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615 N. State St.
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BOARD OF HEALTH:	Bruce DeLong David Pohl	George Bailey Steven Sopocy	Phil Kohn Adam Petersen
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MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)
BOARD OF HEALTH
REGULAR MEETING
at
Gratiot Office, Ithaca, Michigan
Conference Rooms A & B

Wednesday, March 27, 2024
9:00 a.m.

AGENDA

We take action to protect, maintain, and improve the health of our community.

Pledge of Allegiance

A. AGENDA NOTES, REVIEW, AND REVISIONS:

1.

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held February 12, 2024 – **Included.**
- b. Mid-Michigan District Board of Health (BOH) Meeting held February 28, 2024– **Included.**

2. Communications - None

C. PUBLIC COMMENTS:

D. BRANCH OFFICE EMPLOYEES:

E. COMMITTEE REPORTS:

1. Finance Committee: George Bailey, Chair

- a. MMDHD Expenses for February 10 through March 8, 2024 – **Included.**
- b. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for February 2024 – **Included.**
- c. Electronic Transaction Policy – **Handout.**
- d. Oral Health Fees: D0191 & D1206 – **Included.**
- e. Reclassification of Financial Specialist and Human Resource Specialist positions - **Included.**
- f. Sick Leave Pay Out - **Included.**

2. Personnel Committee: David Pohl, Chair

3. Program Committee: Phil Kohn, Chair – On-site sewage disposal alternative design technology

F. MEDICAL DIRECTOR’S REPORT: Jennifer Morse, M.D., MPH, FAAFP

1. No Report

G. HEALTH OFFICER’S REPORT: Mari E. (Liz) Braddock

1. Health Officer’s Report– **Included.**
2. Respiratory Virus Guidance: Communication to area schools - **Included.**
3. Agreements Signed, February 20– March 21, 2024 – **Included.**

H. OLD BUSINESS:

1. State Septic Code

I. NEW BUSINESS:

1. Emerging Issues:
2. Narcan Vending Machines

J. LEGISLATIVE ACTION:

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, February 2024 – **Included.**

2. MMDHD Staffing Report – **Included.**

L. RELATED NEWS ARTICLES AND LINKS: – <https://www.mmdhd.org> - **Included**

1. Free First Aid Kits with Narcan Available at Montcalm County Public Libraries – Press Release 3/19/24

M. AGENCY NEWSLETTERS: - <http://contacc/3lzbTZi> - **Included**



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BOARD OF HEALTH:	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Steven Sopocy	Adam Petersen

Board of Health (BOH) Synopsis of Actions Needed
 March 27, 2024 Regular Meeting

Item A. 1.	AGENDA NOTES, REVIEW, AND REVISIONS
Motion to accept the agenda as presented.	
Item B. 1. & 2.	CONSENT ITEMS (MEETING MINUTES & COMMUNICATIONS)
Motion to accept Meeting Minutes B. 1. a. and b. and place on file.	
Item E. 1. a.	EXPENSES FOR FEBRUARY 10 THROUGH MARCH 8, 2024
Motion to approve payment of the Mid-Michigan District Health Department’s Expenses for February 10, through March 8, 2024, totaling \$913,176.16.	
Item E. 1. b.	BALANCE SHEET, REVENUE AND EXPENDITURE REPORT FOR FEBRUARY 2024
Motion to approve and place the Balance Sheet, Revenue and Expenditure Report for February 2024 on file.	
Item E. 1. c.	ELECTRONIC TRANSACTION POLICY
Motion to approve the Electronic Transaction Policy and sign the resolution.	
Item E. 1. d.	ORAL HEALTH FEES: D0191 & D1206
Motion to approve increasing oral health fees D0191 from \$25.00 to \$30.00 and D1206 from \$35.00 to \$40.00.	
Item E. 1. e.	RECLASSIFICATION OF FINANCE SPECIALIST AND HUMAN RESOURCE SPECIALIST POSITIONS
Motion to approve the reclassification of the finance specialist and human resource specialist positions.	
Item E. 1. f.	SICK LEAVE PAY OUT
Motion to approve the policy to increase the sick leave pay out to long term employees upon leaving employment.	
Item F.	MEDICAL DIRECTOR’S REPORT; NO REPORT THIS MONTH
Item G.	HEALTH OFFICER’S REPORT
Motion to approve and place on file the March 2024 Health Officer’s report.	



MALPH
Board of Directors
Meeting Minutes
February 12, 2024

I. Call to Order

The meeting was called to order at 9:01am by K. Hughes, President.

II. Roll Call

A quorum was present.

Jurisdictions Represented: Allegan [Randy Rapp], Barry-Eaton [Colette Scrimger], Bay [Joel Strasz], Benzie-Leelanau [Dan Thorell], Branch-Hillsdale-St. Joseph [Rebecca Burns], Calhoun [Eric Pessell], Central Michigan [Steve Hall], Chippewa [Karen Senkus], Delta-Menominee [Mike Snyder], Detroit [Denise Fair Razo], Dickinson-Iron [Daren Deyaert], District 2 [Denise Bryan], District 10 [Kevin Hughes], District 4 [Denise Bryan], Genesee [Michelle Estelle], Grand Traverse [Wendy Hirschenberger], Huron [Tip MacGuire], Ingham [Nike Shoyinka, Brenda Gray, Anne Barna], Ionia [Chad Shaw], Jackson [Kristin Pluta], Kalamazoo [Jim Rutherford], Kent [Adam London], Lapeer [Kathy Haskins], Lenawee [Monica Hunt], Livingston [Matt Bolang, Lindsay Kalberer], Luce-Mackinaw-Alger-Schoolcraft [Nick Derusha], Macomb [Andrew Cox], Marquette [Jerry Messana], Midland [Fred Yanoski], Mid-Michigan [Liz Braddock], Monroe [Jamie Dean], Muskegon [Kathy Moore], Northwest Michigan [Dan Thorell], Oakland [Leigh-Anne Stafford], Ottawa [Adeline Hambley], Sanilac [Bryant Wilke], Shiawassee [Larry Johnson], St. Clair [Greg Brown] Tuscola [Amanda Ertman], VanBuren/Cass [Danielle Persky] Washtenaw [Jimena Loveluck], Western UP [Kate Beer].

Others Present:

Administrative Officers Forum, [Derek Burton], Health Education and Promotion Forum, [Tracy Metcalfe], Environmental Health Forum, [Tony Drautz], Nurse Administrators Forum, [Matthew Budd], Physician's Forum, [Nirali Bora], EGLE, [Dana DeBruyn], LARA, [Larry Horvath], MAC, [Dwight Washington], MDARD, [Emily Hollingsworth, Emily Pochubay], MDHHS, [Tamara Brickey, Molly Cotant, Laura de la Rangelje, Annette Gilmer, Melissa Limon-Flegler, Adrian Zeh], Brad Wurfel

Staff: Norm Hess, Jodie Shaver. Gwen Tithof

III. Approve Agenda

Motion by M. Bolang, support by S. Hall to approve the agenda. Motion carried.



IV. Approve Minutes of the January 8, 2024 Meeting

Motion by T. MacGuire, support by M. Bolang to accept the January 8, 2024 meeting minutes. Motion carried.

V. Public Affairs Associates Report

There was no Public Affairs Associate report this month.

VI. Partner Updates

D. DeBruyn (EGLE) reported the Michigan Groundwater Association is having its annual conference next month. Scholarship money is available for LHDs to send sanitarians. Changes occurred in the cement extension report including an option to choose compliance and non-compliance and you will receive a notification when report was submitted. A dashboard system for inspections is coming, probably in the fall. SB 480 has no provisions on municipal water/sewage and the sponsor is receptive to LPH concerns. HB 4479 / 4480 (septic code), latest draft (v3) shows many of EGLE's suggestions were added, but so were many concepts by other stakeholders. Section 12833 lists LHDs would inspect 75% before time-based inspections begin. EGLE is meeting with Sen Singh's office on Feb 21st, also looking at feedback from the state septic tank association's conference. Various concerns were discussed and will be taken to sponsors. N. Hess to reach out to the Prosecutors' Association.

E. Hollingsworth (MDARD) reported B. Vought has taken a new position with the FDA. If you need to reach local health services, reach out to J. Bonsky in the interim. They will be seeking a replacement for this position.

L. de la Rambelje (MDHHS) introduced the new workforce development director, Tamara Brickey, brickeyt@michigan.gov. MDHHS is reaching out to LHDs with filter distribution communities. Implementation expected in the Spring. Save the Date for the Public Health Nursing 101 went out through the NAF listserv. L. de la Rambelje will be giving an update on COVID funding compliance reviews to the Admin forum. They are trying to avoid duplication of effort; one program per health department. In regard to COVID money for this fiscal year, some LHDs have funding that far outmatches what can be spent with ELC contact tracing. They are working with J. Coyle to change the funding formula, which is from 2021. This will allow requests to amend the funding for a decrease. Workforce development funding was extended, and the new funding and time frame will be coming. Michigan State Police is holding off on the gun locks. Stay tuned for updates. Melissa Limon -Flegler reported on urgent maternal warning signs and the [Michigan Hear Her](#) awareness campaign. Print resources are available to LHDs.



L. Horvath (LARA) reported there is new legislation on camps. Previously childcare facilities were regulated under MDHHS licenses and normal camps are under LARA. Now children's camps will go to MiLEAP and adult foster care camps will stay with LARA. LARA will be presenting at next month's Board meeting to clarify this process.

VII. MDARD Integrated Pest Management and PH Pest Program Update

E. Pochubay presented on her role as MDARD's IPM and Public Health Pest Specialist, pochubayE@michigan.gov. She is sending a survey out to LHDs to determine bed bug training needs, along with requests for other organizations she should reach out to.

VIII. MALPH Communications Update

B. Wurfel presented on the upcoming MALPH / MDARD Communications Training Series starting in March. The registration for the three (3) events was sent out in January and will be shared again, later this week. This will be connected to MALPH's statewide communications effort, amplifying the effort by bringing together communications folks from LHDs on a regular basis.

IX. Public Health Ethics Presentation

A. Gilmer presented on public health ethics with MDHHS. The CDC and APHA both have public health ethics guidance and the MDHHS workgroup includes Dr. Gilmer, J. Loveluck, and some legal support. There is potential for expanding. Focus will be on what public health ethics will look like in Michigan and evaluate the current capacity for LHDs. A short survey will be sent out in the coming weeks.

X. Officer Updates

K. Hughes- President sent a written president's report prior to the meeting. Topics included COVID 19 After-Action Report, MALPH dues, and the MALPH/MDHHS Collaborative Planning Meeting.

C. Scrimger- Secretary / Treasurer reported the December 2023 financial report was in the BOD packet. A motion by C. Scrimger, support by R. Burns to accept the December 2023 financial report as presented. Motion carried.

G. Tithof reported the LHD Wellbeing contracts have been sent out and checks are sent as signed contracts are received.

J. Shaver reported the November MALPH BOD meeting falls on Veteran's Day. Discussion on when to hold the November meeting. A motion by M. Bolang, support by



D. Persky for the November MALPH BOD to be moved to Tuesday, November 12, 2024. Motion carried. The MPPHC request for proposal was sent out and proposals are due Friday, March 22, 2024. An extension will be given closer to the closing date. The hotel overnight room block information is on the MALPH website and you can begin making reservations. The MALPH Day at the Capitol Save the Date was sent out along with the overnight room block. You can begin setting up your legislative visits for April 10th. There will be an Advocacy webinar on March 19th from 2-3pm. Please encourage staff to attend. The webinar will be recorded and posted on the MALPH website for those who are unable to attend. There will be an addition Leadership Workshop Part I and three (3) Part II. Invitations to previous Part I session attendees will be sent out for Part II. The final Part I invitation will be sent to Health Officers to determine which staff they would like to attend. There are only fifteen (15) spots.

N. Hess reported on the Governor's budget recommendations, including \$5M for tobacco, a \$2.5M increase for KOHA, which puts total funding for the program at \$4M. He will continue to monitor if Delta Dental contributes. MALPH has had one (1) meeting for the data modernization workgroup. The workgroup will be led by Rebekah Condon, Director of Operations at Barry-Eaton DHD. The goal is to be a place for data modernization efforts at the state to channel updates and feedback to LHDs. AmeriCorps Public Health member, Erika is going through CHNAs, in which MAPP is the most common framework. Discussion on legislative priorities and what MALPH's focus should be for the Day at the Capitol. MALPH to form an ad-hoc committee to come together each summer to refine our legislative priorities process. A motion by S. Hall, support by R. Burns to accept the legislative priorities document as published in the Board packet, without inclusion of the Water Affordability Package. Motion carried.

XI. Forum Reports

Admin Forum- D. Burton reported the Admin forum is working with EGLE on general fund and programming. A lot of money is sitting in non-community. They are planning the September conference, and in-person meetings will take place in April, June, and December.

MALEHA- T. Drautz reported MALEHA is focusing on septic legislation and water affordability.

HEP- T. Metcalfe reported the HEP forum is working on planning an August in-person meeting, most likely to be held in the Grayling area.



NAF- M. Budd reported NAF is working on updating their roster to an electronic format, moving away from paper. They will be holding an in-person meeting in Gaylord, May 16-17, 2024 and will potentially bring in a speaker.

MAPPP- N. Bora reported MAPPP is focusing on Hep C treatment improvements in LHDs, HIV PrEP, and staff morale.

XII. Public Comments / Announcements / Requests for Future Agenda Items

Discussion on how LHDs budget for health education and PIO programs.

XIII. Adjournment

Meeting adjourned at 11:10am.



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MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)
BOARD OF HEALTH
REGULAR MEETING
at
Clinton Office, Saint Johns, Michigan

Wednesday, February 28, 2024
9:00 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

- Members Present: Adam Petersen, Chairperson; George Bailey, Vice Chairperson; Steven Sopocy, David Pohl, Phil Kohn and Bruce DeLong
- Members Absent: None
- Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Jennifer E. Morse, MD, MPH, FAAFP, Medical Director; Lonnie Smith, Director of Environmental Health (EH); Sarah Doak, Director of Community Health and Education Division (CHED); Krishna Santana, Board Secretary
- Staff Absent: None
- Guests: Ali Barnes, Yeo & Yeo; Ashley Netzley RN, Public Health Nurse II; Matthew Kelley, MPH, Data Specialist

Adam Petersen, Chairperson called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:00 a.m. on Wednesday, February 28, 2024, at the Clinton Office of the MMDHD, Saint Johns, Michigan.

The Pledge of Allegiance was led by A. Petersen.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

Motion made by B. DeLong and seconded by D. Pohl accept the agenda as presented Motion carried.

**** Item E. 1. d. moved to first order of business****

E. 1. d. FY 22/23 Audited Financial Statement, Ali Barnes, Yeo & Yeo -

A. Barnes began by expressing her appreciation to MMDHD especially M. Selby and D. Wadle for being so organized and prepared for the audit. She first noted the MMDHD has been given a clean or unmodified opinion, this means the auditors believe the information presented in the financial statements have been done so to material accuracy given the laws and the accounting regulations that must be followed. She gave an overview of the financial statement handout provided to the board members, noting the general operating fund, assets being at a total of \$3,765,876.00 then liabilities coming at \$1,336,163.00, Deferred inflows of resources (leases) was \$167,357.00, Fund balance total of \$1,884,833.00, total fund balance of \$2,262.365.00. Total breakdowns can be found in the report. A. Barnes continued to hit highlights of the financial statement report noting revenue and expenditures and going on to advising the board where to find the notes on all categories, the information on capitol assets, liabilities and the pension system information. She pointed out on page 4-2 the year states 2022, this is the correct year, with this noted she pointed out the liability going up significantly this is a result of the market problems in December 2022. The OPEB (other postemployment benefits) was discussed, M. Selby advised this item was a benefit that was grandfathered in for a small number of employees it is now a closed system so it will continually decrease. A. Petersen asked about the fund balance of 2.262 million inquiring if this is a healthy fund balance, A. Barnes responded that this appears to be a comfortable fund balance. She states that you need to weigh needs of the department, questioning if the level of service is where it needs to be and if there are significant capital improvements needed or significant programs to be added, otherwise this is a healthy fund balance. From this point she advanced to discussing the single audit, directing the members to the Schedule of Expenditures of Federal Awards page. The major program audited this year was the WIC program, which was about \$849,000.00 in expenditures and about 25% of the total, there were no issues found with this program. She concluded with the Schedule of Findings and Questioned Costs page. Two options were issued, GAS (government auditing standards) and compliance related to major federal programs, both were clean or unmodified opinions. She also noted there were no material weaknesses or significant deficiencies, she commented this is excellent work. The agency also qualified as a low-risk audit, this reduces the amount of testing requirements. The last piece she went over was the letter that gave an overall view of the audit for the board's review. She commented on an electronic transaction policy that should be put in place. M. Selby told the board this will be developed and presented to the board.

Motion made by B. DeLong seconded by D. Pohl to accept the FY 22/23 Audited Financial Statement Report and place on file. Motion carried.

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held January 8, 2024
- b. Mid-Michigan District BOH Regular Meeting held January 24, 2024

Motion made by G. Bailey and seconded by B. DeLong to accept Meeting Minutes B. 1. a. and b. and place on file. Motion carried.

2. Communications

- a. Advancing Healthy Birth Grants Award
- b. ELPHS Hearing and Vision Funds
- c. Michigan Perinatal Quality Collaborative Advancing Healthy Births

L. Braddock told the board MMDHD received \$20,000.00 related to breastfeeding. The ELPHS letter indicated an extra \$12,000.00 was added to this grant which is wonderful news. However, more funding is still needed in the hearing and vision program, hopefully this will happen in 2025/2026.

C. PUBLIC COMMENTS: - None

D. BRANCH OFFICE EMPLOYEES: –

L. Braddock introduced Matthew Kelley, MPH, Data Specialist, Matthew started Monday (2/26/24) and Ashley Netzley, RN, Public Health Nurse II, Ashley has been with MMDHD for almost a year, both employees are located in the Clinton office.

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

- a. MMDHD's Expenses for January 13 through February 9, 2024

Motion made by G. Bailey and seconded by B. DeLong to approve payment of the MMDHD's Expenses for January 13 through February 9, 2024, totaling \$611,364.38. Motion carried.

- b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for January 2024

G. Bailey told the board there had been a discussion at the finance meeting concerning tires purchased on an agency credit card. M. Selby told the board a set of tires was purchased for a Tuberculosis client that needed transportation assistance while seeking treatment for TB. The funds for the tires came from a State of Michigan Program (MPHI / Incentives and Enablers) MMDHD was basically a passthrough for these funds to purchase the tires and MMDHD has already been reimbursed for the amount. P. Kohn asked what the connection with tires and TB was, L. Braddock explained the client could not make it to the six months of treatment needed because of her tires, the MPHI program assisted with the purchase of tires. In this case tuberculosis is very contagious and an outbreak would cause a major public health concern so by providing the individual with the needed tire they were able to complete treatment.

Motion made by G. Bailey and seconded by B. DeLong to accept the Balance Sheet, Revenue and Expenditure Report for January 2024 and place on file. Motion carried.

- c. Budget Amendment

M. Selby noted last year it was suggested to keep the board updated on any changes to the budget, as a result she presented a summary of budget adjustments. A few grants/funding have had modifications, such as an increase in the Essential Local Public Health Service funds received and other grants that we may not use in the entirety, also factoring in the new data specialist position. There was also an issue with over shipment of Moderna vaccine, this was remedied by refusing deliveries and selling vaccine to other health departments which is reflected in an increase of the biologics line and miscellaneous income. She also advised the board many of our programs are seasonal, such as well and septic, those funds are included in the budget however, they will not come in until the summer and fall months. After these and a few other small changes there is still a balanced budget in the amount of \$9,414,938.00.

Motion made by G. Bailey seconded by D. Pohl to accept and place on file the budget amendment. Motion carried.

d. ****Moved to first order of business****

e. Respiratory Syncytial Virus Antibody Beyfortus

S. Doak told the board this is vaccine offered to newborns and young children that are at risk of RSV, to add the administration fee for this vaccine board approval is needed.

Motion to approve adding 96381 Administration fee of Beyfortus at \$20.00 to align with other VFC vaccines. Made by G. Bailey, seconded by B. DeLong Motion carried.

2. Personnel Committee – David Pohl, Chairperson – No Report.

3. Program Committee –Phil Kohn, Chairperson – No Report.

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

a. Children's Dental Health Month

J. Morse gave an overview that February is National Children's Dental Health month, she noted her report indicates what programs are available in Michigan adding that MMDHD offers oral health programs that not all other departments are offering at this time. Her recommendation was to increase funding, which has happened, however there is still a need for more funding for the Kindergarten Oral Health Assessment Program. G. Bailey asked why some counties are not participating, she responded that if a county did not have an oral health program it was hard to accommodate, especially with limited funding. She noted these counties are working to get this program up and running, she added we need to continue to support this effort. MMDHD is participating in the KOHA program.

Motion to accept and place on file the Medical Director's report made by G. Bailey seconded by D. Pohl. Motion carried.

G. HEALTH OFFICER'S REPORT: Mari E. (Liz) Braddock

1. Health Officer's Report –

L. Braddock began with Environmental Health, a new online portal on our website this will assist with obtaining information on well and septic, submitting permits and FOIA requests. The program will be expanded in the future to include the food program, paying food license fees, and registering for food safety classes. L. Smith told the board MMDHD is not the first in Michigan to offer these services, but we offer the most robust use of the hedgehog program in the state. D. Pohl asked if a septic tank has been pumped is it reported to the counties, L. Smith said no, however we can get this information if needed as we inspect the septic trucks, and they must keep logs which can be accessed upon request. L. Braddock went on to discuss marijuana grants, advising the board that all three counties will be applying for the 2024 Marijuana Operation and Oversight grants, the funds are to be used to educate the public on the safe use and storage of marijuana. Clinton has received funding of \$31,000, we are still waiting for information for the other two counties. Lastly, she advised the board that accreditation was completed in December the report should have been sent to A. Petersen. The accreditation and review were conducted in a technical advisory capacity rather than the traditional method of being awarded a met or not met status for each indicator. MMDHD was commended for all programs and for our use of tracking and reporting tools. It was noted we continue to work on Performance Management Standards and focus on Quality Improvement projects as part of our Performance Management plan. She invited commissioners to be a part of performance management. The next accreditation will be in 2026.

2. Agreements Signed, January 19 – February 20, 2024

L. Braddock told the board a Mini grant from MALPH in the amount of \$4000 was awarded again this year for staff wellness, in the past new coffee machines and picnic tables were purchased. This year the staff has requested a food truck be available at the office for a day this summer.

An agreement with Corewell Health was signed for community health needs assessment in the amount of \$25,000 for Montcalm County, this is done every three years.

**Motion made by G. Bailey supported by D. Pohl to accept the health officer's report and place on file.
Motion carried.**

H. OLD BUSINESS:

1. Statewide Septic Code

L. Smith said the bill's sponsors have put out a third draft, Environmental Health directors across the state have been meeting and going over the draft. Currently the draft is still advising to inspect every septic system every five years. The EH directors would like to see more of a risk-based system, a point of sale, complaint basis, systems we don't have records on or septic systems in vulnerable areas, it would also be beneficial to get the real estate association on board with this plan. He estimated inspecting every septic every five years we may need to hire at least

15 sanitarians. S. Sopocy ask who is pushing the five-year schedule, as it is not realistic especially for our rural community, L. Smith said it is unknown why five years has been the targeted time. There are eleven health departments in the state that have a point-of-sale program, MMDHD is not a point-of-sale district currently. L. Smith explained there are two bills at this time, one focused on the five-year inspection and the other for a state septic code. The state code would be putting together a technical advisory committee of about 20 people to compile a plan.

2. PFAS investigation at Velsicol – St. Louis

L. Smith told the board we were made aware that EGLE took water samples from some shallow excavations during the cleanup at the Velsicol site in St. Louis and those samples came back with two parameters that were above the state level for PFAS. It was noted this is not drinking water. We are expecting there may be a community meeting and we will be a part of this meeting. We wanted the commissioners to be aware of these findings.

3. Policy 042.0 BOH Per Diem –

Policy 042.0 Board of Health Per Diem was updated with the current board chairperson, A. Petersen, this was the only change to the document.

Motion to approve policy 042.0 BOH Per Diem and for the board chairperson to sign made by D. Pohl and supported by B. DeLong. Motion carried.

I. NEW BUSINESS: -

A. Petersen, ask if we wanted to add an alternative commissioner to the finance committee, G. Bailey noted he is fine with things the way they are, it was agreed it will be kept as it is and if there is not a quorum the finance can be ran through the regular meeting.

D. Pohl asked if the Narcan program is up and running in Montcalm through the libraries, L. Braddock said yes, it is and going well, at one point we ran out of Narcan but it has been replenished and the kits with the Narcan have been distributed to the libraries as well as commission on aging.

S. Sopocy asked if the health department is involved with the first responders now carrying EpiPens, L. Braddock told the commissioner no we are not involved.

1. Emerging Issues – None

J. LEGISLATIVE ACTION: None

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, January 2024

2. MMDHD Staffing Report

L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2023-board-of-health/>

1. Public Notice of BOH Meetings, *Daily News*

M. AGENCY NEWSLETTERS: <https://conta.cc/3l1XyEw>

There being no further business to come before the Board, B. DeLong made a motion to adjourn seconded by D. Pohl, the meeting adjourned at 10:07 a.m.

Respectfully Submitted,

Krishna Santana, Board Secretary
For Adam Petersen, Chairperson
Mid-Michigan District Board of Health

DRAFT



**MONTHLY EXPENSES FOR
February 10, 2024 - March 8, 2024**

<i>EV 2026</i>	<i>2/23/2024</i>	\$	<i>644,391.85</i>
<i>EV 2027</i>	<i>3/8/2024</i>	\$	<u><i>268,784.31</i></u>
TOTAL		\$	913,176.16

Mid-Michigan District HEALTH DEPARTMENT

CLINTON • GRATIOT • MONTCALM

Expense Voucher # 2026

2/23/2024

Payables

108779 - 108813	Acumatica Checks & ACH	\$	469,391.88
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Payroll

Ameriprise NBS	\$	100.00
MERS 457	\$	1,867.00
Nationwide	\$	2,180.00
MERS Defined Benefit - Employee	\$	4,486.78
EFT Payroll Tax		
FICA/MC/FIT	\$	34,955.51
STATE OF MICHIGAN	\$	5,739.53
MERS Defined Benefit - Employer	\$	-
Jan-24		
Direct Deposit Payroll	\$	117,780.39
Direct Deposit HSA	\$	<u>7,890.76</u>

TOTAL

\$ 644,391.85

AP Payment Register

Company/Branch MMDHD

Date From: 2/23/2024

Date To: 2/23/2024

Date: 2/21/2024 3:01 PM

User: DAWN WADLE

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002300	108779	Closed	2/23/2024	FOUR01	4IMPRINT, INC	0.00	224.87

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003661		12135995	MMDHD MAGNET	224.87	USD	0.00	224.87
							Document Total:	224.87
							Payment Method Total:	224.87
							Cash Account Total:	224.87

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002293	108780	Closed	2/23/2024	ALPH01	ALPHA FAMILY CENTER	0.00	200.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003679		MARCH2024	MARCH RENT	200.00	USD	0.00	200.00
							Document Total:	200.00
							Payment Method Total:	200.00
							Cash Account Total:	200.00

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002322	108781	Closed	2/23/2024	AMAZON01	AMAZON CAPITAL SERVICES	0.00	4,400.24

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003651		1XQK-PCVJ-47FF	LEATHER REPAIR	45.96	USD	0.00	45.96
Bill	003653		1V3Y-M9VF-4CDP	FOLDERS FOR FF	14.56	USD	0.00	14.56
Bill	003656		1L7D-RYYW-KCXF	WAITING ROOM T	351.73	USD	0.00	351.73
Bill	003666		1LK3-4QV7-HRY4	400 FIRST AID KIT	3,822.00	USD	0.00	3,822.00
Bill	003677		16KK-VDXF-316T	POST CARD PAPE	156.50	USD	0.00	156.50
Bill	003678		14LV-3HGX-4QH4	UTILITY CADDY F	9.49	USD	0.00	9.49
							Document Total:	4,400.24
							Payment Method Total:	4,400.24
							Cash Account Total:	4,400.24

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002325	108782	Closed	2/23/2024	AMS01	AMS, INC.	0.00	81.60

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003650		286114	AUGER HANDLE	81.60	USD	0.00	81.60
							Document Total:	81.60
							Payment Method Total:	81.60
							Cash Account Total:	81.60

CASH AP		USD	CASH ACCOUNT FOR AP						
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	002294	108783	Closed	2/23/2024	CAPI01	CAPITAL AREA UNITED WAY	0.00	40.00	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	003680		JAN/FEB2024	EMPLOYEE DONA	40.00	USD	0.00	40.00	
							Document Total:	40.00	
							Payment Method Total:	40.00	
							Cash Account Total:	40.00	

CASH AP		USD	CASH ACCOUNT FOR AP						
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	002295	108784	Closed	2/23/2024	CDWG01	CDW GOVERNMENT, INC.	0.00	2,328.43	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	003657		PF32793	SURFACE DOCK,	231.43	USD	0.00	231.43	
Bill	003669		PJ69191	PRIVACY SCREEN	1,129.60	USD	0.00	1,129.60	
Bill	003681		ZR00440569	JANUARY WEBEX	250.00	USD	0.00	250.00	
Bill	003682		ZR00447045	DECEMBER CISC	717.40	USD	0.00	717.40	
							Document Total:	2,328.43	
							Payment Method Total:	2,328.43	
							Cash Account Total:	2,328.43	

CASH AP		USD	CASH ACCOUNT FOR AP						
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	002296	108785	Closed	2/23/2024	CENT02	CENTRAL MICHIGAN DIST HEALTH DEPARTMENT	0.00	6,724.22	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	003683		JAN2024	MD FOR JANUAR	6,724.22	USD	0.00	6,724.22	
							Document Total:	6,724.22	
							Payment Method Total:	6,724.22	
							Cash Account Total:	6,724.22	

CASH AP		USD	CASH ACCOUNT FOR AP						
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount	
Payment	002297	108786	Closed	2/23/2024	CLIN01	CLINTON COUNTY ADMINISTRATION/ACCOUNTING	0.00	1,966.67	
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid	
Bill	003684		AC-2024-005	MARCH RENT	1,966.67	USD	0.00	1,966.67	
							Document Total:	1,966.67	
							Payment Method Total:	1,966.67	
							Cash Account Total:	1,966.67	

CASH AP USD CASH ACCOUNT FOR AP								
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002298	108787	Closed	2/23/2024	COVE01	COVENANT MEDICAL CENTER	0.00	72.84
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003685		24820892	LABS	72.84	USD	0.00	72.84
							Document Total:	72.84
							Payment Method Total:	72.84
							Cash Account Total:	72.84

CASH AP USD CASH ACCOUNT FOR AP								
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002299	108788	Closed	2/23/2024	ETRA01	ETR ASSOCIATES	0.00	745.92
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003649		284027	STD PAMPHLETS	745.92	USD	0.00	745.92
							Document Total:	745.92
							Payment Method Total:	745.92
							Cash Account Total:	745.92

CASH AP USD CASH ACCOUNT FOR AP								
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002301	108789	Closed	2/23/2024	GLAXO1	GLAXO SMITH KLINE	0.00	406.78
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003670		8254246144	BOOSTRIX VACCI	406.78	USD	0.00	406.78
							Document Total:	406.78
							Payment Method Total:	406.78
							Cash Account Total:	406.78

CASH AP USD CASH ACCOUNT FOR AP								
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002302	108790	Closed	2/23/2024	GRAT04	GRATIOT COUNTY HERALD	0.00	76.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003686		113	2024 BOARD MEE	76.00	USD	0.00	76.00
							Document Total:	76.00
							Payment Method Total:	76.00
							Cash Account Total:	76.00

CASH AP USD CASH ACCOUNT FOR AP								
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002303	108791	Closed	2/23/2024	GRAT06	GRATIOT INTEGRATED HEALTH NETWORK	0.00	400.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003687		FEB2024	FEBRUARY RENT	200.00	USD	0.00	200.00
Bill	003688		MAR2024	MARCH RENT	200.00	USD	0.00	200.00
							Document Total:	400.00
							Payment Method Total:	400.00
							Cash Account Total:	400.00

CASH AP USD CASH ACCOUNT FOR AP								
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002304	108792	Closed	2/23/2024	GRAT07	GRATIOT ISABELLA RESD	0.00	20,267.08
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003689		11836	JANUARY 2024 HF	20,267.08	USD	0.00	20,267.08
Document Total:								20,267.08
Payment Method Total:								20,267.08
Cash Account Total:								20,267.08

CASH AP USD CASH ACCOUNT FOR AP								
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002324	108793	Closed	2/23/2024	HERI01	HERITAGE UNITED METHODIST CHURCH	0.00	200.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003690		FEB2024	FEBRUARY RENT	100.00	USD	0.00	100.00
Bill	003691		MAR2024	MARCH RENT	100.00	USD	0.00	100.00
Document Total:								200.00
Payment Method Total:								200.00
Cash Account Total:								200.00

CASH AP USD CASH ACCOUNT FOR AP								
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002305	108794	Closed	2/23/2024	MCKE01	MCKESSON MEDICAL	0.00	1,335.41
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003667		21654739	TRICHLORACETIC	134.98	USD	0.00	134.98
Bill	003672		21671491	DISP PILLOWCAS	772.99	USD	0.00	772.99
Bill	003673		21674693	3 DISTILLED WAT	70.28	USD	0.00	70.28
Bill	003674		21674702	PURPLE NITRILE	218.19	USD	0.00	218.19
Bill	003675		21674703	3 DISTILLED WAT	68.69	USD	0.00	68.69
Bill	003676		21674704	3 DISTILLED WAT	70.28	USD	0.00	70.28
Document Total:								1,335.41
Payment Method Total:								1,335.41
Cash Account Total:								1,335.41

CASH AP USD CASH ACCOUNT FOR AP								
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002306	108795	Closed	2/23/2024	MICH11	MICHIGAN NURSES ASSOCIATION	0.00	592.29
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003693		FEB2024	DUES	592.29	USD	0.00	592.29
Document Total:								592.29
Payment Method Total:								592.29
Cash Account Total:								592.29

CASH AP USD CASH ACCOUNT FOR AP								
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002307	108796	Closed	2/23/2024	MISD01	MISDU - FRIEND OF COURT	0.00	83.91
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount Currency		Discount Taken	Amount Paid
Bill	003692		02232024	2/23/24 EMPLOYE	83.91 USD		0.00	83.91
							Document Total:	83.91
							Payment Method Total:	83.91
							Cash Account Total:	83.91

CASH AP USD CASH ACCOUNT FOR AP								
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002321	108797	Closed	2/23/2024	MUTU01	MUTUAL OF OMAHA	0.00	5,548.55
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount Currency		Discount Taken	Amount Paid
Bill	003710		MAR2024	ER LIFE & EE VOL	5,548.55 USD		0.00	5,548.55
							Document Total:	5,548.55
							Payment Method Total:	5,548.55
							Cash Account Total:	5,548.55

CASH AP USD CASH ACCOUNT FOR AP								
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002309	108798	Closed	2/23/2024	RSNO01	R&S NORTHEAST LLC	0.00	381.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount Currency		Discount Taken	Amount Paid
Bill	003663		439326	RIFAMPIN CAP 30	358.20 USD		0.00	358.20
Bill	003668		444207	30 QTY NUVARIN	22.80 USD		0.00	22.80
							Document Total:	381.00
							Payment Method Total:	381.00
							Cash Account Total:	381.00

CASH AP USD CASH ACCOUNT FOR AP								
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002308	108799	Closed	2/23/2024	RICO01	RICOH USA INC	0.00	888.79
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount Currency		Discount Taken	Amount Paid
Bill	003695		5068931867	JANUARY COPIES	888.79 USD		0.00	888.79
							Document Total:	888.79
							Payment Method Total:	888.79
							Cash Account Total:	888.79

CASH AP USD CASH ACCOUNT FOR AP								
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002310	108800	Closed	2/23/2024	SANO01	SANOVI PASTEUR INC	0.00	271.62
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount Currency		Discount Taken	Amount Paid
Bill	003671		922159373	TUBERSOL VACC	271.62 USD		0.00	271.62
							Document Total:	271.62
							Payment Method Total:	271.62
							Cash Account Total:	271.62

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002311	108801	Closed	2/23/2024	STAP01	STAPLES	0.00	380.85

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003658		3557550398	COPY PAPER MBI	47.98	USD	0.00	47.98
Bill	003659		3557550399	ADMIN-LEGAL PA	48.04	USD	0.00	48.04
Bill	003660		3557550400	GRATIOT-DATE S	233.80	USD	0.00	233.80
Bill	003665		3557926426	HP 62 INK 2PK	51.03	USD	0.00	51.03
Document Total:								380.85
Payment Method Total:								380.85
Cash Account Total:								380.85

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002312	108802	Closed	2/23/2024	STAT01	STATCOURIER	0.00	2,267.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003696		1019-3447	JANUARY COURIE	2,267.00	USD	0.00	2,267.00
Document Total:								2,267.00
Payment Method Total:								2,267.00
Cash Account Total:								2,267.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002326	108803	Closed	2/23/2024	STAT07	STATE OF MICHIGAN MDHHS-CASHIERING	0.00	392,933.74

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003700		CO-2023	ETLHD-2023 UNSI	392,933.74	USD	0.00	392,933.74
Document Total:								392,933.74
Payment Method Total:								392,933.74
Cash Account Total:								392,933.74

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002313	108804	Closed	2/23/2024	STAT04	STATE OF MICHIGAN-LAB	0.00	57.50

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003697		20240102-30	LABS	34.50	USD	0.00	34.50
Bill	003698		20240201-25	LAB	11.50	USD	0.00	11.50
Bill	003699		20240201-10	LAB	11.50	USD	0.00	11.50
Document Total:								57.50
Payment Method Total:								57.50
Cash Account Total:								57.50

CASH AP USD CASH ACCOUNT FOR AP								
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002314	108805	Closed	2/23/2024	TEAM02	TEAMSTERS LOCAL 214	0.00	1,859.52
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003708		FEB2024	DUES	1,859.52	USD	0.00	1,859.52
							Document Total:	1,859.52
							Payment Method Total:	1,859.52
							Cash Account Total:	1,859.52

CASH AP USD CASH ACCOUNT FOR AP								
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002315	108806	Closed	2/23/2024	UNIT02	UNITED WAY OF GRATIOT COUNTY	0.00	260.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003701		JAN/FEB2024	DONATIONS	260.00	USD	0.00	260.00
							Document Total:	260.00
							Payment Method Total:	260.00
							Cash Account Total:	260.00

CASH AP USD CASH ACCOUNT FOR AP								
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002316	108807	Closed	2/23/2024	UNIT03	UNITED WAY OF MONTCALM COUNTY	0.00	80.00
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003702		JAN/FEB2024	DONATIONS	80.00	USD	0.00	80.00
							Document Total:	80.00
							Payment Method Total:	80.00
							Cash Account Total:	80.00

CASH AP USD CASH ACCOUNT FOR AP								
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002323	108808	Closed	2/23/2024	VERT01	VERTILOCITY	0.00	892.50
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003703		31014717	JANUARY UKG RE	892.50	USD	0.00	892.50
							Document Total:	892.50
							Payment Method Total:	892.50
							Cash Account Total:	892.50

CASH AP USD CASH ACCOUNT FOR AP								
Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002317	108809	Closed	2/23/2024	VIEW01	VIEW NEWSPAPER GROUP	0.00	114.60
Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003704		351104	2024 BOARD OF F	114.60	USD	0.00	114.60
							Document Total:	114.60
							Payment Method Total:	114.60
							Cash Account Total:	114.60

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002318	108810	Closed	2/23/2024	WATK02	WATKINS SURGICAL SUPPLY	0.00	183.70

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003662		0000566446	ISONIAZID 300mg	183.70	USD	0.00	183.70
Document Total:								183.70
Payment Method Total:								183.70
Cash Account Total:								183.70

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002327	108811	Closed	2/23/2024	WEBB01	WEBB ASHLEY	0.00	25.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003705		018457	REFUND	25.00	USD	0.00	25.00
Document Total:								25.00
Payment Method Total:								25.00
Cash Account Total:								25.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002320	108812	Closed	2/23/2024	WOOD01	WOOD SARAH	0.00	101.25

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003706		02102024	2/4-2/9 CONTRAC	101.25	USD	0.00	101.25
Document Total:								101.25
Payment Method Total:								101.25
Cash Account Total:								101.25

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002319	108813	Closed	2/23/2024	YEOY01	YEO & YEO PC CPA	0.00	23,000.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	003707		587456	FY2023 AUDIT, G/	23,000.00	USD	0.00	23,000.00
Document Total:								23,000.00
Payment Method Total:								23,000.00
Cash Account Total:								23,000.00

Doc. Type	Count	Amount Paid (USD)
Check	35	469,391.88
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
Company Total:	35	469,391.88



Mid-Michigan District HEALTH DEPARTMENT

CLINTON • GRATIOT • MONTCALM

Expense Voucher # 2027

3/8/2024

Payables

108814 - 108846	Acumatica Checks & ACH	\$	51,962.69
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Payroll

Ameriprise NBS		\$	100.00
MERS 457		\$	1,867.00
Nationwide		\$	2,180.00
MERS Defined Benefit - Employee		\$	4,492.16
EFT Payroll Tax			
FICA/MC/FIT		\$	34,050.94
STATE OF MICHIGAN		\$	5,603.04
MERS Defined Benefit - Employer	Feb-24	\$	45,631.71
Direct Deposit Payroll		\$	114,855.86
Direct Deposit HSA		\$	7,864.91
State of Michigan Unemployment		\$	-

Fees

Huntington e-Banking fee	Feb-24	\$	222.34
Huntington Bank Interest	Feb-24	\$	(46.34)

TOTAL

\$ 268,784.31

AP Payment Register

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108814	Closed	3/8/2024	AMAZON01	AMAZON CAPITAL SERVICES	0.00	340.50

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		1VD3-Q9XK-331G	DENTAL MIRRORS	39.98	USD	0.00	39.98
Bill		1VKX-6CPD-Q4JM	HAND HELD VACUUM MBO CHED	44.97	USD	0.00	44.97
Bill		19KY-3WGC-7HLY	BINDER RINGS IMMS CBO	8.99	USD	0.00	8.99
Bill		1D4N-D4JY-4317	FP MBO STORAGE BIN, END TABLE	48.56	USD	0.00	48.56
Bill		1GT6-V3DY-4YYK	WALL SOUND BARRIER	198.00	USD	0.00	198.00
Document Total:							340.50
Payment Method Total:							340.50
Cash Account Total:							340.50

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108815	Closed	3/8/2024	ASDH01	ASD HEALTHCARE	0.00	3,156.44

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		3165358506	MIRENA IUD'S	3,156.44	USD	0.00	3,156.44
Document Total:							3,156.44
Payment Method Total:							3,156.44
Cash Account Total:							3,156.44

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108816	Closed	3/8/2024	BONAR01	ERIN E BONAR, PHD	0.00	609.88

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		MAY2024	PRESENTATION ON CANNABIS/MILEAGE	609.88	USD	0.00	609.88
Document Total:							609.88
Payment Method Total:							609.88
Cash Account Total:							609.88

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108817	Closed	3/8/2024	BROM01	BROMBERG & ASSOCIATES	0.00	282.50

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		24304	JANUARY TRANSLATIONS	103.73	USD	0.00	103.73
Bill		24452	ABSENT PARENT-TRANSLATION TO SPANISH	178.77	USD	0.00	178.77
Document Total:							282.50
Payment Method Total:							282.50
Cash Account Total:							282.50

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108818	Closed	3/8/2024	CDWG01	CDW GOVERNMENT, INC.	0.00	3,258.46

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Debit Adj.		PW82705	CREDIT 1 BRIGHTSCREEN FILTER	-50.21	USD	0.00	-50.21
Bill		PQ70874	3M PRIVACY FILTER F/SURFACE PRO 8	50.21	USD	0.00	50.21
Bill		PN50835	3M BRIGHT SCREEN PRIVACY FILTER	63.47	USD	0.00	63.47
Bill		PQ06828	LENOVO THINKPAD, 3M BRIGHT SCREEN PRIVACY FILTERS (11)	1,430.67	USD	0.00	1,430.67
Bill		ZR00458158	JANUARY 2024 CISCO VOICE	717.40	USD	0.00	717.40
Bill		PT71928	BADGY 200 PLASTIC CARD PRINTER	746.71	USD	0.00	746.71
Bill		PV66070	3M PRIVACY FILTER	50.21	USD	0.00	50.21
Bill		ZR00453634	FEB2024 WEBEX CALLING	250.00	USD	0.00	250.00
Document Total:							3,258.46
Payment Method Total:							3,258.46
Cash Account Total:							3,258.46

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108819	Closed	3/8/2024	COMM01	COMMUNITY MENTAL HEALTH ASSOCIATION	0.00	2,600.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		FY2024	MEMBERSHIP	2,600.00	USD	0.00	2,600.00
Document Total:							2,600.00
Payment Method Total:							2,600.00
Cash Account Total:							2,600.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108820	Closed	3/8/2024	COUS01	COUSINEAU JENNIFER	0.00	150.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		011624	SPRING BREAK YOGA CLASSES	150.00	USD	0.00	150.00
Document Total:							150.00
Payment Method Total:							150.00
Cash Account Total:							150.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108821	Closed	3/8/2024	FOUR01	4IMPRINT, INC	0.00	224.87

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		12230123	MAGNETS	224.87	USD	0.00	224.87
Document Total:							224.87
Payment Method Total:							224.87
Cash Account Total:							224.87

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108822	Closed	3/8/2024	HEDG01	HEDGEROW SOFTWARE LTD.	0.00	9,000.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		1274	3Q2024 LICENSE FEES	9,000.00	USD	0.00	9,000.00
Document Total:							9,000.00
Payment Method Total:							9,000.00
Cash Account Total:							9,000.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108823	Closed	3/8/2024	KENT02	KENT MICHELLE	0.00	1,240.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		5057	31 CPR RECERTS		1,240.00 USD	0.00	1,240.00
						Document Total:	1,240.00
						Payment Method Total:	1,240.00
						Cash Account Total:	1,240.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108824	Closed	3/8/2024	KOOISTRA	KOOISTRA DAVE	0.00	690.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		018521	REFUND PERMITS		690.00 USD	0.00	690.00
						Document Total:	690.00
						Payment Method Total:	690.00
						Cash Account Total:	690.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108825	Closed	3/8/2024	LUDLOW1	CARA LUDLOW LMSW, CAADC	0.00	500.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		02232024	MAY 15 PRESENTER FEE		500.00 USD	0.00	500.00
						Document Total:	500.00
						Payment Method Total:	500.00
						Cash Account Total:	500.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108827	Closed	3/8/2024	MCKE01	MCKESSON MEDICAL	0.00	342.35
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Debit Adj.		21713058	CREDIT FOR DAMAGED CASE OF WATER		-19.58 USD	0.00	-19.58
Bill		21740418	2 CS MASK ANTIFOG		261.11 USD	0.00	261.11
Bill		21712144	GBO 1 CS DISTILLED WATER		29.53 USD	0.00	29.53
Bill		21759660	AMBER GLASS BOTTLES 60ML		71.29 USD	0.00	71.29
						Document Total:	342.35
						Payment Method Total:	342.35
						Cash Account Total:	342.35

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108828	Closed	3/8/2024	MICH06	MDARD-MICHIGAN DEPARTMENT OF AGRICULTURE	0.00	144.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		791-11183739	FOOD FEES		144.00 USD	0.00	144.00
						Document Total:	144.00
						Payment Method Total:	144.00
						Cash Account Total:	144.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108829	Closed	3/8/2024	MICH21	MICHIGAN CENTER FOR RURAL HEALTH	0.00	355.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		04252024	4/25 TRAINING ROCHELLE O'SHAY	355.00	USD	0.00	355.00
Document Total:							355.00
Payment Method Total:							355.00
Cash Account Total:							355.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108830	Closed	3/8/2024	MICH24	MEHA	0.00	1,500.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		2024MEHA	TRAININGS; DAWKINS, FOWLER, HYSLOP, JANSKI, TRISCH, SMITHM, BLAISELL	1,500.00	USD	0.00	1,500.00
Document Total:							1,500.00
Payment Method Total:							1,500.00
Cash Account Total:							1,500.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108831	Closed	3/8/2024	MISD01	MISDU - FRIEND OF COURT	0.00	392.19
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		03082024	3/8/24 EMPLOYEE DEDUCTION	392.19	USD	0.00	392.19
Document Total:							392.19
Payment Method Total:							392.19
Cash Account Total:							392.19

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108832	Closed	3/8/2024	NAT01	NATIONAL RESTAURANT ASSOCIATION	0.00	8,154.92
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		16N8763839	110 SERVSAFE MANAGER BOOKS	8,154.92	USD	0.00	8,154.92
Document Total:							8,154.92
Payment Method Total:							8,154.92
Cash Account Total:							8,154.92

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108833	Closed	3/8/2024	NURS01	NURSE ADMINISTRATORS FORUM	0.00	85.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		2024 DOAK	SARAH DOAK	50.00	USD	0.00	50.00
Bill		2024 STRATTON	JENNIFER STRATTON	35.00	USD	0.00	35.00
Document Total:							85.00
Payment Method Total:							85.00
Cash Account Total:							85.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108834	Closed	3/8/2024	PETT01	PETTY CASH FUND - ADMINISTRATION	0.00	71.55
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		FEB2024	DISTILLED WATER	71.55	USD	0.00	71.55
Document Total:							71.55
Payment Method Total:							71.55
Cash Account Total:							71.55

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108835	Closed	3/8/2024	PHF01	PUBLIC HEALTH FOUNDATION	0.00	4,500.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		24-073	50% CONTRACT FOR WORKFORCE DEVELOPMENT PLAN	4,500.00	USD	0.00	4,500.00
Document Total:							4,500.00
Payment Method Total:							4,500.00
Cash Account Total:							4,500.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108836	Closed	3/8/2024	PREIN01	PREIN&NEWHOF	0.00	911.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		113350	WATER LABS	911.00	USD	0.00	911.00
Document Total:							911.00
Payment Method Total:							911.00
Cash Account Total:							911.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108837	Closed	3/8/2024	RICO01	RICOH USA INC	0.00	787.78
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		5069024243	FEB2024 COPIES	787.78	USD	0.00	787.78
Document Total:							787.78
Payment Method Total:							787.78
Cash Account Total:							787.78

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108838	Closed	3/8/2024	RSNO01	R&S NORTHEAST LLC	0.00	275.55
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Debit Adj.		445895CR	CREDIT INV 435598	-21.90	USD	0.00	-21.90
Debit Adj.		441773CR	CREDIT INV 435598	-12.48	USD	0.00	-12.48
Bill		435598	RIFAMPIN CAP 150MG 30CT	34.38	USD	0.00	34.38
Bill		446702	FAMILY PLANNING SUPPLIES	275.55	USD	0.00	275.55
Document Total:							275.55
Payment Method Total:							275.55
Cash Account Total:							275.55

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108839	Closed	3/8/2024	SANO01	SANOVI PASTEUR INC	0.00	764.13
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		922201017	IMOVAX RABIES	764.13	USD	0.00	764.13
Document Total:							764.13
Payment Method Total:							764.13
Cash Account Total:							764.13

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108840	Closed	3/8/2024	STAP01	STAPLES	0.00	242.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		3559647118	CBO COPY PAPER, ENVELOPES	162.82	USD	0.00	162.82
Bill		3559647121	GBO LEGAL PADS, CARDSTOCK, COLORED PAPER	79.18	USD	0.00	79.18
Document Total:							242.00
Payment Method Total:							242.00
Cash Account Total:							242.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108841	Closed	3/8/2024	STAT04	STATE OF MICHIGAN-LAB	0.00	23.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		20240201-32	LABS	23.00	USD	0.00	23.00
Document Total:							23.00
Payment Method Total:							23.00
Cash Account Total:							23.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108842	Closed	3/8/2024	UNOD01	UNODEUCE	0.00	1,875.00
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		INV-2566	PART 4 OF 4;CREATIVE STORYTELLING PARTNERSHIP	1,875.00	USD	0.00	1,875.00
Document Total:							1,875.00
Payment Method Total:							1,875.00
Cash Account Total:							1,875.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108843	Closed	3/8/2024	VERI01	VERIZON	0.00	4,669.16
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		9957492451	2/24-3/23 CELL PHONES, HOT SPOTS	4,669.16	USD	0.00	4,669.16
Document Total:							4,669.16
Payment Method Total:							4,669.16
Cash Account Total:							4,669.16

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108844	Closed	3/8/2024	VERT01	VERTILOCITY	0.00	1,487.50
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		31015023	2023 ACA FORMS	1,487.50	USD	0.00	1,487.50
						Document Total:	1,487.50
						Payment Method Total:	1,487.50
						Cash Account Total:	1,487.50

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108845	Closed	3/8/2024	WINN01	WINN TELECOM	0.00	3,172.41
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		MARCH2024	LOCAL/LONG DISTANCE CALLING, INTERNET	3,172.41	USD	0.00	3,172.41
						Document Total:	3,172.41
						Payment Method Total:	3,172.41
						Cash Account Total:	3,172.41

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108846	Closed	3/8/2024	WOOD01	WOOD SARAH	0.00	157.50
Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		02172024	2/12-2/14 CONTRACTUAL	71.25	USD	0.00	71.25
Bill		02242024	2/20-21 CONTRACTUAL	86.25	USD	0.00	86.25
						Document Total:	157.50
						Payment Method Total:	157.50
						Cash Account Total:	157.50

Doc. Type	Count	Amount Paid (USD)
Check	32	51,962.69
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
Company Total:	32	51,962.69

Balance Sheet

As of February 29, 2024

Assets

Cash & Cash Equivalents	2,355,955.62
Account Receivable	120,844.46
Other Receivables	188,291.68
Prepaid Expenses	29,256.68
VFC Inventory	61,133.06
Total Assets	2,755,481.50

Liabilities

Employee Deductions	47,753.82
Accounts Payable	53,377.62
Due to Others	236,731.40
VFC Inventory	61,133.07
Trust Funds	17,987.17
Deferred Revenues	0.00
Other Long-term Liabs	175,033.00
38901-FUND BALANCE RESTRICTED DENTAL	95,208.84
39001-FUND BALANCE	206,856.39
39004-FUND BALANCE - TECHNICAL/EQUIP	489,494.46
39005-FUND BALANCE-FACILITY DEV.	137,523.00
39007-FUND BALANCE-SELF INS BONDS	13,949.72
39008-FUND BALANCE-FUTURE RETIREMENT	277,269.58
39009-FUND BALANCE-COMPENSATED LEAVE	511,844.51
39010-FUND BALANCE-UNEMPLOYMENT	55,000.00
39012-FUND BALANCE - TRAINING	35,000.00
39013-FUND BALANCE - BRFS	11,522.00
39014-FUND BALANCE-HEALTH INSURANCE	125,451.00
39015-FUND BALANCE-POTENTIAL CLAIMS	75,457.00
39017-FUND BALANCE CHW	150,000.00
39018-FUND BALANCE OPEB	77,778.00
Net Income / (Loss)	(98,889.08)
Total Liabilities	2,755,481.50

Difference	0.00
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REVENUE-EXPENSE

As of February 29, 2024

ALL PROGRAMS

	BUDGET (AMENDMENT #1)	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
REVENUE					
ELPHS	1,783,702.00	344,923.00	854,139.00	293,172.00	48%
MDHHS GRANTS	3,175,076.00	62,299.00	1,258,409.00	1,982,323.00	40%
MDHHS FEE FOR SERVICE	50,000.00	0.00	7,357.74	64,642.26	15%
EGL E GRANTS	252,000.00	-7,240.62	84,782.95	176,232.05	34%
OTHER GRANTS	822,382.00	102,155.89	154,722.44	617,277.56	19%
VFC SUPPLIES	300,000.00	12,573.67	68,536.75	231,463.25	23%
MEDICAID FULL COST	125,000.00	0.00	74,272.12	112,727.88	59%
MEDICAID OUTREACH	125,000.00	6,885.37	6,878.91	163,487.09	6%
MISC INCOME	190,000.00	8,569.84	118,278.37	-93,278.37	62%
ADMINISTRATION	200.00	0.00	0.00	200.00	0%
EH ADMIN	1,000.00	92.51	567.00	433.00	57%
EH MISC	40,000.00	14,770.00	36,685.00	3,315.00	92%
SEWAGE PROGRAM	225,000.00	11,095.00	58,500.00	166,500.00	26%
WATER PROGRAM	165,000.00	6,732.00	40,878.42	124,121.58	25%
FOOD PROGRAM	300,000.00	4,166.00	21,067.00	278,933.00	7%
BODY ART	6,000.00	0.00	5,310.00	-3,810.00	89%
COMMUNICABLE DISEASE	1,000.00	142.00	342.00	1,658.00	34%
IMMUNIZATIONS	200,000.00	10,217.87	133,173.20	66,826.80	67%
STD/STI	2,000.00	86.08	634.66	5,365.34	32%
HIV	100.00	0.00	0.00	1,000.00	0%
BLOOD LEAD	15,000.00	778.36	5,832.75	4,267.25	39%
BCCCP	500.00	-230.00	-302.85	1,302.85	-61%
FAMILY PLANNING	70,000.00	5,188.73	22,350.90	57,649.10	32%
VISION	16,000.00	234.61	7,769.98	13,230.02	49%
HEARING	18,000.00	203.81	9,658.79	11,341.21	54%
BREASTFEEDING PROGRAM	1,500.00	0.00	417.54	-417.54	28%
CLINICAL VARNISH	6,000.00	1,241.00	4,202.56	5,797.44	70%
ORAL HEALTH K-ASSESSMENT	4,000.00	-100.00	1,600.00	-1,600.00	40%
ORAL HEALTH	9,000.00	0.00	4,800.00	5,200.00	53%
CHED ADMINISTRATION	1,000.00	0.00	0.00	1,000.00	0%
SPACE	375,000.00	30,614.25	153,071.26	132,928.74	41%
APPROPRIATIONS	1,135,478.00	96,625.80	475,712.29	659,765.71	42%
TOTAL REVENUE	9,414,938.00	712,024.17	3,609,647.78	5,083,054.22	38%

REVENUE-EXPENSE

As of February 29, 2024

ALL PROGRAMS

	BUDGET (AMENDMENT #1)	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
EXPENSE					
SALARIES	4,305,821.00	333,555.28	1,750,035.34	2,387,027.66	41%

FICA	320,000.00	24,418.52	127,412.92	189,047.08	40%
HEALTH INSURANCE	841,317.00	71,071.76	348,508.87	489,116.13	41%
DENTAL INSURANCE	50,000.00	4,212.60	20,517.18	22,311.82	41%
RETIREMENT	715,000.00	45,631.71	249,412.81	333,818.19	35%
OTHER BENEFITS	30,000.00	1,443.96	12,486.30	22,457.70	42%
OFFICE SUPPLIES	120,600.00	12,201.11	44,841.82	51,458.18	37%
COMPUTER SUPPLIES	45,000.00	14,667.47	19,575.38	31,924.62	44%
MEDICAL SUPPLIES	72,000.00	15,818.66	37,900.87	99.13	53%
BIOLOGICS	265,000.00	1,459.68	188,266.32	-138,266.32	71%
VFC	300,000.00	12,573.67	68,536.75	231,463.25	23%
OTHER SUPPLIES	1,000.00	0.00	0.00	0.00	0%
CAPITAL EXPENSE	10,000.00	0.00	0.00	50,000.00	0%
SOFTWARE PURCHASES	1,000.00	0.00	0.00	0.00	0%
CONTRACTUAL	1,282,200.00	65,255.68	441,748.29	884,801.71	34%
LABS	2,000.00	196.18	481.20	2,018.80	24%
COMMUNICATIONS	100,000.00	10,851.75	42,294.81	61,305.19	42%
TRAVEL/TRAINING	165,000.00	10,626.05	65,850.70	55,349.30	40%
MEMBERSHIPS	35,000.00	3,978.00	18,998.62	22,101.38	54%
ADVERTISING	50,000.00	190.60	1,705.87	25,794.13	3%
LIABILITY INSURANCE	67,000.00	5,614.92	28,074.57	36,925.43	42%
LEASE & MAINTENANCE	205,000.00	1,676.57	69,176.16	90,123.84	34%
RENT	37,000.00	2,666.67	14,776.32	12,223.68	40%
SPACE	375,000.00	30,614.25	153,071.26	110,928.74	41%
MISC EXPENSE	20,000.00	1,249.97	4,864.50	12,135.50	24%
TOTAL EXPENSE	9,414,938.00	669,975.06	3,708,536.86	4,984,165.14	39%
Net Income (Loss)	0.00	42,049.11	-98,889.08	98,889.08	



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GRATIOT OFFICE
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MONTCALM OFFICE
 615 N. State St.
 Stanton, MI 48888-9702
 (989) 831-5237

BOARD OF HEALTH:	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Steven Sopocy	Adam Petersen

March 27, 2024

ADMINISTRATOR: Sarah Doak, CHED Director

SUBJECT: Oral Health Fees: D0191 & D1206

Information Only

Action Needed

I. Authority For This Action:

Local Policy

Law or Rule Public Health Code, Act 368 of 1978, MCL 333.2417

II. Summary:

Two of our oral health services are providing 1. a screening to identify signs of disease, malformation, injury, or an urgent need for a referral to a Dentist and 2. a fluoride varnish application to a child’s teeth. Commercial insurances as well as Medicaid have recently increased their reimbursement rates for these two services. In order to capture the full amount of reimbursement, we request to raise our fees.

III. Strategic Objective, Health Issue, or other Need Addressed:

IV. Fiscal Impact and Cost:

Fee increase will allow for full reimbursement from insurance companies for services provided in this program.

V. Alternatives Considered:

Not applicable

VI. Recommendation:

Current Fees: D0191 \$25 D1206 \$30

Recommended Fees: D0191 \$35 D1206 \$40

VII. Monitoring and Reporting Timeline:

Financial reports specific to the oral health fees can be presented at future BOH meetings as requested.



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BOARD OF HEALTH:	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Steven Sopocy	Adam Petersen

March 19, 2024

ADMINISTRATOR: Melissa Selby
 SUBJECT: Position Reclassification

Information Only

Action Needed

I. Authority For This Action:

Local Policy

Law or Rule

II. Summary:

When a vacancy arises within the agency, the leadership team takes the opportunity to review the job description to determine if there are any changes that are needed. It is important to align the position with current business operations and to attract the best candidates for any open positions. The Agency is currently reviewing the Financial Specialist position due to the upcoming retirement of the current employee on May 16, 2024. It was determined that an emphasis on a bachelor’s degree in accounting or business administration is preferable or a combination of education with directly related experience. This will help with analyzing financial information both internally and using external financial software necessary for entering and reporting on State funding sources.

While reviewing the Financial Specialist position, it was determined that the same emphasis needed to be placed on the Human Resources Specialist position which is within the same classification level. The complexity and independent judgement required for these positions is also a factor in requesting the reclassification.

The current employees that are in both the Financial Specialist and Human Resources Specialist position have been with the Mid-Michigan District Health Department for more than 30 years.

III. Strategic Objective, Health Issue, or other Need Addressed:

To ensure that the workforce classification adequately reflects the skills and education that are required for the positions.

IV. Fiscal Impact and Cost:

The Finance Specialist and Human Resource Specialist are currently at a Level 5 classification within the non-union employees. The next classification within non-union is the Level 8 classification. with a pay scale between \$25.49 to \$28.72 per hour. We modified the scale slightly to reflect these positions and in line with other positions within the agency as there is currently nobody in the Level 8 classification. The following is the modified scale:

Step 1: \$23.79
Step 2: \$24.64
Step 3: \$25.49
Step 4: \$26.34
Step 5: \$27.19
Step 6: \$28.04

The current level 5, where the Financial Specialist and Human Resource Specialist are currently a range from \$21.09-\$26.55.

The immediate fiscal effect will be neutral because a new person coming into the position will make less than the current classification at the top of the pay scale. This will offset the increase in the other position. The long term fiscal effect will be approximately \$7,000 per year at the top levels. This will be built into the budget in the future.

V. Alternatives Considered:
None

VI. Recommendation:

MMDHD requests that the Board of Health approve the reclassification of these two positions from a Level 5 to a Level 8 within the non-union wage bands.

VII. Monitoring and Reporting Timeline

The normal financial reports will continue to monitor overall salaries and benefits.



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BOARD OF HEALTH:	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Steven Sopocy	Adam Petersen

March 19, 2024

ADMINISTRATOR: Melissa Selby, Administrative Services Division Director

SUBJECT: Sick Leave Pay Out

Information Only

Action Needed

I. Authority For This Action:

Local Policy

Law or Rule

II. Summary:

In our discussions with the Non-Union employees in the summer of 2023, one of the requests that came from the group was regarding increasing the sick payout at the end of their employment. Part of the reasoning that was made for the request was to reward employees who had been with the agency for a significant amount of time who had balances in their sick time that would be forfeited. During the discussion, we narrowed it down to a request for up to 40 hours of additional sick leave pay out for those that had been with the agency for 20 years and up to 80 hours of additional sick leave pay out for those that had been with the agency for 30 years.

Currently, employees will only receive ½ of their sick pay out, up to 240 hours, after 10 years of service. The request still incorporates the ½ of the sick pay out but increases the capped hours up to 280 hours for over 20 years of service and up to 320 hours for over 30 years of service.

III. Strategic Objective, Health Issue, or other Need Addressed:

Provide an extra incentive for those that have not needed to fully utilize their sick banks and have had a long-term employment with the agency.

IV. Fiscal Impact and Cost:

The cost to the agency is estimated to be approximately \$5,000 per year. This is an estimate as it cannot be determined when people will actually terminate their employment and whether at that point they have met the criteria as described above. The cost for the employees that have currently met the criteria is \$16,930 but not all employees will leave within the next year.

V. Alternatives Considered:

Not implementing the sick leave additional payout as requested by employees.

VI. Recommendation:

The request is to implement the policy.

VII. Monitoring and Reporting Timeline:

Financial reports specific to the amount of the payouts within a year can be presented if requested.

HEALTH OFFICER'S REPORT

March 21, 2024

Updated Respiratory Diseases Guidance

New guidance was issued by the CDC and shared with our school districts. The guidance states that COVID-19 remains an important public health threat, but it is no longer the emergency that it once was. Its health impacts resemble those of other respiratory viral illnesses, including influenza and RSV. In addition, the Advisory Committee on Immunization Practices (ACIP) recommends that persons ≥ 65 years of age may receive an additional dose of 2023-2024 Formula COVID-19 vaccine.

Gun Locks Available to the Public

Our Agency has partnered with Michigan State Police (MSP) **Project Child Safe** to distribute gun trigger locks to households with children. Childhood deaths from firearms are preventable and we encourage those visiting our office to ask for a gun lock and informational material, free of charge.

Community Health Needs Assessment: Clinton County and Montcalm County

As part of Healthy Capital Counties, we are working on Cycle 4 of the Community Health Needs Assessment (CHNA) for Clinton County. In addition to our neighboring health departments serving Ingham and Eaton County, the Steering Committee includes Sparrow, McLaren Greater Lansing, and Eaton Rapids Medical Center. Surveys will be going out to the community and provider group in April and focus groups will meet to discuss the health needs of residents. As we work through this process, we will develop a Community Health Improvement Plan (CHIP). It will prioritize community goals to improve health and show activities on how the region will aim to achieve these. We encourage community and partner involvement through this three-year process. For Montcalm County, a similar process will be followed with Corewell Health and Sheridan Hospital included on the Steering Committee.

National Public Health Week (NPHW)

NPHW is recognized during the first week in April (April 1-7)

MALPH Day at the Capitol

Michigan Associated Local Public Health (MALPH) Day at the Capital is April 10th; the invite is extended to Board of Health members to attend. This is an opportunity to view the County Health Rankings (CHR) and meet with elected officials.



Mid-Michigan District HEALTH DEPARTMENT

CLINTON • GRATIOT • MONTCALM

Respiratory Virus Guidance Snapshot

Core prevention strategies

- Immunizations**: Illustration of a person receiving a vaccine.
- Hygiene**: Illustration of a person washing hands.
- Steps for Cleaner Air**: Illustration of an open window and an air purifier.
- Treatment**: Illustration of a person on a phone next to a pill bottle.
- Stay Home and Prevent Spread***: Illustration of a person in bed being cared for.

Additional prevention strategies

- Masks**: Illustration of a person wearing a face mask.
- Distancing**: Illustration of a person maintaining distance from others.
- Tests**: Illustration of a person taking a nasal test.

Layering prevention strategies can be especially helpful when:

- ✓ Respiratory viruses are causing a lot of illness in your community
- ✓ You or those around you have risk factors for severe illness
- ✓ You or those around you were recently exposed, are sick, or are recovering

***Stay home and away from others until, for 24 hours BOTH:**

- Your symptoms are getting better
- You are fever-free (without meds)

Then take added precaution for the next 5 days

Friday, March 1, 2024, the CDC released new [Respiratory Virus Guidance](#). In this guidance, they discussed that while COVID-19 is still an important public health threat, it is no longer the emergency it once was, and its health impacts increasingly resemble those of other respiratory viral illnesses such as influenza and RSV. The CDC Respiratory Virus Guidance provides a unified, practical approach to address risks from a range of common respiratory viral illnesses, including COVID-19, influenza, and RSV, that have similar routes of transmission and symptoms and similar prevention strategies.

While officially updated **school guidance** is not yet available, the Respiratory Virus Guideline [FAQs](#), question and answer #6 states that, ***“(it) will align with the updated Respiratory Virus Guidance and other disease-specific guidance and include considerations for children with special health care needs.”***

At this time, schools can use the CDC Respiratory Virus Guidance in management of all upper respiratory virus/influenza-virus like-illness (ILI)/COVID-like illness. It is recommended that these guidelines be used in conjunction with the [Managing Communicable Diseases in Schools](#) guide from MDHHS, as well as guidance from their local health department whenever needed. Note, there is no longer guidance specific to close contacts of COVID.

Incorporating the guidance from [the CDC Respiratory Virus Guidance, Managing](#)

[Communicable Diseases in Schools](#), and American Academy of Pediatrics "[Managing infectious diseases in child care and schools: a quick reference guide](#)", the following general guidance could be used at your discretion for students and staff:

Keep your student home if:

- They have had a fever* within the past 24 hours and are not feeling well or are not acting like they normally do **AND/OR**
- They have been vomiting (throwing up) or having diarrhea within the past 24 hours **AND/OR**
- They feel too sick to be able to take part in their classwork.

*Usually considered a fever if your child's temperature is 100.4°F or higher

Send your students back to school when:

- It has been at least 24 hours since both their symptoms are getting better overall, **and** they have not had a fever (and are not using fever-reducing medication) **AND**
- They feel well enough to take part in their classwork **AND**
- *If they have been vomiting (throwing up) or having diarrhea, they haven't had any within the past 24 hours **AND***
- *If they saw their healthcare provider, their healthcare provider says it is ok to go back to school.*

If your child had symptoms[^] of a respiratory illness, like COVID, flu, or a cold:

- Consider testing them for things like COVID or flu if it will help make decisions to protect yourself and others.
- For five days after going back to normal activities:
 - Consider having them [wear a mask](#) and try to keep some [physical distance](#) between themselves and others to lower the risk of spreading viruses.

[^]Symptoms of respiratory illness could be runny or stuffy nose, sneezing, sore throat, cough, chest discomfort, wheezing, fever or feeling feverish, chills, headache, muscle or body aches, fatigue (tiredness), weakness, decrease in appetite, diarrhea, vomiting, new loss of taste or smell, or others.

Anytime your child is sick:

- Remind them how [to cough and sneeze](#) in a way least likely to spread germs.
- Make sure they [wash their hands](#) properly.
- [Clean](#) frequently touched surfaces, such as countertops, handrails, computers, phones, and doorknobs regularly.

Help keep your family from getting sick:

- Improve the [ventilation](#), or flow of fresh air, in your home.
- Keep up to date on [recommended immunizations](#).
- Try to get enough sleep, activity, and healthy foods.



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Agreements Signed 2/20/24 to 3/21/24

Date Signed	Organization	Purpose	Amount	Signed By
3/14/2024	Mid-State Health Network	Substance Use Disorder – Prevention	\$14,500	Liz Braddock
3/21/2024	Michigan Public Health Institute (MPHI)	Performance Management / QI Project	\$10,000	Liz Braddock

February 2024

- The BOH accepted and placed on file the FY 22/23 Audited Financial Statement.
- The BOH adopted and placed on file the budget amendment for FY 23/24.
- The BOH approved the addition of 96381 administration fee / Beyfortus at \$20.00 to align with other VFC vaccines.
- The BOH approved Policy 042.0 Board of Health Per Diem.



STAFFING REPORT – MARCH 2024

Administration/Administrative Services Division

STATUS	POSITION	BRANCH OFFICE
RETIREMENT	Dawn Wadle, FT Finance Specialist, Main Office, effective May 16, 2024	Main Office
VACANCY	FT Finance Specialist, Main Office, effective May 17, 2024	Main Office

Community Health and Education Division

STATUS	POSITION	BRANCH OFFICE
	No changes	

Environmental Health Division

STATUS	POSITION	BRANCH OFFICE
PROMOTION	Charity Wood, FT E.H. Specialist II to FT E.H. Specialist III, Clinton Branch Office effective March 24, 2024	Clinton

Contact Information:

Mid-Michigan District Health Department
Brady Guilbault
(616) 788-3008
bguilbault@mmdhd.org



FOR IMMEDIATE RELEASE

Free First Aid Kits with Narcan Available at Montcalm County Public Libraries

Montcalm County, MI – The Mid-Michigan District Health Department (MMDHD) has offered all public libraries across Montcalm County first aid kits containing Naloxone (Narcan). The first aid kits are available to the public at no cost. This initiative was made possible in 2023 through state funding and will continue in 2024 through the Montcalm County Opioid Settlement funds.

Narcan is provided free from the State of Michigan. It is a lifesaving medication used to counter opioid overdose emergencies, including unintentional ingestion. This partnership focuses on MMDHD’s mission, protecting, maintaining, and improving the health of our community.

MMDHD Health Educator, Christa Jerome says: “This partnership increases the safety of our communities. It has been so successful that it is difficult to keep the libraries supplied due to the interest of library visitors.”

In Michigan, since Jan 1, 2023, there have been 14,747 EMS Narcan Administrations, 70 of those in Montcalm County (systemforoverdosesurveillance.com). In 2023, 900 kits were distributed to community members and local agencies. Of those, Tamarack District Library distributed 118 kits, and Flat River Library distributed 65 kits. So far in 2024, local libraries have distributed nearly 200 kits. Additional kits are being ordered for distribution for the upcoming months.

Currently, the libraries that free first aid kits containing Narcan can be found, include: Richland Township Library (Vestaburg) Home Township Library (Edmore), Tamarack District, Library (Lakeview), Carson City Library, Flat River District Library (Greenville), White Pine Library (Stanton), Timothy C Hauenstein Reynolds Township Library (Howard City). Signs at each library will guide those interested in receiving a free first aid kit.

This partnership between MMDHD and participating public libraries across Montcalm County allows first aid kits containing Narcan to be offered to the public for free. Narcan, a lifesaving medication used to counter opioid overdose emergencies, is provided free from the State of Michigan. Through this partnership, the community is heading in a safer direction, combatting the opioid crisis.

###

The Mid-Michigan District Health Department has proudly served the residents of Clinton, Gratiot, and Montcalm Counties since 1966. We take action to protect, maintain and improve the health of our community.

Mid-Michigan District Health Department March 2024 Newsletter

Happy March! I hope everyone is taking advantage of the beautiful weather that we are having. I was fortunate enough to get 9 holes of golf in already. It was incredible breathing the fresh air!

This month's newsletter is packed with important information. We'll be talking about the new guidance from the CDC regarding Respiratory Viruses, and discussing measles, Severe Weather Awareness Week (with a Statewide Tornado Drill), and how to keep your eggs safe this spring. Enjoy!

-Brady Guilbault, MMDHD Public Information Officer

Respiratory Virus Guidance

Friday, March 1, 2024, the Centers for Disease Control and Prevention (CDC) released new Respiratory Virus Guidance. In this guidance, they discussed that while COVID-19 is still an important public health threat, it is no longer the emergency it once was, and its health impacts increasingly resemble those of other respiratory viral illnesses such as influenza and RSV.






The CDC Respiratory Virus Guidance provides a unified, practical approach to address risks from a range of common respiratory viral illnesses, including COVID-19, influenza, and RSV. These all have similar routes of transmission and symptoms and similar prevention strategies.

Adults 65 years and older are especially impacted by COVID-19, so it is recommended this age group receives an additional updated 2023-2024 COVID-19 vaccine dose.




[Click HERE to learn more about the Guidelines](#)

Respiratory Virus Guidance Snapshot

Core prevention strategies

Immunizations 	Hygiene 	Steps for Cleaner Air 	Treatment 	Stay Home and Prevent Spread* 
-----------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------


Additional prevention strategies

Masks 	Distancing 	Tests 
---------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------


Layering prevention strategies can be especially helpful when:

- ✓ Respiratory viruses are causing a lot of illness in your community
- ✓ You or those around you have risk factors for severe illness
- ✓ You or those around you were recently exposed, are sick, or are recovering

*Stay home and away from others until, for 24 hours BOTH:


 Your symptoms are getting better

+


 You are fever-free (without meds)

Then take added precaution for the next 5 days

Protection and Awareness: Measles

As of February 29, 2024, a total of 41 measles cases were reported in 16 states: Arizona, California, Florida, Georgia, Indiana, Louisiana, Maryland, **Michigan**, Minnesota, Missouri, New Jersey, New York City, Ohio, Pennsylvania, Virginia, and Washington.

Measles is a highly contagious, vaccine-preventable disease that is spread by direct person-to-person contact, and through the air. Symptoms of measles usually begin 7-14 days after exposure, but can appear up to 21 days after exposure and may include:

- High fever (may spike to over 104° F).
- Cough.
- Runny nose.
- Red, watery eyes (conjunctivitis).
- Tiny white spots on the inner cheeks, gums and roof of the mouth (Koplik Spots) two to three days after symptoms begin.
- A rash that is red, raised, blotchy; usually starts on face, spreads to trunk, arms and legs three to five days after symptoms begin.

If symptoms develop, call your doctor, urgent care or hospital before seeking treatment.

Click below to find out if your family is safe from measles:

Is My Family Protected Against Measles?

Anyone not fully vaccinated against measles is encouraged to do so as soon as possible. About one in five people who get measles will be hospitalized. In addition to recent Michigan cases, over 40 measles cases have been reported 15 other states so far in 2024.

If you are unaware if you have received the MMR Vaccine, access the Michigan Immunization Portal by clicking below:

[Michigan Immunization Portal](#)

Severe Weather Awareness Week

Severe Weather Awareness Week will be held March 17-23, with **the Statewide Tornado Drill being conducted on March 20 at 1 p.m.** The hope of the tornado drill, is to begin a conversation about emergency preparedness. Topics such as:



- **Do you have a plan?**
- **Where will you go?**
- **What will you do?**
- **Do you know the alert systems in your area?**
- **How will you communicate?**

Unfortunately, a lot of individuals do not think about these things until it is too late. Prepare your family, engage your community, and help build a prepared and resilient Michigan!

[Click HERE to Plan Ahead for Disasters](#)

Egg Safety this Spring

As the spring seasons approach, so do the special occasions some folks may be participating in, such as Easter, Passover, and graduation!

Eggs are used all year, but they are especially important for many spring and summertime activities. They are used for cooking festive delights, decorating, and hiding just before the big Easter egg hunt. It's important to note that eggs are perishable and need to be handled properly to prevent foodborne illness. Occasionally, eggs with clean, uncracked shells can be contaminated with bacteria, specifically Salmonella Enteritidis. Click the button below to learn how to keep your eggs healthy this spring!

[Take Egg-stra Care for Spring Celebrations](#)

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