue, or genital areas. Injury to the liver (hepatitis), ulcerations in the stomach and intestines, inflammation of the bones and joints, and kidney damage can also occur.

Without treatment, the symptoms of secondary syphilis usually go away on their own. This phase without symptoms is called latent syphilis. Latent syphilis is further divided into early latent and late latent. It is considered

early latent infection if the infection started within the past year and late latent if the infection started more than a year ago. Even though there are no symptoms, the syphilis infection is still in the body.

About 25% to 40% of those that don't get treatment will go on to develop symptoms of late syphilis disease, called tertiary syphilis. This can happen any time from 1 to 30 years after the infection started. The infected person may never have had or noticed symptoms of syphilis before. Tertiary syphilis can cause a wide variety of symptoms. It can affect the cardiovascular system, causing enlargement of the upper part of the aorta, called an aneurysm. This can result in a heart valve problem and heart failure. It can also affect the arteries in the heart, causing them to narrow and block. A less common symptom in tertiary syphilis is the formation of gumma, which are tumor-like growths caused by inflammation that can occur anywhere in the body. The gumma destroys the tissue where they are growing. Syphilis can affect the nervous system at any stage of infection, but especially during the tertiary phase. It can cause headaches, meningitis, stroke, hearing loss, blindness, paralysis, and dementia. Conditions that happen during tertiary syphilis include general paresis, which is a type of dementia caused by syphilis, and tabes dorsalis, which causes weakness, problems walking, pain, and abnormal sensations.

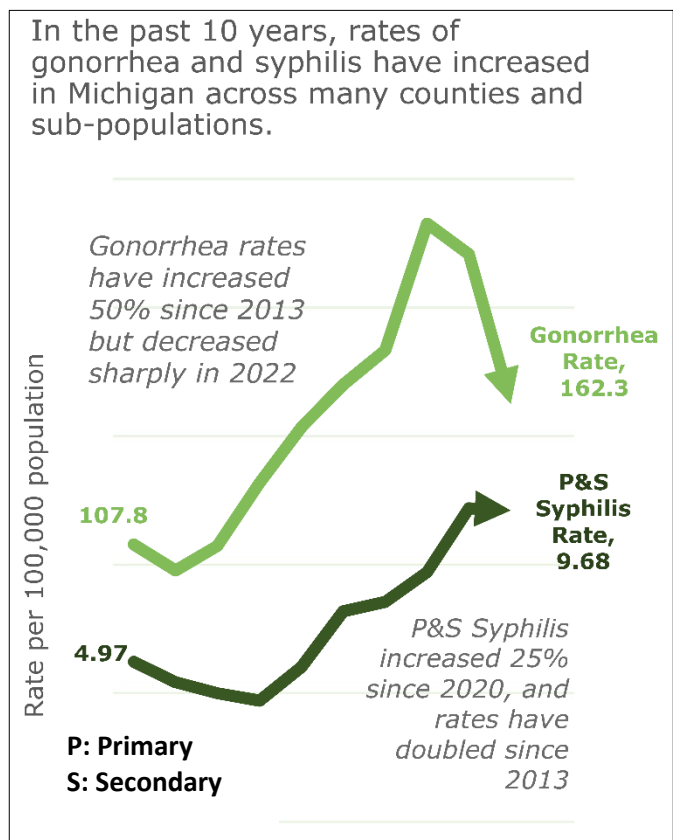
Pregnant women with syphilis can pass it their fetus, which is called congenital syphilis. When the bacteria pass to the fetus, it is in the blood circulation and spreads to almost all organs of the fetus. Of pregnant women with early syphilis infections that do not get treated, 40% with end up having a miscarriage. Other serious and common complications of congenital syphilis are stillbirth, infant death, early birth, and low birth weight. For children that are born with congenital syphilis, most show no symptoms at birth but start to show symptoms by 3 months of age on average. Some children may not have any symptoms for years. Congenital syphilis can cause a wide variety of symptoms such as enlarged liver and spleen, skin rashes, peeling skin, eye and vision damage, hearing loss, anemia, abnormalities and deformities of the teeth, bones, and face, and developmental delay.

### Increases in Cases in U.S. and Michigan

The rates of new syphilis infections in the U.S. have been increasing over the past 20 years. More than half of the new cases have been reported in men who have sex with men (MSM), but there have been increases in the number of women with syphilis, leading to more cases of congenital syphilis.

Rates of congenital syphilis in the U.S. have steadily risen since 2012. In Michigan, the number of women of child-bearing age (15 to 45 years of age) and the number of pregnant women with any stage of syphilis has tripled since 2018. Last year, 37 newborns in Michigan were reported to have congenital syphilis, which is more than double the number in 2018.

[Public Act 538 of 2018](#) requires health care providers test for pregnant women for syphilis at the first prenatal visit, and again early in the third trimester. There has been an increase in testing for syphilis in pregnant women, but despite this nearly half of pregnant women still do not get the syphilis testing that is required by Michigan law.



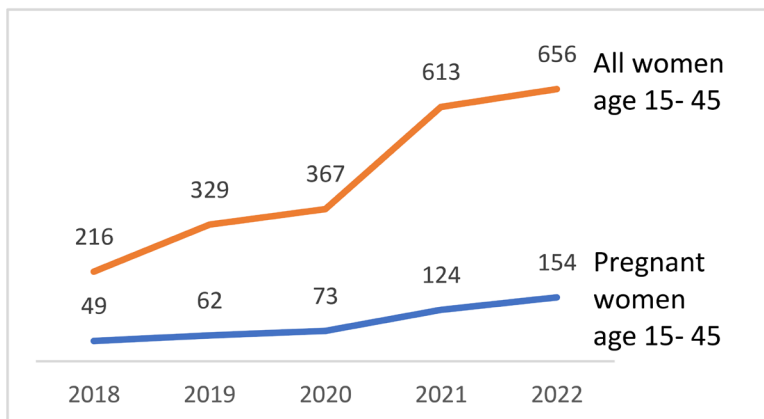


Fig. 1: Michigan syphilis (all stages) among women of child-bearing age

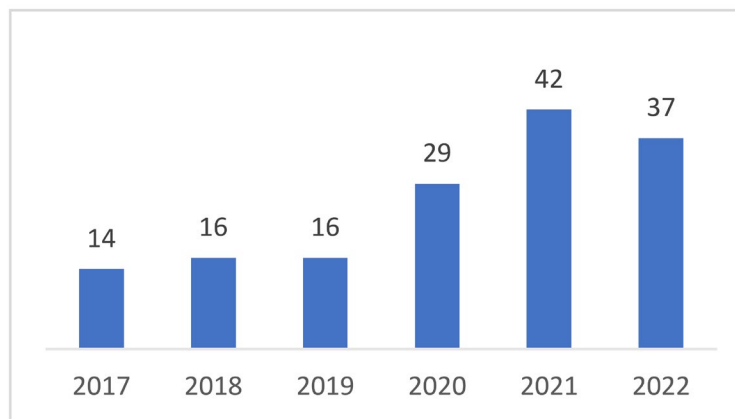


Fig. 3: Michigan congenital syphilis diagnoses

Congenital Syphilis Reports by Local Health Jurisdiction, 2022			
	count	rate per 100,000	live births*
Calhoun County	2	129.4	1,545
Detroit City	18	225.2	7,994
District 10	1	48.1	2,080
Genesee County	2	45.2	4,425
Jackson County	2	120.0	1,667
Kalamazoo County	2	72.5	2,760
Kent County	1	12.2	8,195
Lenawee County	1	119.0	840
Macomb County	2	22.8	8,787
Mid-Michigan District	1	56.0	1,785
Oakland County	2	15.5	12,876
Wayne County	3	22.4	13,368

### Testing and Screening

Testing for syphilis is done by blood tests for antibodies showing signs of possible infection with syphilis. If the first test is positive, a second blood test is performed to confirm the diagnosis. In addition to those with symptoms of syphilis or recent exposure to syphilis, there are recommendations for syphilis screening which are listed in the table below.

Syphilis Screening Recommendations	
<b>Women</b>	<ul style="list-style-type: none"> <li>Screen women at increased risk for syphilis infection (history of time in jail/prison, sex work, living in areas of higher levels of syphilis, history of drug use, of a higher risk demographic)</li> </ul>
<b>Pregnant Women</b>	<ul style="list-style-type: none"> <li>Screen all pregnant women at the first prenatal visit</li> <li>Retest early in the third trimester and at delivery if at high risk for syphilis infection (living in areas of higher levels of syphilis or is at risk for getting syphilis during pregnancy [history of drug use, other STIs during pregnancy, has had multiple partners or a new partner, has had partner with STIs, etc.]</li> </ul>
<b>Men Who Have Sex with Women (MSW)</b>	<ul style="list-style-type: none"> <li>Screen adults at increased risk for syphilis infection (history of time in jail/prison, sex work, living in areas of higher levels of syphilis, history of drug use, of a higher risk demographic, and being a male younger than 29 years)</li> </ul>
<b>Men Who Have Sex with Men (MSM)</b>	<ul style="list-style-type: none"> <li>Screen sexually active MSM at least once a year</li> <li>Screen every 3 to 6 months if at increased risk for syphilis infection (history of time in jail/prison, sex work, living in areas of higher levels of syphilis, history of drug use, of a higher risk demographic, and being a male younger than 29 years)</li> </ul>
<b>Transgender and Gender Diverse People</b>	<ul style="list-style-type: none"> <li>Consider screening at least once a year based on reported sexual behaviors and exposure</li> </ul>
<b>Persons with HIV</b>	<ul style="list-style-type: none"> <li>For sexually active individuals, screen at first HIV evaluation, and at least once a year after that</li> <li>More frequent screening might be appropriate based on individual risk behaviors and the local levels of syphilis</li> </ul>

Source: <https://www.cdc.gov/std/treatment-guidelines/screening-recommendations.htm>



## Treatment

The best treatment for syphilis is injectable penicillin (Benzathine penicillin G, or Bicillin LA). The length of treatment needed depends on the stage of syphilis and whether any signs of neurosyphilis are present. There are a couple of other treatments that can be used if the patient is allergic to penicillin or if penicillin is not available. Only penicillin is recommended to treat syphilis during pregnancy to prevent congenital syphilis.

There have been worldwide shortages of the injectable penicillin used for syphilis over the past decade. Currently in the U.S. there is a severe shortage of Bicillin LA. Pfizer is the sole supplier of this medication and they have reported manufacturing issue due to problems with their supply chain. There has also been increased demand due to the increased numbers of syphilis infections in the United States. The limited number of doses have had to be reserved for pregnant women and women of childbearing age, with second line antibiotics used for all other people. There is a real danger the supply of penicillin will run out which will be a true public health crisis.

## Recommendations:

1. Support efforts to prevent and correct critical drug shortages. For more information, see the report of the inter-agency Drug Shortage Task Force, which was led by FDA: [Drug Shortages: Root Causes and Potential Solutions](https://www.fda.gov/drugs/drug-shortages/report-drug-shortages-root-causes-and-potential-solutions) (<https://www.fda.gov/drugs/drug-shortages/report-drug-shortages-root-causes-and-potential-solutions>)
2. Support recommended STI testing and appropriate safer sex programming.
  - a. For local information see <https://www.dhd10.org/sexualhealth/sti-hiv/>, <https://www.mmdhd.org/hiv/>, and <https://www.cmdhd.org/testing>.
  - b. For free, in-home, anonymous, mail-in testing, see <https://takemehome.org/>.
  - c. Find mail-order condoms at <https://www.dhd10.org/mail-order-condoms/>, <https://caresswm.org/condoms/>, and here: [Condom order form](#).
3. Support appropriate community information sharing about STI illnesses and testing recommendations.
  - a. A simple list of screening recommendations can be found here <https://www.cdc.gov/std/prevention/screeningreccs.htm>.
  - b. Basic and detailed fact sheets about all STIs can be found here [https://www.cdc.gov/std/healthcomm/fact\\_sheets.htm](https://www.cdc.gov/std/healthcomm/fact_sheets.htm).
  - c. Information to help people talk to their healthcare providers about testing and sexual health can be found at the Take Charge of Your Sexual Health <https://www.ncshguide.org/>.

## Sources

- Up To Date: Chapters on syphilis epidemiology, clinical manifestations, congenital syphilis
- CDC: Sites on syphilis and Bicillin LA shortage
- JAMA Patient Page. 2023. What Is Syphilis? [https://jamanetwork.com/journals/jama/fullarticle/2804366?utm\\_campaign=articlePDF&utm\\_medium=articlePDFlink&utm\\_source=articlePDF&utm\\_content=jama.2023.2897](https://jamanetwork.com/journals/jama/fullarticle/2804366?utm_campaign=articlePDF&utm_medium=articlePDFlink&utm_source=articlePDF&utm_content=jama.2023.2897)
- MDHHS. August 2023. Maternal and Congenital Syphilis in Michigan Fact Sheet. <https://www.michigan.gov/mdhhs/-/media/Project/Websites/mdhhs/Keeping-Michigan-Healthy/HIVSTI/Data-and-Statistics/2023/Maternal-and-Congenital-Syphilis-in-Michigan-Fact-Sheet.pdf?rev=027f8dc9bc734234861b4e0f82c6725f&hash=D47EA87AAC6F69BA8FADA4A72A60763C>
- MDHHS. April 2022. STI Fact Sheet, 2022. <https://www.michigan.gov/mdhhs/-/media/Project/Websites/mdhhs/Keeping-Michigan-Healthy/HIVSTI/Data-and-Statistics/2022/2022-STIs-in-Michigan-Fact-Sheet.pdf?rev=bba9e1ebc1c6433da45293f2e8457a17&hash=C007FC803AC49C938FDF8C380350939A>
- MDHHS. 2023. STI Diagnoses in Michigan, 2022. <https://www.michigan.gov/mdhhs/-/media/Project/Websites/mdhhs/Keeping-Michigan-Healthy/HIVSTI/Data-and-Statistics/2022/2022-STIs-in-Michigan-Tables-Summary.pdf?rev=92bf78dfb8c04b6598380ade4e2297d5&hash=21E14AB375BFE0B2958C2F142BB7B413>

## Agreements Signed 10/25/23 – 11/15/23

Date Signed	Organization	Purpose	Amount	Signed By
11/14/23	Complete Generator Solutions, LLC	Revised contract for Montcalm office generator	Total - \$33,319.29 Balance Due - \$23,319.29	Liz Braddock
11/15/23	Community Mental Health Association of Michigan (CMHA)	Project ACE for American Rescue Plan Substance Use Disorders	\$48,000.00	Melissa Selby



FY24 MH & SUD Grant  
Project ACE for American Rescue Plan Substance Use Disorders

INDEPENDENT CONTRACTOR AGREEMENT

This agreement, made and entered into this day, October 19, 2023 by and between the Community Mental Health Association of Michigan, a Michigan Non-profit Corporation (hereinafter referred to as "CMHA") and Mid-Michigan District Health Department, 615 N. State St, Suite 2, Stanton, MI 48888 (hereinafter referred to as the "Contractor").

WHEREAS, the CMHA requires the services of a qualified contractor; and

WHEREAS, the Contractor desires to perform said services,

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, it is hereby agreed by and between the parties as follows:

I. Contractor Term. Contractor is hereby engaged by CMHA effective October 19, 2023.

II. Duties: Duties as outlined in Attachment A to this contract.

III. Contractor's Best Efforts. The Contractor agrees that at all times they will faithfully and to the best of their ability, experience, and talents, perform all the duties that may be required. The Contractor shall report to CMHA and/or such other representative as may be designated by its Chief Executive Officer.

IV. Compensation. This contract has a cap of services and materials of \$48,000, including approved travel related expenses (see section XV. of this agreement).

- A. Compensation will be processed upon receipt of invoice as detailed in Attachment A. All invoices must be submitted to Invoice Manager at CMHA for review and approval. Invoices will be paid within 30 days of verification and approval of invoice.
- B. Invoices must be submitted within thirty (30) days after the end of the month in which services are rendered. Those submitted after thirty (30) may not be paid by CMHA.
- C. Invoices received after 60 days of services rendered will not be honored.
- D. The Contractor shall be responsible for all federal and state taxes and withholdings.
- E. In the event of termination of this contract, the Contractor shall be paid prorated to the effective date of termination.

V. Benefits. The Contractor shall receive no benefits from the Association.

VI. Non-discrimination. The Contractor shall not discriminate against any person in the performance of the Contractor's duties because of race, color, religion, national origin, age, sex, gender, height, weight, marital status, disability, political affiliation or beliefs, as required by law.

VII. Compliance With the Law. The Contractor shall perform all duties and obligations hereunder in complete compliance with all applicable federal, state and local statutes, laws, ordinances, rules and regulations.

VIII. Suspended or Debarred from Receiving Federal Funds. The Contractor certifies that that it/he/she is not suspended or debarred from receiving federal funding.

IX. Modification of Agreement. Modifications, amendments or waivers of any provision of this agreement may be made only by the written mutual consent of the parties hereto.

X. Disregarding Titles. The titles of the paragraphs set forth in this agreement are inserted for the convenience or reference only and shall be disregarded when construing or interpreting any of the provisions of this agreement.

XI. Merger of Prior Agreements. This agreement supersedes all prior agreements, oral or written, between CMHA and the Contractor, and expresses the whole and entire agreement between the parties.

XII. Contract Termination. The Contractor is providing services "at will" only. The Contractor acknowledges that this contract extends only through September 30, 2024. The contract may be terminated for any reason or no reason, at any time during the original term or any extension, at the written option of either CMHA or the Contractor upon two weeks advanced written notice to the other party.

XIII. Return of Property. Upon termination of this agreement, the Contractor shall return all documents, correspondence, files, papers or property of any kind, in all type or nature pertaining to CMHA, which the Contractor may have in their possession or control, and to sign a statement verifying return of such property.

XIV. Invalid Provisions. If any provision of this agreement is held to be invalid, the remainder of the agreement shall not be affected thereby, except where the invalidity of the provision would result in the illegality and/or unenforceability of this agreement.

XV. Travel Expenses. CMHA will reimburse the Contractor for actual meal, overnight and travel expenses incurred that are relative to carrying out the activities of this project. Meal and travel reimbursement will be in accordance with the CMHA Travel Policy (attached).

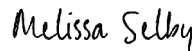
XVI. Conflict of Interest. Before undertaking projects on behalf of CMHA, the Contractor will identify any conflicts or potential conflicts of interest that could interfere with representation of CMHA. Should such a conflict arise, the Contractor shall immediately notify the Chief Executive Officer.

XVII. Availability of Funds. This contract shall be subject to the commitment of sufficient funds by the State of Michigan's Department of Health and Human Services.

IN WITNESS WHEREOF, the parties have executed this agreement on the date and year first above written.



\_\_\_\_\_  
Robert Sheehan  
CMHA



\_\_\_\_\_  
LIZ Braddock  
Mid-Michigan District Health Department

\_\_\_\_\_  
October 24, 2023

Date

\_\_\_\_\_  
11/15/2023

Date

- The BOH approved increasing wage step from two to six for PHR.
- The BOH approved and placed on file the organizational charts.



**STAFFING REPORT – NOVEMBER 2023**

***Administration/Administrative Services Division***

STATUS	POSITION	BRANCH OFFICE
	No changes	

***Community Health and Education Division***

STATUS	POSITION	BRANCH OFFICE
	No changes	

***Environmental Health Division***

STATUS	POSITION	BRANCH OFFICE
	No changes	

**Longevity Recognition for 2023**

**Five Years**

Krishna Santana 04/30/2018  
Allison Schafer 06/04/2018

**Ten Years**

Charity Wood 03/25/2023  
Andrew Holdeman 04/29/2013

**Fifteen Years**

Lisa Mikesell 04/11/2008  
Lisa Smith 10/24/2008

Due to ordering issues and unavailability at our previous Walk-In Vaccine Clinic, MMDHD now has a large number of COVID-19 vaccine doses.

We will be holding another Walk-In Vaccine Clinic, this Saturday, November 18th from 9 am-3:30 pm in our St. Johns Location. Our Clinton County office is located at 1307 E. Townsend Road, St. Johns, MI.

**Walk-In  
Vaccine  
Clinic  
at MMDHD**

**November 18 | 9 am - 3:30 pm**

**Flu & COVID-19 vaccines will be available for everybody ages 6 months & up in our Clinton County Office, 1307 E. Townsend Road, St. Johns, MI, 48879.**

**No appointment necessary. Most insurances accepted. *Limited no-cost vaccine will be available.***



[www.mmdhd.org](http://www.mmdhd.org)

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Sent by [bybguilbault@mmdhd.org](mailto:bybguilbault@mmdhd.org) powered by



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**Contact Information:**

Mid-Michigan District Health Department  
Brady Guilbault  
(616) 788-3008  
bguilbault@mmdhd.org



**Release Date:**

11/16/2023

**Walk-In Vaccination Clinic in St. Johns at MMDHD**

**St. Johns, MI** – The Mid-Michigan District Health Department will be holding a Walk-In Vaccination Clinic in our Clinton County location on Saturday, November 18<sup>th</sup>, from 9am-3:30 pm. The Clinton County office is located at 1307 E. Townsend Road, St. Johns, MI 48879.

Flu & COVID-19 vaccines will be available for everybody ages 6 months & older. No appointment is necessary on this day, and most insurances are accepted. There will be limited low, and no-cost vaccine offered through the Center for Disease Control's (CDC) Bridge Access Program. This program provides access to the updated COVID-19 vaccine at no cost to adults who are uninsured or underinsured through December 2024.

The CDC is recommends receiving an updated COVID-19 vaccine to protect against the potentially serious outcomes of COVID-19 illness this fall and winter. The new vaccine targets the most common circulating variants.

To schedule a routine vaccination appointment at any of our 3 locations, contact:

- **Clinton County:** 989-224-2195 (Option 5, then 2)
- **Gratiot County:** 989-875-3681 (Option 5, then 2)
- **Montcalm County:** 989-831-5237 (Option 5, then 2)

*The Mid-Michigan District Health Department has proudly served the residents of Clinton, Gratiot, and Montcalm Counties since 1966. We take action to protect, maintain and improve the health of our community.*

**###**



## Mid-Michigan District Health Department November 2023 Newsletter

Happy November! Where has the time gone? We are already into the Holiday Season, and before you know it, 2024 will be upon us! I really love November and December, because it's a great time to prepare for the winter, spend time with family, and enjoy the final months of the year.

In this month's newsletter, we will be discussing the upcoming Walk-In Flu & COVID-19 Vaccine Clinic, COVID-19 Test kits and how to receive them, and ways to prevent Carbon Monoxide Poisoning.

Lastly, we would like to remind folks that the **MMDHD Offices will be closed Friday, November 10th in observance of Veterans Day, as well as Thursday and Friday, November 23rd & 24th for the Thanksgiving Holiday.** Enjoy!

-Brady Guilbault, MMDHD Public Information Officer

### Walk-In Vaccination Clinic

MMDHD will be holding a Walk-In vaccination clinic on Saturday, November 18th in our Clinton County Office from 9 am - 3:30 pm. Our Clinton County location address is:

**1307 E. Townsend Road, St. Johns, MI 48879**

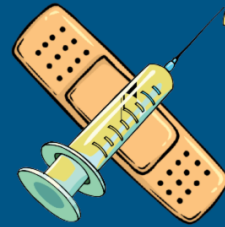
Flu and COVID-19 vaccines will be available for everybody ages 6 months & up. Photo ID and proof of insurance is required. Most insurances are accepted. *For those who are uninsured or underinsured, no-cost vaccine will be available through Federal Programs.*

# Walk-In Vaccine Clinic at MMDHD

**November 18 | 9 am - 3:30 pm**

**Flu & COVID-19 vaccines will be available for everybody ages 6 months & up in our Clinton County Office, 1307 E. Townsend Road, St. Johns, MI, 48879.**

**No appointment necessary. Most insurances accepted. *Limited no-cost vaccine will be available.***



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## COVID-19 Test Kits

Every U.S. household may place an order to receive four free COVID-19 rapid tests delivered directly to your home.

Get started by visiting [COVIDTests.gov](https://www.covidtests.gov), or [covid.gov/tests](https://www.covid.gov/tests)!

MMDHD also has BinaxNOW COVID-19 Antigen Self Tests available at all 3 branch office locations. Click below to find MMDHD locations and hours!

## Get four free at-home COVID-19 tests this fall.

Every U.S. household may place an order to receive four free COVID-19 rapid tests delivered directly to your home.

To order, or for more information visit:  
[www.covid.gov/tests](https://www.covid.gov/tests)

Mid-Michigan District  
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Need help placing an order for your at-home tests?  
Call 1-800-232-0233 (TTY 1-888-720-7489).

**MMDHD Office Locations & Hours**

As the temperature continues to trend downward, the Michigan Department of Health and Human Services (MDHHS) urges Michigan residents to prevent carbon monoxide (CO) poisoning by installing CO detectors and making sure fuel burning appliances are properly working.

CO is known as the "silent killer" as it is a colorless, odorless and tasteless poisonous gas. Most CO poisonings take place at home and are caused by items that are not properly installed, cared for or vented, including furnaces, water heaters, generators, gas grills, dryers, lanterns, space heaters, fireplaces, chimneys and gas stoves. CO is a gas that forms whenever a fossil fuel is burned (charcoal, wood, propane, gasoline, etc.).



[Click HERE for Frequently Asked Questions about CO Poisoning](#)

Following these important steps can keep your family safe:

### **CO Detectors**

- Install battery-operated or battery back-up CO detectors near every sleeping area in your home.
- Check CO detectors regularly to be sure they are functioning properly.

### **Oil & Gas Furnaces**

- Have your furnace inspected every year.

### **Portable Generators**

- Never use a generator inside your home or garage, even if doors and windows are open.
- Only use generators outside, more than 20 feet away from your home, doors, and windows.

## **November Closures**

The Mid-Michigan District Health Department will be closed Friday, November 10th in observance of Veterans Day, and Thursday and Friday, November 23rd & 24th for the Thanksgiving Holiday.

*For after hours emergencies, please call: (989) 276-0260.*

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**Follow MMDHD on Social Media!**



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