



CLINTON OFFICE
 1307 E. Townsend Rd.
 Saint Johns, MI 48879-9036
 (989) 224-2195

GRATIOT OFFICE
 151 Commerce Dr.
 Ithaca, MI 48847-1627
 (989) 875-3681

MONTCALM OFFICE
 615 N. State St.
 Stanton, MI 48888-9702
 (989) 831-5237

BOARD OF HEALTH:	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Steven Sopocy	Adam Petersen

Mid-Michigan District Health Department (MMDHD)
 BOARD OF HEALTH
 FINANCE COMMITTEE MEETING
 Clinton Office, St. Johns

Wednesday, February 28, 2024, 8:30 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

Members Present: George Bailey (Chair) and Adam Petersen

Members Absent: Bruce DeLong

Other Board
 Members Present: Steven Sopocy

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Lonnie Smith, Director of Environmental Health (EH); Sarah Doak Director of Community Health and Education Division (CHED); Krishna Santana, Board Secretary

Staff Absent: None

Guests: None

G. Bailey called the Finance Committee Meeting of the Mid-Michigan District Board of Health (BOH) to order at 8:39 a.m., on Wednesday, February 28, 2024, at the Clinton Office of the Mid-Michigan District Health Department (MMDHD), St. Johns, Michigan.

A. MMDHD's Expenses for January 13 through February 9, 2024

Motion made by A. Petersen to recommend the BOH approve and pay the MMDHD's Expenses for January 13 through February 9, 2024, totaling \$611,364.38. Motion by A. Petersen seconded by G. Bailey. Motion carried.

B. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for January 2024

M. Selby explained upon G. Bailey's question concerning tires purchased on an agency credit card that a set of tires was purchased for a Tuberculosis client that needed transportation assistance while seeking treatment for TB. The funds for the tires came from a State of Michigan Program (MPHI /

Incentives and Enablers) MMDHD was basically a passthrough for these funds to purchase the tires and MMDHD has already been reimbursed for the amount. She went on to review the Monthly Balance Sheet, Revenue and Expenditure Report.

Motion made by A. Petersen and seconded by G. Bailey to accept and place on file the Balance Sheet, Revenue and Expenditure Report for January 2024. Motion carried.

C. Budget Amendment

M. Selby noted last year it was suggested to keep the board updated on any changes to the budget, as a result she presented a summary of budget adjustments. A few grants/funding have had modifications, such as an increase in the Essential Local Public Health Service funds received and other grants that we may not use in the entirety. There was also an issue with over shipment of Moderna vaccine, this was remedied by refusing deliveries and selling vaccine to other health departments which is reflected in an increase of the biologics line and miscellaneous income. After these and a few other small changes there is still a balanced budget in the amount of \$9,414,938.00.

Motion made by A. Petersen seconded by G. Bailey to recommend the board accept and place on file the budget amendment. Motion carried.

D. Respiratory Syncytial Virus Antibody Beyfortus

S. Doak told the board this is vaccine offered to newborns and young children that are at risk of RSV, to add the administration fee for this vaccine board approval is needed.

Motion made by A. Petersen seconded by G. Bailey to recommend the board add administration fee 96381 for Beyfortus at \$20.00 to align with other VFC vaccines. Motion carried.

There being no further business to come before the Finance Committee, A. Petersen motioned to adjourn, seconded by G. Bailey, Motion carried, the meeting adjourned at 8:49 a.m.

Respectfully Submitted,

Krishna Santana, Board Secretary for
George Bailey, Finance Committee Chairperson
Mid-Michigan District Board of Health