



CLINTON OFFICE
 1307 E. Townsend Rd.
 Saint Johns, MI 48879-9036
 (989) 224-2195

GRATIOT OFFICE
 151 Commerce Dr.
 Ithaca, MI 48847-1627
 (989) 875-3681

MONTCALM OFFICE
 615 N. State St.
 Stanton, MI 48888-9702
 (989) 831-5237

BOARD OF HEALTH:	Bruce DeLong David Pohl	George Bailey Steven Sopocy	Phil Kohn Adam Petersen
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MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)
 BOARD OF HEALTH
 FINANCE COMMITTEE MEETING
Montcalm Office, Stanton, Michigan
Conference Rooms A & B

Wednesday, April 24, 2024
8:30 a.m.

AGENDA

We take action to protect, maintain, and improve the health of our community.

COMMITTEE MEMBERS: George Bailey (Chairperson), Bruce DeLong and Adam Petersen

ABSENT: None

STAFF: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Sarah Doak, Director of Community Health and Education Division (CHED); Lonnie Smith, Director of Environmental Health Services (EH), Krishna Santana, Board Secretary

STAFF ABSENT: None

- A. MMDHD’s Expenses for March 9 through April 5, 2024 – **Included.**
- B. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for March 2024 – **Included.**
- C. Solarwinds Server Replacement– **Included.**



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	David Pohl	Steven Sopocy	Adam Petersen

Board of Health Finance Committee Synopsis of Actions Needed

April 24, 2024 Finance Meeting

Item A.	EXPENSES FOR MARCH 9 THROUGH APRIL 5, 2024
Motion to recommend payment of the Mid-Michigan District Health Department’s Expenses for March 9, through April 5, 2024, totaling \$519,152.05.	
Item B.	BALANCE SHEET, REVENUE AND EXPENDITURE REPORT FOR MARCH 2024
Motion to recommend the approval of the Balance Sheet, Revenue and Expenditure Report for March 2024 and place on file.	
Item C.	SOLARWINDS SERVER REPLACEMENT
Motion to recommend approving upgrading the Solarwinds Server in the amount of \$6,000.00 for server and licensing.	



**MONTHLY EXPENSES FOR
March 9, 2024 - April 5, 2024**

<i>EV 2028</i>	<i>3/22/2024</i>	\$	<i>260,012.07</i>
<i>EV 2029</i>	<i>4/5/2024</i>	\$	<u><i>259,139.98</i></u>
TOTAL		\$	519,152.05



Expense Voucher # 2028

3/22/2024

Payables

108847 - 108883 Acumatica Checks & ACH \$ 82,119.72

Payroll

Ameriprise NBS \$ 100.00

MERS 457 \$ 1,867.00

Nationwide \$ 2,180.00

MERS Defined Benefit - Employee \$ 4,590.70

EFT Payroll Tax

 FICA/MC/FIT \$ 35,775.69

 STATE OF MICHIGAN \$ 5,889.56

Direct Deposit Payroll \$ 119,624.49

Direct Deposit HSA \$ 7,864.91

TOTAL

\$ 260,012.07

AP Payment Register

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108847	Closed	3/22/2024	ALPH01	ALPHA FAMILY CENTER	0.00	200.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		APRIL2024	RENT	200.00	USD	0.00	200.00
						Document Total:	200.00
						Payment Method Total:	200.00
						Cash Account Total:	200.00

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108848	Closed	3/22/2024	AMAZON01	AMAZON CAPITAL SERVICES	0.00	68.93

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		1JXW-K7FV-HL9D	FLOOR CLEANER	41.24	USD	0.00	41.24
Bill		1YK3-TXCG-6MGY	DATE STAMP SHE	27.69	USD	0.00	27.69
						Document Total:	68.93
						Payment Method Total:	68.93
						Cash Account Total:	68.93

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108849	Closed	3/22/2024	BRAD01	BRAD'S SERVICES	0.00	4,185.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		DUCTS	DUCT CLEANING	4,185.00	USD	0.00	4,185.00
						Document Total:	4,185.00
						Payment Method Total:	4,185.00
						Cash Account Total:	4,185.00

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108850	Closed	3/22/2024	CAP101	CAPITAL AREA UNITED WAY	0.00	20.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		MAR2024	EMPLOYEE DONA	20.00	USD	0.00	20.00
						Document Total:	20.00
						Payment Method Total:	20.00
						Cash Account Total:	20.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108851	Closed	3/22/2024	CDWG01	CDW GOVERNMENT, INC.	0.00	12,742.54

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		PN03018	VARIOUS LAPTOF	12,339.06	USD	0.00	12,339.06
Bill		PM05897	Various Laptop upç	76.23	USD	0.00	76.23
Bill		PL96529	Various Laptop upç	84.70	USD	0.00	84.70
Bill		PN03327	VARIOUS LAPTOF	242.55	USD	0.00	242.55
Document Total:							12,742.54
Payment Method Total:							12,742.54
Cash Account Total:							12,742.54

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108852	Closed	3/22/2024	CENT02	CENTRAL MICHIGAN DIST HEALTH DEPARTMENT	0.00	6,249.84

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		FEB2024	MD FOR FEBRUAI	6,249.84	USD	0.00	6,249.84
Document Total:							6,249.84
Payment Method Total:							6,249.84
Cash Account Total:							6,249.84

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108853	Closed	3/22/2024	CLIN01	CLINTON COUNTY ADMINISTRATION/ACCOUNTING	0.00	1,966.67

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		AC-2024-22	APRIL RENT	1,966.67	USD	0.00	1,966.67
Document Total:							1,966.67
Payment Method Total:							1,966.67
Cash Account Total:							1,966.67

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108854	Closed	3/22/2024	COVE01	COVENANT MEDICAL CENTER	0.00	42.84

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		25064122	LABS	42.84	USD	0.00	42.84
Document Total:							42.84
Payment Method Total:							42.84
Cash Account Total:							42.84

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108855	Closed	3/22/2024	ENVI01	ENVIRO-MASTER	0.00	179.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		GR127154	MONTCALM REGI	84.00	USD	0.00	84.00
Bill		NMI-34247	ITHACA REGULAF	95.00	USD	0.00	95.00
Document Total:							179.00
Payment Method Total:							179.00
Cash Account Total:							179.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108856	Closed	3/22/2024	EURO01	EUROTROL.COM	0.00	523.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		22023869	HEMATROL DUO	523.00	USD	0.00	523.00
Document Total:							523.00
Payment Method Total:							523.00
Cash Account Total:							523.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108857	Closed	3/22/2024	FIRS01	FIRST NATIONAL BANK OMAHA	0.00	3,176.47

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		visa 2/20/24	DENTAL SUPPLIE	1,241.43	USD	0.00	1,241.43
Bill		VISA 2/23	WINZIP STANDAR	37.05	USD	0.00	37.05
Bill		VISA 2/15/24	AUTOCLAVE SPO	200.92	USD	0.00	200.92
Bill		0609 MAR2024	SNACKS, TRAININ	114.33	USD	0.00	114.33
Bill		2593 MAR2024	CONSTANT CONT	1,457.34	USD	0.00	1,457.34
Bill		8712 MAR2024	PAGER, UPS, ONI	125.40	USD	0.00	125.40
Document Total:							3,176.47
Payment Method Total:							3,176.47
Cash Account Total:							3,176.47

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108858	Closed	3/22/2024	GRAT06	GRATIOT INTEGRATED HEALTH NETWORK	0.00	200.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		APR2024	RENT	200.00	USD	0.00	200.00
Document Total:							200.00
Payment Method Total:							200.00
Cash Account Total:							200.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108859	Closed	3/22/2024	GRAT07	GRATIOT ISABELLA RESD	0.00	24,803.92

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		11846	FEBRUARY 2024 I	24,803.92	USD	0.00	24,803.92
						Document Total:	24,803.92
						Payment Method Total:	24,803.92
						Cash Account Total:	24,803.92

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108860	Closed	3/22/2024	GUEST01	GUEST COMMUNICATIONS CORPORTATION	0.00	1,352.23

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		24-16386F	50 EP FLIP CHAR	1,352.23	USD	0.00	1,352.23
						Document Total:	1,352.23
						Payment Method Total:	1,352.23
						Cash Account Total:	1,352.23

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108861	Closed	3/22/2024	HERI01	HERITAGE UNITED METHODIST CHURCH	0.00	100.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		APR2024	RENT	100.00	USD	0.00	100.00
						Document Total:	100.00
						Payment Method Total:	100.00
						Cash Account Total:	100.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108862	Closed	3/22/2024	HOSP03	HOSPITAL NETWORK HEALTHCARE SERVICES	0.00	565.73

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		91828	STANTON/ITHAC	565.73	USD	0.00	565.73
						Document Total:	565.73
						Payment Method Total:	565.73
						Cash Account Total:	565.73

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108863	Closed	3/22/2024	INSP01	INSPIRATION STUDIO DESIGNS	0.00	36.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		26948	BUSINESS CARD	36.00	USD	0.00	36.00
						Document Total:	36.00
						Payment Method Total:	36.00
						Cash Account Total:	36.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108864	Closed	3/22/2024	KID01	KIDS LOVE STICKERS/MEDIBADGE	0.00	278.63

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		911738	STICKERS IMMS (278.63	USD	0.00	278.63
						Document Total:	278.63
						Payment Method Total:	278.63
						Cash Account Total:	278.63

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108865	Closed	3/22/2024	MICH06	MDARD-MICHIGAN DEPARTMENT OF AGRICULTURE	0.00	247.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		791-11203585	FEBURARY FOOD	247.00	USD	0.00	247.00
						Document Total:	247.00
						Payment Method Total:	247.00
						Cash Account Total:	247.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108866	Closed	3/22/2024	MICH11	MICHIGAN NURSES ASSOCIATION	0.00	592.29

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		MAR2024	EMPLOYEE DUES	592.29	USD	0.00	592.29
						Document Total:	592.29
						Payment Method Total:	592.29
						Cash Account Total:	592.29

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108867	Closed	3/22/2024	MISD01	MISDU - FRIEND OF COURT	0.00	392.19

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		03222024	3/22/24 EMPLOYE	392.19	USD	0.00	392.19
						Document Total:	392.19
						Payment Method Total:	392.19
						Cash Account Total:	392.19

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108868	Closed	3/22/2024	MISS01	MISSION TO THRIVE LLC	0.00	500.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		030624	5/15 SPRING FOR	500.00	USD	0.00	500.00
						Document Total:	500.00
						Payment Method Total:	500.00
						Cash Account Total:	500.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108869	Closed	3/22/2024	NATI01	NATIONAL ASSOCIATION OF COUNTY & CITY HEALTH OFFICE	0.00	990.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		376426	LHD MEMBERSHIP	990.00	USD	0.00	990.00
						Document Total:	990.00
						Payment Method Total:	990.00
						Cash Account Total:	990.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108870	Closed	3/22/2024	NATI05	NRFSP NATIONAL REGISTRY OF FOOD SAFETY/ENVIRONMENTAL	0.00	611.83

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		INV142293	ORDER 9587478-1	611.83	USD	0.00	611.83
						Document Total:	611.83
						Payment Method Total:	611.83
						Cash Account Total:	611.83

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108871	Closed	3/22/2024	PFIZ01	PFIZER INC.	0.00	2,717.54

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		9344065684	VACCINE	2,717.54	USD	0.00	2,717.54
						Document Total:	2,717.54
						Payment Method Total:	2,717.54
						Cash Account Total:	2,717.54

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108872	Closed	3/22/2024	ROLS01	ROLSTON LOCK & KEY	0.00	2,129.77

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		730814	LEVERSETS WITH	2,129.77	USD	0.00	2,129.77
						Document Total:	2,129.77
						Payment Method Total:	2,129.77
						Cash Account Total:	2,129.77

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108873	Closed	3/22/2024	STAT01	STATCOURIER	0.00	2,267.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		1019-3477	FEBRUARY WASTE	2,267.00	USD	0.00	2,267.00
						Document Total:	2,267.00
						Payment Method Total:	2,267.00
						Cash Account Total:	2,267.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108874	Closed	3/22/2024	STAT04	STATE OF MICHIGAN-LAB	0.00	57.50

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		20240301-24	LAB	11.50	USD	0.00	11.50
Bill		20240301-9	LABS	46.00	USD	0.00	46.00
Document Total:							57.50
Payment Method Total:							57.50
Cash Account Total:							57.50

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108875	Closed	3/22/2024	TEAM02	TEAMSTERS LOCAL 214	0.00	1,865.52

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		MAR2024	DUES	1,865.52	USD	0.00	1,865.52
Document Total:							1,865.52
Payment Method Total:							1,865.52
Cash Account Total:							1,865.52

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108876	Closed	3/22/2024	THER01	THERACOM, A CAREMARK CO	0.00	9,081.03

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		224981505-301	17 NEXPLANON IL	9,081.03	USD	0.00	9,081.03
Document Total:							9,081.03
Payment Method Total:							9,081.03
Cash Account Total:							9,081.03

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108877	Closed	3/22/2024	TOM MOTZ	TOM MOTZ BUILDER	0.00	480.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		09062023	REFUND PERMIT	480.00	USD	0.00	480.00
Document Total:							480.00
Payment Method Total:							480.00
Cash Account Total:							480.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108878	Closed	3/22/2024	TOTA03	TOTAL ENERGY SYSTEMS LLC	0.00	403.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		INV115391	ONSITE GENERA`	403.00	USD	0.00	403.00
Document Total:							403.00
Payment Method Total:							403.00
Cash Account Total:							403.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108879	Closed	3/22/2024	UNIT02	UNITED WAY OF GRATIOT COUNTY	0.00	130.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		MAR2024	EMPLOYEE DONA	130.00	USD	0.00	130.00
						Document Total:	130.00
						Payment Method Total:	130.00
						Cash Account Total:	130.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108880	Closed	3/22/2024	UNIT03	UNITED WAY OF MONTCALM COUNTY	0.00	40.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		MAR2024	EMPLOYEE DONA	40.00	USD	0.00	40.00
						Document Total:	40.00
						Payment Method Total:	40.00
						Cash Account Total:	40.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108881	Closed	3/22/2024	VERT01	VERTILOCITY	0.00	883.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		31015488	FEBRUARY 2024 I	883.00	USD	0.00	883.00
						Document Total:	883.00
						Payment Method Total:	883.00
						Cash Account Total:	883.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108882	Closed	3/22/2024	WOOD01	WOOD SARAH	0.00	41.25

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		03092024	3/5 CONTRACTUA	41.25	USD	0.00	41.25
						Document Total:	41.25
						Payment Method Total:	41.25
						Cash Account Total:	41.25

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108883	Closed	3/22/2024	YEOY01	YEO & YEO PC CPA	0.00	2,000.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		588639	FINAL BILLING FC	2,000.00	USD	0.00	2,000.00
Document Total:							2,000.00
Payment Method Total:							2,000.00
Cash Account Total:							2,000.00

Doc. Type	Count	Amount Paid (USD)
Check	37	82,119.72
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
Company Total:	37	82,119.72



Expense Voucher # 2029

4/5/2024

Payables

108884 - 108906	Acumatica Checks & ACH	\$ 35,427.06
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Payroll

	Ameriprise NBS	\$ 100.00
	MERS 457	\$ 1,867.00
	Nationwide	\$ 2,180.00
	MERS Defined Benefit - Employee	\$ 4,613.93
	EFT Payroll Tax	
	FICA/MC/FIT	\$ 34,985.67
	STATE OF MICHIGAN	\$ 5,770.72
	MERS Defined Benefit - Employer	\$ 45,987.49
	Mar-24	
	Direct Deposit Payroll	\$ 120,089.20
	Direct Deposit HSA	\$ 7,920.74

Fees

	Huntington e-Banking fee	Mar-24 \$ 219.68
	Huntington Bank Interest	Mar-24 <u>\$ (21.51)</u>

TOTAL

\$ 259,139.98

AP Payment Register

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108884	Closed	4/5/2024	AMAZON01	AMAZON CAPITAL SERVICES	0.00	337.54

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		1Y74-L4GJ-WH9M	LAMP SARA T	28.10	USD	0.00	28.10
Bill		1FH6-LGP6-XPTL	BIRTHDAY CARD	45.98	USD	0.00	45.98
Bill		17KG-TJK6-G6FN	ROLLING CASE F	79.99	USD	0.00	79.99
Bill		1K9P-9HVY-D3XH	TOTES FOR EP SI	119.96	USD	0.00	119.96
Bill		1RHQ-WRKG-R7WC	COLORED PAPER	63.51	USD	0.00	63.51
Document Total:							337.54
Payment Method Total:							337.54
Cash Account Total:							337.54

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108885	Closed	4/5/2024	ARMOUR	ARMOUR JACOB	0.00	260.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		REFUND	SEPTIC REPAIR	260.00	USD	0.00	260.00
Document Total:							260.00
Payment Method Total:							260.00
Cash Account Total:							260.00

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108886	Closed	4/5/2024	BROM01	BROMBERG & ASSOCIATES	0.00	168.12

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		24626	FEBRUARY TRAN	168.12	USD	0.00	168.12
Document Total:							168.12
Payment Method Total:							168.12
Cash Account Total:							168.12

Account	Description
CASH AP	CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108887	Closed	4/5/2024	CDWG01	CDW GOVERNMENT, INC.	0.00	2,266.81

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		QJ06070	TAMMY E. SURFA	839.59	USD	0.00	839.59
Bill		QG60822	DOCKING STATIC	480.82	USD	0.00	480.82
Bill		ZR00462790	MARCH WEBEX C	250.00	USD	0.00	250.00
Bill		ZR00471581	FEBRUARY CISC	696.40	USD	0.00	696.40
Document Total:							2,266.81
Payment Method Total:							2,266.81
Cash Account Total:							2,266.81

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108888	Closed	4/5/2024	FIRS04	FIRST CONGREGATIONAL CHURCH OF STANTON	0.00	40.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		MEMORIAL	MARTHA TURNBL	40.00	USD	0.00	40.00
						Document Total:	40.00
						Payment Method Total:	40.00
						Cash Account Total:	40.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108889	Closed	4/5/2024	GLAXO1	GLAXO SMITH KLINE	0.00	1,937.43

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		8254270341	VACCINE	1,937.43	USD	0.00	1,937.43
						Document Total:	1,937.43
						Payment Method Total:	1,937.43
						Cash Account Total:	1,937.43

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108890	Closed	4/5/2024	MCKE01	MCKESSON MEDICAL	0.00	1,023.35

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Debit Adj.		21794591	CREDIT INVOICE	-328.50	USD	0.00	-328.50
Bill		21797821	INFANT MASK W/	28.35	USD	0.00	28.35
Bill		21805541	DISTILLED WATEI	55.12	USD	0.00	55.12
Bill		21847750	URINE CONTROL'	820.09	USD	0.00	820.09
Bill		21822402	TABLE PAPER CH	230.10	USD	0.00	230.10
Bill		21860374	GLOVES SHELLE'	218.19	USD	0.00	218.19
						Document Total:	1,023.35
						Payment Method Total:	1,023.35
						Cash Account Total:	1,023.35

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108891	Closed	4/5/2024	MICH06	MDARD-MICHIGAN DEPARTMENT OF AGRICULTURE	0.00	30.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		791-11207568	FOOD FEE	30.00	USD	0.00	30.00
						Document Total:	30.00
						Payment Method Total:	30.00
						Cash Account Total:	30.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108892	Closed	4/5/2024	MERC01	MERCK SHARP & DOHME LLC	0.00	5,314.32

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		7017488207	VACCINE GARDAI	3,571.14	USD	0.00	3,571.14
Bill		7017487812	VACCINE VARICE	1,743.18	USD	0.00	1,743.18
Document Total:							5,314.32
Payment Method Total:							5,314.32
Cash Account Total:							5,314.32

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108893	Closed	4/5/2024	MID01	MIDSTATE PRINTING	0.00	510.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		3619	MMDHD APPAREL	510.00	USD	0.00	510.00
Document Total:							510.00
Payment Method Total:							510.00
Cash Account Total:							510.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108894	Closed	4/5/2024	MISD01	MISDU - FRIEND OF COURT	0.00	392.19

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		04052024	4/5/24 EMPLOYEE	392.19	USD	0.00	392.19
Document Total:							392.19
Payment Method Total:							392.19
Cash Account Total:							392.19

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108895	Closed	4/5/2024	MUTU01	MUTUAL OF OMAHA	0.00	5,445.15

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		APR2024	ER LIFE; EE VOLL	5,445.15	USD	0.00	5,445.15
Document Total:							5,445.15
Payment Method Total:							5,445.15
Cash Account Total:							5,445.15

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108896	Closed	4/5/2024	NATI01	NACCHO LOCKBOX PROCESSING	0.00	3,590.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		377390	JULY 2024 TRAINI	3,590.00	USD	0.00	3,590.00
						Document Total:	3,590.00
						Payment Method Total:	3,590.00
						Cash Account Total:	3,590.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108897	Closed	4/5/2024	PFIZ01	PFIZER INC.	0.00	4,076.31

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		9344112854	RSV VACCINE	4,076.31	USD	0.00	4,076.31
						Document Total:	4,076.31
						Payment Method Total:	4,076.31
						Cash Account Total:	4,076.31

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108898	Closed	4/5/2024	PREIN01	PREIN&NEWHOF	0.00	1,030.00

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		112700	WATER LABS	1,030.00	USD	0.00	1,030.00
						Document Total:	1,030.00
						Payment Method Total:	1,030.00
						Cash Account Total:	1,030.00

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108899	Closed	4/5/2024	QUIC01	QUICKTROPHY	0.00	20.26

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		127169	NAMEPLATE ADR	20.26	USD	0.00	20.26
						Document Total:	20.26
						Payment Method Total:	20.26
						Cash Account Total:	20.26

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108900	Closed	4/5/2024	SANO01	SANOVI PASTEUR INC	0.00	271.62

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		922287676	TUBERSOL VACC	271.62	USD	0.00	271.62
						Document Total:	271.62
						Payment Method Total:	271.62
						Cash Account Total:	271.62

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108901	Closed	4/5/2024	STAP01	STAPLES	0.00	641.36

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		3561360960	COPY PAPER EH/	240.96	USD	0.00	240.96
Bill		3561806698	GB0; POST IT NO	103.01	USD	0.00	103.01
Bill		3561806699	COPYPAPER,MAN	127.40	USD	0.00	127.40
Bill		6000590215	CHAIR ADRIANNA	169.99	USD	0.00	169.99
Document Total:							641.36
Payment Method Total:							641.36
Cash Account Total:							641.36

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108902	Closed	4/5/2024	STAT04	STATE OF MICHIGAN-LAB	0.00	58.10

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		20240301-25	LAB	58.10	USD	0.00	58.10
Document Total:							58.10
Payment Method Total:							58.10
Cash Account Total:							58.10

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108903	Closed	4/5/2024	TOBY01	TOBY'S INSTRUMENT REPAIR	0.00	58.75

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		49556	MICROSCOPE LIC	58.75	USD	0.00	58.75
Document Total:							58.75
Payment Method Total:							58.75
Cash Account Total:							58.75

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108904	Closed	4/5/2024	VERI01	VERIZON	0.00	4,679.94

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		9959979863	3/24-4/23 CELL PH	4,679.94	USD	0.00	4,679.94
Document Total:							4,679.94
Payment Method Total:							4,679.94
Cash Account Total:							4,679.94

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108905	Closed	4/5/2024	WINN01	WINN TELECOM	0.00	3,178.31

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		APRIL2024	LOCAL/LONG DIS	3,178.31	USD	0.00	3,178.31
						Document Total:	3,178.31
						Payment Method Total:	3,178.31
						Cash Account Total:	3,178.31

CASH AP CASH ACCOUNT FOR AP

Doc. Type	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	108906	Closed	4/5/2024	WOOD01	WOOD SARAH	0.00	97.50

Doc. Type	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill		03162024	3/5 CONTRACTUA	15.00	USD	0.00	15.00
Bill		03232024	3/19-3/20 CONTRA	82.50	USD	0.00	82.50
						Document Total:	97.50
						Payment Method Total:	97.50
						Cash Account Total:	97.50

Doc. Type	Count	Amount Paid (USD)
Check	23	35,427.06
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
Company Total:	23	35,427.06

Balance Sheet

As of March 31, 2024

Assets

Cash & Cash Equivalents	2,593,810.08
Account Receivable	326,264.26
Other Receivables	192,901.31
Prepaid Expenses	22,670.76
VFC Inventory	57,618.00

Total Assets **3,193,264.41**

Liabilities

Employee Deductions	46,702.73
Accounts Payable	36,531.14
Due to Others	293,361.88
VFC Inventory	57,618.00
Trust Funds	17,987.17
Deferred Revenues	0.00
Other Long-term Liabs	175,033.00
38901-FUND BALANCE RESTRICTED DENTAL	95,208.84
39001-FUND BALANCE	206,856.39
39004-FUND BALANCE - TECHNICAL/EQUIP	489,494.46
39005-FUND BALANCE-FACILITY DEV.	137,523.00
39007-FUND BALANCE-SELF INS BONDS	13,949.72
39008-FUND BALANCE-FUTURE RETIREMENT	277,269.58
39009-FUND BALANCE-COMPENSATED LEAVE	511,844.51
39010-FUND BALANCE-UNEMPLOYMENT	55,000.00
39012-FUND BALANCE - TRAINING	35,000.00
39013-FUND BALANCE - BRFS	11,522.00
39014-FUND BALANCE-HEALTH INSURANCE	125,451.00
39015-FUND BALANCE-POTENTIAL CLAIMS	75,457.00
39017-FUND BALANCE CHW	150,000.00
39018-FUND BALANCE OPEB	77,778.00
Net Income / (Loss)	303,675.99

Total Liabilities **3,193,264.41**

Difference 0.00

Mid-Michigan District Health Department
REVENUE-EXPENSE
As of March 31, 2024

MELISSA SELBY

1 of 2

ALL PROGRAMS

	BUDGET (AMENDMENT #1)	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
REVENUE					
ELPHS	1,783,702.00	0.00	854,139.00	929,563.00	48%
MDHHS GRANTS	3,175,076.00	549,677.00	1,808,086.00	1,366,990.00	57%
MDHHS FEE FOR SERVICE	50,000.00	13,120.00	20,477.74	29,522.26	41%
EGL E GRANTS	252,000.00	0.00	84,782.95	167,217.05	34%
OTHER GRANTS	822,382.00	43,463.87	198,186.31	624,195.69	24%
VFC SUPPLIES	300,000.00	14,427.06	82,963.81	217,036.19	28%
MEDICAID FULL COST	125,000.00	0.00	74,272.12	50,727.88	59%
MEDICAID OUTREACH	125,000.00	0.00	6,878.91	118,121.09	6%
MISC INCOME	190,000.00	8,673.86	126,952.23	63,047.77	67%
ADMINISTRATION	200.00	0.00	0.00	200.00	0%
EH ADMIN	1,000.00	85.32	652.32	347.68	65%
EH MISC	40,000.00	3,510.00	40,195.00	-195.00	100%
SEWAGE PROGRAM	225,000.00	15,740.00	74,240.00	150,760.00	33%
WATER PROGRAM	165,000.00	12,910.00	53,788.42	111,211.58	33%
FOOD PROGRAM	300,000.00	260,303.00	281,370.00	18,630.00	94%
BODY ART	6,000.00	0.00	5,310.00	690.00	89%
COMMUNICABLE DISEASE	1,000.00	0.00	342.00	658.00	34%
IMMUNIZATIONS	200,000.00	12,311.74	145,484.94	54,515.06	73%
STD/STI	2,000.00	484.08	1,118.74	881.26	56%
HIV	100.00	0.00	0.00	100.00	0%
BLOOD LEAD	15,000.00	1,044.83	6,877.58	8,122.42	46%
BCCCP	500.00	0.00	-302.85	802.85	-61%
FAMILY PLANNING	70,000.00	2,518.72	24,869.62	45,130.38	36%
VISION	16,000.00	1,112.85	8,882.83	7,117.17	56%
HEARING	18,000.00	1,062.19	10,720.98	7,279.02	60%
BREASTFEEDING PROGRAM	1,500.00	317.40	734.94	765.06	49%
CLINICAL VARNISH	6,000.00	140.00	4,342.56	1,657.44	72%
ORAL HEALTH K-ASSESSMENT	4,000.00	300.00	1,900.00	2,100.00	48%
ORAL HEALTH	9,000.00	0.00	4,800.00	4,200.00	53%
CHED ADMINISTRATION	1,000.00	0.00	0.00	1,000.00	0%
SPACE	375,000.00	30,614.26	183,685.52	191,314.48	49%
APPROPRIATIONS	1,135,478.00	94,725.44	570,437.73	565,040.27	50%
				0	
TOTAL REVENUE	9,414,938.00	1,066,541.62	4,676,189.40	4,738,748.60	54%

REVENUE-EXPENSE
As of March 31, 2024

ALL PROGRAMS

	BUDGET (AMENDMENT #1)	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
EXPENSE					
SALARIES	4,305,821.00	343,480.82	2,093,516.16	2,212,304.84	49%
FICA	320,000.00	25,179.46	152,592.38	167,407.62	48%
HEALTH INSURANCE	841,317.00	71,071.74	419,580.61	421,736.39	50%
DENTAL INSURANCE	50,000.00	4,212.26	24,729.44	25,270.56	49%
RETIREMENT	715,000.00	45,987.49	295,400.30	419,599.70	41%
OTHER BENEFITS	30,000.00	4,340.09	16,826.39	13,173.61	56%
OFFICE SUPPLIES	120,600.00	18,045.91	62,887.73	57,712.27	52%
COMPUTER SUPPLIES	45,000.00	14,085.17	33,660.55	11,339.45	75%
MEDICAL SUPPLIES	72,000.00	5,598.08	43,498.95	28,501.05	60%
BIOLOGICS	265,000.00	14,923.75	203,190.07	61,809.93	77%
VFC	300,000.00	14,427.05	82,963.80	217,036.20	28%
OTHER SUPPLIES	1,000.00	0.00	0.00	1,000.00	0%
CAPITAL EXPENSE	10,000.00	0.00	0.00	10,000.00	0%
SOFTWARE PURCHASES	1,000.00	0.00	0.00	1,000.00	0%
CONTRACTUAL	1,282,200.00	40,390.36	482,138.65	800,061.35	38%
LABS	2,000.00	158.44	639.64	1,360.36	32%
COMMUNICATIONS	100,000.00	6,524.43	48,819.24	51,180.76	49%
TRAVEL/TRAINING	165,000.00	13,836.73	79,687.43	85,312.57	48%
MEMBERSHIPS	35,000.00	1,675.56	20,674.18	14,325.82	59%
ADVERTISING	50,000.00	0.00	1,705.87	48,294.13	3%
LIABILITY INSURANCE	67,000.00	5,614.92	33,689.49	33,310.51	50%
LEASE & MAINTENANCE	205,000.00	883.00	70,059.16	134,940.84	34%
RENT	37,000.00	2,741.67	17,517.99	19,482.01	47%
SPACE	375,000.00	30,614.26	183,685.52	191,314.48	49%
MISC EXPENSE	20,000.00	185.36	5,049.86	14,950.14	25%
TOTAL EXPENSE	9,414,938.00	663,976.55	4,372,513.41	5,042,424.59	46%
Net Income (Loss)	0.00	402,565.07	303,675.99	-303,675.99	



CLINTON OFFICE
 1307 E. Townsend Rd.
 Saint Johns, MI 48879-9036
 (989) 224-2195

GRATIOT OFFICE
 151 Commerce Dr.
 Ithaca, MI 48847-1627
 (989) 875-3681

MONTCALM OFFICE
 615 N. State St.
 Stanton, MI 48888-9702
 (989) 831-5237

BOARD OF HEALTH:	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Steven Sopocy	Adam Petersen

April 24, 2024

ADMINISTRATOR: Melissa Selby

SUBJECT: Solarwinds Server Replacement

Information Only Action Needed

I. Authority For This Action:

- Local Policy
- Law or Rule Public Health Code, Act 368 of 1978, MCL 333.2417

II. Summary:

(Previous board action relating to this item? Background information and if any future action anticipated.)

One of MMDHD’s primary servers is aging out and needs replacement to ensure staff maintain connectivity. This server’s primary function is hosting our print accounting / control server and our user authentication cloud sync mechanism. The industry standard for server replacement is every 3-5 years. The current server is 7 years old. MMDHD has a variety of servers, this is one of the most active servers and is used daily for a variety of IT functions that ensure MMDHD can continue to serve the public.

III. Strategic Objective, Health Issue, or other Need Addressed:

(What priority should be given in relation to goals? Include reason for recommending change in priorities and how the need will be introduced into planning process.)

MMDHD would like to replace the current server with an updated equivalent to ensure security, technology updates, and support is all maintained. Additionally, this server will continue to allow for staff authentication and access to printing.

IV. Fiscal Impact and Cost:

(Immediate, ongoing, and future impact.)

The cost to upgrade this server and licensing is \$6,000.00.

V. Alternatives Considered:

(Scope of options reviewed. Reasons for rejecting alternatives.)

MMDHD reached out to CDW-g to find the best pricing. Through the CDW-g, Mi-Deal contracting process, MMDHD can save \$377.52 by going through CDW-g versus open market.

VI. Recommendation:

(Advantages/benefits of proposal. Expected results. Possible problems or disadvantages of proposal. Effect of action on agency. Consequences of not approving recommendation or taking action.)

Without this server, MMDHD will not be able to operate any software or program that requires MMDHD/Microsoft authentication. This would bring almost all MMDHD technological functions to a stop.

VII. Monitoring and Reporting Timeline:

(Evaluation method and timeline. Next report to the Board.)

MMDHD can provide updates as requested.